

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of June 6, 2017
4:00pm., Village Office**

APPROVED MINUTES

Present: Chairman Harvey Kliman; Commissioners: Roger Rowlett, and Keith Watkins; Administrative Assistant Nancy Mitchell; Treasurer MaryAnn Henderson; Trustee Loveless; AOPA Rep Jeff Rubenstein

Absent:

Public Present:

Chairman Kliman called the meeting to order at 4:00pm.

Public Comment: None

Approval of Agenda: Approved as presented

Approval of May 11, 2017, Regular Meeting Minutes: Changes requested: None

A **motion** was made by Chairman Kliman to approve the May 11, 2017, minutes as presented. The **motion** was seconded by Commissioner Watkins and unanimously carried.

NEW BUSINESS

1. **Commissioner Recommendations:** Vicky Chun, AD at Colgate and also a pilot, is being considered. Jeff Rubenstein also stated that he would like to become a member of the Commission. The Commission does not have any objections to non-residents to the Village being on the Commission; but the charter will need to change.
2. **Security Fence & Iroquois Soaring Association Members:** Administrative Assistant Mitchell reported on how ISA Members are being granted access. Not all members will have a gate pass. The Commission was satisfied with how Administrative Assistant Mitchell resolved this matter.
3. **Substation Sign Update:** Administrative Assistant Mitchell reported the finished sign was rejected by the Board of Trustees. Mr. Grace was sent a letter stating this. Administrative Assistant Mitchell will update the Commission on the progress of resolving this matter.

OLD BUSINESS

1. **Property Release Update:** Administrative Assistant reported Zach Staff, from McFarland Johnson has suggested the next step should be a call to the FAA.
2. **PCD Update:** The Commission would like to have a joint meeting with the PCD and the Board of Trustees to discuss the reports generated by DCG Corplan.
3. **Hangar Plans:** Waiting on bid documents. Hoping to start in September and finish before Thanksgiving
4. **Fire Training May 17, 2017:** Administrative Assistant Mitchell gave the Fire Department a tour of the facility.

5. **Hangar Rent Increase:** The Commission recommended the base rent will increase by \$10.00 per month and the gas rebate will also increase by \$10.00 per month starting in January 1, 2018, and would like Administrative Assistant Mitchell to present this to the Board of Trustees at the August meeting. Administrative Assistant Mitchell will email the Commissioners a copy of the current lease to review.

FINANCIALS

1. **Financial Report:** Revenue is at 93%, expenses at 97%.

2. **Claims: Questions:** None
A **motion** was made by Commissioner Rowlett to approve the claims and recommend to the Board of Trustees to pay them. The **motion** was seconded by Commissioner Watkins and unanimously carried.

Next Meeting will be **July 13, 2017, at 4:00pm**, at the Village Office.

Executive Session: Not needed.

Adjournment: There being no other business to come before the Commission, Commissioner Rowlett made a **motion** to adjourn. The **motion** was seconded by Commissioner Watkins and carried. The meeting was adjourned at 5:10pm.

Respectfully submitted,
Kim Taranto