

**Village of Hamilton  
Board of Trustees  
Regular Meeting of March 13, 2012  
6:00pm**

**APPROVED MINUTES**

**Present:** Mayor Margaret Miller; Trustees: Russ Lura, Dominick Pangallo, Deb Kliman, and Sam Cooper; Village Administrator Sean Graham; Village Treasurer Mary Ann Henderson

**Public Present:** Tara Truett; Sid Smith, Rich Walker, Oscar Crandall, Stephen Ceglia, John Edick from Moon Light Riders Snowmobile Club; John Basher; Jim Leach; Margaret & Joe Marancik; Shelley & Ken Werner; Rich & Marjorie Cohen.

The Mayor called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**Approval of Agenda:** The Mayor requested that Colgate Softball be added to tonight's agenda. A **motion** was made by Trustee Cooper to approve the agenda as amended. The **motion** was seconded by Trustee Lura and carried.

**Approval of Minutes**

✓ **Regular Meeting of February 14, 2012:** A **motion** was made by Trustee Pangallo to approve the minutes as presented. The **motion** was seconded by Trustee Lura and carried.

**Public Hearing of February 14, 2012:** A **motion** was made by Trustee Pangallo to approve the public hearing minutes as presented. The **motion** was seconded by Trustee Kliman and carried.

✓ **Budget Meeting of February 23, 2012:** A **motion** was made by Trustee Lura to approve the minutes as presented. The **motion** was seconded by Trustee Kliman and carried.

✓ **Special Meeting of February 7, 2012 a.m.:** A **motion** was made by Trustee Lura to accept the minutes as presented. The **motion** was seconded by Trustee Cooper and carried.

✓ **Special Meeting of February 7, 2012 p.m.:** A **motion** was made by Trustee Kliman to approve the minutes as presented. The **motion** was seconded by Trustee Pangallo and carried.

✓ **Budget Meeting of March 1, 2012:** A **motion** was made by Trustee Lura to approve the minutes as presented. The **motion** was seconded by Trustee Cooper and carried.

✓ **Budget Meeting of March 8, 2012:** A **motion** was made by Trustee Lura to approve the minutes as presented. The **motion** was seconded by Trustee Cooper and carried.

**Budget Meeting of March 13, 2012:** A motion was made by Trustee Pangallo to accept the minutes as presented. The motion was seconded by Trustee Kliman and carried.

**Public Comment: Snowmobiles on Trails:** Oscar Crandall stated that the Moon Light Riders Snowmobile Club spent 94 hours and \$600.00 in machinery last fall working on the trail. Sid Smith stated the club would like access to Valero, Pizza Pub, and the car wash. Rich Walker reported that the snowmobile clubs get a bad name from a few rogue snowmobilers. But the Club provides community service and safety training for youngsters. Ken Werner was concerned about snowmobiles on the trail from the courthouse to the airport. He is pleased to hear that this is not a problem with the Club. Rich Cohen wanted to know what trail the snowmobiles used previously, who allowed them to post the trail, and if a resolution would be passed. Marjorie Cohen is worried that the snowmobiles will damage the quality of water at Woodman's Pond. The snowmobiles would only use the trail from Dec 22 or 23-March 31 of each year. There is a blanket policy to cover all property owners that the club pays for. The club does not use the Airport for any trails.

#### **MAYOR MILLER's REPORT**

The Village has applied to the Upstate Institute for an intern to do a carbon footprint of our Village government operations in conjunction with the Town of Hamilton.

The Mayor attended 3 of the 4 forums to meet the Dean of College candidates this month. No word yet on who was selected.

Mayor Miller attended two Colgate Student Senate meetings. The first was the State of State of the Association. The seconded the Mayor attended with Officer Mordus, where Town/Gown Events, Spring Party Weekend, and student behavior was discussed.

The Mayor was a chili judge at a Town/Gown event before a Colgate basketball game.

The Mayor was in Albany at a meeting with the Public Service Commission and was unable to attend the HBA meeting.

There was not an Upstate Institute meeting.

#### **TRUSTEE COOPER's REPORT**

**Hamilton Police Department:** Proceeding with the 211 Waiver. Work continues on updating traffic signage. The Trustees and Village Administrators have received the first draft of a new noise ordinance.

**Hamilton Fire Department:** A new staircase was installed. Improvements to the student volunteer turnout is complete. Improvements were completed to the automated alarm box call equipment.

**Hamilton Court:** Getting three quotes for courtroom seating that will be paid for by the JCAP grant.

**Pedestrian Safety:** Colgate students from the Environmental Studies course gave mini presentations regarding a walkability study and transportation study. On March 24, 2012, a walkability event will be held from 12-2pm in the Village. The public is welcomed to participate.

**Campus Safety:** No report

**Shared Services Committee:** Work continues on the landing and home pages.

**5 Way Intersection Task Force:** No report.

### **TRUSTEE KLIMAN'S REPORT**

**Library Board:** Mary Jo Hubbard has offered to donate many scrapbooks of John's photos and columns to the Library. There was a squirrel in the Library that possibly entered through the chimney. Randy Weaver inspected the chimney and several holes need to be repaired. Customer Appreciation Week is the first week in April. The new director will not begin until 10-1-12, so Barb Coger will be paid as a consultant to work with the new director as needed.

**Historical Commission:** The Commission has given up on trying to obtain the Gallik property. Trustee Lura stated there is a grant program that should be investigated.

**Recreation Commission:** The activities planned for winter break were very successful and Colgate will be thanked. Soon the Commission will start the hiring process for the Summer Rec.

**Parks Advisory Committee:** Steve Blair, who works Bartlett Tree Service, has offered to refurbish the area around the Gazebo in the Village Green. Randy Weaver said he would be happy to get some advice. Acknowledging this donation of time and energy was discussed.

**Mural Commission:** No report.

**4<sup>th</sup> of July Committee:** Trustee Kliman distributed a tentative budget to the Board. Portable handicap signs and bathroom facilities were discussed.

**Farmers' Market:** Robin Maciag received an offer from the NYS Federation of Farmer's Markets on tote bags that would be distributed to the vendors. The Board gave their endorsement.

**Trails Committee:** No report.

**Symphony Committee:** No report.

**PUBLIC HEARING - 7:00PM:** Mayor Miller opened the public hearing at 7pm. She stated the purpose of this hearing is to hear from the public regarding the creation of a law to override the tax cap. In preparing the tentative budget, the Board may have to

override the 2% tax cap. There was no public comment and the Mayor closed the public hearing at 7:03pm. The Board discussed how the formula is applied. Treasurer Henderson explained.

**Resolution to approve the Local Law 3-2012**

**Resolution 54-2012**

WHEREAS, the adoption of the 2012-2013 budget for the Village of Hamilton may require a tax levy increase that exceeds the tax cap imposed by New York State law as outlined in General Municipal Law Section 3-c, adopted in 2011; and

WHEREAS, General Municipal Law Section 3-c expressly permits the Board of Trustees to override the tax levy limit by a resolution approved by a vote of sixty percent of the Board members;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees for the Village of Hamilton voted and approved Local Law 3-2012, authorizing the property tax levy in excess of the limit established in Municipal Law Section 3-c for the 2012-2013 fiscal year;

Motion: Trustee Lura

Seconded: Trustee Kliman

Carried: Unanimously

Roll Call: Trustee Lura-yes, Mayor Miller-yes, Trustee Cooper-yes, Trustee Kliman-yes, Trustee Pangallo-yes

***Resolution to override the tax cap:***

**Resolution 51-2012**

WHEREAS, the Board of Trustees of the Village of Hamilton voted and approved local law #3 of 2012 authorizing a property tax levy in excess of the limit established in General Municipal Law 3-c for the 2012-2013 fiscal year.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees for the Village of Hamilton voted and approved to exceed the tax levy limit for the 2012-2013 budget year by at least sixty percent of the Board of Trustees as required by the State Law on March 13, 2012.

Motion: Trustee Lura

Seconded: Trustee Kliman

Carried: Unanimously

Roll Call: Trustee Lura-yes, Mayor Miller-yes, Trustee Cooper-yes, Trustee Kliman-yes, Trustee Pangallo-yes

**Resolution 60-2012**

A **motion** was made by Trustee Cooper to allow Colgate to fence in the pitching cages/ warm up areas parallel to the dugout. The **motion** was seconded by Trustee Kliman and carried.

**TRUSTEE LURA'S REPORT**

**MUC:** The Commission reviewed the water, sewer and electric budgets with the staff. The Commission has recommended the Village Board approve the budgets as presented. The Time Warner Cable franchise agreement will be up for renewal soon. There was discussion regarding the current decrease in water usage and whether adjacent areas to the Village could be supplied. There was discussion regarding a new well and the re-submission of an application for funding to assist with the costs. The Commission discussed the misinformation in the public regarding the source of gas that would be used in the Village. Infrastructure coverage for the Village was also discussed and the intent is to cover as much of the Village as possible from the outset. The rate case is moving forward, and equipment bids/estimates are now needed.

**Streets, Sidewalks and Streetscape:** No report.

**DPW and Solid Waste Management:** The good weather has allowed for the crew to concentrate on upkeep and repairs. Street cleaning has begun, including some shared services work for the Town of Hamilton. There has been some brush-hogging done at the Airport. Randy Weaver would like to move forward on a new DPW building.

**Madison Street Cemetery:** No report.

### **TRUSTEE PANGALLO's REPORT**

#### **Economic Development**

**PCD:** No report. Mayor Miller reported that Trustee Pangallo is now employed by the PCD, so she has appointed Trustee Lura to cover.

**Hamilton Initiative:** No report.

**Zoning Board of Appeals:** No report.

**Planning Board:** The Board received a special permit application from the owners of 10 Eaton St. to build a 10-15 space parking lot on the property located a 9 Eaton St next to Wayne's Market. The information provided was not sufficient and the Board sent it back for more details and a formal survey. The Board received an updated plan by Parry's Hardware for a seasonal garden center. The Board reviewed the 1987 special permit for 40 Broad St and determined it to be no longer accurate. A new permit will be drawn up and presented to the Board. CEO McGinnis informed the Board of the desire of Focal Point Credit Union to restore the small brick service station on 12B for a local branch to service local customers. Site plan reviews and a possible amendment to the use chart were discussed.

**Airport/Airpark Commission:** The Commission has invited the Supervisors of the constituent towns to be non-voting members of the APC. No one has attended to date. The Commission was offered a Tee Hangar kit for purchase. After some investigation, it was determined not to move forward with the purchase. Reg Wilson, representing the Hamilton Animal Hospital inquired as to when the small parcel of property next to the animal hospital could be sold. On June 17, 2012, the 3<sup>rd</sup> annual Pancake Breakfast will take place. The Budget continues to be worked on. Wings Way now appears on Google

maps. The Commission discussed the wind turbines and several concerns in respects to pilot safety.

**Tree Committee:** No report.

**Compost Club:** No report.

### **ADMINISTRATOR GRAHAM's REPORT**

#### **New Business**

The Village is considering switching from Verizon to Time Warner Cable for phone service with a substantial savings to the Village. Administrator Graham recommends moving forward and contracting with them. Trustee Lura wants to see a contract first and pass a resolution at a budget meeting.

TWC franchise is up for renewal. There have been several complaints regarding slow service. Trustee Cooper would like to offer public access television and would like to talk to TWC regarding this.

In the 1930's the Village created two retirement accounts. NYS would like the Village to combine. Administrator Graham has an email from Jennifer Bilka stating this will not affect anyone's retirement.

#### **Resolution No. 52-2012**

#### **New York State Employees Retirement System Merge Location Codes for the Village of Hamilton**

WHEREAS, the Village of Hamilton has had two New York State Local Retirement System location codes since 1937; and

WHEREAS, only one location code is required by the New York State Local Retirement System;

NOW, THEREFORE BE IT RESOLVED that location code 40092, which is designated by the name the Village of Hamilton, be merged with the location code 50149, which is designated by the name the Municipal Utilities Commission, for report codes 10, of the New York State Local Retirement System.

Motion: Trustee Lura

Seconded: Trustee Pangallo

Carried: Unanimously

Administrator Graham, Mayor Miller, Attorney Kevin Brocks, MUC President John Basher and Colgate's Joanne Borfitz met with the CEO and the Chair of the Public Service Commission and his four Deputies. They are very interested in our project. Their questions were related to cost. Article 7 & 68 will be reviewed. The PSC was happy one of our largest customers is an educational institution. A survey will be mailed to residents.

March 29, 2012, will be an informational gas meeting at the LGI room at the high school, at 7pm.

Administrator Graham reported he met today with the coalition in Elmira to discuss the Chesapeake Bay TMDL. The coalition is considering hiring the law firm Gilberti, Stinziano, Heintz and Smith, from Syracuse that specializes in environmental law. They are going to put together a scope of services cost estimate. Chemung County is going to head up the administrative aspect of the 19 counties involved. Legal action against the EPA is being considered. Trustee Lura suggested Administrator Graham talk to the NYRI committee because they used this law firm. Drafting letters to our Senators was suggested.

### **TREASURER HENDERSON'S REPORT**

Credit cards are in Administrator Graham and Treasurer Henderson's name.

**Relevy Limits:** Treasurer Henderson recommends the minimum be \$30.00, one year.

### **Armory Associates Resolution 55-2012:**

#### **Resolution # 55-2012**

WHEREAS, the Village of Hamilton has agreed to contract with Armory Associates to perform certain services in connection with the postretirement health care benefit plans for the purpose of determining its obligation and cost in accordance with the Governmental Accounting Standard No. 45, Accounting and Financial Reporting by Employers for Post Employment Benefits Other Than Pensions.

NOW BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize Mayor Margaret Miller to execute said contract between the Village of Hamilton and Armory Associates LLC.

Motion: Trustee Lura

Seconded: Trustee Cooper

Carried: Unanimously

### **SSA-Cafeteria Plan-IRS Section 125**

#### **Resolution # 56-2012**

**Contract with Support Service Alliance**

**Dated: March 13, 2012**

WHEREAS, the Village of Hamilton has agreed to contract with Support Service Alliance to perform services in connection with providing a Summary Plan Document for a 501, Section 125 Cafeteria Plan and for the Summary Plan Document to be filed in the Village Office.

NOW BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize Benefit Coordinator, Alana Scheckler, to execute said contract between the Village of Hamilton and Support Service Alliance.

**Motion:** Trustee Lura

**Seconded:** Trustee Cooper

**Carried:** Unanimously

**Resolution to Establish an Airport Reserve 43-2012: Lura/Kliman/Carried**

**ESTABLISH AIRPORT IMPROVEMENT**

**CAPITAL RESERVE FUND**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Airport Improvement Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance the cost of the maintenance of the airport and to acquire vehicles used at the airport by the Village of Hamilton for maintenance.

The Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund.

The Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-i [6-g] of the General

Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

**Village Fire Department Equipment Capital Reserve**

**Resolution 44-2012: Lura/Kliman/Carried**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Village Fire Department Equipment Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of Fire Department Equipment.

The Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund.

The Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

**Establish a Village Equipment Capital Reserve**

**Resolution 45-2012: Cooper/Lura/Carried**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Village Equipment Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to

accumulate monies to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of Department of Public Works Vehicles.

The Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund.

The Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

### **Re-establish the Water System Capital Reserve**

**Resolution 46-2012: Lura/ Pangallo/Carried**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the " Water System Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance the cost of improvements and equipment to the Village of Hamilton's Water System.

The Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village

of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund.

The Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

### **Re-establish the Sewer Capital Reserve**

#### **Resolution 47-2012: Lura/ Kliman/Carried**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Sewer System Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance the cost of improvements and equipment to the Village of Hamilton's Sewer System.

The Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund.

The Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

**Police Vehicle Capital Reserve**  
**Resolution 48-2012: Kliman/Lura/Carried**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Police Vehicle Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of Police Vehicles.

The Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund.

The Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

**Office Technology Resolution 49-2012: Pangallo/Kliman/Carried**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the " Office Technology Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance the cost of a type of equipment. The type of equipment to be financed from the Reserve Fund is the acquisition of Office Equipment, such as Computers, Telephone Systems, Printers, etc.

The Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund.

The Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

**Street Improvement Reserve**

**Resolution 50-2012: Pangallo/Lura/Carried**

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the " Street Improvement Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate monies to finance the cost of capital improvements to streets within the Village of Hamilton.

The Village Treasurer is hereby directed to deposit and secure the monies of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Village Treasurer may invest the monies in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Village of Hamilton. Any interest earned or capital gains realized on the monies so deposited or invested shall accrue to and become part of the Reserve Fund.

The Village Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c [subdivision 7 of Section 6-g].

#### GENERAL FUND BUDGET MODIFICATION

Treasurer - Equipment (01-5-1325.200)

FINANCE RESOLUTION NO. 53- 2012: Lura/Kliman/Carried

WHEREAS the Village of Hamilton approved the purchased of computers, a server and the corresponding peripheral (wire, modem, cables, etc.) for a total amount of \$35,942.67 from unappropriated fund balance; and

WHEREAS, a purchase order has been created, to secure these items and prices, out of the Treasurer - Equipment (01-5-1325.200) Appropriation; and

WHEREAS, the Village has funds available in the General Fund's Unappropriated Fund Balance (01-1-0911.000) to cover these purchases.

NOW THEREFORE BE IT RESOLVED, that the General Fund Appropriated Fund Balance (01-01-0599.000) and the Treasurer - Equipment (01-5-1325.200) appropriation line item of the 2011-2012 budget be increased by \$35,942.67 from the General Fund's Unappropriated Fund Balance (01-1-0911.000)

Treasurer Henderson reported that the court receipts for January were \$7,170.00 and \$12,815.00 in February 2012.

**Resolution-Abstracts 57-2012 & Transfers Resolution 58-2012: Lura/Pangallo/Carried  
Treasurer's Report**

**Resolution NO. 57-2012**

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:

**RESOLVED**, By the Board of Trustees of the Village of Hamilton that the below listed Abstracts are approved.

<u>Abstracts</u>			<u>Check</u>
<u>Date</u>			
<b>General</b>			
9d		19,906.06	
2/24/2012			
10a		16,183.52	
3/2/2012			
10b		15,785.88	3/9/2012
10c		14,626.32	
3/16/2012			
	Paid Expenses	2,704.26	
	10A	54,770.62	Monthly
<b>Vouchers</b>			
<b>Airport</b>			
9d		658.96	
2/24/2012			
10a		851.84	3/2/2012
10b		934.06	3/9/2012
10c		962.91	
3/16/2012			
	Paid Expenses	0.00	
	10A	5,233.96	Monthly
<b>Vouchers</b>			

Electric

9d 7,937.42  
2/24/2012  
10a 7,534.37 3/2/2012  
10b 6,584.35 3/9/2012  
10c 7,257.47  
3/16/2012

Paid Expenses 230,341.68  
10A 37,554.08 Monthly

Vouchers

Water

9d 1,515.73  
2/24/2012  
10a 1,587.31 3/2/2012  
10b 1,349.10 3/9/2012  
10c 1,566.08  
3/16/2012

Paid Expenses 21.57  
10A 2,908.24  
Monthly Vouchers

Sewer

9d 3,140.60  
2/24/2012  
10a 2,919.99 3/2/2012  
10b 2,925.74 3/9/2012  
10c 2,880.50  
3/16/2012

Paid Expenses 22.15  
10A 8,609.46 Monthly

Vouchers

Recreation

10A 65.00 Monthly

Vouchers

Library

9d 3,339.44  
2/24/2012

	10a	1,690.64	3/2/2012
	10b	1,635.68	3/9/2012
	10c	1,745.60	
	3/16/2012		
	Paid Expenses	3.16	
Vouchers	10A	1,466.06	Monthly
Gas			
Vouchers	10A	2,745.14	Monthly
Trust & Agency			
Vouchers	10A	2,322.58	Monthly
Airport/CP			
Vouchers	10A	59.85	Monthly

### Resolution NO. 58- 2012

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon: RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed transfers are approved.

#### Transfers

##### General

FROM:	5-1325.400	Treasurer	-2,000.00
TO:	5-1325.100	Treasurer - Personal Services	2,000.00
FROM:	5-1620.400	Buildings	-1,500.00
TO:	5-1620.100	Buildings - Personal Services	1,500.00
FROM:	5-3120.400	Police - Contractual	-1,500.00
TO:	5-3120.200	Police - Equipment	1,500.00

FROM:	5-5142.400	Snow Removal - Contractual	-464.12
TO:	5-5142.450	Snow Removal	464.12
FROM:	5-8010.100	Zoning – Personal Services	-1,500.00
TO:	5-8010.400	Zoning	1,500.00
FROM:	5-9060.800	Hospital & Medical Insurance	-2,134.99
TO:	5-9010.800	NYS Retirement	2,134.99

Airport

FROM:	5-5610.440	Building/Vehicle Maint.	-4,000.00
TO:	5-5610.450	Utilities	4,000.00

Water

FROM:	5-8340.400	transmission & Dist - Contractual	-100.00
TO:	5-8320.400	Source of Supply-Contractual	100.00

Sewer

FROM:	5-8110.100	Administration	-5,052.73
TO:	5-8130.100	Sewage Treatment & Disposal	5,052.73
FROM:	5-8130.430	Sewage Treatment Utilities	-300.00
TO:	5-8130.400	Sewage Treatment - Exp	300.00

Recreation

FROM:	5-7320.450	Recreation	-65.00
TO:	5-7320.400	Joint Activity	65.00

Mary Ann Henderson, Treasurer

**APPROVAL of CLAIMS**

A **motion** was made by Trustee Kliman to approve the claims. The **motion** was seconded by Trustee Lura and carried.

**Colgate Inn Block Party Resolution 59-2012:**

**BLOCK PARTY 2012  
RESOLUTION 59-2012**

A MOTION WAS MADE BY TRUSTEE LURA TO CLOSE EAST BROAD AND PAYNE STREET (INFRONT OF THE INN) FROM 1:30PM TO MIDNIGHT ON JULY 3, 2012, FOR THE BLOCK PARTY. THE MOTION WAS SECONDED BY TRUSTEE COOPER AND CARRIED.

Court Reports: Judge Haight 102 cases, \$ 11,255.00 money received  
Judge Bogan: 776 cases, \$ 118,558.36 money received

**Easter Egg Hunt Resolution 61-2012:**

**Village of Hamilton Resolution  
Rotary Annual Easter Egg Hunt  
Resolution # 61-2012**

The Rotary has filed a Gazebo Use Application for April 7, 2012, for their annual Easter egg hunt.

Motion: Trustee Lura  
Seconded: Trustee Pangallo  
Carried: Unanimously

**Old Business**

**Noise Levels:** Trustee Cooper emailed information to each Trustee to review. Harvey Kliman has a decibel machine that may be used.

**Charters: No report**

A **motion** was made by Trustee Cooper to enter into an executive session at 9:27pm. The **motion** was seconded by Trustee Lura and carried. A **motion** was made by Trustee Kliman to exit the executive session at 9:47pm. The **motion** was seconded by Trustee Cooper and carried.

**Deputy Clerk-Treasurer**

**Resolution 62-2012: Lura/Kliman/Carried**

WHEREAS, the Village of Hamilton has agreed to appoint Terry Joerger as Deputy Village Clerk Treasurer

NOW BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton appoint Terry Joerger as Deputy Village Clerk Treasurer

**Adjournment**

There being no further business to come before the Board, Trustee Cooper made a **motion** to adjourn. The **motion** was seconded by Trustee Kliman and carried.

The meeting adjourned at 10:04p.m.

Respectfully submitted,

Kim Taranto