

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of February 11, 2016
4:00pm., Airport**

APPROVED MINUTES

Present: Chairman Carl Albrecht; Commissioners: Keith Watkins, Harvey Kliman, Art Steneri and Roger Rowlett; Treasurer Mary Ann Henderson; Administrative Assistant Nancy Mitchell; Trustee Servedio; Attorney Jim Stokes

Absent: Village Administrator Sean Graham; AOPA Rep Jeff Rubenstein

Public Present: Rick Bargabos, Airport Manager

Chairman Albrecht called the meeting to order at 4:00pm.

Public Comment: None

Approval of Agenda: Commissioner Kliman asked to have Trails added to the agenda. The agenda was approved as amended.

Approval of January 12, 2016, regular meeting minutes: Changes requested:

1. Public Present-add "PCD Managing Director" after "Lutters"
2. Absent-add "none"

A **motion** was made by Commissioner Steneri to approve the January 14, 2016 minutes as amended. The **motion** was seconded by Commissioner Kliman and unanimously carried.

NEW BUSINESS

Trail: Commissioner Kliman reported on a potential expansion for the trail system. The PCD has organized a recreation committee that is planning a meeting with Cornell that will be working on a regional trail plan for Hamilton. Commissioner Kliman stated he is in a grants writing course with 5 Colgate students working on an extension of the Madison Feeder Trail from Pizza Pub to the Airport O&W Railroad Trail.

OLD BUSINESS

Airport Improvement Projects: The security substation is expected to be complete mid-March. Administrative Assistant Mitchell stated that the t-hangar project is next on the list. The Commission discussed funding and marketing of the project. Rick Bargabos reported he has 4 student pilots that will be aircraft owners within a year, might be interested in renting hangar space at the Airport. Add to the March agenda for action.

Drones: Commissioner Rowlett reported on the Colgate Drone Committee meeting. Mr. Bargabos reported a drone operator at the Airport crashed into a tree close to the terminal building when it lost battery power. Attorney Stokes stated we cannot regulate UAS outside the Village limits. The Commission wants a sign at the Hooks Wiltsie Field on Eaton Street

prohibiting UAS operations. The Commission discussed establishing the drafting of a policy/rules/registration. It will last until there is an approved policy of operation on Village property and at the Airport. A **motion** was made by Commissioner Kliman to recommend to the Board of Trustees to declare a moratorium on UAS operation on Airport & Airpark property and Eaton Street Fields. The **motion** was seconded by Commissioner Rowlett and unanimously carried.

White Property & release of remaining property: Attorney Stokes reported the property will be vacant by the end of March. An environmental analysis needs to be done before the property can be sold. It might be a good idea to consider having an environmental assessment done on all Airpark properties at one time. We are waiting for information on the property release from the FAA before the Village can move forward.

Deer Culling Update: Administrative Assistant Mitchell reported 36 deer have been harvested to date.

Hangar Rents: Will discuss at the March meeting

Procurement of Static Aircraft/update: The attachment for the letter is finished. Chairman Albrecht will sign the letter, let the Commissioners review, and then forward to the Trustees for review.

Security Substation: Administrative Assistant Mitchell reported interior painting is almost complete. She thanked the DPW for their work. Doors are being hung. Outside work continues.

Marketing/PCD: Meeting has been postponed.

Wind Farm: Commissioner Steneri reported there has been some activity. He will contact Pam Fuller for more details and report back to the Commission at the March meeting.

Financial Report/Budget: Treasurer Henderson distributed the financials. Revenue is at 35%, expenses at 57%.

Claims: Questions: None

A **motion** was made by Commissioner Watkins to approve the claims and recommend to the Board of Trustees to pay them. The **motion** was seconded by Commissioner Steneri and unanimously carried.

Next Meeting will be **March 10, 2016, at 4:00pm**, at the Airport.

Adjournment: There being no other business to come before the Commission, Commissioner Steneri made a **motion** to adjourn. The **motion** was seconded by Commissioner Watkins and carried. The meeting was adjourned at 5:36pm.

Respectfully submitted,
Kim Taranto

