

Village of Hamilton

Board of Trustees

July 10, 2007

Mayor Sue McVaugh called the regular meeting of the Village of Hamilton Board of Trustees to order at 7:00 p.m. at the Community Hall.

Present

Mayor McVaugh, Trustee Margaret Miller, Trustee Suzanne Collins, Trustee Carl Albrecht, Trustee James Bona, Director of Utilities and Public Works Sean Graham, Village Clerk Ronda Winn, Colgate University Assistant Director of Special Events Rhea Dexter, Pamme Swan and Charles Getchonis.

Approval of Agenda

Motion was made to approve the agenda by Trustee Carl Albrecht, seconded by Trustee Suzanne Collins and carried with one addition to Old Business.

1. Storage shed at the Palace Theater.

Approval of Minutes

Motion was made to approve the minutes from the regular meeting held on June 12, 2007 by Trustee Margaret Miller, seconded by Trustee Suzanne Collins and carried.

Motion was made to approve the minutes from the special meeting held on June 26, 2007 by Trustee Margaret Miller, seconded by Trustee Carl Albrecht and carried.

Public Comments

1. Colgate University Assistant Director of Special Events Rhea Dexter explained that NHL member Andy McDonald would like to bring the Stanley Cup to Hamilton for viewing during the 24 hours he has been granted to tour with the trophy. The NHL will send a production company to tape the ceremony. Ms. Dexter requested permission to close Payne Street from 9:00 A.M. to 12:15 P.M. on August 11, 2007 to accommodate the ceremony to welcome the Stanley Cup to Hamilton and requested a police escort from the Hamilton Airpark/Airport.

Motion was made by Trustee Margaret Miller to close Payne Street in front of the Colgate Inn on August 11, 2007 from 9:00 A.M. to 12:15 P.M. to celebrate the arrival of the Stanley Cup with NHL member Andy McDonald, seconded by Trustee James Bona and carried.

2. Charles Getchonis and Pamme Swan presented a proposal to the Village Board for the Skyway Festival to be held in memory of Mr. Getchonis' son, Craig Getchonis, on August 25, 2007 from 1:00 P.M. to 6:00 P.M. Robert Stahl, Pamme Swan and Meridith

Leland are organizing the Skyway Festival. All proceeds will go to the Hamilton Central School Music Arts. They would like to have some art vendors participate in the festival. The Palace Theater is the rain location. The organizers requested permission to close East Broad Street all day.

Resolution was made by Trustee Margaret Miller to extend the closing of East Broad Street on August 25, 2007 until 6:00 P.M., seconded by Trustee James Bona and carried.

Trustee Margaret Miller will contact the Hamilton Police Department and Director of Utilities and Public Works Sean Graham will contact the Department of Public Works.

Board News, Reports, Etc.

1. Mayor Sue McVaugh.

- A. Mayor Sue McVaugh welcomed newly elected Trustee James Bona to the Village Board.
- B. Mayor Sue McVaugh advised she had received an e-mail from the Partnership for Community Development Director James Bays regarding Senator Daniel Gundersen's visit on July 14, 2007 between 8:30 A.M. to 10:30 P.M. The Village Board of Trustees were asked to attend. Airport/Airpark information needs to be compiled.
- C. Mayor Sue McVaugh reported she felt the Fourth of July was a very nice day. Mayor Sue McVaugh thanked the Village Board members and the Manwaring children that marched and will extend her thanks to the Hamilton Rotary and Colgate University for their contributions.
- D. Mayor Sue McVaugh advised she had received a call from Susan Nolan regarding underage drinking at the Fourth of July Block Party and underage drinking in the Village of Hamilton in general. Trustee Margaret Miller will discuss a "sting" with Chief of Police James Tilbe.
- E. Mayor Sue McVaugh reported on June 28, 2007 she attended an economic development roundtable conference that was organized by Partnership for Community Development. The new IDA Director Robert McNary was in attendance.
- F. Mayor Sue McVaugh stated she attended the Town of Madison Planning Board meeting last week. There is a developer that is interested in constructing a strip mall north of the Village of Hamilton, near of Essentials. Discussion followed regarding water and sewer service.
- G. Mayor Sue McVaugh advised she met with Colgate University Vice President and Dean of College Charlotte Johnson to discuss student behavior pre-graduation on Lebanon Street.

- H. Mayor Sue McVaugh reported Chief Tilbe said there are many grants that may be available through Criminal Justice. Information will be forwarded to Trustee Margaret Miller.
- I. Mayor Sue McVaugh shared on July 21, 2007 Colgate University is holding a dinner for John Basher to honor his retirement from Colgate University.
- J. Mayor Sue McVaugh received a letter from EDR (Environmental Design & Research, P.C.) regarding any historical landmarks that may be harmed by the proposed power line. She has passed this on to the Village historian.
- K. Mayor Sue McVaugh advised recycle bins have been ordered for the park.
- L. Mayor Sue McVaugh reported that Bernie Jusianiec from Jerry's Countyline Nursery planted flowers in the park.
- M. Mayor Sue McVaugh stated she met with David Morgan of the Church of Later Day Saints who expressed interest in the community and offered to help when needed.

2. Trustee Margaret Miller.

- A. Trustee Margaret Miller advised the Library Board meets tomorrow, July 11, 2007.
- B. Trustee Margaret Miller stated the usual meeting day for the Historical Commission is the 4th Monday of the month.
- C. Trustee Margaret Miller reported the Farmer's Market is doing well.
- D. Trustee Margaret Miller stated the Recreation Program is ongoing. The following are the proposed Recreation employees:

Beaver, Jeffrey	Recreation Leader	Marchi, Lisa	Recreation Attendant
Capirci, Adrienne	Recreation Attendant	Martin, Samantha	Recreation Attendant
Capirci, Brigitte	Recreation Attendant	Murphy, Emily	Recreation Attendant
Capotosto, Paul	Lifeguard	Parish, Keith	Eaton St. Counselor
Collins, Emily	Lifeguard	Pils, Elizabeth	Recreation Attendant
Curran, Caitlin	Recreation Attendant	Pozner, Robert	Tennis Director
Curtis, Shawn	Lifeguard	Rhyde, Kathleen	Eaton St. Counselor
Fudzinski, Brandi	Eaton Street Counselor	Rotter, Phoebe	Eaton St. Counselor
Hanson, Hope	Eaton Street Director	Rotter, Sophie	Locker Room Attend.
Holcomb, Rachel	Recreation Attendant	Schutt, David	Tennis Instructor
Jarcho, Harry	Director	Taranto, Amanda	Bus Monitor
Karram, Justin	Tennis Instructor	Unger, Elizabeth	Eaton St. Counselor
Keever, William	Eaton Street Counselor	Upton, Keith	Recreation Attendant
LaLonde, Valaya	Recreation Attendant	Wallace, Gemma	Tennis Instructor
Little, Linda	Bus Driver		

Trustee Albrecht questioned the hiring practice of the program. Motion was made by Trustee Margaret Miller to approve the staffing for the Recreation Program, seconded by Trustee James Bona and carried. Trustee Suzanne Collins abstained.

3. Trustee Suzanne Collins.

- A. Trustee Suzanne Collins reported she met with Chief James Tilbe who advised the Fourth of July went well. Trustee Suzanne Collins inquired about the Police Department car printers and was told the Police Department is still waiting for the printers. Mayor Sue McVaugh advised at the staff meeting Chief James Tilbe reported the Crown Victoria police car is leaking oil and he is researching a replacement.
- B. Trustee Suzanne Collins stated she met with Fire Department Chief Ross Hoham. The top priority for the Fire Department is the rescue Truck.
- C. Trustee Suzanne Collins advised she did not talk with Village Justice Arnold Fisher.

4. Trustee Carol Albrecht

Airport/Airpark

- A. Trustee Carl Albrecht reported the options for the Department of Public Works garage were discussed at the Airport/Airpark Commission meeting. The appraisals are completed and the increases are reasonable.
- B. Trustee Carl Albrecht advised the Airport runway would be closing for an upgrade.
Colgate University has been very supportive on this issue.
- C. Trustee Carl Albrecht noted Colgate University will be making a \$15,000.00 donation to support the Airport/Airpark.
- D. Trustee Carl Albrecht reported the other pending sales at the Airport/Airpark are on track. The Lot #10 prospective buyer has been briefed.
- E. Trustee Carl Albrecht advised he met with New York State Community Revitalization Robert McNary and his party. Robert McNary volunteered to touch base with a personal contact in the FAA regarding the Airport/Airpark.
- F. Trustee Carl Albrecht reported the preliminary Airport/Airpark operating year results look favorable.
- G. Trustee Carl Albrecht advised there has been no progress on the Marketing Plan other than keeping it on the Commission agenda.

Planning Board

- A. Trustee Carl Albrecht noted the Planning Board is wrestling with age restriction issues for Michael Sacco's new proposal "Lower Five Trees" regarding maintaining a 55 and older clientele consistent with traditional property rights.

- B. Trustee Carl Albrecht advised Mayor Sue McVaugh is working on a replacement for Melissa Davies for the Planning Board.

Pedestrian Safety Board

- A. Trustee Carl Albrecht reported a good Pedestrian Safety meeting was held July 10, 2007. Jennifer Bryce is doing a fine job with the sidewalk project.
- B. Trustee Carl Albrecht stated the Commission is looking into a questionnaire regarding a walkable/bikeable community.

Partnership For Community Development

- A. Trustee Carl Albrecht advised the frequency of the PCD meetings has been cut in half.
- B. Trustee Carl Albrecht stated the Music Mix will be held July 14, 2007 in the park.

Reports

1. Village Clerk Ronda Winn.

- A. Village Clerk Ronda Winn advised Len Carrismo from D'Arcangelo will be here to do an audit July 23 –July 27, 2007.
- B. Village Clerk Ronda Winn reported the software conversion is still taking place.
- C. Village Clerk Ronda Winn stated Colgate University Financial Vice President and Treasurer David Hale advised Colgate University will contribute \$20,000.00 annually for 10 years for the Fire Department rescue truck.

Motion was made by Trustee Suzanne Collins to sign the American LaFrance contract for the purchase of the rescue truck, seconded by Trustee James Bona and carried.

- D. Village Clerk Ronda Winn advised there was lease proposal letter from Alliance Leasing, Inc. for the Municipal lease of the 2007 International 4200 truck with dump and plow.

Motion was made by Trustee Margaret Miller to authorize Village Clerk Ronda Winn to sign the lease agreement for the 2007 International 4200 truck with dump and plow, seconded by Trustee Carl Albrecht and carried.

- E. Village Clerk Ronda Winn advised that there was a conflict with Madison County with Linda Manchester's provision appointment. Linda started March 19, 2007 and the Civil Service test was given on March 23, 2007. The Village of Hamilton was not notified the test was being given. Village Clerk Ronda Winn suggested the solution would be to approve Linda as Deputy Clerk which is an exempt position.

Motion was made by Trustee Margaret Miller to approve the appointment of Linda Manchester as Deputy Clerk, seconded by Trustee Carl Albrecht and carried

F. Village Clerk Ronda Winn stated she needed a resolution from the Village Board that the Village Clerk Treasure audited the Village Court and the result was satisfactory.

Motion was made by Trustee Margaret Miller to accept The Village Clerks Village Court audit, seconded by Suzanne Collins and carried.

2. Director of Utilities and Public Works Sean Graham.

- A. Director Sean Graham advised Colgate University is interested in changing the lights in front of the Colgate Inn that are owned by the Village of Hamilton. They would like to use acorn lights. The Village Board of Trustees will look at the lights on a long-term basis. The light issue will be added to next month's agenda.
- B. Director Sean Graham presented the Optimist sign request. Code Officer Paul McGinnis and the Department of Transportation are okay with the concept. Code Officer Paul McGinnis would like board approval. Discussion followed. The Village Board of Trustees are in favor of the sign and would like input from the Planning Board.
- C. Director Sean Graham reported the bid opening for a backhoe, which is in the budget, was held July 9, 2007. Clinton Tractor bid \$51,500.00 with a trade in of \$22,000.00, total \$29,500.00.

Motion was made by Trustee Margaret Miller to proceed with the purchase of the backhoe, seconded by Trustee James Bona and carried.

Approval of Claims

Motion was made to approve claims for June 2007 by Trustee Margaret Miller, seconded by Trustee Carl Albrecht and carried.

New Business

1. **Fire rescue truck.** Motion was made by Trustee Suzanne Collins to sign the contract for the fire truck, seconded by Trustee James Bona and carried.
2. **Moratorium on wells.** Motion was made by Trustee Carl Albrecht to grant an extension of the moratorium on all wells until September 11, 2007, seconded by Trustee Margaret Miller and carried.
3. **Lights at Colgate Inn.** This item will be added to next month's agenda.
4. **Optimist Club sign request.** Director Sean Graham presented the Optimist sign request. Code Officer Paul McGinnis and the Department of Transportation are okay with the concept. Code Officer Paul McGinnis would like board approval. The Village Board of Trustees are in favor of the sign and would like input from the Planning Board.

5. **Village court audit resolution.** Motion was made by Trustee Margaret Miller to accept the Village Court audit, seconded by Suzanne Collins and carried.

6. **Committee Appointments.** Motion was made by Trustee Margaret Miller to approve Mayor Sue McVaugh's appointments, seconded by Trustee James Bona and carried.

7. **Colgate event regarding Stanley Cup – Rhea Dexter.** Motion was made by Trustee Margaret Miller to close Payne Street in front of the Colgate Inn on August 11, 2007 from 9:00 A.M. to 12:15 P.M. to celebrate the arrival of the Stanley Cup with NHL member Andy McDonald, seconded by Trustee James Bona and carried.

Old Business

1. **Park fountains.** Trustee James Bona and Director Sean Graham will research and make a recommendation to the Village Board of Trustees.

2. **Bike racks.** Motion was made by Trustee Margaret Miller to allow three bike racks to be placed around the village of Hamilton, seconded by Trustee Carl Albrecht and carried. Placement to be determined and are to be moved seasonally. Director Sean Graham will inspect the installation.

3. **Recorder for minutes.** Village Clerk Ronda Winn will interview candidates next week.

4. **Backup for Court Clerk.** Village Clerk Ronda Winn will seek an office person to train.

5. **Storage shed at the Palace Theater.** Director Sean Graham stated a site plan would be required.

Adjournment

There being no additional business to come before the Board of Trustees, motion was made by Trustee Margaret Miller, seconded by Trustee Suzanne Collins and carried to adjourn the meeting at 10:10 P.M.

Respectfully submitted,

Ronda Winn
Village Clerk/Treasurer