

Village of Hamilton

Board of Trustees

November 14, 2006

*Changes  
made  
entered  
2/1/08*

The regular meeting of the Village of Hamilton Board of Trustees was called to order by Mayor Sue McVaugh at 7:00 p.m. in the Community Hall.

Present

Mayor Sue McVaugh, Trustee Carl Albrecht, Trustee John Basher, Trustee Suzanne Collins, Trustee Margaret Miller, Village Clerk Ronda Winn, and Director of Utilities and Public Works Sean Graham.

Approval of Agenda

Motion was made to approve the agenda by Trustee Margaret Miller, seconded by Trustee John Basher and carried.

Approval of Minutes

Motion to approve the minutes from the regular meeting held on October 10, 2006 was made by Trustee Margaret Miller, seconded by Trustee John Basher and carried with the following changes:

1. Page 3 – held a reading night from a list of banned books. ✓
2. Page 4 – Patty Von Mechow designed a brochure to be distributed. ✓
3. Page 4 – The Recreation Commission stated Hope Hanson did an excellent job. ✓
4. Page 3 – Mayor Sue McVaugh advised she might be on jury duty for the month of November. ✓

Motion to approve the minutes from the special meeting October 17, 2006 was made by Trustee Carl Albrecht, seconded by Trustee Suzanne Collins and carried with the following change:

1. New business – Habitat for humanity request. Motion carried three to one with Trustee John Basher voting no. Seconded by Trustee Margaret Miller. ✓

Motion to approve the minutes from the special meeting October 24, 2006 was made by Trustee John Basher, seconded by Trustee Margaret Miller and carried with the ~~addition of budget transfers.~~

## Public Comments

1. Joe Magro – Mr. Magro questioned the status of Lot 10. Trustee Albrecht explained [that a questionnaire has been drafted and [is currently in final revision.] When the revisions are complete, it will be distributed to the Airport\Airpark Commission for approval and then sent to the two bidders to complete. (Legal review may also be required.) The selection of the winning offer will be based on the Commissions evaluation of these responses.]

*bold*

## Board News, Reports, Etc.

### **1. Mayor Sue McVaugh**

- A. Mayor Sue McVaugh reported the dedication of the Veteran's Memorial was held Saturday, November 11, 2006.
- B. Mayor Sue McVaugh stated a three-mile walk was held Saturday, November 11, 2006 in memory of Christy Carpenter with the proceeds going to Heritage Farms. This was a Colgate University facilitated event. Mayor Sue McVaugh reported the event was well done and well organized.
- C. Mayor Sue McVaugh advised the PDC would host an Economic Development presentation tomorrow, November 15, 2006 at Hamilton Central School at 7:00 p.m.
- D. Mayor Sue McVaugh reported there would be a Partnership for Community Development meeting November 15, 2006 with David Hale, James Bays, Michael Ogden and Walter Jaquay.
- D. Mayor Sue McVaugh advised an Upstate Institute meeting would be held November 16, 2006.
- E. Mayor Sue McVaugh stated Mad Art literature has been distributed. Mad Art will be opening beneath Bike & Boards.

### **2. Trustee Suzanne Collins**

- A. Trustee Suzanne Collins met with Fire Chief Ross Hoham. A letter was drafted and sent to Madison Mayor Barbara Clark regarding ambulance calls. A response was received from Mayor Clark stating she would look into the issue and will resolve the problem.
- B. Trustee Suzanne Collins advised the Fire Department's tanker #196 has a new pump and the tower ladder truck has a rebuilt pump. The total cost was approximately \$15,000. Trustee Suzanne Collins reported the Fire Department meeting room was repainted and new carpeting was installed. Fire Chief Ross

Hoham will be doing public relations with Caroline Godfrey from the Mid York.

- C. Trustee Suzanne Collins stated she attended two meetings with Colgate University regarding the Palace Theater.
- D. Trustee Suzanne Collins advised she is researching grants for laptops for the Police Department cars.
- E. Trustee Suzanne Collins will meet with Colgate University Director of Campus Safety Gary Bean next week.

### **3. Trustee Margaret Miller**

- A. Trustee Margaret Miller advised she did not attend the library meeting.
- B. Trustee Margaret Miller reported the Historical Commission is going well with new members.
- C. Trustee Margaret Miller stated the Farmer's Market meeting on October 28, 2006 was fairly well attended. She advised she would try to schedule another meeting in the spring. Since parking at the Farmer's Market was discussed, the Farmer's Market regulations will be revised.
- D. Trustee Margaret Miller advised the Tree Committee planted 20 trees today and 18 trees yesterday. Jerry Jusianiec from the Jerry & Sons County Line Tree Nursery has donated a total of 7 trees. IEEP will fund 10 trees. Trustee Margaret Miller reported that the property owners would pay for all but 3 or 4 trees.
- F. Trustee Margaret Miller advised the Recreation Commission meets tomorrow night, November 15, 2006.

### **4. Trustee John Basher**

- A. Trustee John Basher advised that he and Department of Public Works Foreman Randy Weaver looked at the cemetery. The American Legion will help with mapping the headstones. Trustee John Basher reported the maps are being redone. The area in the back of the cemetery has been cleared and trees will be planted.
- B. Trustee John Basher advised John Lawrence from the Waste Water Treatment Plant would be retiring in December. A retirement luncheon will held in his honor. Trustee John Basher stated the job has been posted and published.
- C. Trustee John Basher reported that Foreman David Rhyde is working with Verizon to get poles on Route 12B removed.

## 5. Trustee Carl Albrecht

- A. Trustee Carl Albrecht advised the Franklin Club of ~~Cazenovia~~ would like to hold <sup>held</sup> an event at the Airport/Airpark next summer. The Commission approved of the concept as presented by the Club's representative.
- B. Trustee Carl Albrecht indicated that the status of Lot 10 at the Airport/Airpark was covered earlier <sup>that he</sup> during Public Comment.
- C. Trustee Carl Albrecht stated Director of Utilities and Public Works Sean Graham is working on the proposal that GTC move to a different to a different location in the Airpark.
- A. Trustee Carl Albrecht advised, Sean Graham and Ronda Winn met with Colgate University Financial Vice President & Treasurer David Hale regarding a contribution to the Airport/Airpark.
- E. Trustee Carl Albrecht reported Phillip Alley has resigned from the Pedestrian Safety Committee and the Airport/Airpark Commission. Trustee Carl Albrecht would like to designate current member Jennifer Brice as Chair of the Pedestrian Safety Commission. Ms. Brice will serve on an interim basis. Trustee Carl Albrecht will be seeking people who may be willing to serve on the two commissions. Trustee Carl Albrecht also advised the Pedestrian Safety Committee has received much positive feedback on the Lebanon Street crossing guard.
- F. Trustee Carl Albrecht advised that the sidewalk repair/replacement proposals have been drafted to be presented to the Village Board of Trustees. Discussion followed.

## Reports

### 1. Director of Utilities and Public Works Sean Graham

- A. Director of Utilities and Public Works Sean Graham presented three grants that are available for the airport.
- Perform Airport Obstruction Study
  - Land Acquisition
  - Install AWOS (design only)
- The Airport/Airpark Commission meeting is November 21, 2006. A special meeting may be necessary to act on these grants based on the Airport/Airpark Recommendations.
- B. Director of Utilities and Public Works Sean Graham reported 46 Madison Street

has a storm sewer that runs under the house. The Village of Hamilton would need to relocate the storm sewer. Director of Utilities and Public Works Sean Graham advised he will schedule a meeting with the property owner, Mayor Sue McVaugh and Trustee John Basher.

- C. Director of Utilities and Public Works Sean Graham stated FEMA will only pay a small amount toward the Hamilton Street bridge repair. Director of Utilities and Public Works Sean Graham estimated the repair is approximately \$40,000.00. He will have a discussion with Joe Bello, Colgate University Associate Director of Facilities and Manager of Capital Projects regarding a possible contribution.

Motion was made to authorize Mayor Sue McVaugh to sign the Syracuse Aviation lease by Trustee Margaret Miller, seconded by Trustee Suzanne Collins and carried.

Motion was made by Trustee Margaret Miller to approve the Supplemental Agreement for the Department of Transportation for the following three projects:

- a. Perform Airport Obstruction Study
- b. Land Acquisition
- c. Install AWOS (design only)

The motion was seconded by Trustee Suzanne Collins and carried.

## **2. Village Clerk Ronda Winn**

- A. Village Clerk Ronda Winn advised she would request Len Carrissimo from D'Arangelo & Company, L.L.C. attend the December 12<sup>th</sup> Village Board Meeting to present the annual audit to the Village of Hamilton Board of Trustees and the Municipal Utilities Commission.
- B. Village Clerk Ronda Winn reported the Annual Update Document has been filed with the New York State Controller's office.
- C. Village Clerk Ronda Winn stated the County Board of Elections meeting will be Held November 28, 2006 in Wampsville, New York.
- D. Village Clerk Ronda Winn advised the Public Service Commission report is almost completed.

### **Approval of Claims**

Motion was made to approve claims for October 2006 by Trustee Carl Albrecht, seconded by Trustee John Basher and carried.

### **New Business**

- 1. Nancy Lewis property offer. Nancy Lewis would like to donate property to the

Village of Hamilton. Taxes on this property total \$50.02 annually.

Motion was made to accept the property by Trustee Margaret Miller, seconded by Trustee Suzanne Collins and carried.

2. Resignation Tom King Recreation Commission. Tom King has resigned from the Recreation Commission.
3. Resignation Phil Alley. Phil Alley has resigned from the Airport/Airpark Commission and Pedestrian Safety Committee.
4. Resignation Gordon Hewitt, Partnership for Community Development. Gordon Hewitt has resigned from the Partnership for Community Development Committee. Mayor Sue McVaugh asked the Village Board of Trustees for suggestions of replacements for the three resignations.
5. Hamilton Street Bridge. Director of Utilities and Public Works Sean Graham will contact Joe Bello, Colgate University Associate Director of Facilities and Manager of Capital Projects regarding a possible contribution towards the anticipated \$40,000.00 cost.
6. 46 Madison Street residence. Director of Utilities and Public Works Sean Graham will schedule a meeting with the property owner, Mayor Sue McVaugh and Trustee John Basher.
7. Police Department union contract. Motion was made by Trustee Carl Albrecht to enter Executive Session, seconded by Trustee Margaret Miller and carried to discuss the Police Department union contract.

Motion was made by Trustee John Basher to exit Executive Session, seconded by Trustee Carl Albrecht and carried.

### **Adjournment**

There being no additional business to come before the Board of Trustees, motion was made by Trustee John Basher, seconded by Trustee Suzanne Collins and carried to adjourn the meeting at 10:00 p.m.

Respectfully submitted,

Terry Joerger  
Secretary