

**INTER**

**OFFICE**

# MEMO

To: HARRISBURG CITY COUNCIL  
From: Kirk Petroski, City Clerk  
LEGISLATIVE APPROVAL FORM

Date:

LEGISLATIVE APPROVAL FORM/CERTIFICATE OF ACCEPTANCE

BILL NO. -2020      RESOLUTION NO. -2020

THE ABOVE LISTED ITEM WAS WRITTEN AND PREPARED FOR FINAL INTRODUCTION AT THE HARRISBURG CITY SOLICITOR'S OFFICE ON:

*Ryanie E. Balder*  
Sr. Deputy City Solicitor

9/4/2020  
Date

Requested by Department/Bureau: Finance

Department/Bureau Contact Person: Erika Regalado

For Action on or before:

The attached was received in the Office of the City Clerk for introduction on

\_\_\_\_\_

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_ - 2020**

Moved by: \_\_\_\_\_

A Resolution approving the Fourth Proposed 2020 Budget Reallocation.

**WHEREAS**, it has become necessary for reasons of fiscal and/or operational necessity to reclassify certain expenditure appropriations allocated and set forth in the 2020 Budget by more than \$20,000; and

**WHEREAS**, sufficient uncommitted and unspent budget appropriations and/or excess revenue/other financing sources exist to cover these unanticipated and necessary reclassifications within each respective fund exclusively; and

**WHEREAS**, the Fourth Proposed 2020 Budget Reallocations are specifically set forth and described in "Exhibit A" attached.

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF HARRISBURG**, that the Fourth Proposed 2020 Budget Reallocations attached as "Exhibit A" and incorporated herein as if fully set forth is approved and is to be implemented immediately.

**BE IT FURTHER RESOLVED** that the Mayor, Controller, Business Administrator, and other all appropriate City officials are hereby authorized and directed to take all steps necessary to effectuate this Resolution.

I second this resolution: \_\_\_\_\_

# **Exhibit A**

Proposed Fourth 2020 Budget Reallocation Plan - Budget Amendment

Budget Unit Title      Budget Unit Code      Account Code      Account Name      Adopted Budget      Adjusted Budget @ 9/3/2020      Revenue Received/ Exp + Enc @ 9/3/2020      Over (Under) Rev Budgeted Amount/ Available Exp. Balance @ 9/3/2020      Amendment      Adj. Budget After Amendment

Revenue:

Budget Unit Title	Budget Unit Code	Account Code	Account Name	Adopted Budget	Adjusted Budget @ 9/3/2020	Revenue Received/ Exp + Enc @ 9/3/2020	Over (Under) Rev Budgeted Amount/ Available Exp. Balance @ 9/3/2020	Amendment	Adj. Budget After Amendment
GENERAL REVENUE	01000100	398014	FEDERAL GRANTS	-	92,027	-	(92,027)	70,000	162,027
GENERAL REVENUE	01000100	399099	ESTIMATED CASH CARRYOVER	8,352,803	10,054,842	-	(10,054,842)	200,000	10,254,842
ENGINEERING PROJECTS	06006007	399000	GRANT PROCEEDS	3,736,667	4,061,754	-	(4,061,754)	2,900,000	6,961,754
ENGINEERING PROJECTS	06006007	399099	ESTIMATED CASH CARRYOVER	2,211,333	3,547,196	-	(3,547,196)	153,000	3,700,196
ENGINEERING PROJECTS	06006007	380007	REIMB FOR SHARED EXPENDS	-	60,839.21	-	60,839.21	11,131.32	71,970.53
GENERAL REVENUE	01000100	343082	OTHER RECYCLING REVENUE	-	-	-	-	29,297.40	29,297.40
<b>Total Increase to Income</b>								<b>3,363,429</b>	

NOTES:

A grant of \$70,000 (no match needed) has been awarded to assist the City of Harrisburg in the adoption of the Food Code Retail Standards. The City is expecting to make multiple settlements therefore this request is to cover the current settlements that are in the works.  
 \$2.4 M. RACP Grant from the Redevelopment Authority for MulDer Square project; \$500k PermiDot Contribution for State Street Project and \$153k from fund balance for State Street Project  
 MulDer Square Ramp Project Reimbursement from CRW for four (4) inlets at the contract price of \$2,783 EA  
 Solar Panel scrap metal sold

Expenditure:

CODES	01030137	415000	TEMPORARY	-	-	-	-	44,800	44,800
CODES	01030137	424020	WEB/SOFTWARE SERVICES	-	-	-	-	8,850	8,850
CODES	01030137	429001	TUITION/TRAINING	8,000	8,000	6,089	1,911	8,850	10,761
CODES	01030137	421030	CONSULTING	7,500	7,500	-	7,500	7,500	15,000
GENERAL EXPENSES	01010188	423023	LIABILITY SETT. CLAIMS	400,000	400,000	342,796	57,204	200,000	257,204
ENGINEERING PROJECTS	06006007	458060	STREETS AND ROADS	7,633,000	9,342,626	3,195,773	6,146,853	3,053,000	9,199,853
ENGINEERING PROJECTS	06006007	454022	IMPROV-SIDEWALK ADA/RAMP	-	77,729.12	251,268.56	(173,539.44)	11,131.32	(162,408.12)
TRANSFERS	01010189	481025	NEIGHBORHOOD SVCS FUND	-	-	-	-	29,297.40	29,297.40
<b>Total Increase to Expenditures</b>								<b>3,363,429</b>	

NOTES:

A grant of \$70,000 (no match needed) has been awarded to assist the City of Harrisburg in the adoption of the Food Code Retail Standards. The City is expecting to make multiple settlements therefore this request is to cover the current settlements that are in the works.  
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Proposed Fourth 2020 Budget Reallocation Plan - Budget Amendment

Budget Unit Title      Budget Unit Code      Account Code      Account Name      Adopted Budget      Adjusted Budget @ 9/3/2020      Total Exp. + Total Enc @ 9/3/2020      Available Balance @ 9/3/2020      Proposed Amendment      Available Balance After Transfer

Transfer OUT:

PARKS & REC DIRECTOR	01080180	415000	TEMPORARY	230,000	230,000	-	230,000	(230,000.00)	-	a
PARKS & REC DIRECTOR	01080180	430037	CHEMICALS	28,000	28,000	25,387	17,395	(17,395.00)	-	a
PARKS & REC DIRECTOR	01080180	420010	ADVERTISING	4,600	4,600	-	4,600	(4,600.00)	-	a
TRAFFIC AND ENGINEERING	01060160	416000	OVERTIME	35,000	35,000	12,721	22,279	(5,000.00)	17,279	b
VEHICLE MANAGEMENT	01060172	429090	MISC CONTRACTED SRVCS	115,000	115,000	-	115,000	(45,000.00)	70,000	c

Total Transfer OUT (301,995.00)

**NOTES:**

This request is for tree trimming and cutting dead trees in the City.  
Dinning Out overtime reimbursement  
This request is to cover year end expected expenses

Transfer IN:

PARKS & REC DIRECTOR	01080180	429090	MISC CONTRACTED SRVCS	79,000	79,000	7,647	71,353	251,995	323,348	a
TRAFFIC AND ENGINEERING	01060160	416000	OVERTIME	35,000	35,000	12,721	22,279	5,000	27,279	b
VEHICLE MANAGEMENT	01060172	425015	DAMAGED AUTO BODY REPAIRS	70,000	70,000	69,110	890	45,000	45,890	c

Total Transfer IN 301,995.00

**NOTES:**

This request is for tree trimming and cutting dead trees in the City.  
Dinning Out overtime reimbursement  
This request is to cover year end expected expenses

Proposed Fourth 2020 Budget Reallocation Plan - Position Control & Budget Transfers

Budget Unit Title	Budget Unit Code	Account Code	Account Name	Adopted Budget	Adjusted Budget @ 9/3/2020	Total Exp + Total Enc @ 9/3/2020	Available Balance @ 9/3/2020	Proposed Amendment	Available Balance After Transfer
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Transfer OUT:

POLICE CHIEF	01040142	414000	SALARIES & WAGES	11,574,263	11,574,263	6,645,096	4,929,167	-	4,929,167
<b>Total Transfer OUT</b>									<b>a</b>

**NOTES:**

The Police Department is requesting to add a new union position, Parking Enforcement Officer I, to successfully enforce parking issues.

Transfer IN:

POLICE CHIEF	01040142	414000	SALARIES & WAGES	11,574,263	11,574,263	6,645,096	4,929,167	-	4,929,167
<b>Total Transfer IN</b>									<b>a</b>

**NOTES:**

The Police Department is requesting to add a new union position, Parking Enforcement Officer I, to successfully enforce parking issues.