

**Village of Hamilton
Board of Trustees
Regular Meeting of November 20, 2012
6:00pm**

APPROVED MINUTES

Present: Mayor Margaret Miller; Trustees: Deb Kliman, Russ Lura, and Sam Cooper; Village Administrator Sean Graham; Village Treasurer Mary Ann Henderson; Village Clerk Alana Scheckler; Village Attorney Jim Stokes

Public Present: Dave Hollis, radiofreehamilton.com; Michael Maningas; Doug Keith

The Mayor called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda: The Mayor added under Old Business-Head Shops. Trustee Kliman asked to have Boards & Commissions Term Limits taken off of the agenda. A **motion** was made by Trustee Kliman to approve the agenda as amended. The **motion** was seconded by Trustee Cooper and carried.

Approval of Minutes

Regular Meeting of October 16, 2012: Trustee Kliman emailed several punctuation corrections to Ms. Taranto. A **motion** was made by Trustee Kliman to approve the minutes as amended. The **motion** was seconded by Trustee Lura and carried.

Special Meeting of October 23, 2012: A **motion** was made by Trustee Lura to approve the minutes as presented. The **motion** was seconded by Trustee Kliman and carried.

Public Comment: Dave Hollis commented on the new chairs in the courthouse.

PUBLIC HEARING 6:55PM REGARDING WENDT ANNEXATION

The Mayor opened the public hearing at 6:55pm to hear from the public regarding Local Law 6-2102, the Wendt Annexation in the B2 Zone. The Mayor closed the hearing at 6:56pm. Attorney Stokes read the proposed resolution. Trustee Lura asked if the Town of Madison had been notified. The Board tabled this matter until the December meeting to allow for time to notify the Town of Madison.

PUBLIC HEARING (CONTINUATION) 7:00PM REGARDING PROPOSED SOUND ORDINANCE

Mayor Miller opened the public hearing at 7:00pm to hear from the public regarding the proposed changes to the sound ordinance. Trustee Cooper reported he has met with Colgate representatives to discuss their concerns. The Mayor closed the hearing at 7:03pm. Trustee Cooper recommends postponing a vote until he and Attorney Stokes have had a chance to review the new changes.

MAYOR MILLER's REPORT

PCD: The Mayor reported that the PCD has been meeting regularly to discuss a housing initiative to get more affordable housing in the area.

The Mayor attended a meeting about brownfields organized by the county. Local properties discussed were the Laundromat, 133 Lebanon St-Leland Oil, and Hamilton Auto Clinic.

The new Administrator of the hospital, Sean Fadale, attended a staff meeting recently. The Mayor has invited Dean Suzy Nelson to attend a staff meeting in the future.

The Mayor has been attending the Town of Hamilton Budget Meetings. There is a significant increase to their budget.

Colgate Upstate Institute: They are working on a mission and vision statement.

Public Relations: No report.

Hamilton Business Alliance: They are working on a "shop locally" incentive. The annual tree lighting will be November 30, 2012, at 6pm. Dave Felton, Barb Coger, and Mayor Miller will be flipping the switch to light the tree.

The Mayor has been meeting with Paul Schupf to discuss several issues he has.

Mayor Miller met with Judge Bogan, Judge Haight, and Kim Taylor from Colgate to discuss community service options for students.

The CNY Regional Planning and Development Board will be meeting on November 26, 2012. Their main topic of discussion will be energy sustainability.

The Mayor continues to meet regularly with Dean Brown and Dean Nelson to discuss student issues.

There will be a student affairs meeting on November 27, 2012. The Mayor and Chief Gifford will be attending.

The Mayor and Administrator Graham met with Colgate's Master Plan Group, Sasaki, from Boston, Mass.

There will be a meeting of the coalition against gambling in Syracuse on December 6, 2012, from 10am-4pm.

TRUSTEE COOPER's REPORT

Hamilton Police Department: There was a news release of the swearing in of Jeff Worthley as Sergeant for the Hamilton Police Department.

Hamilton Fire Department: No report.

Hamilton Court: Trustee Cooper reported that the past month was very busy.

Pedestrian Safety: The NYS DOT has completed its study of the Maple/Lebanon/Eaton Street intersection. We are waiting for the official letter with their recommendations. Sophie Rudolph, a Colgate Student, is currently working on a plan to make Hamilton a bike-friendly community. Trustee Cooper and Administrator Graham met with NYSDOT regarding authorization for the Village to install five bike racks on RT 12B in the Business District (Swank to Hamilton Whole Foods).

Campus Safety: No report.

Shared Services Committee: The Committee has been researching record management systems and they will be setting up a meeting with companies that offer this service. The committee is also looking into office staff training.

5 Way Intersection Task Force: No report.

Bridges Committee: No report.

Trustee Cooper continues to finalize the dates of the ban on off-street parking and the legal issues it presents with Attorney Stokes.

TRUSTEE KLIMAN's REPORT

Library Board: The Friends of the Library are continuing to work on their 501 C-3 status. There is concern that the County will be cutting funding to the Library. Ms. Virgil has passed all the Civil Service requirements and has been appointed as librarian as of 10/19/12. The Library Board, Mayor Miller and Treasurer Henderson continue to discuss Ms. Virgil's employment status, whether she is employed by the Village of State. Barb Coger's unused sick time that needs to be paid to her. The sum is \$9,000.00 and was not in the budget. Mr. Stradling feels the Village should absorb this cost.

Historical Commission: The Commission is focused on dismantling of the "Hamilton Business" exhibit and discussing the new one by Jordan Kerber on Indians from this area. There will be a reception for the new exhibit opening on November 29, 2012, from 4:30-6:00pm.

Recreation Commission: No report.

Parks Advisory Committee: No report.

Mural Commission: No report.

4th of July Committee: Sally Hartshorn, daughter of Ruth Hartshorn, has requested that Ruth be the Grand Marshall of next year's parade.

Farmers' Market: Trustee Kliman shared the results of a survey of vendor's she conducted at the last day of the market.

Trails Committee: No report.

Symphony Committee: No report.

Shared Services Committee: See Trustee Cooper's report.

TRUSTEE LURA'S REPORT

MUC: A NYSEG broken insulator caused a short power outage. We will be digging test holes at the WWTP in conjunction with the aeration tank wall report from the DEC. Quotes to repair the gutters and fascia were received. The lowest quote came from Wilcox construction and was accepted. The office staff is in the process of reconfiguration. There will be a door installed between Alana's new office and the main office. The MUC will be adding a part-time office clerk to help with natural gas. We received a quote from Otsego Telephone of \$8,900.00 to upgrade the telephone system in the office. After January 1st, we will have a clearer idea on the source of our natural gas. We've published the public notice and talked to the major users on the electric rate case.

Streets, Sidewalks and Streetscape: No report.

DPW and Solid Waste Management: The Crew is still busy with fall clean-up and they are continuing with preparations for the winter season. All the new radios have been installed. A number of municipalities want to purchase salt brine from us. A draft contract will be written by Attorney Stokes and emailed to the Trustees to review. The Christmas lights will be up this week.

Madison Street Cemetery: The Board briefly discussed the headstones and the possibility of the American Legion applying for a grant to repair some of them.

PCD: The micro-enterprise grants have been awarded. The 2013 budget has been approved. There was discussion about establishing a PCD economic development committee.

TRUSTEE PANGALLO'S REPORT

Economic Development: No report.

Hamilton Initiative: No report.

Zoning Board of Appeals: No report.

Planning Board: There has been no word from the owner of 9 Eaton Street or the contractor Mark Crane. Good Nature Brewing will need to return to the Board and resubmit their modification to their special permit due to a change in material for the sound abatement panels. The Board determined that the newly annexed Wendt property is a B2 Zone and makes that recommendation to the Trustee's. The Board discussed a proposal to establish exterior commercial lighting regulations and standards.

Airport/Airpark Commission: The APC was updated on the Trustee's vote regarding the Security Substation. They were also given the results of the survey that was mailed to residents regarding the Airport. The Commission will be analyzing the effectiveness of their fuel incentive. Brink Manufacturing is moving forward with their intention to purchase and build at the Airpark.

Tree Committee: No report.

Compost Club: No report.

ADMINISTRATOR GRAHAM'S REPORT

New Business

WWTP TMDL's: Administrator Graham reported that he received a call from Senator Valesky's aide, Scott Butler, regarding the letter that was sent to our government officials outlining our concerns with the DEC mandates. A meeting will be scheduled in December to meet with Senator Valesky. New York State Rural Water Association has hired a lobbyist to help with this issue. The Board would like Congressman Hanna included in all correspondences.

Salt Brine Agreement:

Sale of Salt Brine
RESOLUTION NO. #149-2012

WHEREAS, the Village of Hamilton has the facilities and equipment to produce salt brine, an anti-icing liquid; and

WHEREAS, several Municipal entities wish to purchase the product and use it on local Town, Village and County roads, streets and highways; now

THEREFORE BE IT RESOLVED, that the Village of Hamilton shall supply premixed salt brine product to Town, Village and County Highway Departments as needed and when available; and

BE IT FURTHER RESOLVED, that the Village of Hamilton Board of Trustees authorizes the Mayor to execute the attached agreement for a period of one year; and

BE IT FURTHER RESOLVED, that any Town, Village and County entering into said agreement with the Village shall reimburse the Village of Hamilton by delivering and replacing road salt required for producing the salt brine; and

BE IT FURTHER RESOLVED, that any Town, Village or County entering in to said agreement shall also reimburse the Village of Hamilton through direct payment for the cost of said products, water and magnesium chloride, needed to produce the salt brine; and

BE IT FURTHER RSOLVED, that and additional charge of five cents (\$.05) a gallon shall be added per gallon to offset operation and maintenance costs incurred during the salt brine process.

Motion by Trustee Lura, seconded by Trustee Kliman and carried.

Powerhouse Gutter Replacement:

Resolution #150-2012

Powerhouse Gutter Replacement

WHEREAS, the Village of Hamilton municipal Utilities Commission has received a report from Line Foreman Rhyde that the gutter and fascia are in need of replacement; and

WHEREAS, Line Foreman Rhyde has solicited quotes for said replacement; and

WHEREAS, the Village of Hamilton Utilities Commission have reviewed the quotes from Wilcox Construction and Scott Davis Construction; now

THEREFORE BE IT RESOLVED, that the Village of Hamilton Board of Trustees authorizes the Mayor to execute the agreement between the Village of Hamilton and Wilcox Construction to repair gutters and fascia described in their quote of October 20, 2012; and

BE IT FURTHER RESOLVED, that the cost for the project shall not exceed five thousand, five hundred, seventy-five dollars (\$5,577.00) without the express written approval of the Village of Hamilton Board of Trustees.

Motion by Trustee Lura, seconded by Trustee Cooper and carried.

Gas: Administrator Graham reported he has had several meeting regarding gas. Last week the route from the Airport south was reviewed. Administrator Graham met with the PSC regarding several concerns about tearing up historical sites, trees, and developing a map.

Security Substation, Security Fence, and Street Light Projects: A letter has been sent to the State of New York along with the bids and our request to combine projects and monies.

Phone System:

Resolution #151-2012

Village Office Phone System Upgrade

WHEREAS, the Village of Hamilton Municipal Utilities Commission has been made aware of issues with the internal phone system, and

WHEREAS, the Village staff has meet with the internal phone system provider and discussed up grading the system to meet the needs of the office staff; and

WHEREAS, the Village of Hamilton Municipal Utilities Commission has received a quote from Otsego Telephone to upgrade the existing service for eight thousand nine hundred and nine dollars (\$8,909.00); now

THEREFORE, BE IT RESOLVED that the Village of Hamilton Board of Trustees authorizes the Mayor to execute the agreement between the Village of Hamilton and Otsego Telephone; and

BE IT FURTHER RESOLVED, that the cost for the upgrade be evenly split between the Utility Department Accounts and the Village General Account.

Motion by Trustee Lura, Second by Trustee Cooper and carried.

TREASURER HENDERSON'S REPORT

NEW BUSINESS

Earlville Shared Services-Codes: No report. Administrator Graham does not see the benefit to the village by doing this.

Art Zimmer-Choc Train Wreck Site: Mr. Zimmer is going to purchase the Gallik property where the train wreck occurred. He is in the process of forming a 501c3 corporation to help cover the cost of restoration and preservation. There will be a meeting with Mr. Zimmer to discuss this in depth.

Ice Rink: Ben Eberhardt, From the Colgate Inn, would like to have an ice rink in the Village Green. Mr. Eberhardt is willing to purchase the equipment that is needed. The insurance cost will be \$275.00. The Board is in support of this.

Fire contract Resolution:

**Village of Hamilton
Resolution #152-2012
Fire Contract With Town of Hamilton**

WHEREAS, the Board of Trustees of the Village of Hamilton has agreed to provide fire protection to specific areas within the Town of Hamilton; and

WHEREAS, the Board of Trustees has calculated said cost of providing said fire protection is \$44,589.05;

NOW, THEREFORE BE It RESOLVED, that the Board of Trustees, of the Village of Hamilton Authorizes Mayor Margaret Miller to execute said Fire Contract with the Town of Hamilton to provide fire protection in the Town of Hamilton from January 1st, 2013 to December 31st, 2013 for \$44,589.05.

Moved by Trustee Cooper, seconded by Trustee Lura and carried.

Labor Negotiations:

**Hancock & Estabrook
Labor Negotiation Agreement
RESOLUTION #153-2012**

WHEREAS, the Village of Hamilton Municipal Utilities Commission at their November 2012 monthly meeting discussed the upcoming labor negotiations with the unionized Utility Employees, and

WHEREAS, the Village of Hamilton Municipal Utilities Commission has reviewed proposals from other attorneys experienced in labor negotiations, and

WHEREAS, the Village of Hamilton Municipal Utilities Commission recommends to the Village of Hamilton Board of Trustees that they enter in to contract with Hancock and Estabrook to provide labor negotiating services, now

THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorizes the Mayor to execute the agreement between the Village of Hamilton and Hancock and Estabrook, and

BE IT FURTHER RESOLVED, that the hourly rate paid to Hancock and Estabrook be set at two hundred and twenty-five (\$225.00) dollars per hour per contract, and

BE IT FURTHER RESOLVED, that the Municipal Utilities Departments be responsible for the negotiation costs associated with the Utilities Departments, and

BE IT FURTHER RESOLVED, that the Village of Hamilton Board of Trustees be responsible for the costs associated with the Police Department and Department of Public Works negotiations, and

BE IT FURTHER RESOLVED, That the funds to negotiate the Labor Agreements with the Police Department and the Department of Public Works be appropriated from surplus monies.

Motion by Trustee Lura, Seconded by Trustee Kliman and carried.

Airport Appraisals:

Resolution #154-2012

Airport/Airpark Appraisal

WHEREAS, the Village of Hamilton Airport/Airpark Commission has been informed that the Federal Aviation Administration (FAA) requires properties purchased with funds granted by the FAA file a professional appraisal with the FAA every five years, and

WHEREAS, the Village of Hamilton Airport/Airpark Commission has budgeted monies in the Airport/Airpark budget for said appraisals; and

WHEREAS, the Village Administrator has solicited quotes from two FAA qualified appraisers; now

THEREFORE BE IT RESOLVED, that the Village of Hamilton Board of Trustees authorizes the Mayor to execute the agreement between the Village of Hamilton and John Burton Consulting to provide an appraisal as described in the RFP to Appraisers; and

BE IT FURTHER RESOLVED, that the cost of the appraisal shall not exceed the lump sum of five thousand, five hundred dollars (\$5,500.00) without the express written approval of the Village Board of Trustees.

Motion by Trustee Lura, seconded by Trustee Kliman and carried.

Mr. Burton will also be asked the cost of appraising the Village Office.

Mang Insurance: Treasurer Henderson reported on the flood insurance deductible and purchasing additional insurance. There is also a terrorism insurance coverage that is being offered. The Board would like to set up a special meeting with Mr. Craine to answer their many questions before they are comfortable make a decision on whether or not to purchase additional insurance.

Town of Madison Sidewalk Plowing Contract: A motion was made by Trustee Cooper to provide sidewalk plowing services for the Town of Madison for \$2,500.00 and to add a hold harmless agreement to the contract and to authorize the Mayor to execute the contract. The motion was seconded by Trustee Lura and carried.

Earlville Opera House Contract: This was tabled until EOH supplies a scope of services.

Motion to retain villageofhamilton.org: A motion was made by Trustee Cooper to retain the URL name of villageofhamilton.org for another year. The motion was seconded by Trustee Kliman and carried.

Tyler Technology Resolution: A motion was made by Trustee Lura to cancel the report writer contract with Tyler Technologies. The motion was seconded by Trustee Cooper and carried.

Sale of Equipment Resolution: Cooper/Lura

GENERAL FUND BUDGET MODIFICATION

Sale of Equipment – (01-4-2665.000)
&
Transfers to General Fund Reserves – (01-5-9901.900)

RESOLUTION NO. 155- 2012

WHEREAS the Village of Hamilton Board of Trustees at their regularly scheduled meeting held October 16, 2012, agreed that the funds received for the sale of equipment from the Department of Public works would be contributed to the Village Equipment Reserve; and

WHEREAS, these funds were not and could not have been budgeted for in the 2012-2013 budget in the Sale of Equipment Revenue line item (01-4-2665.000); and

WHEREAS, the funds have been received from the Auctions International Inc. in the amount of \$14,300.00 for the 2000 Ford F550 Dump and 9,300.00 for the 1986 FWD Plow Sander for a total of 23,600.00;

NOW THEREFORE BE IT RESOLVED, that the 2012-2013 budget be amended to increase the Sale of Equipment (01-4-2665.000) Revenues and the Interfund Transfers to General Fund Reserves (01-5-9901.900) Appropriation line items of the 2012-2013 budget by \$23,600.00 and that a transfers to the Village Equipment Reserve be processed. Motion by Trustee Cooper, seconded by Trustee Lura and carried.

The judges' reports were distributed for the Board's review. The sales tax reports were reviewed.

Abstracts & Transfers

Resolution NO. 156-2012

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:

RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed Abstracts are approved.

<u>Abstracts</u>			<u>Check</u>
<u>Date</u>			
General			
	5d	19,275.71	10/26/12
	6a	16,492.20	11/2/12
	6b	15,383.43	11/9/12
	6c	16,864.61	11/16/12
	6d	16,855.75	11/21/12
	Paid Expenses	7,081.61	
	6A	85,703.79	Monthly
Vouchers			
Airport			
	5d	551.27	10/26/12
	6a	354.42	11/2/12
	6b	411.86	11/9/12

	6c	763.49	11/16/12
	6d	479.34	11/21/12
	Paid Expenses	32,372.77	
Vouchers	6A	3,119.98	Monthly
Electric			
	5d	6,606.70	10/26/12
	6a	6,997.88	11/2/12
	6b	7,078.00	11/9/12
	6c	9,603.38	11/16/12
	6d	6,790.28	11/21/12
	Paid Expenses	57,600.55	
Vouchers	6A	109,254.60	Monthly
Water			
	5d	2,573.53	10/26/12
	6a	1,236.96	11/2/12
	6b	1,411.66	11/9/12
	6c	1,733.69	11/16/12
	6d	2,018.40	11/21/12
	Paid Expenses	420.41	
Vouchers	6A	15,127.12	Monthly
Sewer			
	5d	3,335.94	10/26/12
	6a	2,868.36	11/2/12
	6b	3,199.98	11/9/12
	6c	3,011.76	11/16/12
	6d	3,109.45	11/21/12
	Paid Expenses	1,022.69	
Vouchers	6A	25,039.16	Monthly
Library			
	5d	3,658.57	10/26/12
	6a	1,716.19	11/2/12
	6b	1,765.24	11/9/12
	6c	1,932.01	11/16/12
	6d	1,735.81	11/21/12
	Paid Expenses	749.84	
Vouchers	6A	2,740.07	Monthly
Gas			
	6d	114.88	11/21/12
Vouchers	6A	2,863.46	Monthly

Trust & Agency

Paid Expenses
6A

1,676.21
1,820.00

Monthly

Vouchers

Airport/CP

6A

11,436.12

Monthly

Vouchers

Resolution NO. 157-2012

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon: RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed transfers are approved.

November Transfers

General

FROM:	5-1990.470	Contingency	-1,000.00
TO:	5-1325.400	Treasurer – Schools, Conf. & Dues	1,000.00
FROM:	5-1990.470	Contingency	-5,000.00
TO:	5-1320.440	Finance - Auditor (35%)	5,000.00
FROM:	5-1620.410	Buildings- Materials & Supplies	-500.00
TO:	5-1620.460	Buildings – Contract op & Mtc.	500.00
FROM:	5-3120.470	Police – Other Expenses	-10.00
TO:	5-3120.400	Police – Schools, Conf. & Dues	10.00
FROM:	5-3310.100	Traffic Control - Equipment	-50.00
TO:	5-3310.410	Traffic Control – Materials & Supplies	50.00
FROM:	5-1990.470	Contingency	-540.01
TO:	5-7550.470	Celebrations – Other Expenses	540.01

Airport

FROM:	5-1990.470	Contingency	-500.00
TO:	5-5610.470	Airport – Other Expenses	500.00

Water

FROM:	5-1990.470	Contingency	-500.00
TO:	5-1320.440	Finance - Auditor (15%)	500.00
FROM:	5-8310.470	Admin – Other Expenses	-100.00
TO:	5-8310.400	Admin-Schools, Conf. & Dues	100.00

Sewer

FROM:	5-1990.470	Contingency	-500.00
TO:	5-1320.440	Finance - Auditor (15%)	500.00
FROM:	5-8130.470	Sewage Trt & Disp.-Other Expenses	-500.00
TO:	5-8130.490	Sewage Trt & Disp.-Vehicle Expense	500.00

Library

FROM:	5-7410.470	Library – Other Expenses	-15.47
TO:	5-7410.400	Library – Schools, Conf. & Dues	15.47

Motion by Trustee Cooper, seconded by Trustee Kliman and carried.

OLD BUSINESS

Charters: Tabled.

Capital Projects: Tabled

Code Enforcement Officer-Shared Service Review: Tabled.

Police Department Purchase Request: Tabled.

4 Way Stop: Tabled

7 Enos Ave: The Mayor read a letter she received from Mr. Douglas Keith, the owner of 7 Enos Ave, to the Board. Mayor Miller expressed her concern with this property for several years. Mr. Keith stated he tore down the additions and still plans to restore the home. The Board agreed to rescind their order from last month contingent on Mr. Keith contacting the Codes Enforcement Officer with a specific plan by March 1, 2013.

Resolution to Rescind Order for Demolition of 7 Enos Ave

RESOLUTION NO. 158-2012

A RESOLUTION RESCINDING A RESOLUTION ORDERING THE REMOVAL OF UNSAFE STRUCTURE ON PREMISES KNOWN AS 7 ENOS AVENUE

WHEREAS, by resolution dated and adopted October 16, 2012, this Board of Trustees of the Village of Hamilton determined, among other things, that: (1) written notice be given to Douglas Keith, 9382 Keith Road, North Brookfield, New York, reputed owner of the Premises at 7 Enos Ave., designated by Tax Map No. 168.7-1-24, in the form required by section 44-2 of the Code of the Village of Hamilton, said notice to be served personally upon said Douglas Keith or by registered mail, directing said property owner to immediately remove the residential structure from the Premises, such removal to be commenced within thirty (30) days of the service of said notice and to be completed within sixty (60) days thereafter, and (4) the Attorney for the Village of Hamilton be, and he hereby is directed to prepare said notice and arrange for the service thereof in accordance with the requirements of said section Village Code section 44-2 and by filing in the office of the County Clerk, and

WHEREAS, such notice was duly served upon said Douglas Keith, and

WHEREAS, said Douglas Keith appeared at the November 20, 2012 regular meeting of this Board of Trustees and presented his plans for the restoration of the subject premises and appealed to this Board for additional time to accomplish said restoration.

NOW, THEREFORE, IT IS HEREBY RESOLVED, after hearing the appeal of Douglas Keith and deliberating thereon, that this Board's herein-referenced resolution of October 16, 2012 be, and hereby is rescinded, without prejudice to the Village's right and authority to re-institute proceedings under Chapter 44 of the Hamilton Village Code with

respect to the subject premises in the event Douglas Keith has not secured a building permit for the restoration or demolition of the structure at 7 Enos Avenue by March 1, 2013.

Motion made by Trustee **Cooper**, seconded by Trustee **Kliman** and carried.

Computers: The cost to rewrite the computers was \$315.00. The computers will be donated.

Part-time Employee Benefits: The benefits have yet to be determined for the new part-time position that is going to be advertised. No decision was made.

9 Eaton Street:

RESOLUTION NO. 159-2012
A RESOLUTION AUTHORIZING JUDICIAL ENFORCEMENT PROCEEDINGS
RELATIVE TO CODE VIOLATIONS ON PREMISES KNOWN AS 9 EATON
STREET

WHEREAS, the Village Code Enforcement Officer has previously issued an Order to Stop Work and Vacate the premises known as 9 Eaton Street, and

WHEREAS, the property owner's representative appeared before the Planning Board in September of this year and was advised on the process to remedy the violations, and

WHEREAS, no actions have been taken by the owner or the owner's representative to remedy the violations.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Code Enforcement Officer and the Attorney for the Village be, and hereby are authorized to commence judicial enforcement proceedings in Hamilton Village Court against such individuals as the Attorney may deem appropriate with respect to the Code violations at the premises known as 9 Eaton Street in order to seek the imposition of penalties and/or secure compliance with the Code and remedying of the violations, as he may deem appropriate.

Motion by Trustee Lura, seconded by Trustee Cooper and carried.

Head Shops: Proposed local law will be presented at the December meeting.

Adjournment

There being no further business to come before the Board, Trustee Lura made a motion to adjourn. The motion was seconded by Trustee Kliman and carried. The meeting adjourned at 9:28p.m.

Respectfully submitted,
Kim Taranto