

**Village of Hamilton
Board of Trustees
Special Meeting September 29, 2011
3:00pm**

APPROVED MINUTES

Present: Mayor Margaret Miller; Trustees: Russell Lura, Sam Cooper, Deb Kliman, and Anne Clauss; Director of Utilities and Public Works Sean Graham

Public Present: John Basher; Chief Rick Gifford

The Mayor called the meeting to order at 3:00pm

Approval of Agenda: The following additions were requested: Randy Weaver to license vehicles, Indoor Farmers Market, Historical Commission Charter, Dean's Search Committee. A **motion** was made by Trustee Kliman to approve the agenda as amended. The **motion** was seconded by Trustee Clauss and carried.

New Business

Village Tree Information on Website: Director Graham stated that Professor McKay's students have GPS'd all the Village trees and the information is on a disc that the Board would like on the new website.

MUC Agreement: Tabled until the October 4, 2011, meeting.

Appointment of Excellus BlueCross/BlueShield Administrator: Director Graham recommended Alana Scheckler be appointed to this position. She has agreed to take on this responsibility, she has a vested interest, and has experience. A **motion** was made by Trustee Clauss to approve Director Graham's recommendation to have Alana Scheckler as the new BlueCross/BlueShield Administrator. The **motion** was seconded by Trustee Kliman and carried. The Board would like an insurance review in six months.

READ and LANIADO, LLP Resolution: Natural Gas Field Work Agreement

WHEREAS, the Village of Hamilton Board of Trustees has an interest in creating a Municipal Gas Utility; and

WHEREAS, the Village of Hamilton Board of Trustees has already funded the "feasibility" phase of the Municipal Gas Utility Study; and

WHEREAS, the "feasibility" phase of the study indicated a savings to potential customers; and

WHEREAS, Read and Laniado has offered to lead the next phase of the study, "Field Work," at a cost not to exceed seventy-five thousand dollars (\$75,000.00), without written authorization of the Village of Hamilton Board of Trustees; and

NOW THEREFORE IT BE RESOLVED, that the Village of Hamilton Board of Trustees authorizes the Mayor to execute the attached agreement between the Village of Hamilton and Read and Laniado.

Motion: Trustee Clauss
Seconded: Trustee Kliman
Carried: Unanimously

Trustee Cooper stated some residents have expressed an interest in either buying bonds, making investments, or becoming a co-op. Trustee Lura stated he would like a detailed breakdown of expenses by Kevin Brocks in his letter dated September 22, 2011.

Sidewalk Update: Mayor Miller stated Mr. Mulcahey, owner of the laundromat, has been served with an appearance ticket for his sidewalks which resulted in repairs. The procedure for complaints was reviewed. A complaint should be filed in written form and then given to CEO McGinnis who will investigate the complaint.

Prep for FFU issue 10/4/11: The file of letters for public viewing was discussed. The Board would like a copy of the September Public Hearing to be added to the folder. Trustee Clauss asked if she should recuse herself from discussions and voting due to the fact that she was the original agent. She will contact Jim Stokes. Licensing an FFU or changing the law was discussed. Trustee Lura will consult Jim Stokes and bring a resolution to the meeting on October 4, 2011.

A **motion** was made by Trustee Cooper to enter into an executive session at 4:31pm. The **motion** was seconded by Trustee Lura and carried. A **motion** was made by Trustee Kliman to exit the executive session at 4:57pm. The **motion** was seconded by Trustee Clauss and carried.

Clerk Responsibilities/Set Up Interviews: The Mayor was pleased with the candidates. Paul Kogut will help develop interview questions. The interview committee will be the Mayor, the Trustees, Director Graham, Alana Scheckler, and President John Basher. The County Treasurer and Will Reynolds will be consulted. The start date for the new Treasurer will be November 1, 2011. Director Graham will make reference calls before the interviews which will be scheduled the week of October 11, 2011.

Computer IT Company: The Mayor stated a new, more reliable company is needed. Director Graham contacted Charlie Getchonis who was not interested. Other recommendations were Jim Jerome, Colgate, Ray Nardelli, Morrisville College, and Madison County.

Randy Weaver - Licensing Vehicles: Director Graham is requesting Randy Weaver be allowed to sign, on their behalf, to register vehicles for the Village of Hamilton. A **motion** was made by Trustee Clauss to approve Director Graham's request. The **motion** was seconded by Trustee Kliman and carried.

Historical Commission Charter: Trustee Lura would like some of the wording changed and several items added and gave that list to Trustee Kliman to take back to the Historical Commission so the Charter can be rewritten.

Dean's Search Committee: The committee would like the Boards input on what the Village sees as priorities for a Dean. Mayor Miller will invite the committee to the October 11, 2011, Board meeting.

Taxes were briefly discussed.

Indoor Farmers Market: Trustee Lura reported Roger Bauman has offered the old Parry's space for an indoor farmer's market. Insurance requirements were discussed. The Board is interested in pursuing. Trustee Kliman will follow up with Roger.

Adjournment

There being no further business to come before the Board, Trustee Clauss made a **motion** to adjourn. The **motion** was seconded by Trustee Kliman and carried. The meeting was adjourned at 5:28 p.m..

Respectfully submitted,
Kim Taranto