

November 8, 2005

The regular meeting of the Village of Hamilton Board of Trustees was called to order by Mayor McVaugh at 7:00 p.m. in the Community Room at Madison Lane Apartments.

### **Present**

Mayor McVaugh, Trustees Collins, Basher, Albrecht, Miller, Clerk-Treasurer Winn and Director of Utilities and Public Works Graham.

### **Approval of Agenda**

Motion was made to approve the Agenda was made by Trustee Miller, seconded by Trustee Albrecht and carried.

### **Approval of Minutes**

The minutes of the regular meeting of October 11, 2005 are amended as follows: on page 2 "Mayor will participate" should read November 16, 2005 also the Lucia Upham celebration was held on October 21<sup>st</sup>. In Trustee Basher's report regarding usage of the Woodman pond area the minutes are amended to say similar research. A motion to accept as amended, the minutes of the October 11, 2005 regular meeting was made by Trustee Basher, seconded by Trustee Miller and carried.

Special Meeting Minutes, October 18, 2005

A motion to accept the minutes of October 18, 2005 as presented was made by Trustee Miller, seconded by Trustee Collins and carried.

### **Public Comment**

None.

### **Board News, Reports**

1. Mayor McVaugh.

The Mayor attended the 100th birthday celebration of Lucia Upham.

Trustees, Basher, Collins and Director of Utilities and Public Works Graham met with Senator Velesky regarding the recycling truck.

The Mayor attended a meeting regarding a proposed art park.

The Mayor met with David Hale and Ruth Ann Loveless.

The Mayor spoke to the Hamilton Club.

The Mayor received an e-mail from David Hale stating that the Mason's building tenants have been informed that the rent will increase greatly.

The Mayor received a letter from PCD indicating that they will not consider funding the electric expansion at the airport.

2. Trustee Collins.

The PCD meeting is later this week.

Trustee Collins attended the Recreation meeting on November 2<sup>nd</sup>. The PCD survey was discussed. Recreation Committee was disappointed with the survey as it did not reflect the wishes of the Recreation Committee.

3. Trustee Miller.

A motion was made to allow the use of the community room for a sleepover to held by the local Brownie troop this winter, by Trustee Miller, seconded by Trustee Basher and carried.

Trustee Miller stated there was a problem with Mrs. Snyder, a vendor at the Farmers market. Discussion was held regarding the issue. The Mayor will draft a letter to notify Mrs. Snyder that she must abide by the rules of the market.

Trustee Miller reported on the Tree Committee. A goal of the proposed committee would be to join the Tree City USA Greg Owens is drafting a sample charter. The Committee will be referred to as an ad hoc organizational committee in order to establish a mission statement at which point the committee will be formally established by resolution.

4. Trustee Basher.

The MUC is still working on the stray voltage testing. November 15, 2005 is the deadline for testing of streetlights and parks.

Trustee Basher discussed the necessary repairs to the Police Department ceiling. The ceiling tiles will be replaced. The floor will need to be replaced at some point. Director of MUC Graham also mentioned that the roof will need to be repaired.

Trustee Basher reported that the Joint Use Agreement would be included in a MEUA wide settlement.

5. Trustee Albrecht.

Trustee Albrecht met with Roger Bauman regarding the Palace Theater. Trustee Albrecht will set up a meeting with himself, Roger Bauman and Chief Tilbe.

Trustee Albrecht reported that the parking enforcement is going well.

## Airport

Trustee Albrecht stated the Airport Commission has been very active. Reg Wilson of Hamilton Village Real Estate has indicated his intent to resign as the marketer of the Airport\Airpark as of December 31, 2005. The Commission will find a replacement for this position and make a recommendation to the Village Board.

Trustee Albrecht reported that a pilot's car has been donated for use at the airport. The vehicle will only be available during regular hours of operation. A motion to make the 1991 Ford Explorer available for use by transient pilots during normal business hours for no more than 2 hours with no reservations accepted with further details to be determined at the recommendation of the Village of Hamilton's insurance carrier, was made by Trustee Albrecht, seconded by Trustee Miller and carried.

Details will be provided by the insurance agent. A valid driver's license must be available and the pilots will record the mileage upon return.

Trustee Albrecht indicated that the airport profit and loss statement showed a profit of \$6,595.00 for the 1<sup>st</sup> quarter of Village operation.

Director of Utilities and public works Graham and Trustee Albrecht traveled to Binghamton to meet with McFarland Johnson to work on a marketing plan for the airport.

The Airport Airpark commission has approved a proposal for the purchase of a keypad lock. This is a computer managed lock for \$1,453 with audit trail capabilities. A motion to purchase CM5195 Computer managed lock with audit trail capability was made by Trustee Albrecht, seconded by Trustee Miller and carried.

The internet quote from Time Warner to bring internet service to the terminal was discussed. No action will be taken at this time.

Iroquois Soaring Club would like to return to the airport. This will be discussed at the November 21, 2005 meeting.

There are two candidates for the A/P & AI position. They are Valley View Aviation and Router. They will come before the Commission on November 21<sup>st</sup>.

The Metro Air contract was approved by Jim Stokes.

Discussion was had regarding credit card head for fuel pumps for future budgets.

Trustee Albrecht distributed a draft of the Pedestrian Safety Board Charter. He is requesting feedback from the Board on this.

### **New Business**

The PCD submitted a holiday request for Santa's arrival. They are proposing to close East Broad Street from 4:00 p.m. to 8:00 p.m. on Friday, December 2, 2005. The event will take place from 5:00 p.m. to 8:00 p.m. A motion to approve this request was made by Trustee Basher, seconded by Trustee Albrecht and carried.

The Lion's Club would like to hold a Christmas Tree Sale on December 2, 3 and 4. They propose selling 30 trees south of the gazebo. The village will not be responsible for trees. The sidewalk cannot be blocked. They will be charged a \$25.00 fee. Motion to approve this request was made by Trustee Collins, seconded by Trustee Miller and carried. The Mayor will contact Jen Servidio with approval.

The PCD request for a storybook holiday in Hamilton was approved with the exception of #4 3 deck

wood stoves. A motion was made to approve the storybook holiday as discussed was made by Trustee Basher, seconded by Carl Albrecht and carried.

Habitat for Humanity is requesting to use the northwest corner of the park to set up a "Shantytown". The board requested that the following conditions be adhered to: no open flames; no plug in heaters; boxes must be removed the next day A motion was made to approve the request by Trustee Miller, the motion was carried by Trustee Collins and Mayor McVaugh, the motion was opposed by Trustee Basher and Trustee Albrecht. .

### **Clerk-Treasurer Winn**

The Annual update document has been submitted to the NYS Comptrollers office.

The Public Service Commission annual report is in progress.

Hudson River Energy group will be here Thursday to work on the cost service study and rate case fro the Electric fund.

There is a new credit card machine at the airport. This machine has the capability to accept the military fuel cards.

The Gasby 34 listing has been completed and sent to the auditor. All funds look good for last year.

A motion was made to approve the claims by Trustee Miller, seconded by Trustee Basher and carried.

### **Old Business**

The special permit public hearing language was drafted by Jim Stokes. A public hearing will be scheduled for December 13, 2005 at 6:30 and 6:45 to discuss this and false alarms.

Discussion was had regarding the Village of Hamilton Employee Handbooks. A motion to delete the cover title page on the handbooks was made by Trustee Miller, seconded by Trustee Collins and carried.

### **Adjournment**

There being no additional business to come before the Board of Trustees, motion was made by Trustee Miller, seconded by Trustee Basher and carried to adjourn the meeting at 9:04 p.m.

Respectfully Submitted,

Wendy S. Fisher