

TOWNSHIP OF HAMILTON  
MAYS LANDING, NJ 08330  
PLANNING BOARD MEETING  
JANUARY 12, 2017

The Reorganization Meeting of the Township of Hamilton Planning Board was held on the above date with Board Secretary, Mary Lisitski calling the meeting to order.

Compliance with the Open Public Meetings Law was acknowledged.

Oath of Office – Mary Lisitski, Board Secretary administered the Oath of Office to the newly appointed members: Class I – Mayor, John Kurtz; Class II – Township Official, Allan Womelsdorf; Class IV, Charles Cain Jr., Harry Rogers; Alternate I, John Percy III; and Alternate II, Marla Caldwell. Upon completion of Oath the respective members took their place at the dais.

Roll Call of members present: Mr. Bilicki, Mr. Cain, Mrs. Caldwell, Mr. Choyce, Mr. Kurtz, Mr. Rogers, Mr. Percy, Mr. Womelsdorf and Mr. Cheek. Newly appointed member David Adams was not present and the Class III member was not appointed as of this date.

Election of Chairperson – Mr. Cain moved, seconded by Mr. Bilicki to nominate Richard Cheek to serve as Chairman of the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

No other nominations were presented.

ROLL CALL VOTE ON NOMINATION FOR CHAIRPERSON:

SAID MOITION CARRIED WITH ALL MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN.

Election of Vice-chairperson – Mr. Cain moved, seconded by Mr. Percy to nominate Harry Bilicki to serve as Vice-Chairperson of the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

No other nominations were presented.

ROLL CALL VOTE ON NOMINATION FOR CHAIRPERSON:

SAID MOITION CARRIED WITH ALL MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN.

Appointment of Planning Board Secretary/Administrator – Mr. Bilicki moved, seconded by Mr. Percy to appoint Mary Lisitski to serve as Secretary/Administrator to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE APPOINTMENT OF SECRETARY/ADMINISTRATOR:

SAID MOITION CARRIED WITH ALL MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN.

Appointment of Solicitor – Mr. Percy moved, seconded by Mr. Cain to nominate Charles Gemmel of the firm Gemmel, Todd & Merenich, PA, to serve as Solicitor to the Township of Hamilton Planning Board until the Board reorganizes for the year 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF SOLICITOR:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Alternate Solicitor – Mr. Percy moved, seconded by Mr. Kurtz to appoint Elias T. Manos, Esq. of Manos Law Firm, to serve as Alternate Solicitor to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF ALTERNATE SOLICITOR:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Engineer Consultant – Mr. Cain moved, seconded by Mr. Bilicki, to appoint Steven Filippone of Engineering Design Associates to serve as Engineer Consultant to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF ENGINEER:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Alternate Engineer Consultant – Mr. Choyce moved, seconded by Mr. Kurtz to appoint Kevin Dixon of Dixon Associates to serve as Alternate Engineer Consultant to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF ALTERNATE ENGINEER:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Planner Consultant – Mr. Bilicki moved, seconded by Mr. Cain to appoint Vincent Polistina of Polistina Associates to serve as Planner Consultant to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF PLANNER:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Alternate I Planner Consultant – Mr. Choyce moved, seconded by Mr. Percy, to appoint Mott Associates to serve as Alternate I Planner Consultant to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF ALTERNATE I PLANNER:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Alternate II Planner Consultant (for Public Development) – Mr. Cain moved, seconded by Mr. Kurtz, to appoint Philip Sartorio to serve as Alternate Planner II Consultant for Public Development to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF ALTERNATE II PLANNER:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Traffic Engineer Consultant – Mr. Bilicki moved, seconded by Mr. Womelsdorf to appoint Kevin Dixon, of Dixon Associates, to serve as Traffic Engineer Consultant to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF TRAFFIC ENGINEER:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Alternate Traffic Engineer Consultant – Mr. Choyce moved, seconded by Mr. Kurtz to appoint Gregory Valesi, of CME Associates to serve as Alternate Traffic Engineer Consultant to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF ALTERNATE ENGINEER:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Landscape Architect Consultant – Mr. Cain, moved, seconded by Mr. Percy, to appoint Christopher Carey of Engineering Design Associates to serve as Landscape Architect Consultant to the Township of Hamilton Planning Board for the Year 2017, until the Board reorganizes in 2018.

ROLL CALL VOTE ON THE ABOVE APPOINTMENT OF LANDSCAPE ARCHITECT:

Mr. Bilicki – AYE	Mr. Womelsdorf - AYE
Mr. Cain - AYE	Mrs. Caldwell - AYE
Mr. Choyce - AYE	Mr. Percy - AYE
Mr. Kurtz – AYE	Mr. Cheek – AYE
Mr. Rogers – AYE	

SAID MOTION CARRIED.

Appointment of Historic Architect Consultant – There were no proposals received for this position. Chairman Cheek stated that it will be addressed on an “as needed” basis.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Meeting Start Time and Meeting Dates – It was established that the Planning Board would meet on the first and third Thursday of every month dated January 12, 2017, and that the meetings would commence at 7:00 PM. Mr. Percy moved, seconded by Mr. Kurtz to accept the meeting dates as listed.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Adoption of Rules of Procedure – Mr. Percy moved, seconded by Mr. Kurtz, to adopt the Rules of Procedure that are in effect dated 2013.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, NO “NAY”, NO “ABSTAIN”.

Appointment of Subcommittees – Mr. Cain moved to appoint at a later date, seconded by Mr. Choyce.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, NO “NAY”, NO “ABSTAIN”.

**Open to Public Comment.** Chairman Cheek opened the meeting to Public Comment. There being no response, Mr. Cain moved, seconded by Mr. Rogers to close the public portion.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, NO “NAY”, NO “ABSTAIN”.

It was announced that the meeting of January 19, 2017 has been cancelled. Applicant, **PB2016-10 – 5034 Atlantic Avenue, LLC – Block 994 Lot 58.05**, has requested to postpone until the February 2, 2017 meeting.

It was announced that the Zoning Analysis Sub-Committee will meet at 6:30 PM, February 2, 2017 with recommendations to be made at the February 16, 2017 meeting. That committee consists of Mr. Cain, Mr. Rogers, Mr. Womelsdorf, Mr. Kurtz and Mr. Polistina, Planner.

The issue with the process of dissemination of information regarding the applications via e-mail and/or hard copy was discussed. Mary Lisitski and the respective professionals explained some of the difficulties that are faced in terms of deadlines and time of receipt of information and that they will do what they can to improve the process.

**Adjournment:** Mr. Percy seconded by Mr. Bilicki to adjourn the meeting. SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Respectfully submitted,

Mary A. Lisitski  
Planning Board

Adopted February 7, 2017