

**TOWNSHIP OF HAMILTON
HISTORIC PRESERVATION COMMISSION
6101 THIRTEENTH ST.
MAYS LANDING, NJ**

**January 11, 2018 – Reorganization Meeting
7:00 PM**

This meeting of the Historic Preservation Commission was called to order by Secretary Lisa Marcolongo. The Pledge of Allegiance was recited and the certification of compliance with the Open Public Meetings Law was read.

Roll Call

Present: Roberta Boney; Carl Farrell; Cheryl Fetty; Ronald McArthur; Kim Rullis (7:05 pm); Heather Tomasello; Thelma Witherspoon; James Kerrigan.

Administration of Oath of Office to New Members

The Oath of Office was administered to James Kerrigan, Ronald McArthur, and Thelma Witherspoon by Secretary Lisa Marcolongo.

Minutes

On the motion of Thelma Witherspoon, seconded by Carl Farrell and carried by a vote of 5 in favor, none opposed, 2 abstentions (Boney & Tomasello), the minutes of the November 9, 2017 meeting were approved as presented.

Reorganization

Election of Chairperson

Cheryl Fetty nominated Ronald McArthur. Mr. Farrell seconded the nomination. There were no other nominations and the floor was closed for nominations. Ronald McArthur was elected Chairperson for the year 2018 by a vote of six in favor and one abstention (Ronald McArthur).

Election of Vice-Chairperson

Kim Rullis nominated Carl Farrell. Ms. Witherspoon seconded the nomination. There were no other nominations and the floor was closed for nominations. Carl Farrell was elected Vice-Chairperson for the year 2018 by a vote of six in favor and one abstention (Carl Farrell).

Appointment of Secretary

On the motion of Cheryl Fetty seconded by Ronald McArthur and carried by unanimous roll call vote, Lisa Marcolongo was appointed Secretary for 2018.

Establish Meeting Dates & Times

On the motion of Heather Tomasello, second of Roberta Boney and carried, the 2018 meetings were established as the second Thursday of each month. All meetings will begin at 7:00 pm.

Adoption of Rules of Procedure

On the motion of Thelma Witherspoon, second of Cheryl Fetty and carried, the Rules of Procedure were adopted as presented.

Applications

The Applicant for #01-2018, Block 800/Lot 3.01, requested via email on January 10, 2018 that their application be postponed to a later meeting.

#02-2018 Hamilton Township Historical Society 49 Mill Street
Block 732/Lot 73 Application to replace existing temporary stairs with new stairs with
railing and landing

Mrs. Fetty and Mr. Farrell recused themselves from the discussion due to their current membership in the Historical Society, left the dais and sat in the audience.

Joan Craddock, President of the Historical Society, stated that they would like to make the steps permanent and safer. Mrs. Tomasello asked if the railing would be on just one side or both; Ms. Craddock stated that it would be on both sides. Dr. McArthur asked if there would be a ramp; Ms. Craddock said that there would not. Mrs. Boney asked if the steps and railing would be painted; Ms. Craddock showed a photo of the existing railings and said that the new steps would be stained to match (dark red).

On motion of Heather Tomasello, second of Kim Rullis to approve the application as presented, the motion was passed in a roll call vote of 5 in favor and 0 opposed (Fetty and Farrell recused).

Mrs. Fetty and Mr. Farrell returned to their places on the dais.

Applications approved by the Chairman

- A. #26-2017 Timothy Morris Block 981.03/Lot 67 5045 Mays Landing Somers Point Road
Commercial double-sided sign, hunter green with yellow and gold letters; lit on both sides with ground-mounted photosensitive lighting

- B. #27-2017 Dusan & Branka Tunasic Block 730/Lot 12 207 Lenape Avenue
Replace back deck with composite boards, colonial white railings/spindles on side and glass spindles on front; Change existing garage door with white or light door.

- C. #28-2017 DDS Inc. (Bruna Lanna) Block 732/Lot 82 6135 Longwood Avenue
Replace shingled roof, like for like; GAF Timberline shingle "Weathered Wood"

Announcements

Mrs. Fetty reported that the Tree Lighting in Memorial Park went well. Dr. McArthur thanked Mrs. Fetty and the other volunteers for their hard work.

Dr. McArthur reminded the Commission about Rutgers' CLG training classes that are being offered this spring:

1. March 10 - A Primer for Historic Preservation Commissions and Planners
2. April 7 - Brick, Stone, and Mortar: Their History, Uses and Repair
3. May 5 - Landscapes of Conflict: Battlefield Preservation

Old Business

The Commission reviewed the draft letter to residents regarding the upcoming Open Forum. Mrs. Boney suggested changing the first sentence in Paragraph 2 "*I am the Chairperson of the Historic Preservation Commission that advises residents on ways to make alterations to their homes...*" to "*The Historic Preservation Commission grants approvals to residents on ways to make alterations to their homes...*".

Mrs. Rullis suggested that the Commission connect with local realtors who deal with properties in the Historic District, and invite them to the open forum. Dr. McArthur will draft a letter for realtors.

The Commission selected the following possible dates for the forum/training:

- Saturday, March 3
- Thursday, March 22
- Wednesday, March 28
- Saturday, April 7
- Wednesday, April 11
- Wednesday, April 18
- Wednesday, April 25
- Thursday, April 26

Ms. Marcolongo will send the dates to Jonathan Kinney of the NJHPO for review.

Dr. McArthur will contact Mr. Kinney regarding information about solar panels in historic districts.

New Business

Mr. Farrell reported that the 'Historic Mays Landing' sign by Wheatons has been installed.

Sub-Committee Reports

None.

Correspondence

None.

Memorializations

On the motion of Cheryl Fetty, seconded by Thelma Witherspoon, the following Memorializations were approved:

- A. #22-2017 Julia Mastalski Block 743/Lot 9 6024 Main Street
Application for sign - wooden; woodburned; neutral coloring
- B. #23-2017 Corey Bard Block 748/Lot 1 5924 Main Street, Unit A
Application for vinyl sign
- C. #24-2017 Intex Millwork c/o Chip Roach Block 732/Lot 59 45 Mill Street
Application to remove dilapidated water tower and three (3) related structures
- D. #25-2017 Timothy Morris Block 981.03/Lot 67 5045 Mays Landing-Somers Point Road
Application for Egress steps for fire safety, replace bannister on second floor
- E. #26-2017 Timothy Morris Block 981.03/Lot 67 5045 Mays Landing Somers Point Road
Commercial double-sided sign, hunter green with yellow and gold letters; lit on both sides with ground-mounted photosensitive lighting

- F. #27-2017 Dusan & Branca Tanasic Block 730/Lot 12 207 Lenape Avenue
Replace back deck with composite boards, colonial white railings/spindles on side and glass spindles on front; Change existing garage door with white or light door.
- G. #28-2017 DDS Inc. (Bruna Lanna) Block 732/Lot 82 6135 Longwood Avenue
Replace shingled roof, like for like; GAF Timberline shingle "Weathered Wood"

Recorded Vote: Aye: Boney, Farrell, Fetty, Rullis, Witherspoon, McArthur
 Nay: XXX
 Abstain: Tomasello

Public Comment

Community Development Director Phil Sartorio gave the Commission an update on the CLG grant application (update of historic survey). The application is 99% complete; he will submit it to the NJHPO on January 19 for review. The cost estimate for the entire survey is in the neighborhood of \$70,000, but this may be limited by the available funding. Mr. Farrell asked if we start the survey this year and then apply for additional funding; Mr. Sartorio said that it depends on how the HPO wants to distribute the money. The information that would be gathered during the first year would be complete for the section surveyed, and GIS mapping would be complete. Mrs. Boney asked how it's decided which section is completed first; Mr. Sartorio said that would be decided in discussions with the consultants. Mr. Sartorio said the grant would be awarded in April, and we would be ready to move forward.

There were no other members of the public present.

Adjournment

On the motion of Carl Farrell, second of Cheryl Fetty and carried, the meeting was adjourned at 8:15 PM.

Respectfully submitted,

Lisa Marcolongo, Secretary