

**Village of Hamilton
Board of Trustees
Regular Meeting of July 15, 2014
6:00pm**

APPROVED MINUTES

Present: Mayor Margaret Miller; Trustees: Jen Servedio, Russ Lura, Debbie Kliman, and Sandra Carter; Village Treasurer Mary Ann Henderson; Attorney Jim Stokes(6:05pm); Village Administrator Sean Graham; Village Clerk Alana Scheckler;

Public Present: Dave Hollis, radiofreehamilton.com; Sally Lura; Harvey Kliman; Leigh Yardley; Susan Marafino; Chelly Crouch; John Basher; Rich Cohen; John Pumilio; Town of Hamilton Supervisor Eve Ann Shwartz(6:13pm); Town of Hamilton Council Sue Collins(6:13pm); Julie Dudrick(7:03pm)

Mayor Miller called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Approval of Agenda: Changes requested: New Business: Credit Cards
A **motion** was made by Trustee Kliman to approve the agenda as amended. The **motion** was seconded by Trustee Carter and unanimously carried.

Approval of Minutes of the June 17, 2014 Regular Meeting: Requested Changes:
A **motion** was made by Trustee Kliman to approve the June 17, 2014, minutes as presented. The **motion** was seconded by Trustee Carter and unanimously carried.

Approval of Minutes of the June 3, 2014 Special Meeting: Requested Changes: None
A **motion** was made by Trustee Lura to approve the minutes of the June 3, 2014, special meeting as presented. The **motion** was seconded by Trustee Kliman and unanimously carried.

Approval of Minutes of the June 30, 2014 Special Meeting: Requested Changes: None
A **motion** was made by Trustee Lura to approve the minutes of the June 30, 2014, special meeting as presented. The **motion** was seconded by Trustee Servedio and unanimously carried.

Public Comment: Chelly Crouch asked what she needs to do to reinstate the Lake Moraine Run on September 13th & 14th. Trustee Lura reported that Shannon Mantaro, for the Chocolate Festival, is trying to organize a run. Ms. Crouch stated she really is not interested in combining the two. She asked how to handle traffic and road closures. Ms. Crouch will email final plans to the Trustees and attend a staff meeting.

MAYOR MILLER's REPORT

Colgate Upstate Institute: No report

The Mayor reported that she, Administrator Graham, Trustee Lura, Colgate's Brian Hutzley and Joanne Borfitz met to discuss the TMDL's and the possible increase in rates, along with the increase in taxes.

The Mayor thanked the Symphony Committee for another outstanding night of music entertainment.

The Mayor thanked the July 4th committee for the great job done.

The Center for Art & Culture is continuing to meet and the Mayor will update the Board in August.

HBA: No report.

TRUSTEE COOPER's REPORT

Economic Development: No report.

Zoning Board of Appeals: Given by Trustee Kliman: Meeting on July 17, 2014.

Planning Board: Given by Trustee Servedio:

Four individual requests were addressed at this meeting.

- 137 Lebanon Street - request to modify the special permit to increase the boarding house from 5 to 6 occupants. Planning Board approved the special permit to increase the number of residents.
- 63 W. Kendrick - request a special permit to convert the single family residence to a 2 family residence. Approved by the Planning Board with the stipulation that they will create a walkway with lighting to the separate entrance on the side of the house.
- 60 Utica Street - Request to convert to a dwelling in the BT - approved by the Planning Board.
- 45 Utica Street - Request to build a parking lot on part of the old Agway property. This request has gone to the county and the Village is waiting for their reply.

Trustee Lura stated that a request should be sent to the Planning Board to look at whether or not a moratorium should be in place to examine the expansion of parking lots in the business districts. More discussion will take place at the August meeting. Trustee Servedio will bring to the Planning Board.

Airport/Airpark Commission: will meet on July 17, 2014

Bridges: No meeting until August

Shared Services: No report.

Compost Club: No report.

ZRC: No report

Hamilton Business Alliance: No report

TRUSTEE KLIMAN's REPORT

Library Board: On July 10, the Library received a check from the state for \$25,380, which is 90% of the total amount awarded for the construction grant. The remaining 10% will be received when the project is completed and the State Library receives the paperwork and photographs. Work must be started by 12/8/14 and completed by 6/30/16. Library Director Hilary Virgil and Administrator Sean Graham are keeping in touch about the project. Summer Reading Program kicked off with an ice cream social which was a huge success and the program is taking off.

Historical Commission: No summer meetings.

Recreation Commission: On July 9, Harry Jarcho reported that 325 children are registered, which is the 2nd highest total ever. There are more kids than usual from Brookfield and Sherburne-Earlville participating in the swim program. At our next meeting, Mr. Jarcho wants to discuss marketing more openly to Madison, Morrisville, Waterville, Sherburne-Earlville, and Brookfield.

There are three members whose terms expire on July 15 – Chelly Crouch, Gary Hurta and Bill LaRuffa. All 3 would like to continue for another term.

Parks Advisory Committee: Having much difficulty finding 2 bids in addition to Landscapes East that include a person certified to use the spray needed to kill bindweed. Elizabeth Douglas has found 1 other

and is still looking for a 3rd. Appears this project may not be able to be completed (if the money needed is available) til Fall or next Spring.

Would like to nominate a new member for this committee – Rob Nemes.

Mural Commission: No report

Friends of 4th of July: Those of you who were in town for the 4th know what a grand parade and other events Linda Gorton put together. The lines of communication between Linda Gorton, Mayor Miller and Trustee Kliman were better this year.

Farmers' Market: We discussed the EBT/SNAP problem at an earlier special mtg. No other happenings that I'm aware of. Trustee Carter will take over as liaison to the Market.

Trails Committee: No report

Friends of the Symphony: Those of you who attended know what a wonderful evening this was. The weather cooperated thoroughly and the committee has had many compliments on the variety of music Symphonia played. The musicians always rave about Donna Jarcho's cookies! The Business Manager has already asked us if they could return next year on July 9th. Sue McVaugh, Harvey and Mary Ann need to meet for a final accounting of the financial situation, but it appears that with Colgate's \$5000 donation, we may even be in the black.

Shared Services Committee: Since Carolyn Todd left the Town Council, there has been no activity on this committee. A group including Sue Reymers (Town Clerk), Administrator Sean Graham, Town Councilman Peter Darby, Town Councilman Suzanne Collins, MUC President John Basher and Trustee Kliman are meeting on Thursday to discuss the Village/Town office situation. If the 2 entities should decide to share space somewhere, this would certainly be a shared service.

TRUSTEE LURA'S REPORT

MUC:

1. The Village electric crew assisted Sherburne Electric following the storm.
2. There was a water leak on an old iron main at Lally Lane.
3. Maintenance of a sub-station will take place in September. It will not affect service.
4. Colgate is proposing expanding their fiber optic cable to Hamilton Central School at no cost to the school. The Commission recommended changing the franchise agreement as necessary to effect it.
5. No DEC permit yet on our TDMLs for the sewer plant. Work continues on preparing an application to EFC for lower interest rate on bonding for changes to sewer plant.
6. At the suggestion of Brian Huxley, Sean will be contacting SUNY ESF to discuss alternatives to emptying the clean effluent into the Payne Creek. It can be used for irrigation purposes.
7. The MUC agreed that the Village should contract with Satellite.biz Company to allow utility payments be made by credit card.
8. The gas project is moving quickly, and Administrator Graham will update at the meeting.

Streets, Sidewalks and Streetscape: No report.

DPW and Solid Waste Management:

1. The department spent 260 man hours using 4 trucks and 3 loaders helping Hamilton and Earlville clean-up after the recent storms.

2. Work on the new garage is expected to begin on Wednesday.
3. Maintenance is ongoing.
4. Randy Weaver is proposing the purchase of a self-contained leaf vacuum. There may be a resolution at tonight's meeting. J. Stokes is checking to see if we can purchase from NJPA-as it would save money.
5. We have received the recently purchased loader and used it for the storm clean-up.
6. The back-hoe is expected this week.
7. There has been some trouble with the trash packer, but the used one we recently purchased was able to do the work successfully.

Madison Street Cemetery: No report.

PCD: The PCD met with the new president, Jim Leach, presiding. The housing committee met with a developer who is a Colgate alum as well as Joanne Borfitz and the VP for Finance, Brian Hutzley, to discuss ideas about providing more housing in the village for non-students.

The three Partners--mayor, supervisor and president of Colgate --will be meeting in August with the PCD to discuss the role of the PCD in the community.

TRUSTEE SERVEDIO'S REPORT

Hamilton Police Department: Chief Gifford held a staff meeting on July 8. In addition to the meeting, a representative from SOMAC trained the officers to use their Law Enforcement Survival Kits (LESK). These kits were free of charge and contain the necessary items that an officer can use to save their own life. (including a tourniquet that can be applied by one's self)

Items reviewed at the staff meeting:

- Only incident during the July 4th festivities was a flag being thrown through the window of Evergreen Gallery - the person was caught by HPD.
- New police car will arrive late July/early August
- Livescan - an online fingerprint and mug shot system. It immediately makes the information available on the eJustice system. eJustice is they online system used to run plates, look up criminal histories. Very efficient and effective.
- Equipment - vests are expired. Although they will still be effective for years after expiration, it's important to keep this equipment up-to-date. They are looking into grants to fund this.
- Chief Gifford wrapped up the meeting saying that the police case work being done by the officers has been exceptional.

Hamilton Fire Department: The new countertop in the communications room is being installed on July 14. They will be meeting with the grant writer on Monday evening, July 14. The officers have been meeting to spec out a new tanker and were wondering if they couldn't get a decent price for the old pumper would it be possible to keep it for training - fire schools. The Trustees wanted to know where it would be housed.

Hamilton Court: No report.

Tree Committee: No report.

5 Way Intersection Task Force: No report.

Pedestrian Safety: Members of the committee are on the agenda to talk about the four way intersection on Hamilton Street and the Daffodil project. Next meeting is July 22 at the Village office.

Campus Safety: No report

Tree Committee: No report.

ADMINISTRATOR GRAHAM'S REPORT

Resolution #85-2014 Depot Engineering Services Library Rehab Project

WHEREAS, the Village of Hamilton Board Of Trustees (BOT) have determined that the original Library wing is in need of a new roof and exterior painting and the rear entrance doors require automatic openers; and

WHEREAS, the Village of Hamilton BOT has applied for, and received, a New York State Public Library Construction Grant in the Amount of twenty eight thousand two hundred and one dollars (\$28,201.00); and

WHEREAS, the Village of Hamilton requires bidding documents and specifications for public works projects in excess of thirty five thousand dollars (\$35,000.000); and

WHEREAS, The Village of Hamilton BOT has received a proposal from Depot Engineering to provide a written project description, narrative and bidding documents required for competitive bidding as stated in the attached agreement; now

THEREFORE BE IT RESOLVED, that the Village of Hamilton BOT authorizes the Mayor to execute the attached Agreement between Depot Engineering Services PLLC, and the Village of Hamilton for the development of specifications and bidding documents for the Library Rehab Project; and

BE IT FURTHER RESOLVED, that the total not to exceed cost for said services, without prior written approval of the Village of Hamilton BOT, shall not exceed one thousand four hundred dollars (\$1,400.00).

Motion by: Trustee Lura
Second by: Trustee Servedio
Carried: Unanimously

Eaton Street Sidewalk: Administrator Graham reported that he was given the task of getting a price to extend the sidewalk on the southside of Eaton Street which is \$35,693.70 for 1,500 feet of sidewalk; \$17,941.70 is labor. Trustee Lura does not recommend that this be done now due to the expense. The Trustees would like a price for 600 ft.

Fairmount Properties: Administrator Graham reported that Fairmount has been working with their engineer with respects to storm water, electric and sewer. Administrator Graham would like the plans reviewed by an independent engineer, at Fairmount's expense, to ensure that the plans by Fairmount will work. Attorney Stokes stated that he recommends hiring Dunn & Sagrovo, from Manlius. A motion was made by Trustee Lura to enter into an agreement with Fairmount properties to hire an engineer. The motion was seconded by Trustee Servedio and unanimously carried. A motion was made by Trustee Lura to approve the recommendation of retaining Dunn & Sagrovo to work with the Planning Board with respects to the Fairmount project on 11-13 Eaton Street. The motion was seconded by Trustee Servedio and unanimously carried.

Gas Update: Contract #3 should be compete this week. City Gate building was delivered last week. There was a meeting with Hess, Colgate and the Village. Northeast Gas will be doing the training that Iberdrola

was expected to perform. Administrator Graham will meet with NYSEG's Jim Poley to see if he can provide operational support as a contractor for one year, per the PSC concerns. The big meter designs are complete.

TREASURER HENDERSON's REPORT

**VILLAGE OF HAMILTON BOARD OF TRUSTEES
"REGULAR MONTHLY MEETING".**

Resolution #86-2014

At the regular meeting of the Board of Trustees of the Village of Hamilton, New York, held on July 15th, 2014, the following resolution was adopted:

WHEREAS, the Board of Trustees of the Village of Hamilton has determined that the regularly scheduled monthly meetings of the Board of Trustees continue to held on the third Tuesday of each month; and

WHEREAS, the Village of Hamilton Board of Trustees meetings shall continue to start at 6:00 PM; now

THEREFORE BE IT RESOLVED that the Board of Trustees, of the Village of Hamilton, authorizes the Village Clerk to publish notice that all regularly scheduled Village Board of Trustee meetings shall be held on the third Tuesday of each month start at 6:00 PM local time.

Motion: Trustee Lura
Second: Trustee Servedio
Carried: Unanimously

**Official Newspaper
Resolution # 87-2014**

WHEREAS, at the July 15, 2014, at the Organizational Meeting the Village Board designated the **Oneida Daily Dispatch** and the **Mid-York Weekly Newspapers** as official newspapers of the Village of Hamilton; and

NOW, THEREFORE BE IT RESOLVED: that the Village Board hereby designates the Oneida Daily Dispatch and the Mid-York Weekly Newspaper as the official newspaper of the Village.

Motion: Trustee Lura
Second: Trustee Servedio
Carried: Unanimously

**Establish Bank Depository
RESOLUTION NO. 88-2014**

WHEREAS, the Board of Trustees has determined that Village Law 4-412(3)(2) requires, the designation of banks or trust companies for the deposit of all Village monies do hereby designate NBT Bank, Hamilton, New York as the official depository for said Village for various funds with a maximum amount of \$10,000,000.00 as stated in the Village Investment Policy;

NOW, THEREFORE BE IT RESOLVED, that the Treasurer of said Village is hereby directed to deposit and keep the funds as designated above, that the Treasurer of said Village is authorized to invest, for the 2014-2015 fiscal year, whatever funds appear to be available in securities or accounts legal for investment by municipalities and as permitted by the Village of Hamilton Investment Policy.

Motion by: Trustee Lura

Second by: Trustee Servedio

Carried: Unanimously

**AUTHORIZING PAYMENT FOR PUBLIC UTILITY SERVICES, NEW YORK STATE &
FEDERAL GOVERNMENT PAYMENTS, DEBT SERVICE PAYMENTS, POSTAGE, FREIGHT,
APPROVED CONFERENCE REGISTRATION FEES, GROUP HEALTH INSURANCE AND
AVIATION FUEL**

RESOLUTION NO. 89-2014

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, New York State & Federal Government payments, debt service payments, postage, freight, approved conference registration fees, express charges group health insurance and Aviation fuel; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED that the board of trustees authorizes payment in advance of audit of claims for public utility services, New York State & Federal Government payments, debt service payments, postage, freight, approved conference registration fees, group health insurance, and Aviation fuel. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Motion: Trustee Lura

Second: Trustee Kliman

Carried: Unanimously

**ATTENDANCE AT SCHOOLS AND CONFERENCES
RESOLUTION NO. 90-2014**

WHEREAS there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the New York State Conference of Mayors Public Works School, d) Lineman Conferences, Codes Enforcement Officer, etc.; and

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefit the municipality;

NOW THEREFORE BE IT RESOLVED: Section 1. That the following officers and employees are authorized to attend the schools and conferences: Village Administrator, Village Clerk, Village Treasurer, Deputy Clerk, DPW Crew Chief, DPW employees, Line Crew Chief, Municipal Utility employees, the Mayor, the Board of Trustees and the Municipal Utility Commissioners .

Section 2. That this resolution is effective immediately.

Motion by: Trustee Lura
Second by: Trustee Servedio
Carried: Unanimously

**REIMBURSEMENT OF TRAVEL EXPENSE
RESOLUTION NO. 91-2014**

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage, as established by the Internal Revenue Service, as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties.

NOW THEREFORE BE IT RESOLVED: That the Board of Trustees will approve reimbursement to such officers and employees at the rate established by the Internal Revenue Service.

That this resolution is effective immediately.

Motion by: Trustee Lura
Second by: Trustee Kliman
Carried: unanimously

**CODE OF ETHICS, COMPREHENSIVE COMPUTER POLICY, CREDIT CARD POLICY,
CYBER SECURITY CITIZENS' NOTIFICATION POLICY, INVESTMENT POLICY,
PROCUREMENT POLICY, TRAVEL & EXPENSE POLICY AND WORKPLACE VIOLENCE
POLICY**

RESOLUTION NO 92-2014

WHEREAS, the Board of Trustees for the Village of Hamilton at their organizational meeting has determined the need for the above listed policies; and

NOW, THEREFORE BE IT RESOLVED, that the Village of Hamilton Board of Trustees adopted the following policies: Code of Ethics, Comprehensive Computer Policy, Credit Card Policy, Cyber Security Citizens' Notification Policy, Investment Policy, Procurement Policy, Travel & Expense Policy and Workplace Violence Policy.

Motion: Trustee Lura
Second: Trustee Servedio
Carried: unanimously

**Standard Workday for Village of Hamilton Employees
Resolution # 93-2014**

BE IT RESOLVED, that the Village of Hamilton, Location Code 40092, hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employee's Retirement System based on the time keeping system or the record of activities maintained and submitted by these officials to the Clerk of this body: All Village of Hamilton Employees' standard workday is eight (8) hours per day.

Motion: Trustee Kliman
Second: Trustee Carter
Carried: unanimously

GENERAL FUND BUDGET MODIFICATION
Unemployment Insurance Payment Reserve
FINANCE RESOLUTION NO. 94-2014

WHEREAS the Village of Hamilton has elected to transfer the entire excess balance of the Unemployment Insurance Payment Reserve, \$31,756.38 as of May 31, 2014, to the Lebanon Street Project (2013) Capital Project to increase the budget appropriations (33-5-9730.700) Bond Anticipation Note interest; and

WHEREAS, the Village Board of Trustees, as per the General Municipal Law Section 6-m, are within 60 days from the close of the 2013-2014 fiscal year to elect this transfer be completed,

NOW THEREFORE BE IT RESOLVED, that the General Fund makes an Interfund transfer to Capital Project (01-5-9950.900) to the Lebanon Street Project 2013 Capital Project (33-4-5031.000) of the entire balance in the Unemployment Insurance Payment Reserve and the Reserve itself is terminated.

Motion: Trustee Lura
Second: Trustee Kliman
Carried: unanimously

GENERAL FUND BUDGET MODIFICATION
Village Justice – Equipment & Capital Outlay (01-1110.200)
FINANCE RESOLUTION NO. 95-2014

WHEREAS the Hamilton Village Court has been awarded a grant under the 2013-2014 cycle of the Justice Court Assistance Program (JCAP), in the amount of \$5,800.000, to provide help with resources and equipment necessary to fulfill the critical role of the Village Justice System, which has not been budgeted for in the 2014-2015 fiscal year; and

WHEREAS, these monies were received March 13, 2014 and are considered deferred Revenue for the 2014-2015 fiscal year and will be accounted for as such; and

WHEREAS, the expenditures for the replacement of the courtroom entrance door and installation of a 6-camera security system in accordance with the JCAP grant, will be expensed out of the Justice Capital Outlay and Equipment appropriation line item (01-5-1110.200), which also was not budgeted for in the 2014-2015 fiscal year.

NOW THEREFORE BE IT RESOLVED, that the General Fund Government Aid “Grant Income – Court Grant” Revenues (01-4-3089.000) and the Justices – Capital Outlay and Equipment Appropriation (01-5-1110.200) be increased by \$5,800.00 to reflect the above awarded JCAP grant for the 2014-2015 budget

Motion: Trustee Servedio
Second: Trustee Lura
Carried: unanimously

GENERAL FUND BUDGET MODIFICATION
LIBRARY FUND BUDGET MODIFICATION

NYS Library Construction Grant

RESOLUTION NO 96-2014

WHEREAS the Village of Hamilton Public Library has been awarded a grant under the 2013-2014 New York State Public Library Construction Grant Program in the amount of \$28,201, and

WHEREAS, the Village of Hamilton Public Library has received 25,380.00 (90%) of the grant for the project; and

WHEREAS, the Village of Hamilton Board of Trustees has approved the project of 80,612.00 and authorize transfer of the local funds of 52,411.00 to the Library building and grounds project;

NOW THEREFORE BE IT RESOLVED, that the General Fund Interfund transfer appropriation line item is increased by 52,411.00 and the Library Bldg. – Capital Outlay and Equipment Appropriation (09-5-1620.200) be increased by \$80,612.00 to reflect the above awarded Public Library Construction grant project for the 2014-2015 budget

Motion: Trustee Kliman
Second: Trustee Carter
Carried: unanimously

**VILLAGE ATTORNEY AGREEMENT &
ANNUAL APPOINTMENT
RESOLUTION 97-2014**

WHEREAS, the Board of Trustees of the Village of Hamilton held their annual reorganizational meeting on July 15th, 2014, and

WHEREAS, the Board of Trustees of the Village of Hamilton from time to time is in need of legal representation, now

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton appoints James T. Stokes of Stokes Young, PLLC as the Village of Hamilton Attorney, and

BE IT FURTHER RESOLVED, that Stokes Young, PLLC services shall be on retainer at three thousand, three hundred and thirty three dollars (\$3,333.00 per month), and

BE IT FURTHER RESOLVED, The scope of the retainer services as contemplated in paragraph 1 of contract shall be deemed to exclude services required in connection with any prosecutions of local law violations (from the point of preparation of formal charges under the Criminal Procedure Law) and all other litigation (from the point of preparation or receipt of formal pleadings), any municipal finance matters such as Bond Anticipation Notes and Statutory Installment Bonds, services to the MUC, labor negotiations, major projects such as total re-writing of the Village zoning code, services to be charged back to applicants pursuant to the Village Code and any other services deemed beyond the usual and ordinary scope of services contemplated under paragraph 1 above by agreement of the Attorney and the Village.

BE IT ALSO RESOLVED, that the Board of Trustees of the Village of Hamilton authorize the Mayor to execute the attached Stokes Youngs agreement for the 2014-2015 fiscal year.

Motion: Trustee Servedio
Seconded: Trustee Kliman
Carried: unanimously

POWERPAY AGREEMENT
(Credit Card Acceptance)
RESOLUTION 98-2014

WHEREAS, the Board of Trustees of the Village of Hamilton held their regularly scheduled meeting held on July 15th, 2014, and

WHEREAS, the Board of Trustees of the Village of Hamilton has reviewed the PowerPay agreement and approved the Village to accept credit cards payment online and in person.

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize the Mayor to execute the attached PowerPay agreement, subject to Attorney Stokes review and approval

Motion: Trustee Lura
Seconded: Trustee Kliman
Carried: unanimously

FISCAL ADVISORS & MARKETING, INC.
RESOLUTION 99-2014

WHEREAS, the Board of Trustees of the Village of Hamilton held their regularly scheduled meeting held on July 15th, 2014, and

WHEREAS, under the Frank – Dodd Act, the SEC and MSRB are regulating registered municipal advisors and impose that a written agreement be in place with each client; and

WHEREAS, the Board of Trustees of the Village of Hamilton has reviewed and approved the Fiscal Advisors & Marketing , Inc. service agreement.

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize the Mayor to execute the attached Fiscal advisors & Marketing, Inc. agreement.

Motion: Trustee Lura
Seconded: Trustee Kliman
Carried: unanimously

29 E Pleasant: Residents replaced their sidewalk and have applied for a reimbursement of \$1,200.00. A motion was made by Trustee Kliman to grant to request. The motion was seconded by Trustee Carter and unanimously carried.

Premium Summary: A motion was made by Trustee Kliman to approve the increase of \$3936.26 in expiring premiums. The motion was seconded by Trustee Servedio and unanimously carried.

2014 July 4th Donations: A **motion** was made by Trustee Servedio to accept donations of \$3,779.00 from 6/18-7/3/14. The **motion** was seconded by Trustee Kliman and unanimously carried.

2014 Symphony Donations: A **motion** was made by Trustee Kliman to accept donations of \$3,750.00 from 6/19-7/10/14. The **motion** was seconded by Trustee Servedio and unanimously carried.

Recreation Donations: A **motion** was made by Trustee Servedio to accept a \$3,350.00 donation from the Hamilton Community Chest, for the Recreation. The **motion** was seconded by Trustee Kliman and unanimously carried.

Justices Reports: Were reviewed and accepted.

Capitalization Policy: Tabled

Auditors: Will be at the Village Office on June 25 & 26, 2014.

Claims:

Treasurer's Report

July 15, 2014

Resolution NO. 100-2014

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:

RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed Abstracts are approved.

Abstracts

Check

Date

General (1)

1d	21,114.70
6/27/14	
2a	18,396.58
7/3/14	
2b	19,913.69
7/11/14	
2c	17,837.30
7/18/14	

Paid Expenses	109,781.06
2A	101,489.05
Monthly Vouchers	

Airport (3)

1d	689.89
6/27/14	
2a	1,106.13
7/3/14	
2b	500.09
7/11/14	
2c	676.90
7/18/14	

Paid Expenses	34,976.78
2A	2,731.51
Monthly Vouchers	

Electric (4)

1d	6,154.19
6/27/14	

	2a	6,204.47
	7/3/14	
	2b	8,150.28
	7/11/14	
	2c	8,840.94
		7/18/14
	Paid Expenses	97,824.38
	2A	151,561.63
	Monthly Vouchers	
Water (5)		
	1d	2,915.61
	6/27/14	
	2a	4,064.01
	7/3/14	
	2b	2,218.33
	7/11/14	
	2c	2,247.69
		7/18/14
	Paid Expenses	6,840.33
	2A	26,384.59
	Monthly Vouchers	
Sewer (6)		
	1d	4,051.74
	6/27/14	
	2a	3,294.68
	7/3/14	
	2b	3,889.83
	7/11/14	
	2c	3,453.25
		7/18/14
	Paid Expenses	15,048.36
	2A	29,749.74
	Monthly Vouchers	
Recreation (8)		
	2c	6,798.60
	7/18/14	
	Paid Expenses	0.00
	2A	1,319.92
	Monthly Vouchers	

Natural Gas (10)

1d	4,279.05
6/27/14	
2a	2,191.47
7/3/14	
2b	1,837.57
7/11/14	
2c	2,139.60
	7/18/14

Paid Expenses	633.75
2A	700,475.35
Monthly Vouchers	

Trust & Agency (11)

Paid Expenses	1,183.81
2A	480.00
Monthly Vouchers	

Trust (12)

Paid Expenses	15,500.00
2A	1,222.15
Monthly Vouchers	

Motion: Trustee Servedio
Second: Trustee Lura
Carried: unanimously

Resolution NO. 101- 2014

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon: RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed transfers are approved.

June - July Transfers

Electric

FROM:	5-9060.800	Hospital & Medical Insurance	-96.13
TO:	5-1910.400	Unallocated Insurance	96.13
FROM:	5-9060.800	Hospital & Medical Insurance	-85.00
TO:	5-8312.400	Treasury Acct Dept.	85.00
FROM:	5-9055.810	Disability Insurance	-5,000.00
TO:	5-9055.800	Disability Insurance	5,000.00

Sewer

FROM:	5-1990.470	Contingency	-746.87
TO:	5-1910.470	Unallocated Insurance	746.87

FROM:	5-1990.470	Contingency	-309.37
TO:	5-8110.200	Admin - Equipment	309.37

Recreation

FROM:	5-7320.410	Recreation - Materials & Supplies	-60.00
TO:	5-7320.470	Recreation – Other Expenses	60.00

Motion: Trustee Servedio
 Second: Trustee Lura
 Carried: unanimously

NJPA: A motion was made by Trustee Lura to authorize the Mayor to execute the agreement with NJPA for membership. The motion was seconded by Trustee Servedio and unanimously carried.

Leaf Vac: DPW Supervisor Weaver would like to purchase a newer leaf vac. A motion was made by Trustee Lura approving the leaf vac request. The motion was seconded by Trustee Servedio and unanimously carried.

NEW BUSINESS

- 1. Time Warner Cable Agreement:** Attorney Stokes and Treasurer Henderson will work on.
- 2. Styrofoam:** Rich Cohen came before the Board requesting a ban on products made with hydrocarbons, especially Styrofoam, to use compostable only products instead. The Mayor said she thought asking for restaurants to volunteer to do this might be a start. The Mayor also said that enforcement is also a consideration. Trustee Kliman reported that she could investigate the laws. Trustee Lura recommended starting with the Farmers’ Market. Mayor Miller recommended that Mr. Cohen speak to the HBA. John Pumilio offered his help if needed.
- 3. Daffodil Project/Pedestrian Safety Committee:** Susan Marafino and Leigh Yardley gave a brief overview of the Daffodil Project that began in 2003 by Scott Powell. This is a volunteer committee that has done fund-raising for their projects. They recently discovered that funds are available for a mass planting. They plan to focus their plantings in the south park, planting 2500 bulbs this year around the weeping beech tree, and planting 2500 next year. The plants will bloom and the stems will die back before the mowing season will begin. A motion was made by Trustee Carter to allow the Daffodil Project to plant daffodils in the south park as presented. The motion was seconded by Trustee Kliman and unanimously carried.
- 4. Pedestrian Safety Committee:** Susan Marafino & Julie Dudrick came before the Board, representing the Pedestrian Safety Committee, to once again ask that the Lebanon/Eaton/Maple intersection be changed to a 4-Way Stop. Ms. Marafino read the following letter to the Board:

Dear Village of Hamilton Board of Trustees,

The Pedestrian Safety Committee requests that the Board install four-way stop signs at the Lebanon/Maple/Eaton Streets intersection. This continues to be a dangerous intersection for pedestrians, cyclists and motor vehicles. Our committee is concerned that with upcoming development projects, the need is even greater to create a four-way stop at this intersection.

The DOT traffic study, which the Village Board solicited, recommended in their November 29, 2012, report that this intersection be converted to an all-way stop. Linda Lubey, Regional Traffic Engineer, stated in the report that the overall level of service operates much better as an all-way stop. Additionally, she stated that “An all-way stop will also provide safety benefits for motorists and pedestrians”.

Chief of Police Rick Gifford spoke at the July 10, 2012 Village board meeting in support of an all-way stop at this intersection. He stated he is responsible for pedestrian as well as motorist safety.

As an emergency responder, Chief Gifford sees no issue with emergency vehicles moving through an all-way stop.

At their October 2011 meeting, the Five-Way Intersection Task Force agreed on a resolution recommending to the village trustees that all-way stop signs be installed at this intersection.

Our committee urges the trustees to take action on this issue.

Respectfully submitted,

Pedestrian Safety Committee
Matt Barber, Chair
Julie Dudrick
Jamie Mitchell
Dan Rains
Susan Marafino, ad hoc member
Jen Servedio, trustee liaison

- 5. Sound Variance-Schedule Public Hearing:** A motion was made by Trustee Lura to schedule a public hearing for the Oliver Hunt sound variance request for August 19, 2014 at 7pm, at the Courthouse. The motion was seconded by Trustee Kliman and unanimously carried.

6. Organizational Resolutions:

A motion was made by Trustee Lura to appoint Larry Baker to the MUC. The motion was seconded by Trustee Servedio and unanimously carried.

A motion was made by Trustee Servedio to appoint Morgan Larson to the Planning Board. The motion was seconded by Trustee Kliman and unanimously carried.

A motion was made by Trustee Kliman to appoint Bill LaRuffa, Gary Hurta, and Shelly Crouch to the Recreation Commission. The motion was seconded by Trustee Carter and unanimously carried.

A motion was made by Trustee Kliman to appoint Joan Prindle and Jack Loop to the Historical Commission. The motion was seconded by Trustee Lura and unanimously carried.

A motion was made by Trustee Servedio to appoint Julie Dudrick, Jamie Mitchell and Sami Martinez to the Pedestrian Safety Committee. The motion was seconded by Trustee Carter and unanimously carried.

A motion was made by Trustee Kliman to appoint Greg Owens, Larry Baker, and David Craine to the Tree Committee. The motion was seconded by Trustee Carter and unanimously carried.

A motion was made by Mayor Miller to appoint Rob Nemes to the Parks Advisory Committee. The motion was seconded by Trustee Kliman and unanimously carried.

Trustee Carter made a motion to appoint Mary Ann Henderson Village Treasurer. The motion was seconded by Trustee Servedio and unanimously carried.

Trustee Servedio made a motion to appoint Sean Graham Village Administrator & Civil Defense Coordinator. The motion was seconded by Trustee Carter and unanimously carried.

Trustee Carter made a motion to appoint Alana Scheckler Village Clerk. The motion was seconded by Trustee Kliman and unanimously carried.

Trustee Servedio made a motion to appoint Kim Taranto Deputy Clerk. The motion was seconded by Trustee Kliman and unanimously carried.

Trustee Lura made a motion to appoint Terry Joerger Clerk-Treasurer. The motion was seconded by Trustee Kliman and unanimously carried.

Trustee Kliman made a motion for Trustee Lura to represent the Village at the PCD. The motion was seconded by Trustee Servedio and unanimously carried.

Trustee Kliman made a motion to appoint Donald Haight Acting Village Justice. The motion was seconded by Trustee Carter and unanimously carried.

Trustee Servedio made a motion to appoint Larry Butts Dog Control Officer. The motion was seconded by Trustee Carter and unanimously carried.

Trustee Kliman made a motion to appoint Jack Loop Village Historian. The motion was seconded by Trustee Servedio and unanimously carried.

Trustee Kliman made a motion to appoint Vivian Phoenix and Wendy Fisher Court Clerks. The motion was seconded by Trustee Servedio and unanimously carried.

Trustee Carter made a motion to appoint Margaret Miller and Mary Ann Henderson to the Records Advisory Board. The motion was seconded by Trustee Servedio and unanimously carried.

Trustee Servedio made a motion to appoint Mary Ann Henderson the Budget Officer & Investment Officer. The motion was seconded by Trustee Kliman and unanimously carried.

Trustee Carter made a motion to appoint Alana Scheckler Freedom of Information Officer. The motion was seconded by Trustee Kliman and unanimously carried.

7. **Eve Ann Shwartz-Shared CEO:** Town Supervisor Eve Ann Shwartz explained to the Board that the Town of Hamilton had hired a part-time temporary Code Enforcement Officer and would no longer be needing Paul McGinnis' services. Now that both the Town and the Village are going through a "transition" Ms. Shwartz stated she has received mixed messages from the Mayor whether or not the Village would like to continue to share CEO services, which the Town would like to continue. Trustee Lura stated that the first thing to consider is whether or not the Village needs a full-time person. When the contract was made with the Town, the current CEO felt he had the time, but with a new Code Enforcement Officer, we may find that we cannot share this service with the Town. Administrator Graham reported that he believes the Village needs a full-time CEO. Ms. Shwartz stated that she received information about a student project through Cornell University called Design Connect, that work with different entities on landscape, building plans, and master plans. Supervisor Shwartz would like to apply for a grant to have this group look at the possibility of sharing the Village office space. Administrator Graham reported that he spoke with Sue Reymer, told her that as long as there was not a cost to apply to go ahead. He said that Ms. Reymer told him there was not much chance of us qualifying for the grant.
8. **Chocolate Festival:** A motion was made by Trustee Carter to grant permission for the PCD to use the Village lawn for the Chocolate Festival on September 20, 2014. The motion was seconded by Trustee Kliman and unanimously carried.
9. **Executive Session:** No need

OLD BUSINESS

1. **Charters:** Tabled
2. **Capital Projects:** Tabled.

3. **7 Enos Ave: Fees:** Tabled
4. **Sidewalks:** Tabled
5. **Peddler's Permits/Food Vendor's:** Tabled. Attorney Stokes will email a draft of the proposed law to the Trustees before the next meeting.
6. **Tasers:** Tabled.
7. **9 Eaton Street:** The Trustees would like CEO McGinnis to issue a citation to Mr. Keith.

Adjournment

There being no further business to come before the Board, Trustee Servedio made a **motion** to adjourn. The **motion** was seconded by Trustee Lura and carried. The meeting adjourned at 9:47p.m.

Respectfully submitted,
Kim Taranto