

Village of Hamilton
Airport/Airpark Commission
4pm
Regular Meeting of May 26, 2011

APPROVED MINUTES

PRESENT

Chairman Carl Albrecht; Commissioners Roger Rowlett, Anne Clauss, Harvey Kliman, Art Steneri; Director of Utilities and Public Works Sean Graham; Trustee Margaret Miller; Clerk/Treasurer Winn

PUBLIC PRESENT

Mr. Leslie Miles

Chairman Albrecht called the meeting to order at 4:00p.m.

Approval of Agenda

Approved as written.

Approval of Minutes of Regular Meeting of May 5, 2011

Chairman Albrecht requested changing the word "Corp" to "Corps" under section labeled Fence Project. In section labeled Waypoint Aviation, changing "acquired" to "acquisition of" was requested.

A **motion** was made by Commissioner Steneri to accept the May 5, 2011, minutes as amended. The **motion** was seconded by Commissioner Kliman and carried.

Public Comment

Mr. Miles stated he had heard that the wooden hangar at the Airport was being torn down. He is unsure why. He claims the building is structurally sound, just needs minor repairs. Director Graham stated that eventually this area will become apron space and the hangars will be moved to another location at the Airport. Upgrades to the existing hangar were discussed.

Old Business

Security Substation/SRE Building

No report.

Fence Project USACE/NYSDEC

Director Graham reported he has been in contact with Zach Staff, from McFarland Johnson, regarding possible off site wetland mitigation property.

Taxiway Phase II/EA

Director Graham reported the FAA does not want to fund the EA, however, if money becomes available, they will consider funding.

Director Graham reported he has two interested parties in Airpark property. A new environmental assessment may be needed.

New Business

Financial Report

Clerk/Treasurer Winn distributed financial packets from June 2010 through April 30, 2011. Payroll expenses were up due to increased manpower needed for snow removal. Rent income is down. The Commission would like Clerk/Treasurer Winn to investigate and report back as to why rent has decreased. Jet 100 LL sales are down, Jet A sales are up.

T Hangar Lease

Chairman Albrecht reported Commissioner Rowlett has made changes to his draft letter. He would like the other Commissioners input before the final is sent out. Once the final draft is accepted by the Commission, it should be sent to the Board of Trustees.

A **motion** was made by Commissioner Rowlett to present the Trustees with the new hangar lease agreement and authorize the Mayor to execute the new contracts. The **motion** was seconded by Commissioner Steneri and carried.

New FCC Regs

Director Graham reported the FAA has initiated a two-phase frequency spacing reduction. Phase I, effective January 1, 2013, will require reduction of radio and frequency spacing to 12.5KHz. Phase II will require reduction to 6.5KHz.

Tee Hangar Winch Request

Director Graham reported Pete McCole would like to install a winch in the hangar he rents. As long as it does not compromise the structure of the building and meets codes, the Commission will approve.

Public Relations

Commissioner Steneri stated he feels there is a lack of public relations for the Airport. He would like MJ to do some market research, get an article in a pilot's magazine, get web space, and perhaps get a marketing volunteer from the PCD. Chairman Albrecht will speak with the PCD. Chairman Albrecht would like to present a power point presentation to Colgate.

Next Meeting

The next meeting of the APC will be Thursday, **June 23, 2011**, at 4:00pm, at the Hamilton Airport.

Adjournment

There being no further business to come before the Commission, Commissioner Steneri made a **motion** to adjourn. The **motion** was seconded by Commissioner Kliman and carried. The meeting was adjourned at 5:15pm.

Respectfully submitted,
Kim Taranto