

**Village of Hamilton
Board of Trustees**

Regular Meeting of September 9, 2008

APPROVED MINUTES

PRESENT: Mayor Sue McVaugh; Trustees Jim Bona, Margaret Miller, Sue Collins, and Carl Albrecht; Director of Utilities and Public Works Sean Graham; Clerk Treasurer Rhonda Winn

PUBLIC PRESENT: David Hollis, Radio Free Hamilton

The mayor called the meeting to order at 7:00 pm.

Trustee Collins made a motion to approve the agenda. The motion was seconded by Trustee Miller and carried.

APPROVAL of MINUTES

Regular Meeting of August 12, 2008 – Approval of the minutes was postponed.

PUBLIC COMMENT

David Hollis reported to the Trustees that the Public Service Commission has begun to review NYRI's application to build the power line. There was a pre-hearing on September 8 in Utica with two administrative law judges. The PSC needs to act within a year, but because of the State's financial deficit, this review process will be "done on the cheap" as part of the state's zero growth initiative. There will be a public hearing at Colgate on October 20 and one in Utica on October 22.

MAYOR's REPORT

The mayor met with James Amato, Director of Residential Life at Colgate, who has talked with every off-campus resident and is encouraging students to get to know their neighbors. The mayor and Mr. Amato discussed the Beta Beach Party, which received no complaints.

The mayor met with Patty Lockwood-Blaise from the Earlville Opera House, who oversees the Music in the Park series. Ms. Blaise would like a permanent sign for this event during the summer months.

There is an opportunity for the Syracuse Symphony to come to Hamilton, and the mayor would like to see this happen, possibly as part of the PCD's Hamilton Music Mix event.

Senator Dave Valesky visited Hamilton today, and the mayor showed him the DPW plans. Sen. Valesky reported that money is tight in Albany.

The mayor attended the HBA meeting last Wednesday, and discussed Ben Eberhardt's concerns.

TRUSTEE MILLER's REPORT

A letter has been sent to American LaFrance to terminate the contract for a rescue truck. The Fire Department will issue a new RFP.

The court has been very busy, and Sandra Crumb is working out well.

\$4,900 will be reimbursed to all responding agencies by the hoax shooter to cover associated costs. The case has been resolved and closed.

Gary Mlasgar is going well in his new position. He is a good communicator, and a staff meeting was held on September 2. A third full-time person will be considered. Training for the new rifles will be provided. The need for new computers was discussed, and they have been ordered. Improved radio equipment (shoulder speakers) was also discussed. Mr. Mlasgar has ideas for new uniforms. Updated first aid equipment for police vehicles was discussed.

The substation design team has been formed and will hold its first meeting on September 16. The team consists of Morgan Larson, Art Steneri, Sean Graham, Rhonda Winn, and Margaret Miller.

Trustee Miller met with County Supervisor Chair John Becker and Paul Miller from the County Planning Board to discuss their need or desire for space at the new substation, and if they want to use it as a field station. If they do, they would pay rent for the space. For the time being, plans will proceed as if they do not want the space. 12,000 hours of police duty were provided by Village police in the Village last year.

Matte and Mlasgar are meeting every couple of weeks to discuss Campus Safety.

Trustee Miller would like to schedule a special police department meeting with the trustees. A date of October 21, 2008, at 4 pm was chosen.

The Tree Committee is working on the Fall plantings.

The Master Plan Committee has met twice, with the last meeting scheduled for September 15.

Trustee Bona provided copies of an article about the need for police departments to have a place to train, noting that departments with shooting ranges have a definite skill advantage. Hamilton's shooting range is currently shared at no cost.

TRUSTEE BONA's REPORT

Parks – The Skyway Festival was very successful. \$600 was received from the Little League.

Library – The Book Sale was very successful. There were 123 children enrolled in the Summer Reading Program, with over 1,000 kids total in all summer programs. The Book Fair took place last weekend. The Butterfly Garden has been rototilled.

Historical Commission – The Commission is still working on the diorama.

Farmers market – The market is going very well. The mayor asked that DeNapoli bakery be reminded that no advertising is allowed outside the assigned area in the park. Trustee Collins inquired about the Swank signs all over the Village, and the mayor asked that CEO Paul McGinnis address this issue. Trustee Albrecht agreed to follow up with the HBA and CEO McGinnis.

TRUSTEE COLLINS' REPORT

Randy Weaver reclaimed and recycled for DPW use the left over sand from the Beta Beach Party.

The MUC had a meeting last Tuesday. The WWTP is operating well. Sarah Keith will be out on medical leave for 6-8 weeks. A public meeting on fluoride use will be held on September 30. Director Graham has consulted with Sam Stradling, who will contact a Dr. William Hirzy regarding his availability to speak at the meeting.

The elevations for the DPW building were presented for discussion, which have been presented to the Airport/Airpark Commission and the Planning board for concept approval. The plans envision about 20,000 sf of space. Water will be collected in cisterns and used to wash Village vehicles. Rounded roofs will allow snow to fall off gradually. The building design looks like wood, but is actually metal. Trustee Collins described the floor plan features. The building would be situated on Lot #5, on the west side of the curve of Wings Way. 27 parking spaces are included in the design plan, as is space for 4 corporate hangars, gas pumps, salt sheds, etc. The building meets FAA requirements. The committee is aiming for as green a building as possible. The building will be quick to put up, so labor will be less costly, even if materials cost a little more to make it green and attractive. Gary McSweeney is the architect. Director Graham added that the best time to be would be in January, and noted that the plans at this point are only conceptual. If the Trustees want to move forward, they should direct Trustee Collins and the design team to ask MacFarland-Johnson to take the plans to the FAA and ask McSweeney what costs will be incurred to move it to the next stage.

Trustee Bona made a motion to authorize Trustee Collins and the design committee for the Airpark Maintenance/DPW facility to proceed. Trustee Miller seconded the motion, and it was carried.

TRUSTEE ALBRECHT'S REPORT

Economic Development – Kip Hicks from Madison County IDA has requested headshots and layout diagrams for the Airpark to assist in marketing, which will be provided.

PCD – Joanne Borfitz, Him bays, Karl Clauss, and Trustee Albrecht met with David Hale last Wednesday to propose using Colgate donors as a source of funding for PCD programs which were not funded through CDBG requests. Mr. Hale responded that he would need to know what the deliverables would be and how they related to Colgate's mission.

ZBA – A non-controversial decision was made to grant a request for a deck on the Snyder residence on Milford Street which would impinge only slightly on the setback area.

Pedestrian Safety Committee – The Committee is prepared to take on more follow-up responsibility for execution of the sidewalk repair/replacement program, if appropriate. It would like to consider a three-year program in which noncompliance by the third year would draw sterner enforcement measures. The committee has asked that the Mayor attend the next meeting.

Planning Board – Trustee Albrecht did not attend the August meeting, as he was out of town.

Airport/Airpark Commission – Colgate has agreed to contribute \$15,000 to the support of airport operations, for the second year in a row. The APC approved submission of a request to the FAA for updating departure procedures, which would allow a greater measure of safety for aircraft departing to the North (greater separation from wind turbines on Crow Hill), and that existing minimums for the airport would be lowered, since the airport now has on-site weather reporting equipment and does not have to rely on Syracuse's Hancock Airport for altimeter settings. The APC approved a motion to recommend the establishment of an ad hoc group to review the design of the Security Substation and its integration into the airport/airpark. The Airport Master Plan upgrade Technical Advisory Committee membership is being formed now. The eight new tee hangars are all rented. The new airport sign will be completed by late September.

CLERK TREASURER WINN's REPORT

Ms. Winn will attend the NYCOM Conference at Lake Placid next week. She has asked Leslie at the Peppermill to create two gift baskets representing Hamilton to take to this meeting. Ms. Winn is researching issues associated with Village fees. Ms. Winn will attend the MEUA conference the week of September 22 with Director Graham and Line Foreman David Rhyde. The audit is almost completed. A meeting will be held on September 30 with HBA members to discuss health insurance, with several presenters providing information on their plans.

DIRECTOR GRAHAM's REPORT

Kevin Brocks, the attorney representing the Village in regard to NYRI matters, will meet with Mr. Graham. There were two sewer failures last week, one on West Pleasant and one on Route 12B near Grand Union. Repairs have been completed, and both were considered emergency repairs. A DPW employee had a car accident today. No tickets were issued, and DPW conducted both drug and alcohol testing, although neither is mandatory.

CLAIMS

The August claims were reviewed by Mayor McVaugh. Trustee Miller made a motion to pay the claims. The motion was seconded by Trustee Bona and carried.

NOVEMBER MEETING DATE

Because the first Tuesday of the month in November is November 11, which is Veterans Day, the Trustees meeting will be held on Wednesday, November 11 instead.

ADJOURNMENT

There being no further business to come before the Trustees, Trustee Bona made a motion to adjourn. The motion was seconded by Trustee Collins and carried. The meeting was adjourned at 9:01 pm.

Respectfully submitted,

Chris Hoffman