

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of May 9, 2019
4:00pm., Village Office**

APPROVED MINUTES

Present: Chairman Harvey Kliman; Commissioners: Ray Douglas and Jeff Rubenstein; Administrative Assistant Nancy Mitchell; Treasurer MaryAnn Henderson; Mayor Loveless;

Absent: Commissioner Loranty & Rowlett; Trustee Jen Servedio

Public Present: None

Chairman Kliman called the meeting to order at 4:06pm.

Approval of Agenda: Approved as presented.

Approval of April 11, 2019, Regular Meeting Minutes: Changes requested: None
A **motion** was made by Commissioner Douglas to approve the April 11, 2019, minutes as presented. The **motion** was seconded by Commissioner Rubenstein and unanimously carried.

FINANCIALS

Financial Report: All other reports are in the drop box. Revenue is at 72%, expenses at 86%.

Claims: Questions:

A **motion** was made by Chairman Kliman to recommend to the Board of Trustees to pay the Airport claims. The **motion** was seconded by Commissioner Rubenstein and unanimously carried.

NEW BUSINESS

1. **NYSDOT Aviation Bureau-Obstruction Inspection May 23:** Bill Myers will be at the Airport on May 23, 2019 at 10am to discuss possible obstruction issues.
2. **Drone Issue:** Chairman Kliman reported a drone flew down Lebanon Street around 6pm with no pilot in sight reminding all how unregulated they are.
3. **Snow Removal Equipment:** Was removed from the budget because Administrator Mitchell will be trying to get a grant to pay for it. A **motion** was made by Commissioner Rubenstein to recommend to the Board of Trustees to allow Administrative Assistant Mitchell to apply for the funding to purchase the snow removal equipment. The **motion** was seconded by Commissioner Douglas and unanimously carried.
4. **Energy Audit:** NYSEG did an audit at the Airport. They have given the Village a quote of \$20,020.09 which will result in a \$7800.00 savings per year on utilities at the Airport.

OLD BUSINESS

1. **Land Release Update:** Moving forward with the environmental survey and metes and bounds.
2. **Operator Contract:** Attorney/Administrator Stokes continues to work with Mr. Bargabos to get a signed agreement.
3. **Cessna Club Fly In:** Is still set for June 23-28, 2019 at the Airport.
4. **Terminal Hangar/Terminal Building/Apron Expansion:** Waiting for an updated task order, bid package and for NYS to approve.

PAPI's: On runway 35, the papi's are set at 4 degrees, and our published instrument approach procedure is 3 degrees. The FAA would like to make the PAPI glidepath the same as the instrument approach glidepath. A solution under consideration by the FAA is to raise the instrument approach minimum altitude ("decision height") from the current 257 ft to 426 ft, and raise the minimum required visibility from 1 mile to 1-3/4 miles. Commissioner Douglas and Commissioner Rubenstein expressed concern that raising those required minimums for that runway 35 instrument approach procedure would have a significant detrimental effect on the ability of aircraft to fly into the airport when weather conditions are challenging, and would result in reducing the number of aircraft arriving at the airport and purchasing jet fuel. We now must identify which trees are causing this and mitigate.

Next Meeting will be **June 13, 2019 at 4:00pm**, at the Village Office.

Adjournment: There being no other business to come before the Commission, Commissioner Douglas made a **motion** to adjourn, seconded by Commissioner Rubenstein. The meeting adjourned at 4:58pm.

Respectfully submitted,
Kim Taranto