



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:**

**Website:**

**Phone Number:**

**Mailing Address:**

[Email the UFB if not using Outlook](#)

**Municipality:**  **State:**  **Zip:**

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
John		Kurtz	12/31/2017	Mayor@townshipofhamilton.com

**Chief Administrative Officer**

Michael		Jacobs		mjacobs@townshipofhamilton.com
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**Chief Financial Officer**

Dorothy	S.	Gallagher		dgallagher@townshipofhamilton.com
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**Municipal Clerk**

Rita		Martino		rmartino@townshipofhamilton.com
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**Registered Municipal Accountant**

Leon		Costello		lcostello@ford-scott.com
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**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
Roger		Silva	12/31/2019	Committee@townshipofhamilton.com
Rodney		Guishard	12/31/2018	Committee@townshipofhamilton.com
Arthur		Schenker	12/31/2018	Committee@townshipofhamilton.com
Judy		Link	12/31/2019	Committee@townshipofhamilton.com

**USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN**

<u>2016 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2017 Budget</u>		
	<u>Calendar Year</u>	<u>Calendar Year</u>	<u>% of</u>	<u>Avg Residential</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
	<u>Tax Rate</u>	<u>Tax Levy</u>	<u>Total Levy</u>	<u>Taxpayer Impact</u>			
Municipal Purpose Tax	0.850	\$17,837,044.85	28.56%	\$1,364.25	Municipal Purpose Tax	ACTUAL	\$18,052,416.31
Municipal Library			0.00%	\$0.00	Municipal Library		
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)			0.00%	\$0.00	Other Special Districts (total levies)		
Local School District	0.980	\$20,543,460.00	32.90%	\$1,572.90	Local School District	ESTIMATED	\$20,550,000.00
Regional School District	0.593	\$12,434,661.00	19.91%	\$951.77	Regional School District	ESTIMATED	\$14,500,000.00
County Purposes	0.495	\$10,378,144.57	16.62%	\$794.48	County Purposes	ESTIMATED	\$11,650,000.00
County Library	0.036	\$743,592.91	1.19%	\$57.78	County Library		
County Board of Health	0.023	\$475,773.48	0.76%	\$36.92	County Board of Health		
County Open Space	0.002	\$37,373.89	0.06%	\$3.21	County Open Space		
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
<b>Total (Calendar Year 2016 Budget)</b>	<b>2.979</b>	<b>\$62,450,050.70</b>	<b>100.00%</b>	<b>\$4,781.30</b>	<b>Total ESTIMATED amount to be raised by taxes</b>		<b>\$64,752,416.31</b>
Total Taxable Valuation as of October 1, 2016		<u>\$2,090,249,964.00</u>			Revenue Anticipated, Excluding Tax Levy		8,362,980.94
(To be used to calculate the current year tax rate)					Budget Appropriations, before Reserve for Uncollected Taxes		24,854,086.84
Current Year Average Residential Assessment		<u>\$160,500.00</u>			Total Non-Municipal Tax Levy		\$46,700,000.00
					Amount to be Raised by Taxes - Before RUT		\$63,191,105.90
					Reserve for Uncollected Taxes (RUT)		\$1,561,310.26
					Total Amount to be Raised by Taxes		\$64,752,416.16
					% of Tax Collections used to Calculate RUT		<u>97.59%</u>
					If % used exceeds the actual collection % then		
					reference the statutory exception used		
					<b>Tax Collections - ACTUAL as of Prior Year</b>		
					Total Tax Revenue, Collections CY 2016		61,805,591.27
					Total Tax Levy, CY 2016		62,667,537.67
					% of Taxes Collected, CY 2016		<u>98.62%</u>
					Delinquent Taxes - December 31, 2016		<u>\$711,301.87</u>

**Prior Year to Current Year Comparison**

**Comparison - Municipal Purposes Tax Rate**

Prior Year	Current Year	% Change (+/-)
0.850	0.864	1.68%

**Comparison - Municipal Purposes Tax Levy**

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$17,837,044.85	\$18,052,416.31	1.21%	\$215,371.46

**Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)**

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$1,364.25	\$1,387.20	1.68%	\$22.95

**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	0.36%	\$10,060.00	\$2,820,700.00	\$2,830,760.00	\$2,830,760.00							
08	Local Revenue	-7.85%	(\$84,301.08)	\$1,073,601.08	\$989,300.00	\$989,300.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$2,841,043.00	\$2,841,043.00	\$2,841,043.00							
08	Uniform Construction Code Fees	-8.94%	(\$43,714.00)	\$488,714.00	\$445,000.00	\$445,000.00							
	<b>Special Revenue Items w/ Prior Written Consent</b>												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-81.26%	(\$542,484.60)	\$667,551.44	\$125,066.84	\$125,066.84							
08	Other Special Items	80.30%	\$281,388.39	\$350,422.71	\$631,811.10	\$631,811.10							
15	Receipts from Delinquent Taxes	-42.55%	(\$370,294.92)	\$870,294.92	\$500,000.00	\$500,000.00							
	<b>Amount to be raised by taxation</b>												
07	Local Tax for Municipal Purposes	-3.52%	(\$657,784.12)	\$18,710,200.43	\$18,052,416.31	\$18,052,416.31							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	<b>Total</b>	<b>-5.06%</b>	<b>(\$1,407,130.33)</b>	<b>\$27,822,527.58</b>	<b>\$26,415,397.25</b>	<b>\$26,415,397.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	17.00	7.00	-0.96%	(\$21,375.00)	\$2,222,060.00	\$2,200,685.00	\$2,200,685.00								
21	Land-Use Administration	4.00		5.88%	\$20,100.00	\$341,650.00	\$361,750.00	\$361,750.00								
22	Uniform Construction Code	6.00	3.00	30.22%	\$125,200.00	\$414,250.00	\$539,450.00	\$539,450.00								
23	Insurance			4.26%	\$144,485.00	\$3,395,109.00	\$3,539,594.00	\$3,539,594.00								
25	Public Safety	70.00	16.00	-2.83%	(\$217,591.05)	\$7,685,104.89	\$7,467,513.84	\$7,467,513.84								
26	Public Works	20.00	2.00	8.76%	\$347,013.72	\$3,960,534.28	\$4,307,548.00	\$4,307,548.00								
27	Health and Human Services			-40.37%	(\$15,100.00)	\$37,400.00	\$22,300.00	\$22,300.00								
28	Parks and Recreation			#DIV/0!	\$0.00		\$0.00									
29	Education (including Library)			#DIV/0!	\$0.00		\$0.00									
30	Unclassified			-20.83%	(\$50,000.00)	\$240,000.00	\$190,000.00	\$190,000.00								
31	Utilities and Bulk Purchases			3.48%	\$35,500.00	\$1,019,000.00	\$1,054,500.00	\$1,054,500.00								
32	Landfill / Solid Waste Disposal			#DIV/0!	\$0.00		\$0.00									
35	Contingency			-56.25%	(\$45,000.00)	\$80,000.00	\$35,000.00	\$35,000.00								
36	Statutory Expenditures			2.73%	\$60,625.00	\$2,219,129.00	\$2,279,754.00	\$2,279,754.00								
37	Judgements			-100.00%	(\$150,000.00)	\$150,000.00	\$0.00									
42	Shared Services			#DIV/0!	\$0.00		\$0.00									
43	Court and Public Defender	9.00	1.00	1.38%	\$8,100.00	\$585,200.00	\$593,300.00	\$593,300.00								
44	Capital			-14.55%	(\$80,000.00)	\$550,000.00	\$470,000.00	\$470,000.00								
45	Debt			-0.49%	(\$8,884.00)	\$1,801,576.00	\$1,792,692.00	\$1,792,692.00								
46	Deferred Charges			-100.00%	(\$11,700.00)	\$11,700.00	\$0.00									
48	Debt - Type 1 School District			#DIV/0!	\$0.00		\$0.00									
50	Reserve for Uncollected Taxes			0.35%	\$5,384.29	\$1,555,926.12	\$1,561,310.41	\$1,561,310.41								
55	Surplus General Budget			#DIV/0!	\$0.00		\$0.00									
	<b>Total</b>	<b>126.00</b>	<b>29.00</b>	<b>0.56%</b>	<b>\$146,757.96</b>	<b>\$26,268,639.29</b>	<b>\$26,415,397.25</b>	<b>\$26,415,397.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION  
STRUCTURAL BUDGET IMBALANCES**

Revenues at Risk	Non-recurring appropriation reductions	Future Year Appropriation Increases	Structural Imbalance Offsets	Line Item. Put "X" in cell to the left that corresponds to the type of imbalance.	Amount	Comment/Explanation

## ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

<u>Property Tax Assessments - Taxable Properties (October 1, 2016 Value)</u>				<u>Property Tax Assessments - Exempt Properties (October 1, 2016 Value)</u>			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	4,268	\$70,820,600.00	3.39%	15A Public Schools	28	\$151,727,600.00	34.07%
2 Residential	8,884	\$1,425,931,400.00	68.20%	15B Other Schools	1	\$1,790,300.00	0.40%
3A/3B Farm	207	\$13,116,858.00	0.63%	15C Public Property	3,276	\$256,368,001.00	57.57%
4A Commercial	291	\$463,053,000.00	22.15%	15D Church and Charities	54	\$13,320,405.00	2.99%
4B Industrial	10	\$20,419,200.00	0.98%	15E Cemeteries & Graveyards	9	\$4,721,300.00	1.06%
4C Apartments	17	\$89,686,600.00	4.29%	15F Other Exempt	391	\$17,412,500.00	3.91%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property	1	\$7,715,481.00	0.37%				
<b>Total</b>	<b>13,678</b>	<b>\$2,090,743,139.00</b>	<b>100.00%</b>	<b>Total</b>	<b>3,759</b>	<b>\$445,340,106.00</b>	<b>100.00%</b>
Average Ratio (%), Assessed to True Value				97.74%			
Equalized Valuation, Taxable Properties				\$2,139,086,493.76			
Total # of property tax appeals filed in 2016				County Tax Board		75.00	
				State Tax Court		11.00	
Number of 2016 County Tax Board decisions appealed to Tax Court				4.00			
Number of pending property tax appeals in State Tax Court				4.00			
Amount paid out by municipality for tax appeals in 2016				\$208,217.00			
				Percentage of Exempt vs. Non-Exempt Properties			
				21.30%			

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</u>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2016 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
<b>Total 5 Yr Exemptions/Abatements</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**USER FRIENDLY BUDGET SECTION  
Long Term Tax Exemptions**

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions</u>					
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2016 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2016 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2016 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2016 Total Tax Rate	
<b>Total Long Term Exemptions - Column Total</b>		0.00	0.00	0.00	<b>Total Long Term Exemptions - Column Total</b>		\$0.00	\$0.00	\$0.00	<b>Total Long Term Exemptions - Column Total</b>		\$0.00	\$0.00	\$0.00	<b>Total Long Term Exemptions - Column Total</b>		\$0.00	\$0.00	\$0.00	
<b>Mark "X" if Grand Total</b>															<b>Total Long Term Exemptions - GRAND TOTAL</b>		\$0.00	\$0.00	\$0.00	

**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	90,689.15	\$61,000.00			\$22,892.04	\$6,797.11
Supervisory Staff (Department Heads & Managers)	11.00		1,326,953.18	\$946,681.00	\$41,029.63	\$70,679.46	\$177,339.44	\$91,223.65
Police Officers (Including Superior Officers)	52.00		7,240,106.96	\$4,337,329.00	\$609,982.00	\$1,046,774.00	\$787,327.93	\$458,694.03
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	45.00		3,682,494.39	\$1,958,899.37	\$125,708.00	\$289,143.24	\$1,140,560.47	\$168,183.31
All Other Non-Union Employees not listed above	18.00	24.00	2,104,510.32	\$1,483,142.00	\$58,229.00	\$115,657.30	\$321,880.12	\$125,601.90
<b>Totals</b>	<b>126.00</b>	<b>29.00</b>	<b>14,444,754.00</b>	<b>\$8,787,051.37</b>	<b>\$834,948.63</b>	<b>\$1,522,254.00</b>	<b>\$2,450,000.00</b>	<b>\$850,500.00</b>

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.



**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b><u>Active Employees - Health Benefits - Annual Cost</u></b>						
Single Coverage	20.00	\$11,699.66	\$233,993.20	23.00	\$9,237.90	\$212,471.70
Parent & Child	15.00	\$21,177.45	\$317,661.75	13.00	\$20,511.40	\$266,648.20
Employee & Spouse (or Partner)	16.00	\$23,722.32	\$379,557.12	17.00	\$21,998.46	\$373,973.82
Family	43.00	\$33,098.93	\$1,423,253.99	46.00	\$31,619.43	\$1,454,493.78
Employee Cost Sharing Contribution (enter as negative - )			(\$429,526.55)			(\$407,839.49)
<b>Subtotal</b>	<b>94.00</b>		<b>\$1,924,939.51</b>	<b>99.00</b>		<b>\$1,899,748.01</b>
<b><u>Elected Officials - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	1	\$23,722.32	\$23,722.32	1	\$23,745.84	\$23,745.84
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )			(\$830.28)			(\$826.44)
<b>Subtotal</b>	<b>1.00</b>		<b>\$22,892.04</b>	<b>1.00</b>		<b>\$22,919.40</b>
<b><u>Retirees - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b>GRAND TOTAL</b>	<b>95.00</b>		<b>\$1,947,831.55</b>	<b>100.00</b>		<b>\$1,922,667.41</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

<b>Yes</b>
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**Is prescription drug coverage provided by the SHBP (Yes or No)?**

<b>Yes</b>
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**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

	Gross	Deductions	Net	Current Year	2018	2019	All Additional Future
	Debt		Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$8,989,000.00	\$8,989,000.00	\$0.00				
Regional School Debt	\$20,013,104.22	\$20,013,104.22	\$0.00				
Utility Fund Debt							
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
<u>Municipal Purposes</u>							
Debt Authorized	\$1,900,000.00		\$1,900,000.00				
Notes Outstanding			\$0.00				
Bonds Outstanding	\$11,420,000.00		\$11,420,000.00				
Loans and Other Debt	\$6,276,748.16	\$6,101,779.00	\$174,969.16				
<b>Total (Current Year)</b>	<b>\$48,598,852.38</b>	<b>\$35,103,883.22</b>	<b>\$13,494,969.16</b>				
Population (2010 census)	26,503						
Per Capita Gross Debt	\$1,833.71						
Per Capita Net Debt	\$509.19						
3 Yr. Average Property Valuation		\$2,225,102,874.67					
Net Debt as % of 3 Year Avg Property Valuation		0.61%					
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal							
Bond Anticipation Notes - Interest							
Bonds - Principal	\$1,450,000.00			\$1,480,000.00	\$1,520,000.00	\$1,520,000.00	\$6,970,000.00
Bonds - Interest	\$311,600.00			\$270,300.00	\$226,300.00	\$226,300.00	\$679,150.00
Loans & Other Debt - Principal	\$27,730.18			\$28,287.55	\$28,856.13	\$28,856.13	\$90,095.30
Loans & Other Debt - Interest	\$3,361.82			\$2,804.05	\$2,235.46	\$2,235.46	\$3,179.47
<b>Total</b>	<b>\$1,792,692.00</b>			<b>\$1,781,391.60</b>	<b>\$1,777,391.59</b>	<b>\$1,777,391.59</b>	<b>\$7,742,424.77</b>
Total Principal	\$1,477,730.18			\$1,508,287.55	\$1,548,856.13	\$1,548,856.13	\$7,060,095.30
Total Interest	\$314,961.82			\$273,104.05	\$228,535.46	\$228,535.46	\$682,329.47
% of Total Current Year Budget	6.79%						
<b>Description</b>	<b>Debt Not Listed Above</b>						
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
<b>Bond Rating</b>	<b>Moody's</b>	<b>Standard &amp; Poors</b>	<b>Fitch</b>				
Rating		AA-					
Year of Last Rating		2015					
<b>Mark "X" if Municipality has no bond rating</b>							





**USER FRIENDLY BUDGET SECTION - Notes**

(Press ALT-Enter to go to a new line in each cell)
