

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of July 19, 2018
4:00pm., Village Office**

APPROVED MINUTES

Present: Chairman Harvey Kliman; Commissioners: Roger Rowlett, Ray Douglas and Jeff Rubenstein; Administrative Assistant Nancy Mitchell; Treasurer MaryAnn Henderson; Trustee Jen Servedio.

Absent: Commissioner Mike Loranty

Public Present: Rick Bargabos

Chairman Kliman called the meeting to order at 4:02pm.

Approval of Agenda: Approved as presented

Approval of June 14, 2018, Regular Meeting Minutes: Changes requested: None
A **motion** was made by Commissioner Rowlett to approve the June 14, 2018, minutes as presented. The **motion** was seconded by Commissioner Rubenstein and unanimously carried.

Public Comment: None

NEW BUSINESS

1. **Hangar Rent Budget-Fuel Credit:** Administrative Assistant asked to not increase the fuel credit when the next hangar rent increases to help with revenues. The Commissioners will consider when working on the budget.
2. **T Hangar Wait List:** The top ten on the wait list will be contacted to see if they are still interested in hangar space.
3. **Marketing the Airport:** Rick Bargabos presented the Commission with his proposal to increase some fees and initiate some new fees. For example, waiving landing fees, he stated, results in a \$96.00 loss for the village each time it is done. A **motion** was made by Commissioner Rubenstein to recommend to the Board of Trustees the proposed fee schedule as amended and that the new fee schedule be posted on the website. The **motion** was seconded by Commissioner Douglass and unanimously carried. The Commission will review the additional fee schedule and wish list, email Mr. Bargabos any questions and discuss any changes at August's meeting.
4. **AWOS Repair:** Due to condensation, the AWOS needed \$1600.00-\$1800.00 in repairs, no invoice has been received.
5. **Fire Extinguishers:** The airport needs two, per the FAA inspection, at \$125.00 each.
6. **Property Appraisals & Release:** Every five years the property needs to be appraised. Quotes from appraisers are being requested at this time.
7. **AOPA Grant:** Information was sent to McFarland Johnson to see if there are grants the Village may qualify for.

8. **Decommissioning of Circling Approaches:** Commissioner Rowlett briefed the Commission on information he has received regarding decommissioning of our approach by 2021.
9. **Wildlife Management Letter:** Commissioner Rowlett briefed the Commission on information regarding mitigating wildlife (geese) from the DEC. Commissioner Rubenstein asked Administrative Assistant Mitchell to contact the DEC to see what the Village need to do to get rid of the geese at our Airport.
10. **Fuel Filter Monitor:** Tabled

OLD BUSINESS

1. **T-Hangar Project:** Work continues. First task order was received and emailed to the Commission and the Board of Trustees
2. **FAA Inspection:** The Commission expressed their concerns as to how to address the violations and avoid these problems in the future. The FAA knew of these issues previously, but now are requesting the documentation.
3. **Well Pump:** Stopped working, was replaced, not sure of the cost.

FINANCIALS

Financial Report: Treasurer Henderson distributed the net gain/loss report All other reports are in the dropbox. Revenue is at 6%, expenses at 22%.

Claims: Questions: None

Because of the change in the meeting date, the claims were already approved by the Board of Trustees for payment.

Next Meeting will be **August 9, at 4:00pm**, at the Village Office.

Adjournment: There being no other business to come before the Commission, Commissioner Douglas made a **motion** to adjourn, seconded by Commissioner Rubenstein. The meeting adjourned at 5:20pm.

Respectfully submitted,
Kim Taranto