

**Village of Hamilton
Board of Trustees Meeting
February 12, 2008**

APPROVED MINUTES

PRESENT: Mayor Sue McVaugh; Trustees Margaret Miller, Jim Bona, Carl Albrecht, Suzanne Collins; Director of Utilities and Public Works Sean Graham; Clerk Treasurer Ronda Winn

MEMBERS of the PUBLIC PRESENT: Bob McVaugh, Chair, Village Planning Board; Mike Sacco, Stephanie McClintick (Chair of the Recreation Commission), Audrey Miller (Recreation Commission), Harry Jarcho (Recreation Commission), John Demler (*HomeRun Race*)

Mayor Sue McVaugh called the meeting to order at 7:00 p.m.

APPROVAL of MINUTES:

Regular Meeting of January 8, 2008 – Trustee Miller made a motion to accept the minutes as submitted. The motion was seconded by Trustee Collins and carried.

Special Meeting of January 10, 2008 – Trustee Miller made a motion to accept the minutes as submitted. The motion was seconded by Trustee Bona and carried.

Special Meeting of January 23, 2008 – Trustee Miller made a motion to accept the minutes as submitted. The motion was seconded by Trustee Bona and carried.

PUBLIC COMMENT

Mike Sacco – Mr. Sacco addressed the Trustees about the need for a public hearing regarding amendments to the Zoning Law and to notify all parties within 500 feet of his property at 31 Montgomery Street. The public hearing will be scheduled for March 6, 2008, at 7:00 p.m. Mr. Sacco will provide pertinent information to the Trustees prior to the hearing.

Stephanie McClintick, Chair of the Recreation Commission – Ms. McClintick reported to the Trustees that she had received notice from the Mid-York Foundation of their decision to award a matching grant of up to \$5,000 for playground equipment. The grant funds would be disbursed once the matching funds had been raised. After discussion among the Trustees, the Board agreed to “support the concept,” but requested that the issue of parking be addressed and made no commitment as to funding.

John Demler, HomeRun Race – Mr. Demler presented information to the Trustees on this event, including the following:

- In partnership with Madison County Habitat for Humanity, the event hopes to raise \$10,000 for current and proposed building projects in Nelson and Oneida, with a portion of the funds going to Habitat for Humanity International. The funds would be raised through race entry fees, individual donations, and local business sponsorships.

- The 5K race will take place on Saturday, April 19, 2008, starting and finishing at the intersection between Broad and Payne Streets. The Village Green will be used for registration, pre-race meetings, refreshments, volunteer coordination, and post-race awards ceremonies, and live music.
- For 5K runners, the race course proceeds from the Payne/Broad intersection, down Broad Street to Oak Drive, up Hamilton Street, across Spring Street, down Payne Street, along University Avenue and E. Kendrick Street, and finishing at the Broad and Payne intersection.
- For the Half Marathon runners, the course proceeds from Broad Street onto E. Pleasant, left on University Avenue, onto W. Kendrick and then onto Lebanon Street, out of town until the road becomes Randallsville Road. Runners will turn right off of Randallsville Road onto Armstrong Road to Church Road, Carey Road, River Road to the west, and back to Randallsville Road. Coming back into town on Lebanon Street, runners will turn right onto College Street, climb the Colgate Hill, and then turn left on Oak Drive for the final stretch back into town on Broad Street.
- Village Police and Sheriff services will be coordinated.

After discussion, Trustee Miller made a motion to allow the closing of Broad Street during the race (7:00 a.m. to 12:30 p.m.) between Payne and E. Pleasant Streets. The motion was seconded by Trustee Albrecht and carried.

MAYOR'S REPORT

Sphere Development – The SEQR application process has begun. All Town of Madison Planning Board meetings to date have been attended by the Mayor, as well as Trustee Miller, Director Graham, and Bob McVaugh, Chair of the Village Planning Board. Future meetings will be similarly attended. A reconvened public hearing is scheduled for February 27, 2008, at the Madison School Auditorium. Prior to that meeting, Jim Stokes (Village attorney), Jim Tilbe (Chief of Police), and Ross Hoham (Fire Department) will meet to prepare for the public hearing, with input from Paul Sheneman (PLS Engineering) and Paul McGinnis (Village Codes Enforcement Officer). English Avenue residents have requested more information about annexation.

Gas Wells – Drilling is to begin again in the Town of Lebanon. No drilling is anticipated at this time in the Town of Hamilton.

Partnership for Community Development (PCD) – PCD partners report a budget shortfall of between \$22,000 and \$52,000, which the PCD will ask the partners to make up. A meeting is scheduled for February 13, 2008. The Mayor, along with Director Graham, Trustee Albrecht, Ed Hotaling (from the MUC), and Clerk Treasurer Winn met with Jim Bays on February 11, 2008, to discuss Village projects. Jim Bays will meet with USDA Rural Development on February 25, 2008.

Additionally, Patty vonMechow sent an email to Mayor McVaugh with some ideas for Village events after the cancellation of Cabin Fever. The Palace Theater has agreed to co-sponsor some of the events with the Colgate Activities Board and Sidekicks on March 2nd from 2-5 p.m.

COVE – Ingrid Hale reports that she is looking for projects for the COVE's grant-writing class.

Earlville Opera House (EOH) – EOH has obtained a NYS Council for the Arts grant for the Village for the 2008 concerts in the park series. Patti Lockwood-Blaise is receptive to input regarding the concert series. For example, Roger Baumann served desserts one summer.

Flowers in the Village – The mayor will meet with Director Graham, David Hale (Colgate), and Roger Bauman on February 13, 2008, to discuss this issue. Input is welcome.

Rotary Club – The mayor spoke to the Rotary Club on January 31, 2008, and took many questions from the audience on Sphere Development.

Fluoride Treatment of Village Water – A meeting was held on January 23, 2008. Grant requests to McFarland-Johnson have been executed, as have letters to Senator Dave Valesky and Assemblyman Bill Magee regarding Multi-Modal monies.

Upstate Institute – The Upstate Institute Community Advisory Board will meet on February 14, 2008. The agenda includes a discussion about the Summer Field School, and the mayor inquired of the Trustees if the Village might have a project for an intern.

Hamilton Business Alliance (HBA) – The HBA in conjunction with the Colgate Inn will sponsor the Annual Easter Egg Hunt in the Village, and requests permission to utilize the Village Green for this event, which will take place on Saturday, March 22, at 10:00 a.m.

Colgate University Alumni Reunion – Colgate has requested permission to hold the Annual Alumni Reunion Parade on Saturday, May 31, 2008. The parade would begin at 11:30 a.m., with alumni lining up on Oak Drive on campus and proceeding south on Broad Street at the corner of Kendrick, and from there to a luncheon at Reid Athletic Center. Two police cars would be utilized at the College Street and Kendrick Avenue intersections to stop traffic along Route 12B south.

TRUSTEE MILLER'S REPORT

Fire Department – The Fire Department roof is going out to bid. Ross Hoham attended a work session of the Madison Town Planning Board to discuss the need for an adequate water supply for fire protection at the Sphere Development project.

Village Court – Judge Fisher is working on the annual report for the Village Court.

Police Department – Chief Tilbe has met with the new temporary director of Campus Safety, who wants to continue using Village police. Trustee Miller will attend a meeting in early March.

Tree Committee – The Tree Committee met with Roger Bauman to discuss adding and replacing trees on downtown Lebanon Street. It was decided to replace dead trees by The Gateway and the bookstore. The new trees will be Honey Locust trees. The Committee also discussed adding trees to Broad Street with the help of the Hamilton Initiative. The committee decided that 8 trees, new lighting, and a brick pavement should be considered. Mr. Bauman is willing to have a new rendering done showing the 8 trees and lighting that matches the lighting on the bumpout. He is also willing to contact the DOT. Greg Owens, the Village forester,

recommended using a grove system and digging up the area, rather than just using holes, to ensure good growing conditions. The Board approved the concept after discussion.

Chenango Canal Corridor – Trustee Miller attended a meeting on January 26th to discuss developing a trail. The meeting was hosted by the Chenango Canal Association, which has initiated and maintained a five-mile towpath trail along the summit of the Chenango Canal in Bouckville. The purpose of this meeting was to see the interest and viability of connecting the Summit Towpath Trail south to Hamilton and to consider future expansion south of Hamilton and north of Bouckville. Dominick Jacangelo, Heritage Trails Program Manager, with the NYS Office of Parks, Recreation and Historic Preservation, was the keynote speaker, and he indicated that Parks Commissioner Carol Ash has instituted a new initiative that involves the inventory of multi-use trails and the identification of abandoned rails and historic corridors such as canals. Commissioner Ash wants to seek out opportunities to create connections between communities, parks, and open spaces. Trustee Miller was given the task of determining where and how the trail could go from the south side of Woodman Pond to Eaton Street. Trustee Miller has met with Director Graham and Chief Tilbe to discuss going around the airport and the shooting range, and has requested maps from Madison County Associate Planner Jim Petreszyn. Another meeting is scheduled at the Ho Science Building on March 1st, with Colgate and the Upstate Institute as host. The Trustees approved the concept of a proposed path from south of Woodman Pond to Earlville.

TRUSTEE BONA'S REPORT

Library – The Library is working on their budget and also some grant possibilities from the Bill Gates Foundation.

Historical Commission – The Commission is pursuing the possibility of a documentary on the Great Chocolate Wreck, and also may move the diorama from upstairs to downstairs.

Farmers Market – Trustee Bona met with Robin and the letter to vendors is ready to go out. Suggested changes include cloth bags, more advertising, and a Village newsletter to be inserted with the MUC bills. Robin has also created a brochure for local distribution. The Website is progressing.

Village Web Site – A preliminary design for the Village web site was shared with the Trustees. The project has been picked up again by Morrisville students, and they want to have a meeting in the next few weeks.

TRUSTEE COLLINS' REPORT

WWTP – Director Graham explained the upgrade project. Trustee Collins made a motion to purchase the EIMCO secondary clarifier. The motion was seconded by Trustee Miller, and carried. Trustee Miller made a motion to send the installation out to bid. The motion was seconded by Trustee Bona, and carried.

DPW – The garage project is going well; currently waiting for news and information regarding possible funding. The MUC passed a resolution to put a sidewalk to McDonald's along Utica Street, with an estimated value of \$15,809.

MUC – The new windows have arrived and are waiting to be installed. The MUC will set a meeting to further discuss fluoride treatment of the Village water.

Cemetery – Currently working on the state and national historic registry.

TRUSTEE ALBRECHT's REPORT

Economic Development – FAA approval has been obtained on Lots 6 and 10 at the Airpark. S&S Appliances will build on Lot 10, and Hillman Construction will build a storage and office space on Lot 6. Recent conversations with Joe at J&V Diner indicate that the business is off to a good start.

Partnership for Community Development (PCD) – A special meeting of the PCD Board on January 29, 2008, reviewed and tentatively approved a reworked budget. Still pending are approval of measurable goals and objectives (and salary) for the Executive Director. A meeting on January 11, 2008, which included the Mayor, Executive Director Jim Bays, Sean Graham, MUC Chair Ed Hotaling, Pam Salmon, and Carl Albrecht was held to discuss and develop Village projects which the PCD could assist us with. As a result of this meeting, David Miller and Gail Gianotta of the NY USDA Rural Development Agency will visit Hamilton on February 25, 2008, to assist in exploring sources of grant funding for high priority projects (mostly infrastructure). The next regular meeting of the PCD Board is scheduled for February 18, 2008.

Hamilton Business Alliance (HBA) – Trustee Albrecht met with the new president of the HBA on February 12, 2008, who reported that their most recent meeting indicated a new level of enthusiasm, mostly a result of a minor reorganization and refocusing of the organization. The new president promised to keep Trustee Albrecht informed on matters of interest to the Trustees and the mayor.

ZBA – No activity to report.

Pedestrian Safety Committee (PSC) – The PSC met on February 5, 2008. Parents of children who might walk to school were nearly unanimous in asking that a sidewalk on the east side of Lebanon from the W. Kendrick intersection south to College Street be requested in lieu of the earlier discussed project on the south side of W. Kendrick. The PSC concurred, and a motion to offer this project as the main part of our grant request was passed unanimously. A preliminary estimate for this larger project is \$42,000.

Lindsey Hoham is interested in assisting with the grant writing and will submit an estimate as to the number of hours it would take.

A timeline for the development of the "Safe Routes to School Program grant request was presented by Jennifer Brice and approved by the PSC.

The PSC also discuss the village sidewalk initiative, with three proposed letters – one to homeowners, one a reminder to homeowners who have not completed last year's work, and a third to remind those who indicated they would do the work this year. The PSC will get the letters to the Mayor for signature and mailing in the Spring.

The PSC also discussed numerous ongoing parking violations, which will be pursued further once the grant request is finished.

The next meeting was scheduled for February 26, 2008.

Planning Board – The PB met on January 25, 2008 and passed a resolution recommending that the Trustees deny Mr. Sacco's request for rezoning, based on the likelihood of further encroachment into a residential area. Mr. Sacco has been informed and a public hearing will be scheduled.

Airport/Airpark Commission – The Commission met on January 30, 2008, and the recently approved five DOT grant requests were briefed to the Commission. A request from Mr. Mordus asking the Village to consider purchasing the Mordus property adjacent to part of the Airpark and fronting on Route 12B was considered. Director Graham indicated that the FAA was not interested in pursuing the idea. Chairman Albrecht will respond to Mr. Mordus' request.

CLAIMS

Trustee Bona made a motion to pay the claims. The motion was seconded by Trustee Miller, and carried.

EXECUTIVE SESSION

A motion was made by Trustee Miller, and seconded by Trustee Collins, for the Board to go into Executive Session at 10:20 p.m. A motion was made by Trustee Collins and seconded by Trustee Miller to exit Executive Session at 10:36 p.m.

ADJOURNMENT

There being no further business to come before the Board, Trustee Miller made a motion to adjourn. The motion was seconded by Trustee Collins and carried. The meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Chris Hoffman