

**Village of Hamilton  
Board of Trustees  
Regular Meeting of March 19, 2019  
6:00 pm, Courthouse**

***APPROVED MINUTES***

**Present:** Mayor RuthAnn Speer Loveless; Trustees: Russ Lura, Julie Dudrick, Sean Nevison and Jennifer Servedio; Administrator/Attorney Jim Stokes; Village Treasurer Mary Ann Henderson; Administrative Assistant Nancy Mitchell

**Absent:**

**Public Present:** Dr. Richard Cohen, Community Chest

Mayor Loveless called the meeting to order at 6:00 pm.

**Approval of Minutes of the February 19, 2019, Regular Monthly Meeting:** A **motion** was made by Trustee Servedio to approve the minutes of the February 19, 2019 meeting as presented. The **motion** was seconded by Trustee Lura and unanimously carried.

**Approval of Minutes of the February 21, 2019, Special Meeting:** A **motion** was made by Trustee Servedio to approve the minutes of the February 21, 2019 meeting as presented. The **motion** was seconded by Trustee Lura and unanimously carried.

**Approval of Minutes of the February 28, 2019, Special Meeting:** A **motion** was made by Trustee Servedio to approve the minutes of the February 28, 2019 meeting as presented. The **motion** was seconded by Trustee Lura and unanimously carried.

**Approval of Minutes of the March 7, 2019, Special Meeting:** A **motion** was made by Trustee Servedio to approve the minutes of the March 7, 2019 meeting as presented. The **motion** was seconded by Trustee Lura and unanimously carried.

**Approval of Minutes of the March 14, 2019, Special Meeting:** A **motion** was made by Trustee Lura to approve the minutes of the March 14, 2019 meeting as presented. The **motion** was seconded by Trustee Servedio and unanimously carried.

**Public Comment:**

**NEW BUSINESS**

**1. Colgate Inn Block Party:** Tabled.

**2. Community Chest Sign:** Richard Cohen, President of the Community Chest came before the Board to address concerns regarding the sign Community Chest places annually in the south part of the Village Green. Mr. Cohen suggested moving the sign to another location. Another option is to use a sandwich board, which could be set parallel to 12B so it would be visible from both directions of travel. The Trustees were in agreement that the sign could be in place from October through the end of December as long as the design of the sign, its location and placement are approved by the Board in advance.

**3. Declare April Fair Housing Month:**

**Fair Housing Month, April  
Resolution #35-2019**

**WHEREAS**, April of 2018 marked the 50<sup>th</sup> anniversary of the passage of the federal Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988);

**WHEREAS**, the Fair Housing Act provides that no person shall be subjected to discrimination because of race, color, national origin, religion, sex, disability, or familial status in the rental, sale, financing or advertising of;

**WHEREAS**, the Fair Housing Act supports equal housing opportunity throughout the United States;

**WHEREAS**, fair housing creates healthy communities, and housing discrimination harms us all;

**WHEREAS**, the Village of Hamilton Board of Trustees supports equal housing opportunity and seeks to affirmatively promote fair housing not only during Fair Housing Month in April, but throughout the year; now

**THEREFORE**, the Village of Hamilton, Board of Trustees hereby proclaims April as Fair Housing Month in the Village of Hamilton.

**Motion:** Trustee Lura

**Second:** Trustee Servedio

**Carried:** 5 aye, 0 nay

**ADMINISTRATIVE REPORT**

**Airport/Airpark:**

Working to finalize Task order with MJ for Terminal Hangar projects so that design work can begin.

Received completed FAA required Appraisal for the Airport/Airpark Property – Sent to FAA for review

Archeological survey completed and sent to SHPO for required review

Exploring Options for replacement of TUG and additional Snow removal equipment – AIP entitlement funds

Preparing lease revisions and letters for hangar rent increase

**Sidewalk project:**

Verified with DASNY that the Grant was still in review with the State – it was sent in January and takes 3-6 months before we will have a signed grant agreement. When approved the Village will be eligible for reimbursement.

Working with the DPW to ensure we are within budget to complete the remaining portions of the project; Depot Engineering is finalizing design and bid specs for a fiber reinforced polymer deck over a steel frame for College Street foot bridge.

**Village and Courthouse Parking lots:**

Plans are to repave the Village Parking lot and the Courthouse parking lot this summer

**Village Office Conference Room**

Proposing hiring a local contractor to complete finish work to include, interior and exterior door installations, trim (doors, windows, baseboard, chair rail), and revisions to the existing porch to accommodate modified entry and door way

Room has been painted

Carpeting color is being discussed and quotes have been obtained

Kitchen design being finalized

**Payne and University Culvert:**

Options and concerns being discussed and reviewed.

**Climate Smart Communities:**

NYSERDA: reviewing possibility of funding for an additional EV Station within the Village, which will secure additional points for the Climate Smart certification.

Working with Colgate Students to complete our Vulnerability assessment

**Utilities:**

Natural Gas:

Annual Federal Pipeline report has been submitted

Required First Responder Training is tentatively scheduled for Mar 27 at the FD Field Testing for Gas Mechanics taking place at the end of March

Electric:

NYMPA:

all 35 System members have approved and passed their resolutions to modify the agency agreement

Court Case regarding Massena withdrawal procedures continues

Long Term Hydro agreement extension is nearing completion

IIEP:

IIEP has covered the cost of the insulation of the new conference room as well as new insulated doors for the powerhouse

budget is being reviewed by the auditors

Annual report will be complete this month

MEUA:

Agency is working to better coordinate NYPA programs across the membership

Rate Case:

Hudson River Energy Group and Staff continue to respond to questions from the PSC

Water:

Met with MRB and the DOH to review requirements should the Village proceed with installing a new well

Sewer:

Project progressing – working through issues with the new UV system

Working through pipe and valve freezing design issues

Contract extension issues remain with electrical contractor

Grit system – finalizing change order amounts

Biosolids Disposal Contract: reviewing contract information provided by the County

**Village Office-Fenton Groves:** A **motion** was made by Trustee Lura to contract with Fenton Groves to do finish work on the new conference room at an amount not to exceed \$6200.00. The **motion** was seconded by Trustee Nevison and unanimously carried.

**TREASURER HENDERSON'S REPORT**

**AIRPORT FUND BUDGET MODIFICATION**

**FUEL AND CONTRACTUAL**

**(03-5-5610.430; 03-5-5610.435 & 03-5-5610.440)**

**FINANCE RESOLUTION NO. 36-2019**

**WHEREAS** the Airport Fund 2018-2019 budget, had unforeseen expenses such as a mandatory Airport Land Use Compliance Inspection which required additional services from McFarland Johnson Engineers in the amount of \$9,596.00; and

WHEREAS, Jet A and 100LL fuel was not budgeted sufficiently to cover the 2018-2019 fiscal year and future purchase are anticipated in the amount of \$40,404.00; and

**WHEREAS**, the Airport Fund's surplus has enough balance to cover the unexpected expenses;

**NOW THEREFORE BE IT RESOLVED** that the Airport Fund's surplus be decreased by \$50,000.00 and Jet A Fuel appropriation (03-5-5610.430) line item be increased by \$23,000.00; the 100 LL Fuel Appropriation ( 03-5-5610.435) line item increased by 17,404.00 and the Airport – Contractual, Professional & Technical appropriation (03-5-5610.440) line item be increased by \$9,596.00

**Motion:** Trustee Lura

**Second:** Trustee Nevison

**Voting:** 5 aye, 0 nay

**NATURAL GAS FUND BUDGET MODIFICATION  
PURCHASED GAS EXPENSES  
(10-5-0807.000)  
FINANCE RESOLUTION NO. 37-2019**

**WHEREAS**, the Natural Gas Fund 2018-2019 budget, had unforeseen expenses in the Purchase of Natural Gas appropriation (10-5-0807.000); and

**WHEREAS**, the appropriation for the purchase of Natural Gas was not budgeted sufficiently to cover the 2018-2019 fiscal year and future purchase are anticipated in the amount of \$189,203; and

**WHEREAS**, the Natural Gas Fund' surplus has enough balance to cover the unexpected expense;

**NOW THEREFORE BE IT RESOLVED** that the Natural Gas Fund's surplus be decreased, and the Purchased Gas Expenses appropriation (10-5-0807.000) be increased by \$189,203

**Motion:** Trustee Servedio

**Second:** Trustee Lura

**Voting:** 5 aye, 0 nay

**2019 -2020 The Garam Group**

**RESOLUTION # 38-2019**

**WHEREAS**, the Village of Hamilton Board of Trustees at their regularly scheduled monthly meeting held March 19, 2019, reviewed the Garam Group Business 360 Standard Service Agreement to provide computer break/fix and maintenance services for rates as follows:

Business 360 Standard Monthly Rate Plan (Break/Fix Support)

**June 1, 2019 - May 31, 2020**

Business 360 Standard - \$65.00 per workstation per month (\$65 x 32 workstations = \$2,080)

Enhanced Cyber Security Solution - \$6.50 per workstation per month (\$6.50 x 32 workstations = \$208)

**June 1, 2020 - May 31, 2021**

Business 360 Standard - \$65.00 per workstation per month (\$67.60 x 32 workstations = \$2,163.20)

Enhanced Cyber Security Solution - \$6.50 per workstation per month (\$6.76 x 32 workstations = \$216.32)

**THEREFORE, BE IT RESOLVED**, the Board of Trustees of the Village of Hamilton authorizes the Mayor to execute the Garam Group Business 360 Standard Service Agreement to provide computer break/fix and maintenance services.

**Motion:** Trustee Servedio

**Seconded:** Trustee Dudrick

**Voting:** 5 aye, 0 nay

**Judge's Report:** Reviewed and accepted.

**Abstracts/Transfers:**

Treasurer's Report

**Resolution NO. 39-2019**

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:

**RESOLVED**, By the Board of Trustees of the Village of Hamilton that the below listed Abstracts are approved.

**Abstracts**

		<u>Check Date</u>
General (1)		
	9d	23,801.10
	02/22/19	
	10a	20,565.87
	03/01/19	
	10b	19,015.67
	03/08/19	
	10c	16,354.66
	03/15/19	
	10d	18,673.71
	03/22/19	
	Paid Expenses	19,781.84
	10A	64,670.68
	Monthly Vouchers	
Airport (3)		
	9d	1,529.40
	02/22/19	
	10a	891.11 03/01/19

	10b	1,286.92
	03/08/19	
	10c	1,475.61
	03/15/19	
	10d	1,516.14
	03/22/19	
	Paid Expenses	3,155.56
	10A	15,720.53
Electric (4)	Monthly Vouchers	
	9d	6,532.14
	02/22/19	
	10a	6,599.82
	03/01/19	
	10b	6,836.27
	03/08/19	
	10c	6,289.17
	03/15/19	
	10d	6,497.27
	03/22/19	
	Paid Expenses	88,484.67
	10A	191,526.36
Water (5)	Monthly Vouchers	
	9d	2,625.47
	02/22/19	
	10a	1,864.24
	03/01/19	
	10b	2,123.11
	03/08/19	
	10c	1,905.37
	03/15/19	
	10d	1,611.49
	03/22/19	
	Paid Expenses	3,396.92
	10A	102,109.49
Sewer (6)	Monthly Vouchers	
	9d	5,175.58
	02/22/19	
	10a	5,108.87
	03/01/19	
	10b	4,430.20
	03/08/19	
	10c	4,789.99
	03/15/19	

	10d 03/22/19	4,821.85
	Paid Expenses	6,016.59
	10A	24,015.81
Recreation (8)	Monthly Vouchers	
	Paid Expenses	0.00
Natural Gas (10)	10A	0.00 Monthly Vouchers
	9d 02/22/19	6,080.24
	10a 03/01/19	5,361.97
	10b 03/08/19	4,769.03
	10c 03/15/19	5,349.70
	10d 03/22/19	5,468.19
	Paid Expenses	215,854.93
	10A	6,327.31
Trust & Agency (11)	Monthly Vouchers	
	Paid Expenses	13,765.73
	10A	2,670.17
Veteran's Memorial (12)	Monthly Vouchers	
	Paid Expenses	0.00
	10A	13.50 Monthly Vouchers
<b><u>Capital Projects</u></b>		
WWTP Upgrade (34)		
	Paid Expenses	0.00
	10A	228,185.78
	Monthly Vouchers	
8-10 Bay T-Hangar (36)		
	Paid Expenses	0.00
	10A	19,388.31
	Monthly Vouchers	

**Motion:** Trustee Dudrick

**Second:** Trustee Nevison  
**Voting:** 5 aye, 0 nay

**Resolution NO. 40-2019**

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon: RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed transfers are approved.

**February 2019 Transfers**

General

FROM:	5-1110.420	Justice - Utilities	-500.00
TO:	5-1110.410	Justice – Materials & Supplies	500.00
FROM:	5-9015.800	F & P NYS Retirement	-1,050.00
TO:	5-1210.400	Mayor – Schools, Conf & Dues	1,000.00
TO:	5-1210.470	Mayor – Other Expenses	50.00
FROM:	5-1220.460	Admin – Contract, Oper & Mtc	-200.00
TO:	5-1220.440	Admin – Contract , Prof & Tech	200.00
FROM:	5-1410.440	Clerk – Contract, Prof & Tech	-200.00
TO:	5-1410.410	Clerk – Materials & Supplies	200.00
FROM:	5-1620.480	Buildings – Repairs	-200.00
TO:	5-1620.460	Buildings – Contract, Oper & Mtc	200.00
FROM:	5-3120.400	Police – Schools, Conf & Dues	-1,000.00
TO:	5-3120.490	Police – Vehicle Expense	1,000.00
FROM:	5-5110.100	Street Maintenance – Personal Services	-10,000.00
TO:	5-5142.100	Snow Removal – Personal Services	10,000.00
FROM:	5-9010.800	ERS NYS Retirement	-9,600.00
TO:	5-5610.440	Airpark – Contract, Prof & Tech	9,600.00

Airport

FROM:	5-1950.471	Airport – Business Tax	-2,500.00
TO:	5-5610.440	Airport – Contract, Prof & Tech	2,400.00
TO:	5-5610.470	Airport - Other Expenses	100.00

Electric

FROM:	5-8310.100	General Office Salaries	-1,300.00
TO:	5-1620.100	Buildings – Other Expenses	1,000.00
TO:	5-1620.200	Buildings – Equipment	100.00
TO:	5-1620.470	Buildings – Other Expenses	200.00

Water

FROM:	5-1320.440	Auditor	-200.00
TO:	5-1620.200	Buildings – Equipment	200.00



FROM:	5-8320.440	Source of Supply-Contract, Prof & Tech	-500.00
TO:	5-8320.460	Source of Supply – Contract Oper & Mtc	500.00

Sewer

FROM:	5-1320.440	Auditor	-11,400.00
FROM:	5-8130.420	Sewage Trt. & Disp. – Materials & Supplies	-5,000.00
FROM:	5-8130.470	Sewage Trt. & Disp. – Other Expenses	-5,000.00
TO:	5-8130.420	Sewage Trt. & Disp. – Utilities	21,400.00

FROM:	5-1220.200	Administration – Equipment	-500.00
TO:	5-1620.200	Buildings – Equipment	200.00
TO:	5-8110.410	Admin – Materials & Supplies	300.00

Natural Gas

FROM:	5-0870.100	Oper Sprvsn & Engineering – Prsnl Srvcs	-6,000
FROM:	5-0870.200	Operation – Equipment	-3,000.00
TO:	5-0878.000	Meter & House Regulator	9,000.00

FROM:	5-0920.440	Admin – Contract, Prof & Tech	-1,200.00
TO:	5-0920.410	Admin – Materials & Supplies	500.00
TO:	5-1620.100	Buildings - Personal Services	200.00
TO:	5-1620.470	Buildings - Other Expenses	500.00

**Motion:** Trustee Dudrick

**Second:** Trustee Nevison

**Voting:** 5 aye, 0 nay

**TRUSTEE LURA’S REPORT**

**MUC**

1. Pole inventory is underway, as is compiling property records for both the gas and electric systems.
2. There are now 152 gas customers.
3. The RFP for the GRIT system is being prepared; it is expected to be \$500,000+. This will be an addition to the sewer improvement project costs. There is money in the EFC loan to undertake the additional work.
4. Substantial completion of the sewer project is still expected to be September 1, 2019.

**POLICE**

1. The department has been going through a training cycle—legal updates and active shooter training.
2. A St Patrick's day DWI checkpoint was held in conjunction with the sheriff's and state police. All went well.
3. The department is gearing up for spring party weekend. 4/12-14.

**PCD**

1. The applications for the micro-business grants are available. Grants can range from \$10,000 to \$20,000. Applications are available online at the PCD website.

2. A grant application is being prepared for Ray Brothers to help them with the purchase of new equipment. This is an application being prepared through Madison County.

## **CEMETERY**

Nothing to report.

## **TRUSTEE DUDRICK'S REPORT**

### **July 4th Committee:**

The Parade Grand Marshalls this year are Carolyn Godfrey and Jeff Manwaring, who are retiring from positions at the Mid York Weekly and Sherburne Earlville Schools respectively. This has been chosen in the past with assistance and recommendations from local media, or after someone makes a suggestion and is asked to get involved in the selection process in future years. The theme of this year's event is "local pride." There will be (was?) a request coming to the village for the block party in the coming months. CNS students are doing artwork for the event, which is then donated to shut-ins at Crouse. The "stars" program will be done again this year and put up in the Hamilton Initiatives windows. Linda called for the names of people in our community who have served in various branches of the US military and received over 80 names in 24 hours—a response rate which is unprecedented!

### **Tree Commission:**

The commission reiterated that they want to be involved in the gift of trees from Colgate and hope that the village will ensure that homeowners who receive trees will be taught how to take care of them properly. They agree that the trees planted at Colgate are done correctly and hope that the gifted trees will be planted in the same manner. The Rotary Club will be donating 3 trees to the village for Arbor Day, on April 26, 2019, and would like these to be planted at the trailhead on Montgomery Street. They suggest that honey locusts be planted and would like more information about the process of donating these. They would also like to pursue the "Tree City USA" designation through the Arbor Day. Requirements for this would be a municipal recognition of Arbor Day as well as a proclamation, and demonstration that the village spends \$2 per capita on trees each year from the operating budget. This can include labor costs for things like picking up leaves, planting and removing trees. This designation increases a municipality's chances of accessing grant funding. Applications are due January 1, 2020 for certification that year, based on 2019 figures. In Madison County, Oneida, Cazenovia and Morrisville (just applied this year) are designated Tree Cities. Grant funds through this might pay for a Community Forestry Plan.

### **Pedestrian Safety Committee**

The committee met on February 25, 2019. They reviewed several previous documents on walkability and biking in the community. They would like to know more about the repaving of NY-12B planned for this summer, as well as the new crosswalks and traffic lights at 12-B and Kendrick Avenue. There is concern that these are poorly programmed, and that audible walk signals would be helpful. Regarding the sidewalk repair program, they suggest that the area of the sidewalk in need of repair be clearly marked, or that a photograph of the area in disrepair accompany any letters sent. Can the village ask the code enforcement officer to knock on homeowner doors and discuss sidewalks with them? Finally, would the

village police agree to hold a pedestrian-safety week in spring, in which they are issuing warnings to any drivers that fail to yield to pedestrians in the crosswalk?

### **Village Planning Board**

I was unable to attend the February Planning Board meeting

### **TRUSTEE SERVEDIO'S REPORT**

Hamilton Fire Department

- Call volume for February 2019 from [www.hamiltonfd.org](http://www.hamiltonfd.org)
  - o Fire – 7
  - o EMS – 22
  - o College Alarm - 25

Airport/Airpark Commission

- March meeting was cancelled

DPW

- Salt brine – 660,000 gallons
- The DPW crew has been busy cleaning streets (including Town of Lebanon and Town of Eaton), vehicle maintenance, measuring sidewalks, repairing potholes, working on the new conference room, gearing up for paving and repairs this spring, and much more.

### **TRUSTEE NEVISON'S REPORT**

**Hamilton Public Library**

- Hiring for Two Positions
- Replacement board Member
- Carolyn Gowan Resignation from board
- Friends of Library sending annual newsletter and donation request
- Sign for Little Free Library Almost complete
- Checkouts way up
- New programming
- Possibility of Opening Saturday after/early evening
- Larry Leclair named treasurer
- Personnel reports approved and new mandates

### **Zoning Board of Appeals**

-A motion was made by Chairperson Beattie to grant the area variance request for DKE at 110 Broad Street, as the benefit to the applicant outweighs the detriment to the neighborhood this variance allows and grants a variance to reduce from the required six feet to three feet in height. The motion was seconded by Member Kershaw and unanimously carried.

Roll Call: Chairperson Beattie-aye, Member Brundage-aye, Member Kershaw-aye, Member Rosanjh-aye.

Reasons for Granting Area Variance

1. No detriment to the neighborhood
2. Cannot get desired effect any other way
3. Request is substantial
4. No adverse environmental or physical impact
5. Is a self-created hardship

### **HBA**

-membership keeps growing

- looking for feedback on how HBA can help its members
- Social Media reach is up almost 80%
- PCD Offering Social media help/classes
- Looking for Business After hours
- No Father Day Fly In/ Looking For Alternate Fund Raiser
- March 29th HAAC Presentation on Community Goals from HCS Students
- Revamping This Is Hamilton Website (Josh Bagnall)
- Working with Madison County Tourism
- FOJO Hiring
- Rental House Meeting led by hamiltonnyhomes.com possible for help with guidelines and contracts.

**Village Court:** Nothing to report

**Historic Commission:** Nothing to report.

**Parks & Rec:** Nothing to Report. Next meeting is 3/20/19

### MAYOR LOVELESS REPORT

Since I was lucky enough to have a week's vacation --- this is a short report!

I was fortunate to be included in a lunch meeting with Congressman Anthony Brindisi, Ellen Foster, his Chief of Staff, and John Golden. It was nice to hear about the congressman's first months in Washington and his priorities for his first term. I will be in touch with his Utica office soon to arrange a meeting to discuss mutually beneficial projects!

March 2<sup>nd</sup> was Seuss Day and I was honored to read a Village proclamation in honor of the celebration to a very attentive young audience. I also read my favorite Dr Seuss story, the Sneetches, to them!!!

Jennifer Lutter, Joanne Borfitz, and I met to review the community housing meeting.

March 5<sup>th</sup> was Colgate Charter Day as part of the Bicentennial. I had solicited proclamations from then Congresswoman Tenney, Assemblyman Magee, Senator Valesky, as well as Governor Cuomo, Senator Schumer, Congressman Brindisi, Senator May, and Assemblyman Salka. They were displayed in the Colgate Chapel, along with one from the Village, and over 1300 attended the event. The proclamations will be exhibited at Case-Geyer Library during this bicentennial year.

Sargent Janczuk and I met with Dean Paul McLaughlin and some members of his staff to review student/village activity this past month. It has been very quiet, but spring is around the corner!

Community Memorial Hospital is doing a feasibility study to test the possibility of a successful capital campaign. I was one of many interviewed by a consulting firm to provide information/opinions.

Another meeting was held to further discuss the possible Tesla project. A contact was identified, and Hamilton marketing materials will be updated. An economic summit, scheduled for the fall, will be included in future agendas.

### OLD BUSINESS

**Local Law 2019-2**

**RESOLUTION NO. 41-2019  
OF THE BOARD OF TRUSTEES**

**OF THE VILLAGE OF HAMILTON  
RESOLUTION MAKING A DETERMINATION OF ENVIRONMENTAL  
NONSIGNIFICANCE AND ADOPTING LOCAL LAW 2019-2 AMENDING  
THE ZONING CODE OF THE VILLAGE OF HAMILTON**

**WHEREAS**, proposed legislation denominated Local Law No. 2 of the Year 2019 of the Village of Hamilton, entitled “A Local law to amend chapter 174 of the Code of the Village of Hamilton”, has been duly introduced before this Board, and

**WHEREAS**, upon notice duly published, posted and served as required, a public hearing on the adoption of proposed Local Law 2019-2 of the Village of Hamilton was held by this Village Board on February 19, 2019, and

**WHEREAS**, pursuant to a referral duly made pursuant to the provisions of Section 239-m of the General Municipal Law, the Madison County Planning Agency has reviewed proposed Local Law 2019-2 and has recommended that the question of the adoption of this local law be returned to this Board of Trustees for local determination, and

**WHEREAS**, this Board, after due deliberation, finds it in the best interest of the Village of Hamilton to adopt Local Law 2019-2, and further finds the proposed local law to be in accordance with the comprehensive plan for the Village of Hamilton, and

**WHEREAS**, this Board has considered the likelihood of any potential adverse environmental impacts that might result from the adoption of Local Law 2019-2.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the enactment of Local Law 2019-2 is an unlisted action, that there are no other involved agencies, and that the enactment of Local Law 2019-2 will not have any significant adverse effects upon the environment, and that this resolution shall constitute a negative declaration. The basis for this determination is that the proposed local law is a legislative act which effects only text amendments to the zoning ordinance which are not expected to lead to any specific development or physical disturbance of the environment. The enactment of this local law neither authorizes any development or construction activity, nor makes any such development or construction activity more likely. The intent of the legislation is to lessen the impacts of inadequately planned boarding house uses, and as such any impacts of the enactment of this local law would be beneficial to the community and the environment, and

**IT IS FURTHER HEREBY RESOLVED** that Local Law 2019-2 entitled “A Local law to amend Chapter 174 of the Code of the Village of Hamilton”, is hereby adopted, and that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Village of Hamilton, and to give due notice of the adoption of said Local Law to the public and to the Secretary of State.

**Motion:** Trustee Lura

**Second:** Trustee Dudrick

**Voting:** 5 aye, 0 nay

Roll Call: Mayor Loveless-aye, Trustee Nevison-aye, Trustee Dudrick-aye, Trustee Servedio-aye, Trustee Lura-aye

**Payne Street Culvert:** Administrator/Attorney Stokes recommends moving forward with the village crew and the directional drill. An outside firm will cost \$3500.00 per day. A letter to the surrounding property owners will be sent asking permission for the village to access their property.

**College Street Pedestrian Bridge:** Drawings were distributed for Trustee review.

**Executive Session:** A **motion** was made by Trustee Servedio to enter executive session at 7:07 p.m. for attorney client privileged discussions, seconded by Trustee Lura and unanimously carried. A **motion** was made by Trustee Nevison to exit executive session at 7:12, seconded by Trustee Lura and unanimously carried. No action taken in executive session.

A **motion** was made by Trustee Lura to cease efforts to collect:

Invoice 2000	Pottersville Productions	\$100.00
Invoice 2001	Potterville Productions	\$244.68
Invoice 1007	Clara McConnell	\$130.00
Invoice 311	Central Paving	\$158.46
Invoice 103	Michael Jones	\$20.00
Invoice BOS	Glenn Douglas Construction	\$20.00
Invoice 1	Mark Sliwinski	\$18.30

The **motion** was seconded by Trustee Nevison and unanimously carried.

### **Adjournment**

There being no further business to come before the Board, Trustee Servedio made a **motion** to adjourn. The **motion** was seconded by Trustee Dudrick and carried. The meeting adjourned at 7:13 p.m.

Respectfully submitted,  
Kim Taranto

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