

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of May 11, 2017
4:00pm., Security Substation**

APPROVED MINUTES

Present: Chairman Harvey Kliman; Commissioners: Roger Rowlett, and Keith Watkins; Administrative Assistant Nancy Mitchell; Treasurer MaryAnn Henderson

Absent: AOPA Rep Jeff Rubenstein

Public Present: Jim Leach, PCD.

Chairman Kliman called the meeting to order at 4:00pm.

Public Comment: None

Approval of Agenda: Chairman Kliman asked for the following changes:

1. Electric Truck Proposal
2. Airport Race
3. Picnic Area

Approval of February 9, 2017, regular meeting minutes: Changes requested: None

A **motion** was made by Commissioner Watkins to approve the February 9, 2017, minutes as presented. The **motion** was seconded by Commissioner Rowlett and unanimously carried.

NEW BUSINESS

1. **Commission Chair:** At the April 2017 Board of Trustees meeting, the Mayor appointed Commissioner Harvey Kliman as Chairman of the Airport/Airpark Commission
2. **New Member Discussion:** Chairman Kliman stated the Mayor has been given several names of possible members. Chairman Kliman will contact the Mayor to see if any decisions have been made.
3. **Hangar Rent Increase:** Treasurer Henderson explained to the Commission that the last increase was in 2013. Due to increasing expenses every year, another increase is needed. Commissioner Rowlett stated our fuel rates are average for this area. Chairman Kliman asked Commissioner Rowlett to forward via email the analysis he did last year. Tabled until the June meeting.
4. **Father's Day Fly-In Breakfast:** Administrative Assistant Mitchell presented the information for the breakfast she received from the Rotary. Everything is the same as last year. A **motion** was made by Commissioner Rowlett to approve the request to use the Airport for the Father's Day Fly-In Breakfast on June 18, 2017 and to recommend to the Board of Trustees to do the same. The **motion** was seconded by Commissioner Watkins and unanimously carried.
5. **ACIP:** The Commission reviewed the latest draft of the Capital Improvement Plan.

OLD BUSINESS

1. **Property Release Update:** Administrative Assistant reported on "timing" of the release and purchase of property. "Piecing" the release was discussed. Jim Leach also reported on several

options that have been discussed with the consultants.

2. **PCD Update:**
3. **Hangar Plans & Question:** No changes to proposed plans. Working on bid documents.
4. **AWOS-Lightning Protection:** Has Been installed and is operational.
5. **Fire Training May 17, 2017:** Administrative Assistant Mitchell will be giving the Fire Department a tour of the facility.
6. **Electric Truck Company:** No report.
7. **Airport Race:** No report.
8. **Picnic Area:** A picnic table and small parking area have been added.

FINANCIALS

1. **Financial Report:** The financials for December and January were distributed. Revenue is at 88%, expenses at 90%.
2. **Claims: Questions:** None
A **motion** was made by Commissioner Watkins to approve the claims and recommend to the Board of Trustees to pay them. The **motion** was seconded by Commissioner Rowlett and unanimously carried.

Next Meeting will be **June 6, 2017, at 4:00pm**, at the Village Office.

Executive Session: Not needed.

Adjournment: There being no other business to come before the Commission, Commissioner Rowlett made a **motion** to adjourn. The **motion** was seconded by Commissioner Watkins and carried. The meeting was adjourned at 5:03pm.

Respectfully submitted,
Kim Taranto