

A Reorganization meeting of the Township of Hamilton Zoning Board of Adjustment was held on the above date with Elaine Valentino presiding until a new Chairman was elected. The returning Members present were Wayne Choyce, Dr. Robert Kahrman & Bruce Strigh.

The Statement of Compliance was read.

Oath of Service – Ms. Lafferty administered the Oath of Service to the following: William Christman & Michael Graff as Regular Zoning Board Members & John Sacchinelli as Alternate #1 & Diane Fox as Alternate #2.

Ms. Valentino thanked all the Board members for their input who were at the December 11th meeting when the RFPs were received & discussion was entered regarding recommendations. On January 6th there was a meeting with Ms. Valentino, Mr. Strigh & Mr. Choyce about the RFPs. The subcommittee recommendations will be made tonight.

Appointment of Secretary for 2018– Mr. Strigh moved, seconded by Mr. Christman to appoint Deborah Ohnemuller to the position of Secretary to the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE	MR. CHRISTMAN-AYE	MR. GRAFF-AYE
DR. KAHRMANN-AYE	MR. STRIGH-AYE	MS. VALENTINO-AYE

SAID MOTION CARRIED.

Election of Chairperson for 2018– Dr. Kahrman moved, seconded by Mr. Christman to elect Elaine Valentino for the position of Chairperson of the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE	MR. CHRISTMAN-AYE	MR. GRAFF-AYE
DR. KAHRMANN-AYE	MR. STRIGH-AYE	MS. VALENTINO-ABSTAIN

SAID MOTION CARRIED.

Election of Vice-Chairperson for 2018– Mr. Choyce moved, seconded by Dr. Kahrman to elect Bruce Strigh for the position of Vice-Chairperson of the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE	MR. CHRISTMAN-AYE	MR. GRAFF-AYE
DR. KAHRMANN-AYE	MR. STRIGH-ABSTAIN	MS. VALENTINO-AYE

SAID MOTION CARRIED.

Ms. Valentino stated that Board members have been involved with this process since 2009. It has been the practice of the Board, over the past several years, to review the applications for consideration of the positions; the locations of the offices; the hourly rate & primarily the experience of the professionals who are applying for these positions with the focus on zoning.

All of the recommendations by the Board are based on performance based contracts. The following are the recommendations of the Board in its entirety & the committee.

Dr. Mroz entered the meeting at 6:35 pm.

Appointment of Solicitor for 2018– Mr. Strigh moved, seconded by Mr. Choyce to appoint the firm of Cooper Levenson to the position of Solicitor to the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE
DR. KAHRMANN-AYE
MS. VALENTINO-AYE

MR. CHRISTMAN-AYE
DR. MROZ-AYE

MR. GRAFF-AYE
MR. STRIGH-AYE

SAID MOTION CARRIED.

Appointment of Planner for 2018 – Mr. Choyce moved, seconded by Mr. Christman to appoint Robert Watkins of Mott Associates, LLC to the position of Planner to the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE
DR. KAHRMANN-AYE
MS. VALENTINO-AYE

MR. CHRISTMAN-AYE
DR. MROZ-AYE

MR. GRAFF-AYE
MR. STRIGH-AYE

SAID MOTION CARRIED.

Appointment for Alternate Planner for 2018– Mr. Strigh moved, seconded by Dr. Kahrmann to appoint Vincent Polistina of Polistina Associates, LLC to the position of Alternate Planner to the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE
DR. KAHRMANN-AYE
MS. VALENTINO-AYE

MR. CHRISTMAN-AYE
DR. MROZ-AYE

MR. GRAFF-AYE
MR. STRIGH-AYE

SAID MOTION CARRIED.

Appointment of Engineer, Lighting Consultant, and Traffic Engineer for 2018 – Mr. Strigh moved, seconded by Mr. Christman to appoint Kevin Dixon of Dixon Associates Engineering, LLC to the positions of Engineer, Lighting Consultant, and Traffic Engineer to the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE
DR. KAHRMANN-AYE
MS. VALENTINO-AYE

MR. CHRISTMAN-AYE
DR. MROZ-AYE

MR. GRAFF-AYE
MR. STRIGH-AYE

SAID MOTION CARRIED.

Appointment of Alternate Traffic Engineer for 2018– Mr. Strigh moved, seconded by Dr. Kahrmann to appoint the firm of CME Associates to the position of Alternate Traffic Engineer to the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE
DR. KAHRMANN-AYE
MS. VALENTINO-AYE

MR. CHRISTMAN-AYE
DR. MROZ-AYE

MR. GRAFF-AYE
MR. STRIGH-AYE

SAID MOTION CARRIED.

Appointment of Landscape Architect Consultant, Alternate Engineer & Alternate Lighting Consultant for 2017– Mr. Strigh moved, seconded by Mr. Choyce to appoint Engineering Design Associates to the position of Landscape Architect Consultant, Alternate Engineer & Alternate Lighting

Consultant to the Township of Hamilton Zoning Board of Adjustment for the year 2018, until the Board reorganizes in 2019. No other names were presented.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE	MR. CHRISTMAN-AYE	MR. GRAFF-AYE
DR. KAHRMANN-AYE	DR. MROZ-AYE	MR. STRIGH-AYE
MS. VALENTINO-AYE		

SAID MOTION CARRIED.

Ms. Valentino stated that in lieu of a February 26th meeting a training session will take place & if the professionals can get together with Ms. Lafferty regarding what they will discuss by February 14th.

Mr. Choyce stated the committee did not have a recommendation for alternate solicitor due to the firm of Cooper Levenson was large enough with attorneys who could act as alternate should Ms. Lafferty have a conflict with an application.

Chairperson's Appointments to Sub Committees:

Ms. Valentino commented how important it is for members to visit the properties & last year recommended it as a committee as a whole. There cannot be any more than 3 members at the workshop but if any of the committee cannot attend, another Board member can step in.

Workshop Session Committee: Wayne Choyce, Bill Christman & Robert Kahrman
Fire & Safety Liaison: John Sacchinelli

Meeting Times & Dates- Mr. Strigh moved, seconded by Mr. Mroz to establish the fourth Monday of every month, with the exception of May & December, as the day on which the Zoning Board of Adjustment meetings for 2018 will be conducted, and to establish the time of 7:00 P.M. The dates are as follows:

JANUARY 22, 2018
FEBRUARY 26, 2018
MARCH 26, 2018
APRIL 23, 2018
*MAY 14, 2018 (2nd Monday)
JUNE 25, 2018
JULY 23, 2018
AUGUST 27, 2018
SEPTEMBER 24, 2018
OCTOBER 22, 2018
NOVEMBER 26, 2018
*DECEMBER 10, 2018 (2nd Monday)
*JANUARY 14, 2019 (2nd Monday)
JANUARY 28, 2019

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE	MR. CHRISTMAN-AYE	MR. GRAFF-AYE
DR. KAHRMANN-AYE	DR. MROZ-AYE	MR. STRIGH-AYE
MS. VALENTINO-AYE		

SAID MOTION CARRIED.

Designation of Official Newspapers – Ms. Valentino asked the Secretary to state the designated official newspapers for the Zoning Board Publications & she stated the following: The Press of Atlantic City; Atlantic County Record/Record Journal. Mr. Strigh moved, seconded by Dr. Kahrman, to adopt the above as the Official Publications.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE
DR. KAHRMANN-AYE
MS. VALENTINO-AYE

MR. CHRISTMAN-AYE
DR. MROZ-AYE

MR. GRAFF-AYE
MR. STRIGH-AYE

SAID MOTION CARRIED.

Adoption of Rules of Procedure –Mr. Strigh moved, seconded by Mr. Choyce, to adopt the Rules of Procedure, as written, for the Township of Hamilton Zoning Board of Adjustment for the year 2018.

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE
DR. KAHRMANN-AYE
MS. VALENTINO-AYE

MR. CHRISTMAN-AYE
DR. MROZ-AYE

MR. GRAFF-AYE
MR. STRIGH-AYE

SAID MOTION CARRIED.

Approval of Minutes – Mr. Strigh moved, seconded by Dr. Kahrmann to approve the minutes from the December 11, 2017 meeting as amended. SAID MOTION CARRIED WITH SIX (6) MEMBERS VOTING “AYE,” NO “NAY,” and NO “ABSTAIN.”

ROLL CALL ON THE ABOVE MOTION

MR. CHOYCE-AYE
DR. MROZ-AYE

MR. CHRISTMAN-AYE
MR. STRIGH-AYE

DR. KAHRMANN-AYE
MS. VALENTINO-AYE

SAID MOTION CARRIED.

Memorialization of Resolution – Mr. Christman moved, seconded by Mr. Kahrmann to adopt the resolution for Michael Panza -App. #2017-19; Block 494 Lot 9.01. SAID MOTION CARRIED WITH SIX (6) MEMBERS VOTING “AYE,” NO “NAY,” and NO “ABSTAIN.”

ROLL CALL ON THE ABOVE MOTION:

MR. CHOYCE-AYE
DR. MROZ-AYE

MR. CHRISTMAN-AYE
MR. STRIGH-AYE

DR. KAHRMANN-AYE
MS. VALENTINO-AYE

SAID MOTION CARRIED.

Public Comment –Ms. Valentino asked if anyone would like to speak for public portion. Mr. Choyce moved, seconded by Mr. Strigh to close the public portion of the hearing. SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE,” NO “NAY,” NO “ABSTAIN.”

Executive Session- There were no items.

Ms. Valentino stated at there will be a training session on February 26th; the Ethics video must be viewed & the certification returned to the Secretary by February 28th. The financial disclosure information will be forwarded to members once the Secretary receives it. If there is an active shooter workshop the Secretary will advise members of when & where it will be. New members will have to take the introductory class with 18 months of being appointed. Any of these notices will be emailed to the members by the Secretary.

Ms. Lafferty reminded members not to email each other regarding any open applications or board business. If members have questions, they can be directed to the Secretary or the Chair & do not hit reply all for emails.

Adjournment – Mr. Choyce moved, seconded by Dr. Mroz to adjourn the Zoning Board of Adjustment meeting at 6:46 p.m. SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE,” NO “NAY,” NO “ABSTAIN.”

Respectfully submitted,

Deborah Ohnemuller, Secretary
Zoning Board of Adjustment