

**Village of Hamilton
Board of Trustees
Regular Meeting of March 15, 2016
6:00pm**

APPROVED MINUTES

Present: Mayor Bob McVaugh; Trustees: RuthAnn Loveless, Russ Lura, Sandra Carter and Jen Servedio; Attorney Jim Stokes; Village Clerk Alana Scheckler; Administrator Sean Graham; Village Treasurer MaryAnn Henderson

Absent: Administrative Assistant Nancy Mitchell

Public Present: Brian Jenkins; Peter Darby; Jennifer Marotta-Lutters, PCD; Gair Meres, KDR; Carolyn Todd; Ferdinand vonMuench; Wayne Foster; and other who did not sign in

Mayor McVaugh called the meeting to order at 6:02 p.m.

Approval of Agenda: Changes requested:

1. Parks & Carnival
2. Collins Letter
3. Moratorium Extension
4. Village Website-Police report
5. Police Space Reorganization

A **motion** was made by Trustee Loveless to approve the agenda as amended. The **motion** was seconded by Trustee Servedio and unanimously carried.

Approval of Minutes of the February 16, 2016, Regular Monthly Meeting: Changes Requested: None
A **motion** was made by Trustee Carter to approve the minutes of the February 16, 2016, meeting as presented. The **motion** was seconded by Trustee Servedio and unanimously carried.

Approval of Minutes of the Special Meeting of February 24, 2016: Changes requested:
A **motion** was made by Trustee Servedio to approve the minutes of the special meeting of February 24, 2016, as amended. The **motion** was seconded by Trustee Loveless and unanimously carried.

Public Comment: None

NEW BUSINESS

1. **Pedestrian Safety:** No report.
2. **Brian Jenkins:** Mr. Jenkins, from Etna Enterprises, will be working on Chuck Fox's building at 7 Maple Ave. In order to raise the roof, a crane is needed. Mr. Jenkins is asking for permission to close Maple Ave from Lebanon St. to Burt Marshall's driveway from 7:00am-4:30, on March 28, 2016. Mr. Jenkins will contact the local businesses, the HBA, school, fire department, police department and county control. A **motion** was made by Trustee Lura to grant the request. The **motion** was seconded by Trustee Loveless and unanimously carried.
3. **Kappa Delta Rho:** Gair Meres, representing Kappa Delta Rho, is seeking relief from the Boardinghouse Moratorium, to lease to Colgate to house 24 residents. Due to the location and previous use of the building, the Board will grant the request. A **motion** was made by Trustee Loveless to grant relief of the moratorium for 76 Broad Street and refer to the Planning Board. The **motion** was seconded by Trustee Lura and unanimously carried.
4. **PCD:** Jennifer Marotta-Lutters updated the Board on the progress of the PCD projects with the following handout.

Current Projects-March 2016

Economic Development

- **Airpark-** \$50,000 of grant funding has been secured through the NYS Office of Community Renewal to complete a feasibility study focused on developing the Airpark. A committee has been formed and the process is underway.
- **GNB-** \$241,000 of grant funding has been secured through the NYS Office of Community Renewal to assist with GNB's expansion project. PCD will be managing the grant.
- **Small business assistance-** PCD has been working with the Small Business Development Center in Utica to provide one-on-one assistance to local business and will work with them to provide workshops.
- **Home-based business study** PCD is working with Professor Ellen Kraly's geography class to complete a study of home-based businesses in our area.
- **Local food project-**PCD is collaborating with Ian Helfant's environmental studies class to perform a study focused on understanding the prevalence of local food in commercial outlets in the Hamilton area. The study will continue in the summer with an Upstate Institute intern. The goal of the study is to create a baseline understanding of local food availability, and then create strategies for increasing that amount.
- **Broadband-**PCD is part of a group of Madison County agencies focused on broadband development. The group will be pursuing funding through the New NY Broadband Program and has already collected data on internet service gaps in the county.

Community Development

- **Recreation-**To serve as both a community vitality and economic development project, PCD is working on a recreation initiative. The goals of the initiative are:
 - o Create an attractive, consistent signage system for all recreation activities in the area.
 - o Develop a comprehensive recreation website.
 - o Improve the physical conditions of the Chenango Canal Towpath. A Cornell team is currently working with PCD to design upgrades to the trail. A public meeting will be held Saturday, April 9th from 10am-12pm at the Hamilton Library.

Housing

First time homebuyer class- PCD is collaborating with the Utica Homeownership Center to host a class for first time homebuyers on 4/20 and 4/21, 5:30 pm-8:30 pm at the Hamilton Library. This class helps buyers qualify for grants and more competitive mortgages.

Seeking grants-PCD is pursuing grants to assist buyers with purchasing and repairing homes.

5. **Parks & Carnival:** St. Mary’s Church would like to use the south park on July 2-4th for carnival games and rides. They will be contracting with a company who provides this service. This will be a community event with the hopes of generating some income for St. Mary’s. Trustee Loveless stated this was discussed at the Parks Advisory Committee and they are in support of the plan. The Trustees also are in favor of this although they have several concerns/questions they would like answered before approving such as: water needs, sewer needs, parking of equipment, repair of lawn at the south park, and insurances. Trustee Loveless will gather more information and report back at the April meeting.
6. **Collins Letter:** Suzanne Collins is requesting a zone change to be able to establish a residence for her father at 22 Milford Street. Code 174.43-frontage-was discussed. A **motion** was made by Trustee Servedio to set a public hearing for April 19, 2016, at 7:00pm. for a zoning change. The **motion** was seconded by Trustee Carter and unanimously carried. Ms. Collins was advised to contact CEO Forth. This will be referred to the Planning Board as well.
7. **Moratorium Extension:** Meetings were scheduled for April 7th & 18th at 4pm to work on revising the current zoning.

**RESOLUTION NO. 27-2016
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HAMILTON**

A RESOLUTION TO EXTEND MORATORIUM

WHEREAS, on October 21, 2014, this Village Board of Trustees enacted Village of Hamilton Local Law No. 5 of the Year 2014, entitled “A local law imposing a moratorium and prohibition within the Village of Hamilton on the establishment and expansion of boardinghouses, multifamily dwellings, and parking lots”, and

WHEREAS, said local law was filed with the New York Secretary of State on October 28, 2014, which is the local law’s effective date, and

WHEREAS, this Board of Trustees referred the matters contemplated under the moratorium to the Village Zoning Review Committee for evaluation and to make a recommendation to this Board as to possible legislative action to address the activities subject to the moratorium, and

WHEREAS, the Zoning Review Committee has been working diligently on these matters and has this date presented its recommendations to this Board, and

WHEREAS, this Board needs additional time to adequately review and consider the recommendation of the Zoning Review Committee, and

WHEREAS, pursuant to Paragraph A of Section 6 of said Local Law the moratorium is to initially remain in effect for a period of one year from the law’s effective date, with this Board having the authority to extend the moratorium for two additional periods of 180 days each, and

WHEREAS, pursuant to the provisions of Paragraph B of Section 6 of Local Law 2014-5, this Board, on October 20, 2015, adopted a resolution extending the moratorium period for an addition 180 days beyond the original one year period to enable the Zoning Review Committee to complete its efforts, and

WHEREAS, pursuant to the provisions of Paragraph B of Section 6 of Local Law 2014-5, this Board desires to extend the moratorium period for a second 180 day period to enable this Board of Trustees to adequately review and consider the recommendation of the Zoning Review Committee.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that pursuant to the provisions of Paragraph B of Section 6 of Village of Hamilton Local Law No. 5 of the Year 2014, the moratorium period provided for in said local law be, and hereby is extended an additional 180 days beyond the initial one year and 180 days previously authorized in said local law, and it is hereby further

RESOLVED, that all provisions of said Local Law 2014-5 shall continue to be in effect for the said additional 180 day period herein authorized.

Motion: Trustee Loveless

Second: Trustee Lura

Carried: unanimously

8. **Village Website-Police Report:** Mayor McVaugh reported he was contacted by a Colgate student who expressed his concern with having his name posted on the police blotter on our website, seeing that the charges will be dismissed. The Board decided that the current policy will stand.
9. **Police Space Allocation:** The Mayor would like to the Chief and Clerk to stay in the 3 Broad Street location. Trustee Loveless wants to know what budget implications will be for having two police locations. Trustee Servedio wanted information regarding actual foot traffic and wondered about liability. Trustee Lura stated having a police presence at the office is safer for the front office staff. Trustee Carter stated she hears the concerns of the Trustees but the needs of the officers needs to be considered. Carolyn Todd stated she has lived here for 15 years and has only been in the police department and suggested inviting Chief Gifford to a Board meeting to discuss his reasons.
10. **Executive Session:** No needed.

PUBLIC HEARING-ZONING: The Mayor opened the public hearing at 7:05pm. The property at the Airpark is currently zoned B2. The Board would like to change it to B6. The Village has not heard back from the County. The public hearing was closed at 7:10pm. No action was taken.

PUBLIC HEARING-TAX CAP: The Mayor opened the public hearing at 7:10pm. The Board explained that if the tax cap override is not passed and we go over the .12% cap we could be fined on a daily basis. Passing the resolution does not commit the village.

**RESOLUTION NO. 28-2016
TO THE BOARD OF TRUSTEES
OF THE VILLAGE OF HAMILTON**

WHEREAS, the attorney for the Village has prepared and presented a proposed local law entitled, "A local law authorizing a property tax levy in excess of the limit established in General Municipal Law section 3-c for the 2016-2017 fiscal year", and

WHEREAS, the proposed local law is intended to authorize the Village of Hamilton to exceed the tax levy cap otherwise provided under New York State law for the Village's 2016-2017 budget and fiscal year, and

WHEREAS, upon notice duly published and posted as required, a public hearing on this local law was held on March 15, 2016, which public hearing was, or is hereby closed, and

WHEREAS, the adoption of this local law is not an action that may have an effect on the environment as defined by the implementing regulations of the New York State Environmental Quality Review Act, and is therefore not an action subject to SEQRA.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

After due deliberation, the Board of Trustees finds it in the best interest of the Village of Hamilton to adopt this local law, and does hereby adopt this local law entitled, "A local law authorizing a property tax levy in excess of the limit established in General Municipal Law section 3-c for the 2016-2017 fiscal year." The Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting, and to give due notice of the adoption of said Local Law to the Secretary of State.

Motion: Trustee Loveless

Second: Trustee Servedio

Roll Call: Mayor McVaugh-aye, Trustee Lura-aye, Trustee Carter-aye, Trustee Loveless-aye, Trustee Servedio-aye.

ADMINISTRATOR GRAHAM'S REPORT

**Resolution #29-2016
Moody Associates Inc
Professional Service Resolution**

WHEREAS, the Village of Hamilton Municipal Utilities Commission (MUC) has been notified by the Susquehanna River Basin Commission (SRBC) that Payne Brook Well #1 is required to renew its water withdrawal permit; and

WHEREAS, the Village of Hamilton MUC has solicited and has received two (2) professional services proposals; and

WHEREAS, the Village of Hamilton MUC has reviewed both proposals and makes recommendation to the Village of Hamilton Board of Trustees (BOT) that they authorize the Mayor to execute the MOODY Associates proposal No. 16-055-EC; now

THEREFORE BE IT RESOLVED, that the Village of Hamilton BOT authorizes the Mayor to execute the attached proposal submitted by Moody Associates Inc, dated March 8th, 2016; and

BE IT FURTHER RESOLVED, that a not to exceed, without prior written authorization, fee of Seventy Nine Thousand Seven Hundred and Fourteen dollars (\$79,714.00) as described in section D "Cost Estimate" of the attached proposal be authorized; and

BE IT FURTHER RESOLVED, that an additional, not to exceed, amount of Twenty Thousand dollars (\$20,000.00) be authorized as needed and described in section E "Exceptions" of the attached proposal.

Motion by: Trustee Lura

Second by: Trustee Carter

Carried: unanimously

Release of Airpark Property: Administrator Graham will get additional quotes per Trustee request.

TREASURER HENDERSON'S REPORT

**RESOLUTION OF THE VILLAGE OF HAMILTON TO PURCHASE A
2008 INTERNATIONAL DUMP TRUCK**

RESOLUTION NO 30-2016

WHEREAS, the Town of Sherburne has offered to sell a used 2008 International dump truck to the Village of Hamilton for the price of \$37,500.00, and

WHEREAS, the Village Administrator has advised the Board of Trustees that said truck is suitable for the Village's needs, that the Town of Sherburne's asking price for the truck is a reasonable market value price, and that funds have been appropriated and are currently available to purchase this truck, and

WHEREAS, the 1999 International dump truck presently in the Village DPW fleet is planned to be utilized at the Wastewater Treatment Plant until a new sludge vehicle is purchased.

NOW THEREFORE, IT IS HEREBY RESOLVED that the purchase of the 2008 International dump truck from the Town of Sherburne constitutes a purchase of second-hand, surplus equipment from another political subdivision which is exempt from the competitive bidding requirements of section 103 of the General Municipal Law, and it is hereby further

RESOLVED that the Board of Trustees does hereby authorize the purchase of the 2008 International Dump Truck from the Town of Sherburne at a cost not to exceed \$37,500.00, and that the Village Treasurer be, and hereby is authorized to make such payment to the Town of Sherburne.

Motion: Trustee Lura

Seconded: Trustee Loveless

Carried: unanimously

**ESTABLISH A GENERAL FUND BUILDING REPAIR, MAINTENANCE
AND CAPITAL IMPROVEMENT RESERVE FUND
RESOLUTION NO#31-2016**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "General Fund Building Repair, Maintenance and Capital Improvement Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance the cost of repairs, maintenance and capital improvements to buildings that are operated and maintained through the general fund including, but not necessarily limited to the Village Court, Fire Department and DPW complex. The building repairs and maintenance to be paid from this Reserve Fund may consist of, but shall not be limited to, tasks such as replacing roofs, painting, lead abatement, re-pointing of mortar or brick and paving.

RESOLVED, that currently appropriated funds in the amount of \$4,000.00 are designated and appropriated to fund this Reserve Fund, and additional funds may be hereafter specifically appropriated to become part of this Reserve Fund, and it is hereby further

RESOLVED that the Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund, and it is hereby further

RESOLVED, that the Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund and it is hereby further

RESOLVED, that except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

Motion: Trustee Lura
Second: Trustee Carter
Carried: unanimously

Ice Pond Donation: A **motion** was made by Trustee Carter to accept the donation of \$52.00 for the ice pond. The **motion** was seconded by Trustee Servedio and unanimously carried.

ARMORY ASSOCIATES, LLC
RESOLUTION #32-2016

WHEREAS, the Village of Hamilton Board of Trustees at a regular scheduled meeting held on March 15, 2016 reviewed the proposed Armory Associates, LLC agreement for professional services, which include the determination of future liabilities associated with post-retirement benefits, other than pensions in accordance with Governmental Accounting Standards 45.

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize the Mayor to execute the attached Armory Associates, LLC agreement, subject to Attorney approval.

Motion: Trustee Loveless
Seconded: Trustee Servedio
Carried: unanimously

Justice Reports: Were reviewed and accepted.

MADISON COUNTY YOUTH BUREAU AGREEMENT
RESOLUTION NO 33-2016

WHEREAS the Village of Hamilton Summer Swim program has been awarded a grant under the Madison County Youth Bureau's 2016 RFP, in the amount of \$5,000.00, to provide help with resources and equipment necessary to fulfill the summer swim program for the 2016-2017 fiscal year; and

WHEREAS, the Village of Hamilton Board of Trustees accepts the grant from the Madison County Youth Bureau; now

THEREFORE BE IT RESOLVED, that the Village of Hamilton Board of Trustees instruct the Village Treasurer to complete a revised Program Budget form for the \$5,000.00 and submit it to Madison County

Youth Bureau; and

FURTHER RESOLVED, that the Board of Trustees of the Village of Hamilton authorizes the Mayor to execute the Madison County Youth Bureau Agreement.

Motion: Trustee Loveless

Second: Trustee Carter

Carried: unanimously

**CNY Arts 2016 Agreement
RESOLUTION # 34-2016**

WHEREAS, the Village of Hamilton Board of Trustees at their March 15, 2016, regularly scheduled meeting reviewed the 2016 Decentralization Funding Agreement of \$1,750.00 for CNY Arts, Inc., which will be awarded to the Village in the 2016-2017 fiscal year.

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize the Mayor to execute the attached 2016 Decentralization Funding Agreement.

Motion: Trustee Loveless

Seconded: Trustee Carter

Carried: unanimously

Exit Conference: Will be scheduled for March 29, at 2:30pm, at the Village Office.

Resolution NO. 35-2016

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:

RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed Abstracts are approved.

Abstracts

Check

Date

General (1)

9d	22,834.79
02/26/16	
10a	17,597.98
03/04/16	
10b	16,930.89
03/11/16	
10c	16,946.83
03/18/16	
Paid Expenses	22,360.49
10A	69,510.53
Monthly Vouchers	

Airport (3)

9d	1,403.28
02/26/16	

	10a	974.70
	03/04/16	
	10b	512.31
	03/11/16	
	10c	420.06
	03/18/16	
	Paid Expenses	1,839.76
	10A	3,608.68
Electric (4)	Monthly Vouchers	
	9d	5,420.60
	02/26/16	
	10a	6,162.33
	03/04/16	
	10b	5,744.86
	03/11/16	
	10c	5,707.18
	03/18/16	
	Paid Expenses	41,246.94
	10A	230,835.42
Water (5)	Monthly Vouchers	
	9d	3,409.90
	02/26/16	
	10a	2,467.61
	03/04/16	
	10b	2,059.74
	03/11/16	
	10c	2,620.29
	03/18/16	
	Paid Expenses	91,049.32
	10A	10,431.74
Sewer (6)	Monthly Vouchers	
	9d	3,663.54
	02/26/16	
	10a	3,191.61
	03/04/16	
	10b	3,751.48
	03/11/16	
	10c	3,162.94
	03/18/16	
	Paid Expenses	4,051.45

	10A	17,835.44
Natural Gas (10)	Monthly Vouchers	
	9d	4,922.61
	02/26/16	
	10a	4,166.33
	03/04/16	
	10b	4,371.01
	03/11/16	
	10c	4,427.55
	03/18/16	
	Paid Expenses	266,501.97
Trust & Agency (11)	10A	19,752.72
	Monthly Vouchers	
	Paid Expenses	13,160.00
Capital Projects	10A	2,757.20
	Monthly Vouchers	
(27) Airport		
	10A	2,798.49
(34) WWTP Improvement Project	Monthly Vouchers	
	10A	43,595.50
(35) Security Substation	Monthly Vouchers	
	10b	771.70
	03/11/16	
	10c	239.58
	03/18/16	
	Paid Expenses	809.21
	10A	98,943.41
	Monthly Vouchers	

Motion: Trustee Loveless

Second: Trustee Servedio

Carried: unanimously

Resolution NO. 36-2016

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon: RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed transfers are approved.

Transfers

General

FROM:	5-1220.410	Admin – Materials & Supplies.	-84.81
TO:	5-1220.400	Admin – Schools, Conf & Dues	84.81
FROM:	5-1620.100	Buildings – Personal Services	-200.00
TO:	5-1620.200	Buildings – Equipment	200.00
FROM:	5-3120.100	Police – Personal Services	-1,391.36
TO:	5-3120.110	Police – Pers Serv – Bridges	1,391.36
FROM:	5-3120.490	Police – Vehicle Expenses	-600.00
TO:	5-3120.410	Police – Materials & Supplies	200.00
TO:	5-3120.420	Police – Sec Sub Utilities	300.00
FROM:	5-34100.490	Fire Dept. – Vehicle Expenses	-2,000.00
TO:	5-3410.200	Fire Dept. – Equipment	171.51
TO:	5-3410.410	Fire Dept. - Materials & Supplies	1,353.49
TO:	5-3410.480	Fire Dept. – Repairs	475.00
FROM:	5-5110.200	Street Maint. – Equipment	-500.00
TO:	5-5110.422	Street Maint. – Telephone	500.00
FROM:	5-5110.460	Street Maint. – Contract Oper & Mtc	-87.70
TO:	5-5110.470	Street Maint. – Other Expenses	87.70
FROM:	5-5142.410	Snow Removal – Materials & Supplies	-2,000.00
FROM:	5-5110.460	Street Maint. – Contract Oper & Mtc	-1,513.81
TO:	5-5142.100	Snow Removal – Personal Services	3,513.81
FROM:	5-7110.100	Parks – Personal Services	-1,000.00
TO:	5-5610.410	Airpark – Materials & Supplies	1,000.00
FROM:	5-8010.410	Zoning – Materials & Supplies	-165.00
TO:	5-8010.400	Zoning – Schools, Cond & Dues	165.00
FROM:	5-1990.470	Contingency	-1,380.00
TO:	5-9901.950	Transfer to Trust Fund	1,380.00

Water

FROM:	5-1910.470	Unallocated Insurance	-2,000.00
TO:	5-8340.440	Trans & Dist – Contract Prof & Tech	2,000.00

Sewer

FROM:	5-8130.420	Sewage Trt & Disp - Utilities	-3,000.00
TO:	5-8130.470	Sewage Trt & Disp – Other Expenses	3,000.00

Natural Gas

FROM:	5-0920.400	Admin – Contract, Prof & Tech	-4,100.00
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TO:	5-0874.470	Mains & Services - Uniforms	3,000.00
TO:	5-0894.000	Maint. Of Other Equipment	100.00
TO:	5-0923.000	Outside Services Employed	1,000.00

Motion: Trustee Carter

Second: Trustee Loveless

Carried: unanimously

Claims: A **motion** was made by Trustee Carter to approve the claims. The **motion** was seconded by Trustee Loveless and unanimously carried.

TRUSTEE LOVELESS' REPORT

Library Board:

1. Staffing: Christa O'Grady was hired as Program & Events Coordinator and Digital Coordinator effective March 14 (21 hour position).
2. \$2500 donation received in anticipation of a matching donation from IBM toward the continuation of the Dolly Parton Imagination Library in Hamilton area.
3. Free ART Park tickets are available at the Library
4. Library B&G Committee met with Mayor McVaugh and Administrator Graham to discuss HVAC and building needs

Hamilton Business Alliance:

1. The PCD, along with Ellen Kraly's geography class, is conducting a survey to better understand home-based businesses in the area and ways to provide assistance.
2. The HBA is now a member of the Chamber Alliance of the Mohawk Valley.
3. Hamilton marketing video project is on schedule – financed by Madison Country tourism, the PCD, and Colgate
4. Website revamped to make it easier for businesses to utilize: members can advertise with a picture and 200 word description, non-members have just a listing
5. Events:
 - a. Business After Hours – Village Wine and Spirits, March 16, 5:00 – 7:00
 - b. Annual HBA-Rotary Father's Day Fly-In Breakfast – June 19, 8:00 – 12:00
 - c. HBA-PCD joint Annual Meeting – June 8, 7:30 – 9:00 a.m., Colgate Inn

Historical Commission:

1. Budget submitted to village
2. Future shows: hops this spring and possible show on history of Colgate for fall (students curating)
3. Matt Urtz may interview Gerald Branagan (he has extensive knowledge about Madison County)

4. Jack Loop was asked to get appropriate cost estimates for the Atanasoff sign.

Recreation Commission:

1. February Program – Swimming, bowling, skating, CU athletic events, theater, library
 - a. Things went well – a small glitch in pool schedule one day but was quickly corrected
 - b. Good attendance – pool – 50-70; rink – 30-40; theater – 100.
2. Summer Recreation – Wednesday, July 6 – Tuesday, August 9
 - a. Funding
 - 1) Waiting to hear from Madison County Youth Bureau – Mary Ann Henderson, Margaret Miller, and Harry Jarcho presented proposal
 - 2) Hamilton Community Chest -- \$4000
 - b. Staffing: Harry Jarcho, Director; Michelle Parker, swim director; Tory Corning, Eaton Street director
3. Ice Rink
 - a. Limited use because of weather
 - b. Fundraising
 - 1) “Slapshot” poorly attended because of last minute arrangements (\$52);
 - 2) will seek some funding from Ryder, Blain, Halloran tournament
 - 3) Palace Theater offered to host event in the fall

Parks Advisory Committee:

1. Paul Lehman presented a proposal from ST Mary’s Church to sponsor a carnival on the 4th of July weekend – located at the southern end of the Green. He will also check with Community Bank to see if the lot adjacent to the bank could be used as well. He will get an exact proposal and diagram of the space to the Board as soon as possible. The committee, along with Linda Gorton, wholeheartedly endorsed this proposal (pending all necessary insurance, etc.) because it would augment current events in a good way and provide activities for tweens.
2. The Cornell Design Team (professor and students) walked the trails and, through the PCD, will provide a proposal for grant funding for signage and possible upgrade to the trails.
3. Questions arose about the status of the Dog Park. It was suggested that the village owned property near Ray’s Wayside that might be appropriate. Previous suggestions seem unlikely.

Shared Services Committee: No report

TRUSTEE LURA’S REPORT

MUC:

1. A search and interviews for the electric department line crew chief has been underway. The position remains unfilled.
2. There's been a significant amount of electric work undertaken at Colgate for the new ice rink.
3. The water withdrawal permit from the Susquehanna River Basin Commission is up for renewal. The permit requires extensive drilling and monitoring, and the MUC has approved hiring Moody and Associates to undertake the work at a cost of \$59,000. There will be a resolution that effect. The second well will also need a permit renewal at a later date.
4. The Commission agreed to amend the contract with the MRB Group to allow the pre-selection of specialty equipment for the work being undertaken at the waste water treatment plant. There will a resolution to that effect at our meeting.
5. The Commission approved a conceptual plan regarding the utility Right of Way through Colgate's property to Good Nature Brewery. Sean will be working out the details regarding easement, etc. with Colgate, GNB, and the Village.
6. In a safety review regarding the natural gas system, the gas loss from the system was found to be only 5 percent, a low figure and one to be appreciated.

Streets, Sidewalks and Streetscape: No report.

DPW and Solid Waste Management:

1. Randy's been working hard on the budget to reduce expenses and lower the department's budget.
2. Maintenance: good weather has allowed the crew to work on truck and sweeper maintenance.
3. Sweeping has been taking place in the village as well as in the Towns of Lebanon and Eaton, the latter two as a part of an informal sharing of services.
4. They have been clearing brush and filling potholes.
5. The ice rink was removed. Unfortunately, moles have caused some damage to the new liner; some thought will have to be given on how to repair it, make it shorter, or replace it.

Madison Street Cemetery:

1. There was a report of a zombie sighting, but it proved to be a false alarm.
2. No other activity to report.

PCD:

1. The PCD Director will present a report on their current activities at the Board meeting.
2. Preparations are underway for the annual meeting in June. It is expected to be held again in conjunction with the Hamilton Business Alliance.

TRUSTEE CARTER'S REPORT

Village Court: The two justices heard 55 cases involving 42 people during the past month. Of those cases, 14 were alcohol related and one involved the illegal use of marijuana. The remaining 40 cases were traffic related and of those 25 were moving violations and the others involved substandard vehicle conditions.

Fire Department: During February and the first week of March, the Department processed 84 calls. Over half of the calls came from Colgate. The Village came in second place with 18 calls, one of which was for the fire in the basement of N13 and the movie theater which resulted in minor smoke and water damage. Local townships accounted for 11 calls. The Earlville, North Brookfield, and Hubbardsville Fire Departments accounted for 5 mutual assistance calls. Engine 193, presently up for replacement, is on temporary loan to the Hubbardsville Fire Department.

Police Department: During February the Police intervened in 35 incidents. Vehicular property damage accounted for ten of the cases. Alcohol-related problems came in second with nine. Suspended vehicle registration, assistance to other law enforcement agencies, and larceny intervention accounted for three incidents each. There were two civil dispute incidents and one each of the following: illegal marijuana possession, a harassment complaint, an airplane repossession, and a domestic incident.

Campus Safety: The Hamilton Police Department responded to a call for assistance, with satisfactory results.

BRiDGES/Hamilton Area Community Coalition (HACC): The group met on February 29th in the Public Library. Newly acquired office space for HACC is located at 20 Utica Street. To increase awareness of the coalition's work, representatives met with the Non-Profit Consortium at the Gorman Foundation in Utica as well as the Hamilton Roundtable. There was also a booth at the men's hockey game on Silver Puck Weekend where promotional giveaways were labeled with alcohol abuse and binge drinking facts and myths. But the biggest PR event was the Jermaine Galloway pair of workshops on March 8th at the Colgate Inn in which local residents were given a glimpse of the drug and alcohol culture with its plethora of items so openly advertised today.

Alcohol and Other Drugs Advisory Committee (ADAC): The group met on February 19th on the Colgate campus with Thad Mantaro chairing the meeting. The eleven people there represented a fairly broad spectrum of the Colgate community—student Drug & Alcohol Peer Advisors (DAPA), Peer Health Educators, dean of students, campus safety, BRiDGES, director of AOD (Alcohol & Other Drug Services), and the psychology department, to name a few. The consensus seemed to be that more students are bringing their drug and drinking histories with them. To combat this, the University has come up with (1) the point system for offenders which is interwoven with (2) Medical Amnesty and (3) a Good Samaritan program.

Communications/Public Relations: Information about the February meetings of the Board of Trustees was published in the March 10th edition of the *Mid-York Weekly*.

TRUSTEE SERVEDIO's REPORT

Airport/Airpark Commission: No report

Tree Committee: No report

Pedestrian Safety Committee: No report.

Zoning Review Committee: No report

Zoning Board of Appeals: No report

Planning Board: No report

MAYOR McVAUGH's REPORT

Among the major obligations of the past month have been the weekly budget meetings. My thanks to all who work within them, and especially to Mary Ann Henderson who has collected considerable extra information at my request to support the process.

Over the past month, I have been part of numerous meetings with the MUC, with deputy mayor Lura, with Sean Graham, and with members of the MUC crew, working on filling a number of positions in the electric portions of the MUC.

I have participated in meetings related to easement and utility concerns linked to GNB. I also have been coordinating with Jennifer Lutter on the CDBG grant on which we are coordinating with the PCD. The project continues to move forward.

I met with the Dean of the College Office and Joanne Borfitz for a quarterly meeting (ironically the very day after Suzy Nelson announced her intention of moving to MIT).

We discussed some concerns regarding continued behavioral issues associated with a group of fraternity members who are housed at 22 Utica St. after being removed from campus by the closing of Sigma Chi.

I also brought to their attention the fact the student activity in the downtown during the evening appears to be in a lull - possibly in coordination with the new 24 dining service on campus.

I brought to their attention the fact that many of the landlords are refusing to sign the amplified sound permits, with the consequence that I have also been reluctant to sign. The landlords hope to address what they see as community concerns surround the excesses linked to some parties with amplified sound.

I also discussed the issue of the Village Police Report on the website and a request that I had regarding its continuing web presence even after an involved student was able to arrange for the charges to be dropped within the legal system. This is worth our brief discussion at the meeting.

I learned from Rick Gifford that he had been invited to a meeting at Colgate at which many students of color were encouraged to voice strong hostility toward the Hamilton Police Department. I was unable to attend the meeting, but followed up with discussions Bill Ferguson (Campus Safety) and Kezia Paige (English Professor and Diversity/Community Coordinator). I have initiated some other calls within the University. The situation appears to need concerted and prolonged engagement by the Village.

I had a brief meeting with Rick Gifford and Alana Scheckler and initiated preliminary explorations of the reorganization of the east end of 3 Broad St. in light of the approaching completion of the security substation. This remains an important issue for us to discuss at our meeting this month.

Most of my energy has been going to continued refinement and coordination of the Revised Zoning based on our discussions, and discussions I had with Colgate, through early January. I admit that every time I think I am close to closing it down, I see another inconsistency in the many sections. Fortunately I have been able to give it most of the last three days and believe that I can bring a workable document to the Board tomorrow. We will need to decide at that time how to proceed in bringing it to the public, to the county, and working toward legislative decisions that can be coordinated with the end of the moratorium. In conjunction with this, I have stopped trying to get the Historical District Overlay to an operative level. If we can pass the remainder of the new Chapter 174, we can designate teams to move on both the Sign Law and the Historical District Overlay.

As Ruthann will report more fully, Sean and I accompanied her to a very productive meeting with the Library Board regarding some of the difficulties associated with their heating system.

Finally, the highlight of the past month was last Saturday, when I read a proclamation regarding Seuss Saturday at the Hamilton Center for the Arts. You should have seen me in my red and white stovepipe hat. A genuine pleasure.

OLD BUSINESS

1. **7 Enos Ave:** Tabled.
2. **Handbook:** Tabled.
3. **Milford Street Parking Lot:** Because gas is being installed on this street, the lot will have to wait.
4. **Sound Permit Form:** No action.

Adjournment

There being no further business to come before the Board, Trustee Servedio made a **motion** to adjourn. The **motion** was seconded by Trustee Lura and carried. The meeting adjourned at 9:23p.m.

Respectfully submitted,
Kim Taranto