

**1 Village of Hamilton
Board of Trustees
Regular Meeting of January 21, 2014
6:00pm**

APPROVED MINUTES

Present: Mayor Margaret Miller; Trustees: Jen Servedio, Russ Lura, Debbie Kliman, and Sam Cooper; Village Treasurer Mary Ann Henderson; Attorney Jim Stokes (6:10pm); Village Clerk Alana Scheckler; Village Administrator Sean Graham

Public Present: Dave Hollis, RadioFreeHamilton.com; Sally Lura; Chelly Crouch, Rec Commission; Harvey Kliman; Ben Barrett, Cruise In; Suzanne Collins, Town of Hamilton

The Mayor called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda: A **motion** was made by Trustee Cooper to approve the agenda as presented. The **motion** was seconded by Trustee Servedio and unanimously carried.

Approval of Minutes of the December 17, 2013 Regular Meeting: Requested Changes:

1. Public Present: add Colgate after Anya Chavez and Doug Hicks
2. Resolution 142-2013: second paragraph-delete the second “for the”
3. Joint Meeting: change access to assess
4. ENS Class: change “I” to “she has”
5. DPW-#2-change contacting to contracting
6. Public Hearing: change Fleming to Deming and Laurens to Lorenz

A **motion** was made by Trustee Kliman to approve the December 17, 2013, minutes as amended. The **motion** was seconded by Trustee Lura and unanimously carried.

Public Comment:

Ice Rink: Chelly Crouch, Rec Commission, explained the majority of funds donated were in honor of Mayf & Judy Plesniarski and would like to name the rink “Plesniarski’s Pond.” Trustee Lura was unhappy that this was the first the Trustees had been told of this. A list of rules were distributed and the Trustees discussed having tobacco products stricken from the sign. The Trustees agreed to accept the sign as presented. A **motion** was made to accept the rules as presented by Trustee Kliman. The **motion** was seconded by Trustee Servedio and unanimously carried. Trustee Lura stated that the Village should cover the man hour cost to erect and maintain the rink for this year. Ms. Crouch would like to have money set aside in the budget process for yearly maintenance. Rules presented:

Welcome to Mayf and Judy Plesniarski’s Pond

This community ice rink is a *skate-at-your-own-risk* facility. Please adhere to these simple rules for the enjoyment of everyone.

Please share the ice-always be respectful of other skaters
No reckless behavior-skate in control at all times
Safety first-adult supervision and helmets recommended
Skating is permitted when signs indicate conditions are good

The following are prohibited.....

On the ice:

- Food and Drink
- Glass containers
- Pets

In the Park:

- Alcohol and drugs
- Tobacco Products
- Littering

Open Skate hours: 8 am- 7 pm, Sunday – Saturday

Pond Hockey Hours: 5 pm – 7 pm, Tuesday, Thursday, Saturday

- Pond hockey rules apply – no checking, no slapshots, no outside goals on ice. Sticks and pucks must stay below the knees
- Please shovel ice as needed.

MAYOR MILLER's REPORT

Colgate Upstate Institute: No report.

HBA: A cooking show will take place at Michael's Restaurant in Waterville on February 24, 2014, from 6-9pm with special guest chef Juanita Bass. The price is \$60.00 with a portion of the proceeds going to CNS. The Colgate Bookstore is sponsoring "Doctor Seuss Saturday" on March 1, 2014.

The Mayor reported that Chief Gifford has returned to work part-time. The Mayor and Administrator Graham gave an overview of the Village to Brian Hutzley, the new Finance and Administration VP at Colgate. The Mayor will be inviting him to a staff meeting also. The Mayor and Administrator Graham met with Randy Ruttenberg, a developer, who is interested in doing some development work in the Village.

The Mayor attended the Town of Hamilton Board meeting and reported a new parking officer has been hired and gave an update on our Natural Gas project.

The Mayor put an article in the Mid-York of Village happenings.

TRUSTEE COOPER's REPORT

Economic Development: No report.

Hamilton Initiative: No report.

Zoning Board of Appeals: No report

Planning Board: No report

Airport/Airpark Commission: Commissioner Kliman gave a report regarding the cost of two signs; one will be visible from the runway and one for the Wings Way side of the terminal. Pending a favorable decision by the Village Board, the metal signs will consist of just the village logo and "Hamilton Municipal Airport". The cost is approximately \$450 for both and will be paid from the airport budget.

Commissioner Steneri discussed impact of loss of government subsidies for the proposed 100+ wind farm near Cape Vincent Wind as well as other turbine proposal projects. There was also discussion that there will be limited or no impact on the municipal airport air space from the recent federal government program to locate a drone experimental site at Griffiths Air Park.

Bridges: The meeting was at the high school to accommodate SADD student leaders attending this meeting after the of Bridges County representatives and HCS student leaders of Students Against Destructive Decisions(SADD) had met to generate suggestions as to how the Hamilton Bridges Coalition could assist an after prom and post commencement activity. The discussion included why such events did not occur last year and how to generate student participation in such events, including potential site location and activities at the events. Regrettably, the SADD leaders were not present. The committee also spent time discussing the evolution of the Coalition program. This topic was that received a low rating score in the most recent grant application for funding the program. There will be a medication recycle day at the Village Library sponsored by Bridges with collaboration with the Hamilton Police Department on February 25, 2014.

Shared Services: No report.

Compost Club: No report.

ZRC: The committee is working on recommendations for suggested revisions in the business district including support of cultural activities in the business district (CAC), support of retail growth in the Eaton Street area, retail as an ancillary activity and trade school training type services east of Wings Way. Discussion included ideas for what might be appropriate use of properties that bound the village green.

Other: The eight Share the Road signs are up on each of the streets that lead into the village. This completes the civic organization funded effort to install bike racks and make drivers aware of pedestrians and bicyclists on village streets.

TRUSTEE KLIMAN's REPORT

Library Board: The preliminary 2014 budget was reviewed and approved by the Board. The Mid York Library System has recommended that our library receive \$28,201 instead of \$26,451 in Construction Grant money because another library system couldn't use all their money. Official notification from the State is still being awaited. There will be a get-together for staff, volunteers, and Board members on February 1 at 1PM. This is purely social. The heating system is being repaired.

Historical Commission: Their meeting is next Monday. Denise Leone and David Grace have been invited to attend to discuss the Village's murals.

Parks & Recreation: The ice rink is installed. Commission members have been working on rules via e-mail, and met Sunday evening to finalize them. We decided a ramp or steps are needed to get into the rink from the ground, and Chelly Crouch and Bill LaRuffa are working on this with assistance from the HCS shop class. Please remember the rink is a work in progress, and nothing is "set in stone" yet. Recreation Chair Anne Marie Weeks, Treasurer Mary Ann Henderson, and Trustee Debbie Kliman responded to an RFP which Treasurer Henderson found out about. Our proposal is to enhance the swim classes during the summer rec program, and although the money comes from the State, Madison County Youth Development Program is managing it for this county. If we receive the grant, the Rec Commission will be able to hire more staff, offer more scholarships, and add to its equipment.

At Sunday's committee meeting, Russ and Rick LaFrance, who are cousins, presented their idea for a flag football program for 4th and 5th grade boys and girls. No tackling is allowed in flag football; to get a down, a player takes a flag from the belt of a player on the opposite team. The La Frances need a venue from the Village – they have Eaton Street field in mind – and insurance. There will be no other cost to the village. All Commission members' present agreed flag football would be a good addition to our local sports offerings. The Trustees want the LaFrance's to make a written proposal to the Rec Commission, who will then make an official recommendation to the Trustees.

Mural Commission: No report.

Friends of 4th of July: Tim Noel will be the parade's Grand Marshall. The committee believes he truly reflects our community, having given 1000's of volunteer hours to different organizations and causes. Jon Armstrong will head the judge's panel. In the past, parade registration has continued to July 3, and this has been a problem for managing the lineup. The cutoff date will be earlier this year, although no date has been set. For the first time, there is an intern from Morrisville College working with the Committee.

Farmers' Market: The new application, rules and regulations will be presented at the February meeting

Trails Committee: No report. The Mayor reported she has been asked to have etiquette signs posted on the trails and asked Trustee Kliman to research.

Friends of the Symphony: No report.

Shared Services Committee: No report. The Mayor reported that Suzanne Collins has been appointed to this committee.

TRUSTEE LURA'S REPORT

MUC: No report. The Trustees attended the MUC meeting monthly meeting.

Streets, Sidewalks and Streetscape: No report.

DPW and Solid Waste Management: Trustee Lura stated that DPW Supervisor Weaver reported we have received 80" of snow to date. The crew continued maintenance on the Fire Trucks and the ice rink.

Trustee Lura reported on two equipment items:

1. 2013 Skid steer-for \$1,600.00 we could upgrade (off state bid) to a 2014 Skid steer. Supervisor Weaver reported to Trustee Lura that he has money in his budget to cover the expense. A motion was made by Trustee Lura to approve DPW Supervisor Weaver's request to spend \$1,600.00 to upgrade from a 2013 skid steer to a 2014 skid steer. The motion was seconded by Trustee Kliman and unanimously carried.
2. 2002 Used Packer- needed as a backup-\$17,000.00 (off state bid). A motion was made by Trustee Lura to approve the purchase of the 2002 used packer for \$17,000.00 out of the DPW recycling budget. The motion was seconded by Trustee Cooper and unanimously carried.

Madison Street Cemetery: No report.

PCD: The PCD has established several subcommittees for housing, by-laws, and have added a new member Laurie Shoemaker.

TRUSTEE SERVEDIO'S REPORT

Hamilton Police Department: Nothing major to report. When Chief Gifford returns we plan to meet and discuss Tasers and bicycles for officers.

Hamilton Fire Department: Chief Holcomb reported that they are having the doors re-keyed. They are ancient push button mechanisms and are hard to operate.

Hamilton Court: No update. Trustee Lura brought up dissolving the Village Court. Trustee Servedio has documentation regarding the Village's reasons as to why they have voted not to dissolve the court previously that she will email to the Trustees to review for the next meeting. Attorney Stokes will also gather information to share with the Board.

Pedestrian Safety: No report

Tree Committee: No report.

Campus Safety: Bill Ferguson had nothing to report, students are on break

5 Way Intersection Task Force: No report.

Other: Trustee Servedio met with Mayor Miller, Clerk Alana Scheckler, Administrator Sean Graham, Line Foreman David Rhyde, Jeff Schindler and Chris Carhart to discuss automating some of their manual processes including an online inventory. Trustee Servedio has been contacting people around the state to see what they are using and will reconvene with the group after I gather enough information to give some options.

ADMINISTRATOR GRAHAM's REPORT

New Business

Administrator Graham reported that at 3:52pm, today, he received a grant application from NYS DOT for an 8-10 bat tee hangar. The grant is for \$830,000.00, with the Villages' match of \$83,000.00.

DDS Training: Are putting a package together to begin the training needed for our new gas employees.

PSC Conference Call: The call was today. The PSC will hold a public hearing on February 3, 2014, at the Library at 6pm.

New Gas Employees: James McCann and Bernard Kelly

WWTP Tank Wall: The wall is now complete. There is concern with storm water runoff that will be addressed in the spring.

TREASURER HENDERSON's REPORT

Winter Rec Program: Treasurer Henderson reported that she received the agreement for the use of Starr Rink for the winter rec program.

**2013 -2014 Colgate University Starr Rink Agreement
Winter Recreation Program**

RESOLUTION # 1-2014

WHEREAS, the Village of Hamilton Board of Trustees at their January 21, 2014 monthly meeting reviewed the Colgate University agreement to reserve the use of the Starr Rink for February 17, 2014 and February 19, 2014 from 10 am to 11:30 am.

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize the Mayor to execute the attached 2013 – 2014 Colgate University Starr Rink agreement.

Motion by Trustee Kliman, Seconded by Trustee Servedio and unanimously carried.

2014 -2015 H J Brandeles Corp. Agreement

RESOLUTION #2-2014

WHEREAS, the Village of Hamilton Board of Trustees at their January 2014 monthly meeting reviewed the 2014 - 2015 H J Brandeles Corp. agreement for \$1,200.00 to provide preventative maintenance to the Library building's RTU's ,

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize the Mayor to execute the attached 2014- 2015 H J Brandeles Corp agreement for \$1,200.00.

Motion by Trustee Servedio, seconded by Trustee Kliman and unanimously carried.

**2013 -2014 PARKING ENFORCEMENT OFFICER
&
SCHOOL CROSSING GUARD**

RESOLUTION # 3-2014

WHEREAS, the Village Board of Trustees has approved the hiring of Christine D. Watkins, effective December 30, 2013, as Parking Enforcement Officer at a rate of \$12.65 per hour and as a School Crossing Guard at a rate of \$8.20 per hour.

NOW THEREFORE, BE IT RESOLVED that Christine D. Watkins is hereby hired as Parking Enforcement Officer and School Crossing Guard at the above-mentioned rates, effective December 30, 2013.

Motion by Trustee Cooper, Seconded by Trustee Kliman and unanimously carried.

**GENERAL FUND BUDGET MODIFICATION
&
2013 LEBANON STREET FUND BUDGET MODIFICATION**

Transfer from General Fund Surplus to 2013 Lebanon Street Fund Interfund Transfers

FINANCE RESOLUTION NO. 4-2014

WHEREAS, the Village has received revenues (01-4-3501.000) of \$127,676.79 from New York State Thruway Authority for the Consolidated Local Street and Highway Improvement Program (CHIPS) Program, and

WHEREAS, the adopted 2013-2014 revenue Budget for the General Fund has budgeted \$84,315.00 and the 2013 Lebanon Street Project has budgeted \$43,361.00 from the Consolidated Local Street and Highway Improvement Program (CHIPS), and

WHEREAS, a Interfund Transfer from the General Fund appropriation line item to the 2013 Lebanon Street Project Interfund Transfer Revenue line item is required to account for the transfer,

NOW THEREFORE BE IT RESOLVED, that the General Fund Interfund Transfers (01-5-9950.900) appropriation line item and the 2013 Lebanon Street Interfund Transfer revenue (33-4-5031.000) line item of the 2013-2014 budget be increased by 43,361.00 to process the transfer.

Motion by Trustee Cooper, seconded by Trustee Lura and unanimously carried.

A motion was made by Trustee Cooper to accept the January Ice Rink donations of \$3,435.00. The motion was seconded by Trustee Kliman and unanimously carried.

**EXPENDABLE TRUST FUND BUDGET MODIFICATION
Gifts & Donations – Ice Rink – (12-4-2705.130)
&
Parks – Ice Rink – Equipment & Capital Outlay (12-5-7110.200)
RESOLUTION NO 5-2014**

WHEREAS the Village of Hamilton has received numerous donations in the amount of \$6,576.00, as of December 17, 2013, to provide resources and equipment necessary to fulfill the purchase of a Village Ice Rink, which has not been budgeted for in the 2013-2014 fiscal year;

BE IT RESOLVED, that the Village of Hamilton Board of Trustees hereby authorizes the Village Treasurer to modify the 2013-2014 Village Budget by increasing the Expendable Trust revenue line item Gifts and Donations - Ice Rink(12-4-2705.130) and increase Expendable Trust Parks – Ice Rink Equipment & Capital Outlay appropriations line item (12-5-7110.200) by \$6,576.00 to recognize the receipt of a donation from numerous patrons of the Village and the anticipated expenditure of monies for the purchase of an ice rink.

Motion by Trustee Lura, seconded by Trustee Servedio and unanimously carried.

Claims:

Treasurer’s Report

January 21, 2014

Resolution NO. 6-2014

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:

RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed Abstracts are approved.

| <u>Abstracts</u> | | | <u>Check</u> |
|------------------|---------------|------------|--------------|
| <u>Date</u> | | | |
| General | | | |
| 7d | | 15,551.55 | 12/27/13 |
| 8a | | 16,098.91 | 1/3/14 |
| 8b | | 16,837.09 | 1/10/14 |
| 8c | | 16,283.19 | 1/17/14 |
| 8d | | 17,554.231 | 1/24/14 |
| | Paid Expenses | 716.63 | |
| | 8A | 148,226.10 | Monthly |
| Vouchers | | | |
| Airport | | | |
| 7d | | 2,363.32 | 12/27/13 |
| 8a | | 1,162.03 | 1/3/14 |
| 8b | | 1,697.12 | 1/10/14 |
| 8c | | 753.69 | 1/17/14 |
| 8d | | 1,221.60 | 1/24/14 |
| | Paid Expenses | 252.22 | |
| | 8A | 2,899.36 | Monthly |
| Vouchers | | | |
| Electric | | | |
| 7d | | 5,907.42 | 12/27/13 |
| 8a | | 7,018.54 | 1/3/14 |
| 8b | | 6,342.97 | 1/10/14 |

| | | | |
|-------------|------------------------------------|------------|----------|
| | 8c | 6,623.26 | 1/17/14 |
| | 8d | 6,635.87 | 1/24/14 |
| | Paid Expenses | 292.78 | |
| Vouchers | 8A | 267,988.70 | Monthly |
| Water | | | |
| | 7d | 1,027.55 | 12/27/13 |
| | 8a | 1,577.18 | 1/3/14 |
| | 8b | 1,442.65 | 1/10/14 |
| | 8c | 1,785.84 | 1/17/14 |
| | 8d | 1,635.89 | 1/24/14 |
| | Paid Expenses | 219.35 | |
| Vouchers | 8A | 11,687.49 | Monthly |
| Sewer | | | |
| | 7d | 3,181.87 | 12/27/13 |
| | 8a | 3,018.94 | 1/3/14 |
| | 8b | 3,508.12 | 1/10/14 |
| | 8c | 3,117.07 | 1/17/14 |
| | 8d | 3,249.90 | 1/24/14 |
| | Paid Expenses | -480.63 | |
| Vouchers | Health Insurance Rate Change 8A | 27,754.32 | Monthly |
| Recreation | | | |
| Vouchers | 8A | 322.00 | Monthly |
| Natural Gas | | | |
| | 7d | 213.83 | 12/27/13 |
| | 8a | 88.12 | 1/3/14 |
| | 8b | 758.87 | 1/10/14 |
| | 8c | 147.19 | 1/17/14 |
| | 8d | 362.15 | 1/24/14 |
| | Paid Expenses | 396169.94 | |
| Vouchers | 8A | 79,901.31 | Monthly |

| | | | |
|---|---------------|----------|---------|
| | Paid Expenses | 1,890.12 | |
| | 8A | 885.00 | Monthly |
| Vouchers | | | |
| Trust (12) | | | |
| | 8A | 5,677.36 | Monthly |
| Vouchers | | | |
| Airport Capital | | | |
| | 8A | 8,905.64 | Monthly |
| Vouchers | | | |
| Motion by Trustee Servedio, seconded by Trustee Lura and unanimously carried. | | | |

Resolution NO. 7-2014

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon: RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed transfers are approved.

Transfers

General

| | | | |
|-------|------------|--|-----------|
| FROM: | 5-1325.410 | Treasurer – Materials & Supplies | -603.74 |
| TO: | 5-1325.400 | Treasurer – Schools, Conf & Dues | 603.74 |
| FROM: | 5-1990.470 | Contingency | -50.00 |
| TO: | 5-1910.470 | Unallocated Insurance | 50.00 |
| FROM: | 5-3410.480 | Fire Dept. - Repairs | -531.54 |
| TO: | 5-3410.200 | Fire Dept. – Equipment | 531.54 |
| FROM: | 5-3410.480 | Fire Dept. - Repairs | -1,780.40 |
| TO: | 5-3410.440 | Fire Dept. – Contract Prof & Tech | 1,780.40 |
| FROM: | 5-3410.480 | Fire Dept. - Repairs | -2,500.00 |
| TO: | 5-3410.490 | Fire Dept. – Vehicle Expenses | 2,500.00 |
| FROM: | 5-8020.470 | Planning – Other Expenses | -100.00 |
| TO: | 5-8020.490 | Planning – Vehicle Expenses | 100.00 |
| FROM: | 5-8160.460 | Refuse Coll & Disp – Contract Oper & Mtc | -75.00 |
| TO: | 5-8160.470 | Refuse Coll & Disp – Other Expenses | 75.00 |
| FROM: | 5-1990.470 | Contingency | -6,405.00 |
| TO: | 5-9040.800 | Workers Compensation | 6,405.00 |

Airport

| | | | |
|-------|------------|---------------------|-----------|
| FROM: | 5-5610.200 | Airport – Equipment | -2,000.00 |
|-------|------------|---------------------|-----------|

| | | | |
|-------|------------|--------------------------------|----------|
| TO: | 5-5610.420 | Airport – Utilities | 2,000.00 |
| FROM: | 5-5610.200 | Airport – Equipment | -350.00 |
| TO: | 5-5610.400 | Airport – Schools, Conf & Dues | 350.00 |
| FROM: | 5-5610.200 | Airport – Equipment | -350.00 |
| TO: | 5-5610.470 | Airport – Other Expenses | 350.00 |

Electric

| | | | |
|-------|------------|-------------------------------|------------|
| FROM: | 5-8310.100 | General Office Salaries | -6,912.90 |
| TO: | 5-1950.000 | Taxes | 6,912.90 |
| FROM: | 5-8342.100 | Oper Distrib Lines | -16,817.45 |
| TO: | 5-8320.210 | Contractual Approp. Of Income | 16,817.45 |
| FROM: | 5-8351.400 | Depr of Dist. Property | -2,547.01 |
| TO: | 5-8361.400 | Oper of St Light System | 2,547.01 |
| FROM: | 5-8351.400 | Depr of Dist. Property | -140.82 |
| TO: | 5-9710.000 | Interest on Debt | 140.82 |

Water

| | | | |
|-------|------------|------------------------------|---------|
| FROM: | 5-1990.470 | Contingency | -500.00 |
| TO: | 5-8310.400 | Admin – Schools, Conf & Dues | 500.00 |

Sewer

| | | | |
|-------|------------|--|-----------|
| FROM: | 5-8130.410 | Sewage Trt & Disp – Materials & Supplies | -2,099.00 |
| TO: | 5-1910.470 | Unallocated Insurance | 2,099.00 |
| FROM: | 5-8130.410 | Sewage Trt & Disp – Materials & Supplies | -250.00 |
| TO: | 5-9045.800 | Life Insurance | 250.00 |

Natural Gas

| | | | |
|-------|------------|--------------------------------|-----------|
| FROM: | 5-8430.440 | Nat Gas – Contract Prof & Tech | -2,500.00 |
| TO: | 5-8430.400 | Nat Gas –Schools, Conf & Dues | 2,500.00 |
| FROM: | 5-8430.440 | Nat Gas – Contract Prof & Tech | -2,500.00 |
| TO: | 5-8430.470 | Nat Gas – Other Expenses | 2,500.00 |

Motion by Trustee Servedio, seconded by Trustee Kliman and unanimously carried.

Justices Reports: Were reviewed and accepted.

NEW BUSINESS

1. **Joan Fales Request-100th Birthday:** Tabled
2. **Cruise In Request:** Ben Barrett, representing the Cruise In, came before the Board to ask permission to have the Cruise In on Tuesdays from May 27 through September 2, 2014,(except June 17, 2014, the Village elections), from 5:00-8:00pm. He asked to have E Broad Street closed

for this event. A **motion** was made by Trustee Cooper to close E Broad to accommodate Cruise In. The **motion** was seconded by Trustee Kliman and unanimously carried.

3. **Sally Campbell Request:** The Campbell's are requesting to have garbage picked up. Their house is in the Town of Lebanon and according to code 92-10(E) we cannot pick it up. We can however pick up the barn garbage.
4. **Conference Request:** Mayor Miller is requesting to attend the 2014 Winter Legislative Meeting on Feb 9-10, 2014 in Albany. A motion was made by Trustee Servedio to grant the request. The motion was seconded by Trustee Kliman and unanimously carried. Treasurer Henderson is requesting to attend the NYS Government Finance Officers Assoc meeting in Albany on April 1-4, 2014. A motion was made by Trustee Kliman to grant the request. The motion was seconded by Trustee Servedio and unanimously carried.
5. **Budget Meeting Dates:** February 12, 19, 26, March 5, 12, 19, 26, from 1-3pm, at the Village Office.
6. **Acting Village Justice Report:** Reviewed and accepted.
7. **Gas Equipment Permit Fee:** The Mayor and CEO McGinnis discussed the fee for inspection of natural gas equipment installations.
8. **Executive Session:** A motion was made by Trustee Servedio to enter into an executive session at 8:10pm to discuss personnel matters. The motion was seconded by Trustee Kliman and unanimously carried. A motion was made to exit the executive session at 8:55pm by Trustee Kliman, seconded by Trustee Servedio and unanimously carried.
9. **Year of Alexander Hamilton:** Some in the Village have expressed their desire to name 2014 the Year of Alexander Hamilton. The Mayor assigned the Historical Commission to this task.
10. **#10 Tavern LLC:** Ben Eberhardt is requesting a waiver of the 30day waiting period to the NYS Liquor Authority. A motion was made by Trustee Cooper to grant the waiver to #10 Tavern. The motion was seconded by Trustee Lura and unanimously carried.

OLD BUSINESS

1. **Charters-** tabled
2. **Food/Peddler Service Permits:** The Board would like two separate permits. Attorney Stokes will work on.
3. **Capital Projects:** The Mayor reported she forwarded an email from Shannon Mantaro to those on the committee.
4. **7 Enos Ave:** No update. The Mayor will call Mr. Keith.
5. **Fees:** Tabled
6. **Sidewalks:**Tabled
7. **Tasers:** Tabled.
8. **9 Eaton Street:** Tabled
9. **Madison Lane Negotiations:** Tabled.

Adjournment

There being no further business to come before the Board, Trustee Servedio made a motion to adjourn. The motion was seconded by Trustee Lura and carried. The meeting adjourned at 8:55p.m.

Respectfully submitted,

Kim Taranto