

Township of Hamilton, NJ
April 4, 2018

A meeting of the Township of Hamilton Industrial Commission was held on the above date with Chairman Gordon Craig presiding.

Present Members: Robert Laws, Lucas MacFarlane, Charlie Pritchard.

Absent Members: Jack Carson, Susan Hopkins, Ariane Newman

Also present: Solicitor, Robert Sandman; Tony DiDio; and, Phil Sartorio

Compliance with the Open Public Meetings Law was acknowledged.

Announcements:

Approval of Minutes: Mr. Pritchard moved, seconded by Mr. Laws to approve the minutes from the January 3, 2018 meeting. SAID MOTION CARRIED WITH FOUR (4) MEMBERS VOTING "AYE," NO "NAY," and NO "ABSTAIN."

Mr. Laws moved, seconded by Mr. Pritchard to approve the minutes from the January 3, 2018 Executive Session. SAID MOTION CARRIED WITH FOUR (4) MEMBERS VOTING "AYE," NO "NAY," and NO "ABSTAIN."

Discussion Items

Chairman Craig, Mr. Sandman and Tony DiDio briefed members on the cancellation of the land purchase by Scannel Properties. The Chairman directed the Secretary to confirm that the deposit had been refunded.

The Commission discussed complaints from a local resident that the real estate signs for the Park exceed the size permitted by ordinance. Mr. Pritchard moved, seconded by Mr. MacFarlane, to send a letter to Township Committee requesting amendment of the sign ordinance to increase the permitted size of commercial real estate signs. SAID MOTION CARRIED WITH FOUR (4) MEMBERS VOTING "AYE", NO "NAY" AND NO "ABSTAIN". The Chairman also requested that the Township reach out to South Jersey Gas and the contractor regarding replacement of the real estate sign that was removed during installation of the gas line along Route 40.

Report of the Marketing Agent:

Mr. DiDio advised that he is working with a potential buyer looking to develop a building on the Summit property.

Review of Proposal to maintain the Hamilton Business Park entrance for 2018: There were 3 proposals submitted.

Acord Outdoor Services: \$1,200.00 (buffer brushhog only)

Puggi's Lawncare: \$5,740.00 (regular maintenance plus options for reseeding the sign area and buffer brushhog)

L&H Landscape: \$5,080.00 (regular maintenance) plus \$35/hr for 'all other work'

The above estimates were reviewed & discussion ensued regarding them.

Mr. Sandman reviewed the estimates & commented both estimates are in response to a written specification. The contract will refer to that specification. The lowest bidder can challenge the other bidder.

Mr. Pritchard moved, seconded by Mr. MacFarlane to award the contract to Puggi's Lawncare, the motion includes the requirements of the specifications, contingent upon post award deliveries including pending approval of Insurance. SAID MOTION CARRIED WITH FOUR (4) MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Mr. Laws-Aye
Mr. MacFarlane-Aye
Mr. Prichard-Aye
Mr. Craig-Aye

Motion Carried

Mr. Craig asked if all members did the Ethics. Mr. Sartorio advised the link to fill out Financial Disclosure forms will be sent to Commission members on April 5th. He provided Mr. MacFarlane a copy of the information needed to access the forms and advised all members to contact the Clerk's office if they need any assistance.

Executive Session- There were no items.

Public Comments –

Chairman Craig stated on the record that there was no public present. Mr. Pritchard moved, seconded by Mr. Laws to close the public portion of the meeting. SAID MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Adjournment – Mr. Pritchard moved, seconded by Mr. MacFarlane, to adjourn the meeting at 6:48 pm. SAID MOTION CARRIED WITH ALL MEMBERS VOTING "AYE", NO "NAY", NO "ABSTAIN".

Respectfully submitted,

Phil Sartorio-Acting Secretary

In the absence of Deborah
Ohnemuller, Secretary