

**Village of Hamilton
Board of Trustees
Regular Meeting of April 16, 2019
6:00 pm, Courthouse**

APPROVED MINUTES

Present: Mayor RuthAnn Speer Loveless; Trustees: Russ Lura, Julie Dudrick, Sean Nevison and Jennifer Servedio; Administrator/Attorney Jim Stokes; Village Treasurer Mary Ann Henderson; Administrative Assistant Nancy Mitchell

Absent:

Public Present: Helene Julien, Jeff Spires, David Clark, Tim O’Keefe, Cris Amann,

Mayor Loveless called the meeting to order at 6:00 pm.

Mayor Loveless opened the public hearing for the FoJo CDBG grant. At 6:00 p.m. It was noted that FoJo’s is open and operating. There was no public comment. The Mayor closed the public hearing at 6:01 p.m.

Approval of Minutes of the March 19, 2019, Regular Monthly Meeting: A **motion** was made by Trustee Servedio to approve the minutes of the March 19, 2019 meeting as presented. The **motion** was seconded by Trustee Lura and unanimously carried.

Approval of Minutes of the April 4, 2019, Special Meeting: A **motion** was made by Trustee Lura to approve the minutes of the April 4, 2019 meeting as presented. The **motion** was seconded by Trustee Dudrick and unanimously carried.

Public Comment: Jeff Spires and Tim O’Keefe thanked the Village Board, Administration and crews for all that was done to alleviate the water issue on Payne & University. The Mayor thanked Administrator Jim Stokes for coordinating this project.

Mayor Loveless reopened the public hearing for the 2019-2020 budget at 6:05 p.m. Treasurer Henderson explained the changes to the tentative budget that was filed with the Village Clerk. The new tax rate will be \$12.824175. The tax levy will be \$1,766,199.00, which is under the 2% cap. There was no public comment. The Mayor closed the public hearing at 6:08 p.m. The Board thanked Treasurer Henderson for an outstanding job again this year.

NEW BUSINESS

1. Colgate Inn Block Party: Tabled. The Board determined the Colgate Inn did not meet the requirements as specified in Resolution 51-2015.

2. Montgomery Street Trailhead Improvements: Administrator Stokes distributed a map outlining proposed upgrades to the property adjacent to the courthouse which includes the charging station, additional parking, a possible gazebo or similar structure, possible fence, and the site for three new trees being donated by the Rotary Club. The Board approved the placement of the trees for planting on Arbor Day.

3. 4th of July Parade: Tabled.

4. Contract with Madison County:

Resolution No. 43-2019

RESOLUTION TO CONTRACT WITH MADISON COUNTY

WHEREAS, the Village of Hamilton wastewater treatment plant regularly disposes of sludge waste at the Madison County landfill; and

WHEREAS, the Village has received a proposal from the Madison County Solid Waste Department to enter into a two-year contract to dispose of all the Village's sludge waste for a charge of \$42 per wet ton delivered to the County landfill; and

WHEREAS, the Village Wastewater Treatment Plant Superintendent and the Village Administrator have recommended that the proposal from Madison County is beneficial to the Village and should be accepted.

NOW THEREFORE BE IT RESOLVED, that the Village of Hamilton Board of Trustees approves the contract proposal from the Madison County Solid Waste Department to enter into a two-year contract to dispose of all the Village's sludge waste for charge of \$42 per wet ton delivered to the Madison County landfill, and

BE IT FURTHER RESOLVED, that the contract with the County of Madison for the period June 1, 2019 through May 31, 2021 to dispose of approximately 624 wet tons of sewage sludge per year at the Madison County Landfill is hereby approved, and that the Mayor be, and hereby is authorized to execute said contract with the county of Madison on behalf of the Village of Hamilton.

Motion by: Trustee Lura

Second by: Trustee Nevison

Carried: unanimously

5. Approve WWTP Grit System Change Order:

**Resolution No. 44-2019
Wastewater Treatment Plant
Grit Removal System
Contract Change Order Resolution**

WHEREAS, the Village of Hamilton Waste Water Treatment Plant (WWTP) upgrade project is presently under construction; and

WHEREAS, in the course of said construction, the current grit removal equipment has broken and become unusable; and

WHEREAS, after careful evaluation it has been recommended by the Plant operator and project engineers that due to the age of the current equipment, it is not prudent to repair the current system, and that replacement with a system that closely matches the current footprint would be the most cost effective, long term solution, and

WHEREAS, MRB Group, engineers for the project, prepared a Request for proposal (RFP) for general contract costs to remove the old equipment, acquire and install the new equipment, and also an RFP for the necessary electrical upgrades, and

WHEREAS, M. Hubbard Construction, general contractor for the project, has provided a proposal in the amount of four hundred thirty-two thousand twenty-four dollars (\$432,024.) to remove the old system and acquire and install the new grit equipment, and

WHEREAS, the Municipal Utilities Commission, the WWTP project engineers, and the Village Administration has reviewed and recommends this change; now

THEREFORE, BE IT RESOLVED, that the Village of Hamilton Board of Trustees approves and authorizes the Mayor to execute change order GC-08 with M. Hubbard Construction to increase the contract amount by the sum, of \$432,024.00 to provide and install the additional grit system equipment.

Motion by: Trustee Lura

Second by: Trustee Servedio

Carried: unanimously

6. Authorize Order for New Plow Truck

RESOLUTION NO. 45-2019

OF THE BOARD OF TRUSTEES OF THE VILLAGE OF HAMILTON

A RESOLUTION AUTHORIZING THE PLACEMENT OF AN ORDER FOR A NEW MODEL YEAR 2020 PETERBILT TRUCK WITH SNOW REMOVAL EQUIPMENT AND ACCESSORIES FOR DEPARTMENT OF PUBLIC WORKS USE

WHEREAS, the Village of Hamilton Department of Public Works is in need of a replacement truck equipped with snow removal equipment and accessories; and

WHEREAS, the DPW Superintendent has advised that a Model Year 2020 Peterbilt Model 348 plow chassis equipped with Tenco snow removal equipment and accessories is available for purchase through the Onondaga County Contract Award #8996, at a contract price for said truck and specified equipment package not to exceed \$179,538.88, and

WHEREAS, the Village of Hamilton Highway Department of Works Superintendent has recommended the purchase of said truck upon said terms.

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Hamilton that the Village proceed with the placement of an order for one (1) Model Year 2020 Peterbilt Model 348 plow chassis equipped with Tenco snow removal equipment and accessories under Onondaga County Contract Award #8996, at a contract price for said truck and specified equipment package not to exceed \$179,538.88 upon the understanding and condition that delivery of said truck, and any obligation for payment, shall not be until after June 1, 2019, and it is further

RESOLVED that the Mayor and the Department of Public Works Superintendent shall be, and hereby are authorized to take such other actions as may be necessary and/or appropriate to place the order for said truck and to consummate the transaction herein authorized.

Motion by: Trustee Servedio

Second by: Trustee Dudrick

Carried: unanimously

7. Declare 1996 Sweeper Surplus Equipment:

**Resolution No 46-2019
Surplus 1997 Street Sweeper**

WHEREAS, the Village of Hamilton Department of Public Works Superintendent has recommended replacing the Department's 1996 mobil street sweeper; now,

THEREFORE, BE IT RESOLVED, that the Village of Hamilton Board of Trustees hereby declares the 1996 mobil sweeper, vin # 1A9Y24DRXTR059137, to be surplus equipment no longer needed for Village purposes, and

BE IT FURTHER RESOLVED, that the Village of Hamilton Board of Trustees authorizes the 1996 mobil sweeper, vin # 1A9Y24DRXTR059137, to be sold via online auction subject to acceptance and approval of the bid sale price by this Board of Trustees.

Motion: Trustee Servedio

Second: Trustee Lura

Carried: unanimously

8. Authorize parking lot repaving

Resolution No. 47-2019

RESOLUTION TO CONTRACT WITH DOLOMITE PRODUCTS COMPANY, INC.

WHEREAS, the Village of Hamilton Department of Public Works Superintendent and the Village Administrator have advised that the parking lots at the Village office and the Courthouse are in need of pavement re-surfacing; and

WHEREAS, the Village has received a proposal from Dolomite Products Company, Inc., dba A.L. Blades, pursuant to Madison County bid numbers 1818 and 1907, to resurface both parking lots with new asphalt products pursuant to specifications approved by the Superintendent of Public Works for the amount of \$35,644.48 for the Village office lot and \$10,744.47 for the Courthouse lot; and

WHEREAS, the Department of Public Works Superintendent and the Village Administrator have recommended that said proposal be accepted.

NOW THEREFORE BE IT RESOLVED, that the Village of Hamilton Board of Trustees approves the contract proposal from Dolomite Products Company, Inc., dba A.L. Blades, pursuant to Madison County bid numbers 1818 and 1907, to resurface both parking lots with new asphalt products pursuant to specifications approved by the Superintendent of Public Works for the amount of \$35,644.48 for the Village office lot and \$10,744.47 for the Courthouse lot, and

BE IT FURTHER RESOLVED, that the Mayor and the Department of Public Works Superintendent shall be, and hereby are authorized to execute said contract with Dolomite Products Company, Inc., dba A.L. Blades, and to take such other actions and execute such other documents on behalf of the Village of Hamilton as may be necessary and/or appropriate to carry out the intent of this resolution.

Motion by: Trustee Dudrick

Second by: Trustee Lura

Carried: unanimously

9. Approval of Fire Dept Officers: A motion was made by Trustee Servedio to approve Jason Murray as Fire Chief, Brendt Simpson as Assistant Chief, Brian Marks as Second Assistant Chief and to acknowledge William Basher as Captain: David Holcomb, Ethan Holcomb and Fallon Jeffers as Lieutenants. The motion was seconded by Trustee Dudrick and unanimously carried

ADMINISTRATIVE REPORT

Airport/Airpark:

Revised project with MJ for terminal hangar and building to reduce costs.
Appraisal for the Airport/Airpark Property still in FAA review
SHPO review of Archeological survey complete. No significant findings. Next step letter to request release and a metes and bounds survey of lands to be released.
Quotes for Snow removal equipment for airport use have been received. Working on FAA requirement of certifying equipment to purchased is made in the USA.
Preparing lease revisions and letters for hangar rent increase

Sidewalk project:

Draft bid package for pedestrian bridge has been submitted to the Village by Depot Engineering for review.

Village and Courthouse Parking lots:

Project may include an EV charging station. Quotes have been received; working on rebate assurances and accounting questions.

Village Office Conference Room

Contractor working on the finish carpentry, Village DPW staff is completing the staining. Waiting on the exterior doors to be shipped to begin work on the entry ways.

Payne and University Culvert:

Project successfully completed with cooperation of Village Departments.

Climate Smart Communities:

Green House Gas inventory and Climate Action Plan are being compiled for completion.
Vulnerability Assessment has been completed and a report being generated by Colgate Students.

Utilities:

Natural Gas:

Operator Qualification white paper – working on a Village response
First Responder Training completed on Mar 27 at the FD
Field Testing for Gas Mechanics successfully completed

Electric:

IIEP:

Work continues to combine the IIEP management committee with the MEUA executive committee for streamlining of service.

MEUA:

Agency is working to better coordinate NYPA programs across the membership –
Hot Water Heater project proposal being reviewed
Semi Annual Meeting next week

Rate Case:

PSC questions have been answered; the Village, Hudson River Energy Group and Read and Laniado to meet with the PSC to discuss findings.

Water:

Water rates will have to be reviewed and a financing plan discussed prior to making a decision to proceed with the new well project.

Sewer:

- 1) Ladders in the thickener building
- 2) Slide Gates
- 3) check valves in SBR tanks 3 & 4
- 4) Influent Building Roof

Items #1 and #2 are additional work that our Plant operator feels would be beneficial to the project. The current ladders are 30+ years old and the operator feels that replacing them with new aluminum ladders will be appropriate. The slide gates were to be eliminated; however, our operator feels that future maintenance will be easier if these are re-installed. The quote is for the labor to remove and re-install them.

Item #3: the check valves – this must be done to correct the freezing issue that has been discussed at the meetings. We are working with MRB for an in-kind service credit for this design.

All three of these items are presented as change directives that come within previously approved contract allowances.

Item #4: the influent roof - We requested a quote to replace this roof as it is the same age and basic structure as the other roofs that have been replaced during this project. Since the roof is not leaking, we are waiting until the project is closer to completion to make a decision so as to be sure there are sufficient project funds remaining to complete this work.

TREASURER HENDERSON'S REPORT

Budget Resolution:

2019-2020

BUDGET ADOPTION RESOLUTION 48-2019

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING ON JUNE 1, 2019 AND ENDING MAY 31, 2020, MAKING APPROPRIATIONS FOR THE CONDUCT OF THE VILLAGE OF HAMILTON GOVERNMENT AND ESTABLISHING THE RATES OF COMPENSATION FOR OFFICERS AND EMPLOYEES FOR SUCH PERIOD.

WHEREAS, this board duly held a public hearing, on April 11, 2019, at the time and place specified in the notice of public hearing and said public hearing having been duly adjourned to April 16, 2019, and this board having heard all persons desiring to be heard on the Village of Hamilton tentative budget for the 2019-2020 fiscal year, and the public hearing having been closed, and the matter of said tentative budget having been fully discussed and considered.

NOW THEREFORE, BE IT HEREBY RESOLVED, that the tentative budget as previously filed and considered is amended and revised as follows:

**2019-2020 Tentative budget changes for Adopted Budget
General**

	Budget Code	Tentative Budget Page #	From	To	Amendment	
Revenues	1710.000	3	39,000.00	45,000.00	6,000.00	Residents Reimburse
	3501.000	4	43,329.00	53,243.00	9,914.00	of Materials & Suppl for Sidewalk PAVE NY
Expenditure	1990.470	6	39,363.00	62,557.00	23,194.00	Contingency
	3410.480	7	200.00	2,800.00	2,600.00	Seal Parking Lot
	5410.410	8	50,861.00	54,861.00	4,000.00	Sidewalk Maintenance
	5610.200	8	17,879.00	0.00	(17,879.00)	Remove Tug Mower Remove Payne Street
	8140.480	9	14,000.00	4,000.00	(10,000.00)	Repair
	8170.200	10	60,000.00	45,000.00	(15,000.00)	Sweeper - Used 2010 International Pl
	8189.200	10	56,100.00	46,100.00	(10,000.00)	Truck
	9901.920	11	35,000.00	0.00	(35,000.00)	Transfers to Airport F
					(42,171.00)	Total Amendment
Airport						
Revenues	5031.000	12	35,000.00	0.00	(35,000.00)	Interfund Transfers
Expenditure	5610.200	13	23,879.00	41,758.00	17,879.00	50% of Snow Remov Equipment Airport Operations & Garam Remove Terminal Re Project
	5610.440	13	109,177.00	93,035.00	(16,142.00)	
	9950.900	13	65,350.00	11,350.00	(54,000.00)	
					(87,263.00)	Total Amendment
Sewer						
Revenue	5720.000	20	375,000.00	346,950.00	(28,050.00)	Spenddown toward B (from Snowblower & Skid Steer)
Expenditure	1990.470	21	10,000.00	10,992.00	992.00	Contingency Transfer to Sewer
	9901.900	22	109,042.00	80,250.00	(28,792.00)	Reserves
					(56,100.00)	Total Amendment
Natural Gas						
Revenue	0481.400	25	1,672,811.00	1,397,811.00	(275,000.00)	Re-Calculation of est Revenue due to decre in Expenses
Expenditure	0807.000	26	1,500,000.00	1,225,000.00	(275,000.00)	Purchase Gas Expens

s

0920.460	26	5,253.00	5,085.00	(168.00)	Moved to 0923.443- Services
0923.443	26	2,326.00	2,494.00	168.00	Moved from 0920.46 IT Services

(550,000.00) Total Amendment

Removed Library Fund and Budget from Tentative 2018-2019 Budget - OSC do not include

Summary Page

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General Fund	Appropriations	3,295,955.00	3,237,870.00	(58,085.00)
	Fund Capital			
Airport Fund	Projects	65,350.00	11,350.00	(54,000.00)
Airport Fund	Appropriations	526,922.00	528,659.00	1,737.00
	Fund Capital			
Sewer Fund	Reserves	109,042.00	80,250.00	(28,792.00)
Sewer Fund	Appropriations	995,483.00	996,475.00	992.00
Natural Gas	Appropriations	2,301,063.00	2,026,063.00	(275,000.00)
General Fund	Other Revenue	1,826,528.00	1,842,442.00	15,914.00
	Appropriated Cash (Use Surplus)	73,999.00	0.00	(73,999.00)
Airport Fund	Other Revenue	417,533.00	414,715.00	(2,818.00)
	Appropriated Cash (Use Surplus)	174,739.00	125,294.00	(49,445.00)
Sewer Fund	Other Revenue	1,334,826.00	1,306,776.00	(28,050.00)
Natural Gas	Other Revenue	2,897,444.00	2,622,444.00	(275,000.00)
	Total Appropriation	12,569,202.00	12,155,804.00	(413,398.00)
Natural Gas	Other Revenue	2,001,314.00	2,040,088.00	38,774.00

Schedule 3

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General Fund		28,999.00	0.00	(28,999.00)
Airport Fund		178,436.00	125,294.00	(53,142.00)

0

Schedule 4

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MUC Bldg. Repairs & Mtc. Reserve		28,050.00	0.00	(28,050.00)
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and as so amended is hereby approved and adopted as the budget for the Village of Hamilton for the fiscal year beginning June 1, 2019, and that the several amounts stated in the columns titled "Adopted" in Schedule A1 - General Fund, CT1 - Airport, EEL - Electric, F1 - Water Fund, G1 - Sewer, Natural Gas and Schedule 6-Debt Service, be and they hereby are appropriated for the objects and purposes specified, and the salaries and wages stated in Schedule 5 of such budget shall be and are hereby fixed at the amounts shown therein effective June 1, 2019, and that such budget as so adopted be included in detail in the minutes of the proceedings of this Board of Trustees.

Motion by: Trustee Servedio

Second by: Trustee Lura

Roll Call: Mayor Loveless-aye, Trustee Nevison-aye, Trustee Dudrick-aye, Trustee Servedio-aye, Trustee Lura-aye

Re-levy of Water & Sewer: Reviewed and accepted.

Tax Warrant: A motion was made by Trustee Lura to accept the tax warrant of \$1,766,199.00 (general fund) \$14,766.08 (unpaid water and sewer) for a total of \$1,780,965.08. The motion was seconded by Trustee Nevison and unanimously carried.

Property Tax Cap Form: Reviewed and accepted.

Constitutional Tax Limit Form: Reviewed and accepted.

Tree Donation: A **motion** was made by Trustee Nevison to accept the donation from the Hamilton Rotary Club of \$500.00 for 3 trees to be planted at the trailhead on Montgomery St. The **motion** was seconded by Trustee Lura and unanimously carried.

2019 Concerts in the Park:

RESOLUTION NO. 49-2019

Performance Agreements

WHEREAS, the Village of Hamilton will contract with various performers to provide a series of 90 to 120-minute-long public concert performances on the Village Green; and

WHEREAS, the Village has developed a standard form agreement to engage the services of various performers for these concerts, and

WHEREAS, it is anticipated that a number of performers will be willing to contract with the Village to provide these concert services.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Village of Hamilton Board of Trustees hereby approves the Village's standard Concert Series Performance Agreement authorizes the Mayor to execute such agreement with individual performers for various concert dates in such payment amounts as the Mayor may deem prudent and appropriate, on the condition that no such agreement shall be executed if the effect of such agreement would be to cause the total Village budget for the payment of performers for the Concert Series to be exceeded.

Motion: Trustee Servedio

Second: Trustee Lura

Carried: unanimously

Court Distribution: Reviewed and accepted.

Judge's Report: Reviewed and accepted.

Abstracts/Transfers:

Treasurer's Report

Resolution NO. 50-2019

At a regular meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:

RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed Abstracts are approved.

Abstracts

	<u>Check Date</u>
General (1)	
10e	24,305.44
03/29/19	
11a	17,833.63
04/05/19	
11b	24,872.16
04/12/19	
11c	18,623.60
04/19/19	
Paid Expenses	19,250.40
11A	111,496.98
Monthly Vouchers	
Airport (3)	
10e	1,348.92
03/29/19	
11a	320.56 04/05/19
11b	549.26 04/12/19
11c	515.41 04/19/19
Paid Expenses	12,014.51
11A	17,577.00
Monthly Vouchers	
Electric (4)	
10e	5,914.31
03/29/19	
11a	6,943.05
04/05/19	
11b	6,666.90
04/12/19	

	11c	6,929.86
	04/19/19	
	Paid Expenses	12,657.68
	11A	112,635.56
	Monthly Vouchers	
Water (5)		
	10e	2,489.47
	03/29/19	
	11a	1,539.00
	04/05/19	
	11b	1,911.76
	04/12/19	
	11c	1,736.92
	04/19/19	
	Paid Expenses	2,109.56
	11A	7,328.76
	Monthly Vouchers	
Sewer (6)		
	10e	4,860.36
	03/29/19	
	11a	3,809.26
	04/05/19	
	11b	3,391.03
	04/12/19	
	11c	4,914.97
	04/19/19	
	Paid Expenses	5,139.72
	11A	19,784.94
	Monthly Vouchers	
Recreation (8)		
	11a	1,242.00
	04/05/19	
Natural Gas (10)		
	10e	6,188.98
	03/29/19	
	11a	5,804.61
	04/05/19	
	11b	2,109.21
	04/12/19	
	11c	5,334.89
	04/19/19	

Paid Expenses	150,860.37
11A	9,255.62
Monthly Vouchers	

Trust & Agency (11)

Paid Expenses	13,720.53
11A	1,310.00
Monthly Vouchers	

Capital Projects

WWTP Upgrade (34)

Paid Expenses	0.00
11A	242,186.80
Monthly Vouchers	

Motion: Trustee Lura

Second: Trustee Servedio

Carried: unanimously

Resolution NO. 51 – 2019

At a regular meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon: RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed transfers are approved.

March 2019 Transfers

General

FROM:	5-1010.470	Board/Trustees-Other Expenses	-50.00
TO:	5-1010.400	Board/Trustees – Schools, Conf & Dues	50.00
FROM:	5-1110.460	Justices – Contract Oper & Mtc	-750.00
TO:	5-1110.410	Justices – Materials & Supplies	750.00
FROM:	5-9060.800	NY State Retirement	-1,000.00
TO:	5-1210.400	Mayor – Schools, Conf & Dues	1,000.00
FROM:	5-9060.800	NY State Retirement	-600.00
TO:	5-1220.400	Admin-Schools, Conf & Dues	120.00
TO:	5-1220.410	Admin – Materials & Supplies	120.00
TO:	5-1220.440	Admin – Contract, Prof & Tech	360.00
FROM:	5-1410.440	Clerk – Contract, Prof & Tech	-750.00
TO:	5-1410.410	Clerk – Materials & Supplies	750.00
FROM:	5-1620.480	Buildings – Repairs	-1,000.00
TO:	5-1620.460	Buildings – Contract, Oper & Mtc.	900.00

TO:	5-1620.470	Buildings – Other Expenses	100.00
FROM:	5-3120.460	Police – Contract, Oper & Mtc	-2,000.00
TO:	5-3120.490	Police – vehicle Expenses	2,000.00
FROM:	5-3120.440	Police – Contract Prof & Tech	-500.00
TO:	5-3120.420	Security Substation – Utilities	500.00
FROM:	5-3410.410	Fire Dept – Materials & Supplies	-2,950.00
TO:	5-3410.200	Fire Dept. – Equipment	2,050.00
TO:	5-3410.460	Fire Dept. – Contract, Oper & Mtc	400.00
TO:	5-3410.490	Fire Dept. – Vehicle Expenses	500.00
FROM:	5-5110.100	Street Maintenance – Personal Services	-13,200.00
TO:	5-5142.100	Snow Removal – Personal Services	13,200.00
FROM:	5-5142.480	Snow Removal – Salt Brine	-3,450.00
TO:	5-5142.410	Snow Removal – Materials & Supplies	3,450.00
FROM:	5-5142.490	Snow Removal – Vehicle Expenses	-560.00
TO:	5-5142.200	Snow Removal – Equipment	560.00
FROM:	5-9015.800	Fire & Police Retirement	-7,600.00
FROM:	5-9060.800	NY State Retirement	-2,000.00
TO:	5-5610.440	Airpark – Contract, Prof & Tech	9,600.00
FROM:	5-9060.800	NY State Retirement	-103.00
TO:	5-8010.200	Zoning – Equipment	103.00
FROM:	5-9060.800	NY State Retirement	-518.00
TO:	5-8020.440	Planning – Contract, Prof & Tech	518.00
FROM:	5-5110.200	Street Maintenance – Personal Services	-9,200.00
TO:	5-8140.100	Storm Sewers – Personal Services	9,200.00
FROM:	5-8140.200	Storm Sewers – Equipment	-205.00
TO:	5-8140.480	Storm Sewers – Repairs	205.00
FROM:	5-8810.480	Cemeteries – Repairs	-50.00
TO:	5-8810.200	Cemeteries – Equipment	50.00
FROM:	5-9030.800	Social Security	-200.00
TO:	5-9045.800	Life Insurance	200.00
FROM:	5-9060.800	NY State Retirement	-2,000.00
TO:	5-9055.800	Disability Insurance	2,000.00

Airport

FROM:	5-1620.480	Buildings - Repairs	-2,000.00
TO:	5-1620.420	Airport – Utilities	2,000.00
FROM:	5-5610.460	Airport – Contract, Oper & Mtc.	-100.00
TO:	5-5610.470	Airport – Other Expenses	100.00

Electric

FROM:	5-8310.100	General Office Salaries	-500.00
TO:	5-1620.100	Buildings – Personal Services	500.00
FROM:	5-8310.100	General Office Salaries	-65.00
TO:	5-1620.200	Buildings – Equipment	65.00
FROM:	5-8310.100	General Office Salaries	-2,500.00
TO:	5-1620.470	Buildings – Other Expenses	2,475.00
TO:	5-1620.480	Buildings – Repairs	25.00
FROM:	5-8325.100	Con Mtr Read Collecting	-2,300.00
TO:	5-8325.400	Con Mtr Read Collecting	2,000.00
TO:	5-8326.400	Misc. Interest Ded	300.00
FROM:	5-8342.400	Oper Distrib Lines	-2,000.00
TO:	5-8343.100	Voltage	1,000.00
TO:	5-8346.400	Repr To Dist. System	1,000.00
FROM:	5-8342.400	Oper Distrib Lines	-500.00
TO:	5-9055.810	Disability Insurance	500.00

Water

FROM:	5-1990.470	Contingency	-2,265.00
TO:	5-1620.200	Buildings – Equipment	65.00
TO:	5-1620.470	Buildings – Other Expenses	2,200.00
FROM:	5-8320.410	Source of Supply- Materials & Supplies	-4,700.00
TO:	5-8310.410	Admin – Materials & Supplies	200.00
TO:	5-8310.420	Admin – Utilities	3,500.00
TO:	5-8310.470	Admin – Vehicle Expenses	1,000.00
FROM:	5-8320.410	Source of Supply- Materials & Supplies	-1,500.00
TO:	5-8320.460	Source of Supply – Contract, Oper & Mtc.	1,500.00
FROM:	5-8320.410	Source of Supply- Materials & Supplies	-100.00
TO:	5-9055.800	Disability Insurance	100.00

Sewer

FROM:	5-1990.470	Contingency	-515.00
TO:	5-1620.200	Building – Equipment	65.00
TO:	5-1620.470	Buildings – Other Expenses	450.00
FROM:	5-1990.470	Contingency	-400.00
TO:	5-8110.410	Admin – Materials & Supplies	400.00
FROM:	5-8120.100	Sanitary Sewers – Personal Services	-10,000.00
TO:	5-8130.100	Sewage Trt. & Disp. Personal Services	10,000.00
FROM:	5-8120.100	Sanitary Sewers – Personal Services	-35,000.00
FROM:	5-8130.470	Sewage Trt. & Disp – Other Expenses	-10,000.00
TO:	5-8130.420	Sewage Trt, & Disp. -Utilities	45,000.00
FROM:	5-8130.480	Sewage Trt. & Disp – Repair	-50.00
TO:	5-9055.800	Disability Insurance	50.00

Natural Gas

FROM:	5-0920.100	Admin & General Salaries	-45,000.00
TO:	5-0807.000	Purchased Gas Expenses	45,000.00
FROM:	5-0871.490	Dist. Load dept. – Vehicle Expenses	-500.00
TO:	5-0851.000	System Control & Load	500.00
FROM:	5-0803.000	Transmission Line Purchase	-1,600.00
FROM:	5-0902.100	Meter Reading Exp- Personal Services	-7,500.00
FROM:	5-0870.100	Oper Sprvsn & Eng-Personal Services	-5,000.00
FROM:	5-0874.410	Mains & Services – Materials & Supplies	-4,000.00
TO:	5-0887.100	Maint. Of Mains – Personal Services	9,000.00
FROM:	5-0920.400	Admin-Schools, Conf & Dues	-500.00
TO:	5-0920.410	Admin – Materials & Supplies	400.00
TO:	5-0920.460	Admin – Contract, Oper & Mtc	100.00
FROM:	5-0920.400	Admin-Schools, Conf & Dues	-4,000.00
TO:	5-1620.100	Buildings – Personal Services	500.00
TO:	5-1620.470	Buildings – Other Expenses	3,500.00
FROM:	5-9030.800	Social Security	-150.00
TO:	5-9055.800	Disability Insurance	150.00

Motion: Trustee Lura

Second: Trustee Servedio

Carried: unanimously

TRUSTEE LURA'S REPORT

POLICE

1. Little to report. Chief Stassi has been away and spring party week-end was quiet with Sgts Worthy and Janczuk smoothly handling the event.

MUC

1. The electric department continues to put LED bulbs in the street lights.
2. The rate case also continues. The process is difficult with the PSC, and we don't know how much we will be allowed to increase the rates—if any.
3. There are now 153 customers using natural gas.
4. Work continues on a 10-year contract with Direct Energy to supply gas to the village. Although we are a very, very small user, DE appears to be pleased that we are a customer and are working diligently with us to finalize details.
5. The estimate for a new well is over \$3,000,000. Despite the cost, the MUC thinks we must go ahead with the planning process in order to make any final decision on whether to undertake the project.
6. The GRIT system at the wastewater treatment plant has to be replaced at a cost of \$432,000. It will be before the Board for approval tonight.
7. All the departments were cooperatively involved in the successful Payne Street storm water project. They deserve our and the resident's thanks and congratulations for their hard work under difficult physical circumstances.

PCD

1. The PCD has begun work on a \$10,000,000 grant proposal for downtown Hamilton.
2. They are in the process of hiring an administrator so the staff can spend more times on projects.

CEMETERY

Nothing to report.

TRUSTEE DUDRICK'S REPORT

July 4th Committee:

Linda Gorton has indicated that she is stepping down as chair of this committee. I have requested a meeting with her and haven't heard back from her. If she continued to be uninterested in serving in this capacity this year, we will need to name a new parade coordinator, and prepare a job description for the position.

Tree Commission:

Met on March 20, and members of Rotary were present to discuss the donation of 2 trees. The commission is planning a planting ceremony on Arbor Day, April 27, at the trailhead of the Chenango Towpath Trail on Montgomery Street. I reported to the commission the details of our meeting with Colgate about the gift of 100 trees for the bicentennial. At that meeting, Colgate invited members of the DPW crew to observe spring tree planting on campus so they could replicate the methods used when planting in the village. The Tree Commission thinks this is an excellent idea and hopes that the DPW crew takes Colgate up on this offer because Colgate is planting trees in a method that is consistent with the Village's tree planting standards. The commission also approves the four species suggested by Colgate and hopes that we can also offer smaller trees such as crabapple and lilac for locations that are beneath wires, or in sites where space is limited.

Pedestrian Safety Committee

No meeting this month.

Village Planning Board

The Planning Board met on March 28. They approved a partial site plan for Phase 1 of improvements to be made to the DKE temple site. This partial site plan showed lighting plans, for which the board had asked. SEQR has been done previously for this project, so was not needed. The applicant indicated that they would begin construction on the fence on April 1, 2019. The next planning board meeting is scheduled for April 25.

TRUSTEE SERVEDIO'S REPORT

Hamilton Fire Department

- Call volume for March 2019 from www.hamiltonfd.org
 - o Fire – 18
 - o EMS – 18
 - o College Alarm – 16
- New officers have been elected and are ready for board approval.

Airport/Airpark Commission

- Colgate student, Sahil Lalwani, will be working on an economic impact survey. He was appointed by the Upstate Institute to do this important work.
- We looked at preliminary plans for improved facilities in the terminal (hangar, building) with the apron expansion.
- There were a couple of items identified in the recent fuel farm inspection that have been addressed.

DPW

- As of noon, on April 15 we have produced 700,000 gallons of salt brine!
- Randy has identified a used sweeper in Johnson City that fits our budget.
- As we approach Randy's retirement, he has assured me that everything is in good shape – any vehicle orders that need to be placed will be done so prior to his departure.

TRUSTEE NEVISON'S REPORT

Hamilton Public Library

-Carolyn Gowan has resigned

-New Board Member Approved: A motion was made by Trustee Nevison to appoint Lynne Kvinnesland to the Library Board. The motion was seconded by Trustee Servedio and unanimously carried.

-Special thanks to Mary Ann from HPL

-Friends Donating \$150 Children's Museum, \$9500 to renovate children space, \$1500 Robotics programming

-Looking to make board 9 members rather than current seven members

-Possible build of coat hangers

-Lights need repair

-No incident reports

-New hires transitioning well

Hamilton Business Alliance

-Jennifer Laretto new head of membership chair

-Friends of Farmers Market joining HBA

- Social Media over 6000 people engaging
- New Website being designed by Hour Glass Media
- Additions to Community Event Calendar
- Slater Brothers making an HBA marketing video over the summer
- PCD Grants Available up to \$20,000 small businesses
- PCD and HBA joint meeting June 18th at 8AM at Colgate Inn
- Planning Possible Clambake
- Bouckville Spring Hop And Shop April 12-14th
- Looking for Business After Hours - Interested Businesses

Zoning Board of Appeals

- Meeting cancelled, next meeting April 24th

Village Courts

- Nothing to report

Parks & Rec

- Changing current price from \$135 > \$140 for village residents and \$165 > \$170 for outside of village.
- Golf program available through seven oaks
- Events over HCS Break were very popular and well attended at swim, hockey and movies
- Rec begins July 8th from 8:30 -11:45 for five weeks.
- Swim classes will be held the two weeks before

MAYOR LOVELESS REPORT

Dave Jordan and his staff gave me an in in-depth tour of the WWTP that was very informative.

Jim, Nancy and I met with representatives from McFarland Johnson to review the status of the airport projects and now await their follow up reports.

There were many Climate Smart meetings this month. A team of students are helping the village evaluate its progress to date and they will assist in next steps as part of their environmental class.

Katy Jacobs and Steve Hughes met with Jim, Julie Dudrick and me to discuss the 100 trees that will be donated by Colgate. Colgate will provide the funds and we will order as we are able to plant. The Tree Commission will be involved in this process.

Jim and I met with the PCD to discuss applying for another Downtown Revitalization Initiative Grant this year. We reviewed possible projects to include and will brainstorm other possibilities.

I attended the Brindisi Town Hall in Cazenovia. It was well attended, and his presentation was followed by many questions.

The HACC sponsored a Youth Summit held at the Hamilton Central School. It showcased the work of students from many area schools and was very impressive. Congressman Brindisi along with representatives from the offices of the governor and Senator May attended as well.

Along with Russ and Sean, I attended the annual Fire Department banquet. It's always a very nice event.

Special Meeting: A motion was made by Trustee Servedio to schedule a special meeting on April 25, 2019, at 1 p.m. at the Village Office to discuss the McFarland Johnson task order agreement and any other matters as necessary. The motion was seconded by Trustee Dudrick and unanimously carried.

Executive Session: A motion was made by Trustee Lura to enter executive session at 7:13 p.m. to discuss the employment history and qualifications of individual employees. The motion was seconded by Trustee Dudrick and unanimously carried. A motion was made by Trustee Lura to exit executive session at 8:02 p.m., seconded by Trustee Servedio and unanimously carried. No action was taken in executive session.

**Resolution No. 52-2019
Appointment of DPW Crew Chief**

WHEREAS, the current Village DPW Crew Chief, Randall Weaver, has advised the Board of Trustees of his intention to retire effective April 27, 2019; and

WHEREAS, this Board deems it prudent to fill the vacancy in the position created by Mr. Weaver's retirement in order to avoid any gap in necessary services to the Village and the public, and

WHEREAS, Derek Buschor, who is currently employed by the Village as a motor equipment operator in the Department of Public Works, has agreed to serve the Village as DPW Crew Chief.

NOW THEREFORE BE IT RESOLVED by the Village of Hamilton Board of Trustees that Derek Buschor be, and hereby is hired to fill the position of DPW Crew Chief of the Village of Hamilton effective April 27, 2019 upon the following terms and conditions:

1. This is an hourly, supervisory, non-union, non-competitive Civil Service position. The starting salary shall be thirty-three dollars (\$33.00) per hour for straight time, to be paid in weekly increments.
2. All non-salary benefits of employment currently applicable to Mr. Buschor's employment as MEO shall continue and carry over to his appointment as Crew Chief.
3. This is a one year probationary appointment.

Motion by: Trustee Lura

Second by: Trustee Servedio

Voting: 5 ayes, 0 nays

OLD BUSINESS

1. **2019-2020 FY Budget:** See Treasurer Henderson's report
2. **Consider Amendment of Res #37-2017**

**RESOLUTION NO. 53 -2019
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HAMILTON**

WHEREAS, this Board of Trustees of the Village Hamilton has previously adopted Resolution no. 37-2017 affirming the long-standing policies of the Village as a community committed to upholding and protecting the civil and human rights of all persons, and

WHEREAS, this Board of Trustees desires to re-affirm and re-state said long-standing policies and practices of the Village of Hamilton and its Police Department.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF HAMILTON resolution no. 37-2017 is hereby supplemented and amended to read as follows:

1. The Village of Hamilton is committed to upholding and protecting the civil and human rights of all individuals that come within its jurisdiction.
2. The Village of Hamilton and its Police Department shall continue to administer law and justice without regard to the race, religion, creed, color, sexual orientation, gender identity, disability, national origin or immigration status of those persons subject to its jurisdiction.
3. The Village of Hamilton Police Department shall not, in the course of administering its duties, inquire about the citizenship or immigration status of an individual, including a crime victim or crime witness, or a person who reports a crime or otherwise approaches the police seeking assistance, except to the extent necessary to investigate criminal activity by that individual, or as otherwise required by law.
4. The Village of Hamilton shall continue to strive to foster a welcoming and safe community to be enjoyed by residents and visitors alike. As such, the Village of Hamilton Board of Trustees denounces all ideologies based on hatred and intolerance and condemns every group that espouses and actively promotes ideologies of hate.

Motion: Trustee Lura

Second: Trustee Nevison

Carried: unanimously

3. **College Street Pedestrian Bridge:**

Resolution No. 54-2019

Trustee Lura made a motion to adopt a resolution authorizing the Village Administrator and Village Clerk to advertise for sealed bids for the College Street pedestrian bridge over Payne Creek to be opened by the Village Clerk on May 16, 2019 at 3:00 p.m. The motion was seconded by Trustee Servedio and carried unanimously.

Adjournment

There being no further business to come before the Board, Trustee Nevison made a **motion** to adjourn. The **motion** was seconded by Trustee Servedio and carried. The meeting adjourned at 8:04 p.m.

Respectfully submitted,
Kim Taranto, Village Clerk

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