

VILLAGE OF HAMILTONBOARD OF TRUSTEESPUBLIC HEARINGAPRIL 11, 1995

The public hearing of the Village Board of Trustee was called to order at 7:00 by Mayor Baker in the Community Hall on April 11, 1995.

Present

Mayor Baker, Trustees Bergen, Getchonis and Brink, Village Engineer Rathbone and Village Clerk Kogut.

Local Law #2-1995 - Early Retirement Incentive

Mayor Baker opened the meeting by stating that the program is authorized by Chapter 12 of the Laws of 1995 for the eligible employees of the Village of Hamilton.

Clerk Kogut remarked that a few months ago the state began a system of retirement incentives making it available to State employees, and part of that legislation was that it would become available to localities. The basic retirement incentive is that anyone who is age 50 or over is eligible to retire. Clerk Kogut went on to explain the eligibility requirements.

Adjournment

The public hearing adjourned at 7:15 pm.

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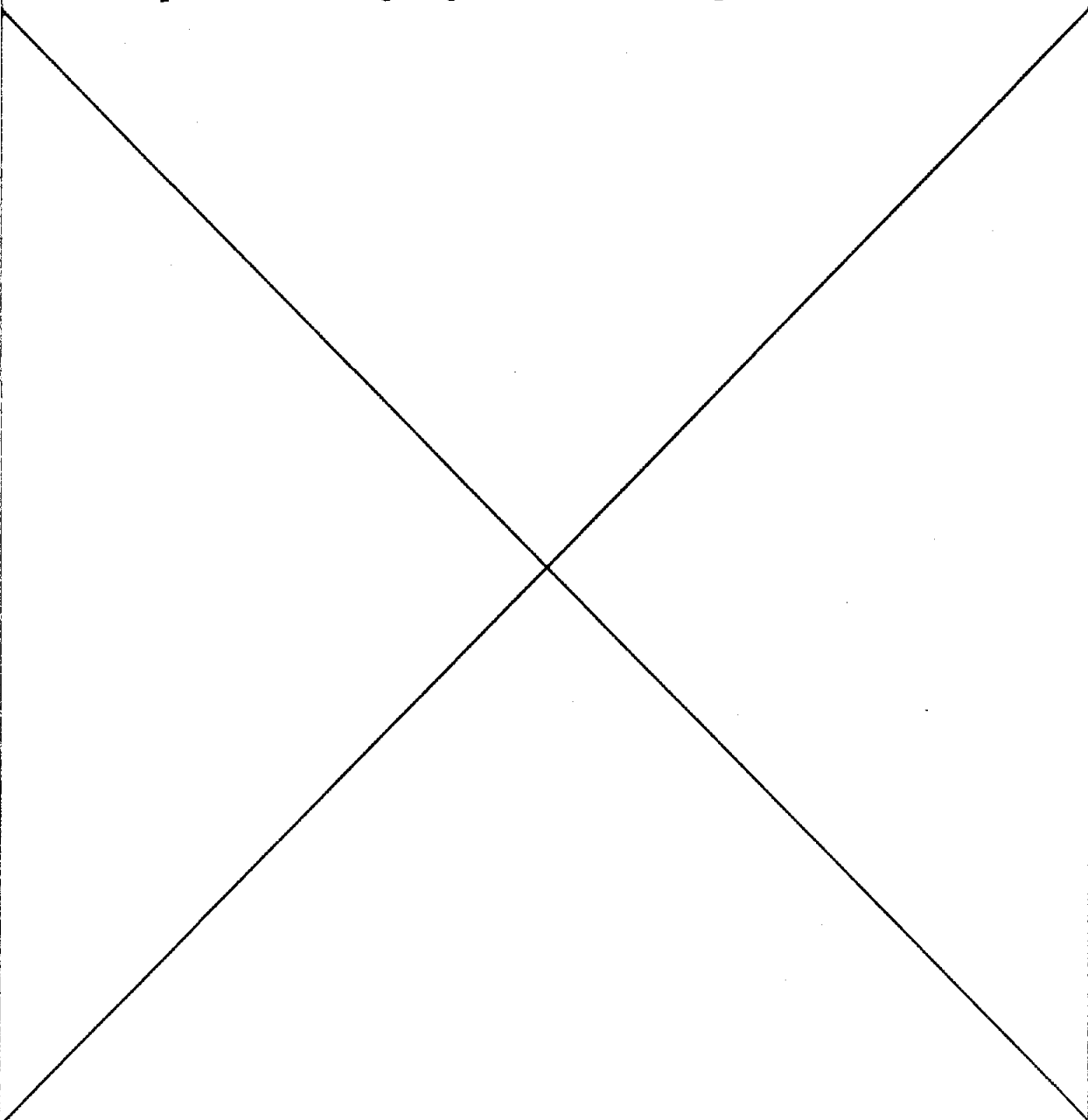
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Adjournment

The public hearing adjourned at 7:15 pm.



VILLAGE OF HAMILTONBOARD OF TRUSTEESAPRIL 11, 1995

The regular meeting of the Village of Hamilton Board of Trustees was called to order by Mayor Baker in the Community Hall at 7:04 pm on April 11, 1995.

Present

Mayor Baker, Trustees, Bergen, Getchonis and Brink, Village Engineer Rathbone and Village Clerk Kogut.

Call to Order

Mayor Baker asked for a motion to approve the agenda for the meeting with the following additions and changes.

1. Add to Communications/Information, Cable Television Costs, Farmers' Market, and Cemetery.

Motion was made by Trustee Brink, seconded by Trustee Getchonis and carried to approve the agenda as revised for the meeting.

Appointments

A. Hamilton Fire Department - Chief Officers. Motion was made by Trustee Bergen, seconded by Trustee Getchonis and carried to accept the following appointments.

Chief	Robert L. Reed
1st Ass't Chief	Richard C. Holcomb
2nd Ass't Chief	David N. Holcomb
Captain	David A. Slentz
1st Lieutenant	Joseph A. Pechacek
2nd Lieutenant	Peter H. Schmitt

B. Volunteer Firefighter. Motion was made by Trustee Brink, seconded by Trustee Bergen and carried that Ross Hoham be appointed as a volunteer firefighter for the Fountain Fire Department.

C. Election Inspectors. Mayor Baker requested that the Board appoint the list of election inspectors and their compensation for this year's General Election as follows:

Myron Bachellor (Chair)	\$ 5.75 hr.
Dorothy Bachellor	5.00 hr.
Barbara Douglass	5.00 hr.
Fran Faulks	5.00 hr.

The Board compliments these individuals on their fine service.

Approval of Minutes

A. Regular Meeting - March 14, 1995. On Page 5, Item I, add by *John Koen, speaking for the Madison County Restaurant Association*, after was written in the second line.

Motion was made by Trustee Getchonis, seconded by Trustee Brink and carried to accept the minutes of the March 14, 1995 regular meeting as corrected.

Reports

A. Treasurer's Report for March 1995 - Reviewed.
Bicentennial Financial Report for March 1995 - Reviewed.

The Board asked several several questions regarding the funding for the Bicentennial Celebration.

B. Dumpster Summary for March - Reviewed.

C. Engineer Rathbone. Engineer Rathbone remarked that someone has taken some surveyors nails and tags and put white crosses across them for an aerial photograph. Mayor Baker stated that it was someone from Harza Northeast.

Engineer Rathbone asked if anyone knew anything about the excavation on Oak Drive and E. Kendrick Avenue. Engineer Rathbone thought it was for the bus route onto the campus. The class of 1995 is going to make a class gift, and they are going to have two different plans from an architect to review. Once they have selected the plan, they will try to raise money and submit the plan to the Design Review Board for approval.

Engineer Rathbone stated that we are picking up garbage from the Seven Oaks Restaurant and if there is no income coming in from the pick up, we should try to come up with an agreement or contract to charge them a fee.

Engineer Rathbone remarked that he had a meeting with a gentlemen named Alton Knapp, who is an environmental program specialist in the field of floodplain management. For the past 21 years we have been trying to get a definitive delineation above the floodplain through the Village of Hamilton. The Federal Emergency Management Agency has finally agreed to do this. They are going to do a total of 10 miles or more of stream in the Village and Town of Hamilton. Engineer Rathbone received a letter from Mr. Knapp regarding the agreed upon streams and reaches for detailed analysis, and at the bottom of the letter they have asked Engineer Rathbone's signature to certify the agreement. Engineer Rathbone asked the Board for a motion to authorize him to sign the letter.

Following discussion, motion was made by Trustee Getchonis, seconded by Trustee Brink and carried to authorize Engineer Rathbone to sign the letter to certify that the Village of Hamilton agrees with the priorities, streams and reaches for inclusion in a study of the Village's area of special flood hazard by the FEMA.

Engineer Rathbone stated that Wayne Barret, from New York State Electric and Gas sent him a copy of an easement which shows a 100' wide easement under their transmission lines. Engineer Rathbone told him this was not the property we were talking about, and he sent them a copy of our easement, which showed no right-of-way at the property known as the Eaton Street fields. Mr. Barret

has not gotten back to Engineer Rathbone on this.

Engineer Rathbone remarked that the DPW has requested and been granted a training session from the Madison County Department of Personnel and Civil Services. This is for additional training on the Hazard Communication Policies and Procedures, and Drug and Alcohol Testing, which will become effective in January 1996. Engineer Rathbone spoke with the DPW crew and they seem fully supportive of the Drug and Alcohol Testing. The session will be offered April 26-27, and Engineer Rathbone has made arrangements for four of the employees to go one day, and the other four the next.

Engineer Rathbone stated that he has received the proposed easement from McDonalds for the electric line that was there on the property before they started to build. Their easement is unacceptable and Engineer Rathbone is working with Attorney Walton on another easement.

Engineer Rathbone remarked that he has almost completed the specifications for the demolition and removal of the old motel. He will make a copy of the specifications for the Board.

Engineer Rathbone stated that the MUC crew saw someone standing on top of the West Hill tank today. The tank is a steel, open-top water reservoir standpipe. The person was observed throwing something off of the edge of the roof. Chief Tilbe reported to Engineer Rathbone that they had apprehended four individuals ages 16-22, and asked him if he wanted to press charges. Engineer Rathbone told him yes, because they should not have been up there. There was quite a bit of damage and Engineer Rathbone will be getting an estimated cost of the damage to Chief Tilbe.

D. Police Report for March 1995. Reviewed.

Approval of Claims

A. Claims for March 1995. Motion was made by Trustee Getchonis, seconded by Trustee Brink, and carried that the claims for March 1995 be approved as follows:

Village	\$ 21,812.06
Capital (Streets)	1,965.00
(Sewer Project)	38,062.53
Bicentennial	<u>8,502.11</u>
Total	\$ 70,341.70

Communications/Information

A. Bicentennial Committee Minutes - 3/23/95. Trustee Getchonis remarked that with the ideas that the committee comes up with it is very understandable how they could go through \$50,000-\$60,000. There is a lot of brainstorming and nobody thinks in terms of cost because we are doing it once.

Mayor Baker stated that Colgate University is planning a Town/Gown Ice Cream Social with the reestablishment of the Civic Awards.

B. Bicentennial Party - 4/8/95. Trustee Getchonis remarked that he thought the party was super. He also told Mayor Baker that he thought he was outstanding. Mayor Baker stated that he will be writing letters to Lisa Reilly and Reg Wilson thanking them for the effort put forth by them. He also felt John Hubbard put a lot of time and effort into the slide presentation and hoped that the village can use it in a variety of ways.

C. MUC Centennial Luncheon. Mayor Baker stated that the

luncheon went well, and was an appropriate way to commemorate 100 years of service by the villages utilities operation. The MEUA saluted the Hamilton's MUC with a number of awards, which will be hung up in the Village Office.

D. 1993-1994 Audited Financial Statements. Mayor Baker remarked that copies of the financial statements for the Village for Fiscal 1993-1994 were received from D'Arcangelo & Company. Clerk Kogut commented on the statements for the Board. He stated that if someone wanted to get a good idea of some of the detail of the village, they should read the notes.

Mayor Baker asked Clerk Kogut about the overall fiscal health of the Village. Clerk Kogut remarked that this reinforces what our fund balance is, and it also shows the fact that the water and sewer funds do not have a lot of cash. The scope of our capital projects which has gotten slim is indicated in the report.

E. Exit Conference with State Auditor. Mayor Baker stated that for some time there was a member from the Office of the State Comptroller performing an audit covering the periods of 1990-1991 to 1993-1994, with emphasis on 1993-1994. When he submits his draft it is reviewed at his office level in Syracuse first, and then it is reviewed in Albany. We should be getting his report sometime this summer.

F. Masonic Lodge - Gift of Pavilion. Mayor Baker remarked that the Masons are anxious to get started on the pavilion and are committing \$10,000 for materials. They are going to make it a sort of community project. They are going to put out a call for the general public to help out with the construction. The starting date will hopefully be April 29th.

Mayor Baker stated that one problem he was concerned with was the fact that they were not going to equip it with tables. Clerk Kogut remarked that there is \$1,588 in the capital fund that originally paid for the plans of this 5-6 years ago. Mayor Baker proposed that the Board allocate the \$1,588 for the acquisition, by the appropriate process, of 15 six foot tables. The Board members agreed this was a good idea. Mayor Baker also stated that we need to come up with a simple set of rules for use of the pavilion by groups, etc.

G. 1995-1996 Budget Hearing. Mayor Baker remarked that the 1995-1996 Budget Hearing is scheduled for Wednesday, April 12, at 7:00 pm in the Community Hall. After the hearing there will be a special meeting of the Board to take action on the budget. MUC President Hotaling will be at the meeting to answer any questions regarding the MUC portions of the budget.

H. Cable Television. Trustee Brink stated that she received a financial statement dated March 31, 1995 from Paragon Cable, which they are using for the basis for an increase this time in the basic service rate. The increase would be \$.36 per month, and the hourly charge if they have to go out on a call. We have a period of time in which to respond to this, and Trustee Brink has a tentative date with the Cable Committee set up for May 1.

I. Cemetery. Trustee Brink stated that she spoke with Don Marcellus regarding the Madison Street cemetery. Mr. Marcellus stated that he would not have time to walk through the cemetery and review it until after Memorial Day. Mr. Marcellus suggested maybe having a crew from Camp Georgetown do a most of the work. Mayor Baker thought that would be something worth looking into. Trustee Brink stated that she will also give David Burgess a call to see if he knows of anyone else who might be able to look at the cemetery.

J. Farmers' Market. Trustee Brink remarked that the Hamilton Days start June 30, and she wanted to know if the activities would take over the green during the Farmers' Market on Saturday, July 1. Trustee Getchonis will check into it. Trustee Brink also stated that the application did not reflect the \$30.00 special weekend

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fee, which was discussed at the last meeting but left unresolved. The consensus of the Board was to leave the weekly permit fees as they are.

Old Business

A. Hamilton Post Office: Mail Drop-Off. Mayor Baker remarked that he spoke with the Post Master about the drive-up box location, and informed her that the Board felt the Rt. 12B solution would create a lot of problems. She discussed it with her supervisor who agreed that it would be most difficult location. They concluded to leave it as it is. Mayor Baker passed along to her the suggestion of relocating a drive-up box at the Ames Plaza, and her first reaction was that she felt collections would be a problem because they do not have a night-time pick up. She will discuss this with her supervisor.

B. Smith Block Fire Lane - status. Mayor Baker stated that Chris Kendall has been in touch with Susan Schapiro and she indicated to him that she would be addressing the matter when she returns to Hamilton. Ms. Schapiro has been in Washington, D.C. and will be there for some time to come.

C. Annexation Status. Mayor Baker remarked that the public hearing for the annexation of the airport property is scheduled for April 25, 1995 at 7:00 pm in the Eaton Town Office. Don Huller from the I.D.A. will be at the hearing, along with Russ Lura, Benji Manton, a representative from the Skaneateles Savings Bank, the members of the Boards from the Town of Madison and the Town of Eaton, and our attorney Scott Chatfield.

D. Design Review Change - revisions. Mayor Baker read a memo from Thomas Glaser regarding a special meeting of the Design Review Board to discuss the changes in the design review law. Following discussion, the Board agreed that the revisions relative to non-historic districts were not what they wanted. We will ask Tom Glaser to continue working with the Design Review members on the revisions.

E. Zoning Changes - Glaser Letter, Planning Board Role. Mayor Baker stated that he received a letter from Trustee Glaser regarding what it was he wanted to do regarding the changes. Mayor Baker also received a memo from Trustee Glaser stating that it may be possible to start public hearings on several of the house keeping type changes at the May meeting. Mayor Baker would prefer to have a couple of meetings solely on this topic. He will ask Trustee Glaser to suggest a couple of dates in May.

F. Loss Control Survery #2, response status. Mayor Baker remarked that this is a reminder that there is a response due on Lost Control Survey #2.

G. Traffic Signage re: Colgate University. Mayor Baker stated that Judge Fisher again requested that the Board hold on this until the case that is currently pending before them is resolved, and he thinks it will be bargained down and an agreement will be made on it. Judge Fisher also indicated that he and Chief Tilbe working with Clerk Kogut, would be able to make a series of recommendations to the Board once the case is finalized.

New Business

A. Local Law #2-1995, Early Retirement Incentive. Motion was made by Trustee Bergen, seconded by Trustee Brink and carried to adopt Local Law #2-1995, Early Retirement Incentive.

B. Employee Evaluation System. Mayor Baker handed out samples of three different union/management agreed upon supervisor evaluation documents. He went over the three documents with the Board. Mayor Baker asked the Board to look over the three documents and any other ones that they are aware of, and come to

some agreement prior to the June meeting as to what might be adapted for Village use.

C. Government Committee Recommendations: Village Administrator Group, Mayor as member of the MUC, Terms of Office of Mayor and Trustees. Mayor Baker remarked that we are budgeted to do this, and one of the things the Board needs is a series of resolutions adopting some of the recommendations of the government study. Mayor Baker asked Trustee Getchonis as Chair for the Government Committee, to get together which resolutions he would like the Board to act on so the budget can be implemented. He would like the resolutions for the May meeting. Mayor Baker and MUC President Hotaling are appointed as a committee of two to develop a job description(s) for a Village Administrator and related position. They are also to develop a village organizational chart and report at the June 1995 meeting of the Board.

D. Audit Recommendations - D'Arcangelo. Mayor Baker stated that in the D'Arcangelo audit there was a management letter regarding purchasing cycles, fixed asset inventory and accounting, and investment policy. Mayor Baker read the letter to the Board. He felt that the first duty for the new Administrator who would be coming in January 1996, would be to respond to the criticism regarding our purchasing procedures. Mayor Baker has asked Clerk Kogut to come up with a way to approach the fixed asset inventory and accounting item for discussion at the May meeting. Mayor Baker remarked that Clerk Kogut felt he could come up with an investment policy from the state model within the next four months.

E. McDonalds' Auxiliary Building. Codes Enforcement Officer Sternburg remarked that due to the hard water in the village, McDonalds needs to put in a water softener which will take up some of their dry storage space. They would like to put up a barn style auxiliary building that would be white with a steel door. Screening would also be put up along the east side of the building. Since this is in a Planned District, usually the Village Board would receive a recommendation from the Design Review Board and Planning Board, on any change to a Planned District. Codes Enforcement Officer Sternburg received comments from the boards and read them for the Village Board.

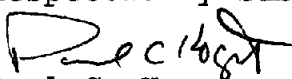
Following discussion, motion was made by Trustee Getchonis, seconded by Trustee Bergen and carried to disallow the construction of a proposed back shed building on the McDonalds property and that the Board recommends they construct a building complimentary to the existing garbage shed.

F. Charge Historical Commission - Define Historical District. Mayor Baker stated that we need an inventory of our historical structures. He suggested that the Historical Commission define these in terms of recommendations to the Village Board, who in turn will determine those that will be defined as historical districts.

Adjournment

There being no additional business to come before the Board of Trustees the meeting adjourned at 10:31 pm.

Respectfully submitted,


Paul C. Kogut
Village Clerk-Treasurer