

**1 Village of Hamilton
Board of Trustees
Special Meeting of November 29, 2011
12:30pm**

APPROVED MINUTES

Present: Mayor Margaret Miller; Trustees: Russ Lura, Anne Clauss, Deb Kliman, and Sam Cooper; Chief of Police Rick Gifford and Administrator Sean Graham

Public Present: None.

The Mayor called the meeting to order at 12:30pm.

Approval of Agenda: None.

Approval of Minutes: None

Public Comment: None

Closing of East Broad Street

Trustee Cooper made a motion to close East Broad Street from Payne Street to East Pleasant Street on Friday December 2nd, from 4:00 PM to 9:00 PM for the Christmas Tree Lighting festivities. Trustee Clauss seconded the motion and the motion carried.

Appointment to the Airport/Airpark Commission

Trustee Clauss made a motion to appoint Mr. Keith Watkins to the Airport/Airpark Commission to replace her seat on the commission. The motion was seconded by Trustee Cooper and the motion carried.

Executive Session

Trustee Kliman made a motion to go into executive session at 12:45 PM to discuss police personnel matters. The motion was seconded by Trustee Clauss and the motion carried.

Trustee Lura made a motion to close the executive session at 1:47 PM. The motion was seconded by Trustee Clauss and the motion carried.

PD Office Clerk Uniform/Badge

Trustee Cooper brought up the concern with the possibility that there may be confusion in identifying the Police Officer on duty and the Clerk. Trustee Cooper stated that the badge worn by the clerk was so similar to the Officers that it may be confusing to the public.

Court Audit Resolution

The following resolution was presented by Trustee Cooper;

Village of Hamilton
Hamilton Village Board Meeting
Resolution Justice Court Finances
Resolution _____
November 29, 2011

Whereas Section 2019-a of the Uniform Justice Court Act requires that village justices annually provide their court records and dockets to their respective village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings, and

Whereas the Unified Court System's *Action Plan for the Justice Courts* includes initiatives to improve accountability and controls over Justice Court finances and records, to increase monitoring of the village board compliance with Section 2019-a,

Now therefore be it Resolved that Mayor Margaret Miller and Village Trustee Samuel Cooper did on October 3, 2011 meet with the Hamilton Village Court Clerk to review the finance records of said Village Court for Village Justice Thomas Bogan and Assistant Village Justice Donald Haight and were found to be in compliance with the requirements of the New York State Office of Court Administration.

On November 29, 2011, at Hamilton Village Board meeting, this resolution accepting their findings was approved.

Motion made by: Trustee Anne Clauss

Motion Seconded by: Trustee Russ Lura

The motion carried.

Madison Street Cemetery: Trustee Lura asked the Board to consider changing the fees established at the Madison Street Cemetery. This will be an agenda item at the next regular board meeting.

Court Audit: Director Graham stated the Mayor and a delegate will need to perform an internal court audit.

Hamilton Central School Soccer Team: Mayor Miller suggested that there be a proclamation drafted and a certificate of achievement created for the Hamilton Central School Boys Soccer Team winning the New York State Class D Championship. All the Trustees concurred.

Airport Lot Prices: Trustee Lura asked Administrator Graham to see if prices could be raised at the Airpark or were they set by the FAA.

Village Computers: The Trustees directed Administrator Graham to gather cost estimates to replace the older computers in the office and others that are in need of replacement.

Adjournment

There being no further business to come before the Board, Trustee Lura made a **motion** to adjourn. The **motion** was seconded by Trustee Cooper and carried. The meeting adjourned at 2:10 PM.

Respectfully submitted,
Kim Taranto