

TOWNSHIP OF HAMILTON
MAYS LANDING, NJ 08330
PLANNING BOARD MEETING
JANUARY 11, 2018

The Reorganization Meeting of the Township of Hamilton Planning Board was held on the above date with Mr. Cheek presiding.

Compliance with the Open Public Meetings Law was acknowledged.

Oath of Office – Charles Gemmel Esquire administered the Oath of Office to the newly appointed members: Class I – Mayor’s Designee, Maryetta Borkowski, Class II – Township Official, Allan Womelsdorf; Class IV, Harry Bilicki;. Upon completion of Oath the respective members took their place at the dais.

Roll call of members present: Mr. Adams, Mr. Bilicki, Ms. Borkowski, Mr. Cain, Mr. Choyce, Mr. Rogers, Mr. Percy, Mr. Womelsdorf and Mr. Cheek. Newly appointed members John Kurtz and Jack Carson were not present.

Mr. Cheek welcomed all reappointed and new members to the Board

Election of Chairperson – Mr. Cain moved, seconded by Mr. Womelsdorf to nominate Richard Cheek to serve as Chairman of the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations were presented.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Election of Vice-chairperson – Mr. Choyce moved, seconded by Mr. Cain to nominate Harry Bilicki to serve as Vice-Chairperson of the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations were presented.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Planning Board Secretary/Administrator – Mr. Percy, moved, seconded by Mr. Womelsdorf to appoint Mary Lisitski to serve as Secretary to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Solicitor – Mr. Percy moved, seconded by Mr. Womelsdorf to nominate Charles Gemmel of the firm Gemmel, Todd & Merenich, PA, to serve as Solicitor to the Township of Hamilton Planning Board until the Board reorganizes for the year 2019. No other nominations were received.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Mr. Choyce stated the reviewing process that the Subcommittee went through. The committee reviewed all the applications that were presented to the Board and had a lot of discussion between them, back and forth. Some of the things that they paid attention to were experience shown on the application, specifically experience within the South Jersey area and particularly involved with the Pinelands. They also looked at the experience the applicant had with this Board specifically and what this Board’s past experience has been with the applicants when the Board offered our recommendations to the Board. Of course anything the subcommittee would recommend is only that, a recommendation. If anyone else has any other desire, by all means speak up during discussion and offer an alternate if you would like to.

Mr. Choyce made recommendation for Manos Law Firm LLC as Alternate Solicitor.

Appointment of Alternate Solicitor – Mr. Choyce made nomination, seconded by Mr. Rogers to appoint Elias T. Manos, Esq. of Manos Law Firm, to serve as Alternate Solicitor to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations were presented.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Engineer Consultant – Sub-Committee recommendation to appoint Steve Filippone of Engineering Design. Mr. Cain moved, seconded by Mr. Womelsdorf, to appoint Steven Filippone of Engineering Design Associates to serve as Engineer Consultant to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations were presented.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Alternate Engineer Consultant – Sub-Committee recommendation to nominate Kevin Dixon of Dixon Associates. No other nominations were presented. Mr. Percy, moved, seconded by Mr. Cain to appoint Kevin Dixon of Dixon Associates to serve as Alternate Engineer Consultant to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations were presented.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Planner Consultant – Sub-Committee recommendation to nominate Vince Polistina, of Polistina Associates. No other nominations were presented. Mr. Percy, moved, seconded by Mr. Rogers to appoint Vincent Polistina of Polistina Associates to serve as Planner Consultant to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations were presented. .

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Alternate I Planner Consultant – Sub-Committee recommendation to nominate Robert Watkins of Mott Associates. Mr. Percy moved, seconded by Mr. Womelsdorf, to appoint Robert Mott of Mott Associates to serve as Alternate I Planner Consultant to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations received. No other nominations presented

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Alternate II Planner Consultant (for Public Development) – Mr. Choyce, moved, seconded by Mr. Percy to appoint Philip Sartorio to serve as Alternate Planner II Consultant for Public Development to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Traffic Engineer Consultant – Sub-Committee recommendation to appoint Mr. Kevin Dixon of Dixon Associates. Mr. Percy, moved, seconded by Mr. Womelsdorf to appoint Kevin Dixon, of Dixon Associates, to serve as Traffic Engineer Consultant to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations were presented. .

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Alternate Traffic Engineer Consultant – Sub-Committee recommendation to appoint CME Associates. No other nominations received. Mr. Percy moved and seconded by Mr. Adams to appoint CME Associates to serve as Alternate Traffic Engineer Consultant to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations were presented.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Landscape Architect Consultant – Sub-Committee recommendation to appoint Chris Carey of Engineering Design. Mr. Cain moved, seconded by Mr. Womelsdorf to appoint Christopher Carey of Engineering Design Associates to serve as Landscape Architect Consultant to the Township of Hamilton Planning Board for the Year 2018, until the Board reorganizes in 2019. No other nominations received.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Appointment of Historic Architect Consultant – None Appointed at this time. Chairman Cheek remarked that this was a vacant seat last year. Mr. Choyce (sub-committee) responded it be discussed with the Board to see if there is a real need to fill vacancy or to leave it vacant and should the need arise, we have a name to reach out to, or if Historic Commission is using another architect, perhaps we could reach out to that individual. Mr. Cain motioned, seconded by Mr. Womelsdorf to leave position vacant at this time. No nominations were received.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Meeting Start Time and Meeting Dates – It was established that the Planning Board would meet on the first and third Thursday of every month dated January 11, 2018, and that the meetings would commence at 7:00 PM. Mr. Percy moved, seconded by Mr. Womelsdorf to accept the meeting dates as listed.

SAID MOTION CARRIED WITH ALL ELIGIBLE MEMBERS VOTING “AYE”, (NO) “NAY”, (NO) “ABSTAIN”.

Adoption of Rules of Procedure for Planning Board – Mr. Percy moved, seconded by Mr. Rogers to adopt the Rules of Procedure that are in effect dated 2013.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, NO “NAY”, NO “ABSTAIN”.

Appointment of Subcommittees – Mr. Cain moved, seconded by Mr. Percy to appoint subcommittees on an as needed basis.

Open to Public Comment. Chairman Cheek opened the meeting to Public Comment. There being no response, Mr. Cain moved, seconded by Mr. Percy to close the public portion.

SAID MOTION CARRIED WITH ALL MEMBERS VOTING “AYE”, NO “NAY”, NO “ABSTAIN”.

Adjournment: Chairman Cheek adjourned the meeting at 7:16 PM with all members in favor.

Respectfully submitted,

Mary A. Lisitski
Planning Board

These minutes are electronically recorded.

ADOPTED 2-1-18