

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of October 11, 2018
4:00pm., Village Office**

APPROVED MINUTES

Present: Chairman Harvey Kliman; Commissioners: Roger Rowlett, Ray Douglas and Jeff Rubenstein; Administrative Assistant Nancy Mitchell; Trustee Jen Servedio; Treasurer MaryAnn Henderson

Absent: Commissioner Mike Loranty

Public Present: Sharon & John Voninski

Chairman Kliman called the meeting to order at 4:00pm.

Approval of Agenda: Approved as presented

Approval of September 5, 2018, Regular Meeting Minutes: Changes requested: None
A **motion** was made by Commissioner Rubenstein to approve the September 5, 2018, minutes as presented. The **motion** was seconded by Commissioner Rowlett and unanimously carried.

Public Comment: None

NEW BUSINESS

1. **Cessna Club Fly In:** Mr. & Mrs. Voninski came before the Commission with a proposal for the Cessna Pilots Society to hold their National Fly In at the Village of Hamilton Municipal Airport on June 23-28, 2019. There would be 30-35 aircraft and 60-70 people. The Voninski's asked for the Commission to consider the following when making their decision:
 - a) Waiving of tie down fees,
 - b) Gate passes,
 - c) Fuel discounts,
 - d) Camping under the wings,
2. **Task Order #6-Apron Expansion:** In the design phase.
3. **Marketing Ideas:** Administrative Assistant Mitchell asked the Commissioners to keep thinking of ideas.
4. **Lease Clarification:** Clerk Taranto asked for clarification for billing purposes on the fuel credit. Pilots can earn up to \$90.00 per month of fuel credit if they purchase \$90.00 worth of fuel. Fuel credit does not transfer from month to month or year to year.

OLD BUSINESS

1. **FAA Obstructions:** Administrative Assistant Mitchell stated Ed Griffin from the FAA

told her that the information she gave her was incorrect and that there are no obstructions at this time.

2. **Geese:** Administrative Assistant Mitchell will be meeting with Jack Cymerman at 10am on October 12 to discuss the use of his dogs for geese management.
3. **T-Hangar Progress:** Punch List walk through will be 10/17
4. **FAA Inspection:** Still progressing on response to initial report.
5. **New Hangar Tenants:** Administrative Mitchell reported she has contacted the pilots on the waiting list and believes all the hangars will be occupied.

FINANCIALS

Financial Report: Starting in November, the financial report will be presented after the approval. All other reports are in the dropbox. Revenue is at 28%, expenses at 56%.

Claims: Questions:

A **motion** was made by Commissioner Rowlett to recommend to the Board of Trustees to pay the Airport claims. The **motion** was seconded by Commissioner Douglas and unanimously carried.

Next Meeting will be **November 8 at 4:00pm**, at the Village Office.

Adjournment: There being no other business to come before the Commission, Commissioner Rowlett made a **motion** to adjourn, seconded by Commissioner Douglas. The meeting adjourned at 5:15pm.

Respectfully submitted,
Kim Taranto