

December 12, 2000

The regular meeting of the Village of Hamilton Board of Trustees was called to order by Mayor Naef at 7:00 p.m. in the Community Hall.

Present

Mayor Naef, Trustees Reilly, Basher, McVaugh and Kuiper, Village Administrator Kogut, Clerk-Treasurer Winn and Director of Utilities and Public Works Graham.

Call to Order

Motion was made by Trustee McVaugh, seconded by Trustee Kuiper and carried to approve the agenda with the following additions.

H2. Village Green Restoration Project - to be discussed after Personnel
Add Executive Session

Approval of Minutes

1. Regular Meeting - November 14, 2000. Motion was made by Trustee McVaugh, seconded by Trustee Kuiper and carried to accept the minutes of the November 14, 2000 regular meeting.

2. Public Hearing - November 15, 2000. Motion was made by Trustee Basher, seconded by Trustee Reilly and carried to accept the minutes of the November 15, 2000 public hearing.

3. Special Meeting - November 15, 2000. Motion was made by Trustee Basher, seconded by Trustee McVaugh and carried to accept the minutes of the November 15, 2000 special meeting.

Personnel

1. Volunteer Firefighters. Two student fire fighters will be approved at the January 2001 meeting.

2. Airport & Airpark Commissioner. Mayor Naef announced the resignation of James Leach as Commissioner for the Airport and Airpark Commission. He would like to appoint Suzanne Martin as the new Commissioner. Motion to accept the appointment of Suzanne Martin was made by Trustee Kuiper and seconded by Trustee Reilly and carried.

Communications/Information/Discussion

1. Mayor's Announcements. Mayor Naef informed the board that as of yesterday, the Towns of Eaton and Madison approved the annexation resolution for the airport property.

Mayor Naef stated that Village Administrator Kogut has opted to take early retirement. He agreed to continue as a part-time Village Administrator with full authority until May 31, 2001.

Administrator Kogut's salary will be paid on an hourly basis, and does not require a contract. A resolution from the board is needed approving the arrangement. Mayor Naef informed the Board that a search committee consisting of Commissioner Larry Baker and MUC President Ed Hotaling, Trustee McVaugh and himself are working on a job description for a new Village Administrator.

Motion was made by Trustee Basher, seconded by Trustee McVaugh and carried that a letter of understanding regarding the conditions of the arrangement between the Village Board and Administrator Kogut will be signed by the mayor.

Mayor Naef remarked that he would be on vacation from January 3, 2001 through February 3, 2001. Administrator Kogut will also be taking a two-week vacation in January 2001.

Mayor Naef stated that the Christmas-Latin ceremony was an enjoyable event. He would like to thank Meredith Leland for her involvement as coordinator of the event.

Mayor Naef remarked that the kindergarten classes and various Hamilton elementary classes each created two of the lighted wreaths in the center of the village. Mayor Naef stated that a letter was received from Hamilton elementary principal Jay Whipple thanking Clerk-Treasurer Winn, Administrator Kogut, Director Graham and various other people for making the project happen. Mayor Naef will be sending a letter of thanks to the elementary classes for their assistance.

Mayor Naef informed the board that the Grand Union will be closing after January 12, 2001. The store has been purchased by Top's food chain and will continue to do business with as little interruption as possible.

Mayor Naef stated that the DOT has completed the partial traffic analysis, and it will be acted upon at the January meeting.

Mayor Naef remarked that the covenant agreement for the airpark plan for the Vantine Studio property has been received.

2. PCD Report. Trustee Reilly stated that the PCD had a meeting last night and they reviewed balance sheets, looked at the 2001 budget and talked about the drawings for the airpark landscaping.

3. A&E Report. Trustee Reilly remarked that they talked about the tree lighting ceremony, farmers' market and 4th of July. They also talked about a skating rink, and other activities during the tree lighting ceremony.

4. Airport & Airpark Commission. Trustee Kuiper stated that the Airport & Airpark Commission met today. Director Graham told the board that SUNY Binghamton has located three significant archaeological sites on the airport property. The preliminary report has been sent to SHIPO for review. The best scenario for the village would be that they would declare them insignificant. If they were declared significant, the artifacts would be removed for future study.

5. Public Comment. Mayor Naef remarked that he received a letter regarding the trimming of a tree by a contractor hired by the village. He inspected the tree and found it to be in good shape.

Reports

1. Village Administration/Treasurer's Report for November. Clerk-Treasurer Winn informed the board that D'Arcangelo and company, the village auditors will be returning on January 3rd and 4th to complete the 1999-2000 audit. Once this audit is complete the annual report to the NYS comptroller's office can be filed.

2. Police Report for November. Trustee McVaugh stated that 34 persons were arrested last weekend in Peabody's Tavern; other bars were also raided with no underage drinking.

Trustee McVaugh remarked that there was a request from a Milford Street resident to extend the no parking around the curve near the DPW driveway. Motion was made by Trustee McVaugh, seconded by Trustee Reilly and carried to extend the no parking to the property line near the DPW driveway.

Trustee McVaugh stated that several years ago the Village of Hamilton accepted a COPS grant. The grant partially funded an additional police officer position for a three-year period. There is still approximately \$60,000 left in that account

After further discussion, Trustee McVaugh suggested that a letter be written to the COPS program requesting an extension until April 15, 2001 when the fiscal budget will be done.

3. Municipal Utilities Commission Report for November. Trustee Basher remarked that the tree project has been completed. The new well motor is here, but needs to be inspected before it is installed. Trustee Basher told the board that the sale of the abandoned water tank property is on hold, and the MUC crew will secure the tank against vandalism.

Director Graham stated that the crew is rebuilding a circuit on Armstrong Road. Plans were received from HMT for the temporary overhead primary to extend out to the Vantine property. Director Graham has also received finished plans for the new circuit from the substation to McDonalds.

4. Public Works Report for November. Director Graham remarked that the DPW crew has been busy plowing, and all of the equipment seems to be working well. The hydraulics were installed incorrectly on the new DPW truck purchased in October. The company will reimburse the village for materials used to repair the problem.

5. Code Enforcement Officer's Report for November. No report was available.

Approval of Claims

Motion was made by Trustee Basher, seconded by Trustee McVaugh and carried to accept the claims for November 2000.

Old Business

1. Update - Library Project. Director Graham stated that there was discussion about the rotted floor joist problems found in the 1981 addition. The steel plans have been received and are being reviewed by Codes Officer Sternburg.

Trustee Reilly stated that discussion was also held regarding entrance to the community room and surveillance system, and the architect answered questions about delays. Director Graham remarked that the steel will not be erected until after Christmas. Trustee Reilly stated that the library board questioned whether or not the \$25,000 change order for deterioration should be the village's responsibility. Trustee Reilly updated the board on the fund-raising progress.

Trustee Reilly remarked that the library board has appointed Barb Coger as the new Director of the Library. Sandy Crumb will take over as Assistant Director.

Motion was made by Trustee Reilly, seconded by Trustee McVaugh and carried to accept the appointment of Barb Coger as the new Director of the library.

2. SEQRA - Infrastructure at Airpark. Director Graham went over the SEQRA application with the board.

Motion was made by Trustee Kuiper, seconded by Trustee McVaugh and carried to accept the SEQRA application as amended, with the determination of significance being that the project will not result in any large or important impacts and therefore, is one which will not have a significant impact on the environment. Therefore, a negative declaration will be prepared.

New Business

1. Small Cities Grant - Consultant Agreement. Mayor Naef stated that he has met with Harry Sickerman regarding the contracting of his services for the Small Cities Grant. Mr. Sickerman's salary will mainly be paid from the \$2,500 state grant. The additional cost may be around \$1,500 and will come from the Community Development Fund. Following discussion, Motion was made by Trustee Basher, seconded by Trustee McVaugh and carried to adopt the following resolution.

WHEREAS the Village of Hamilton has determined that it owns certain lands known as the Mid-York Business Airpark located near the village owned Hamilton Municipal Airport, and

WHEREAS, the Village of Hamilton has determined that it is advantageous to submit a Community Development Block Grant Small Cities application to the Empire State Community Development Corporation to seek funding to construct electric, water and sanitary sewer facilities in that business park to attract businesses to that area,

NOW THEREFORE BE IT RESOLVED that the Village of Hamilton Board of Trustees does hereby authorize and direct Mayor Charles Naef to prepare and sign a completed application for funding up to \$400,000 for the construction of electric, water and sanitary sewer facilities in the Mid-York Business Airpark.

2. Village Green Restoration Project. Mr. Robert Palmiter and Ms. Stella Brink gave a brief presentation of the park plans to the Board. Trustees Reilly and McVaugh stated that they liked the overall design presentation. Mayor Naef stated that the park committee is requesting a resolution from the Village Board approving the concept of the park restoration.

Mr. Chuck Fox went over the working budget and fund-raising with the Board. The preliminary construction portion budget is around \$339,000, and could go up or down depending on fund-raising, board decisions, etc. The feature items are the fountain area, pavilion stage area and the walkways.

Trustee Basher asked how the pledges would be tracked. Mr. Fox told him that Sue DeStefano is treasurer for the project and would be recording this information.

Trustee Reilly asked Director Graham if the figures looked good for next year. Director Graham told him they were very reasonable.

Mayor Naef asked for a board resolution approving the schematic drawings of the village green restoration project as presented. Motion was made by Trustee McVaugh, seconded by Trustee Reilly and carried to approve the schematic drawings of the village green restoration projected as presented by the park committee.

Executive Session

Motion was made to go into executive session by Trustees Basher and Reilly.

Motion was made to return too regular session was made by Trustees Basher and Reilly.

Adjournment

There being no additional business to come before the Board of Trustees the meeting was adjourned at 9:22 p.m.

Respectfully submitted,

Ronda Winn
Clerk-Treasurer