

**Village of Hamilton
Airport/Airpark Commission
Regular Meeting of April 10, 2013
4:00pm., Village Office**

APPROVED MINUTES

Present: Chairman Carl Albrecht; Commissioners: Roger Rowlett and Harvey Kliman; Administrator Sean Graham; Trustee Jen Servedio; Mayor Miller.

Public Present: Colin Shipley '15, Chair of the Colgate Aviation Club.

Chairman Albrecht called the meeting to order at 4:04pm.

Public Comment: Mr. Shipley reported that they possibly have secured funding from some Alumni to purchase some RC (remote control) equipment and a flight simulator. The Commission reiterated flying RC aircraft at the Airport is prohibited.

Approval of Agenda: Commissioner Steneri asked to have the Aviation Club added to the agenda. The agenda was approved as amended.

Approval of February 14, 2013, regular meeting minutes: Changes requested:

1. Add to Public Comment- See entries below
2. Marketing the Airpark-change Chair to Chairman
3. Doug Hillman-3rd sentence after "site" add "on Mr. Hillman's current lot". 8th sentence-change "verify" to "obtain verification". Sentence 10-delete "whether". Sentence 11-add "suitable" after acquire.
4. Claims: Approved by Commissioner Kliman, seconded by Commissioner Watkins.

A **motion** was made by Commissioner Steneri to approve the minutes as amended. The **motion** was seconded by Commissioner Kliman and carried.

OLD BUSINESS

Security Substation: Administrator Graham reported Bill Verfiss emailed him that the request for consolidating grants is still under review.

Aviation Club: Commissioner Steneri said a tour for the Aviation Club for the Airport will take place during the fall semester of 2013.

NEW BUSINESS

Air 99 Grant: The State has found money to put into the grant. It would be a 10% match. Administrator Graham stated that the terminal hangar needs updating. There is not a deadline, but the sooner the Commission recommends it to the Trustees the better. Commissioner Rowlett would like the work to be consistent with the Master Plan. Administrator Graham will email the Airport Master plan to the Commissioners to review before a recommendation is made.

Hillman Property: The Trustees are still reviewing the proposal approved at the March 13,

2013 APC meeting.

Bargabos Hangar Lease: Mr. Bargabos has decided to not rent the corporate hangar. Administrator Graham is in the process of contacting pilots who may be interested in the hangar.

Brink Lot: Mr. Brink is waiting for pricing from the village.

Airport Appraisal: Administrator Graham stated that flexibility in negotiating the pricing of property at the airpark was discussed with the Trustees. We are not sure if we have this ability or not, the Village attorney will be consulted. Setting a firm price or setting the price at a percentage above the appraisal are options that need to be considered by the Commission.

Wind Turbine: The FAA has granted wind turbine in Utica. Commissioner Steneri reported on the proceedings at the Town of Madison regarding the potential hazards presented by the Madison wind power project. Commissioner Rowlett sent a letter to the Chair at the Town of Madison. Administrator Graham stated that he will contact McFarland Johnson to write a similar letter to the FAA.

FY 2013-2014 Budget: The tentative budget is done and there seems to be some revenue due to the Airport from capital projects, approximately \$156,000.00. There may be funds available to fix the corporate hangar door.

Financial Report/Budget: Administrator Graham distributed the financial statements and a handout from Madison County Department of Maintenance & Central Service for low-cost copying and printing services for information only. Revenues are at 84% and expenses are at 76%, with profit of \$23,762.00. Administrator Graham stated that after careful review that He and Treasurer Henderson do not feel the lease agreement amounts need to be adjusted. An article in the AOPA discussing ways to run an airport will be emailed to the Commission.

Chairman Albrecht would like Administrator Graham to email the Commissioner's office of the National Baseball Hall of Fame to remind them of the Airport services.

Claims: A **motion** was made by Commissioner Steneri to approve the claims. The **motion** was seconded by Commissioner Kliman and carried.

Next Meeting will be **May 15, 2013, at 4:00pm**, at the Airport.

Adjournment: There being no other business to come before the Commission, Commissioner Rowlett made a **motion** to adjourn. The **motion** was seconded by Commissioner Watkins and carried. The meeting was adjourned at 4:50pm.

Respectfully submitted,
Kim Taranto