



Township of Hillsborough

COUNTY OF SOMERSET
MUNICIPAL BUILDING
379 SOUTH BRANCH ROAD
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HILLSBOROUGH TOWNSHIP COMMITTEE

AGENDA FOR THE REGULAR MEETING APRIL 22, 2014 AT 7:30 P.M.

CALL OF THE ROLL

SALUTE TO THE FLAG

MAYOR STATES: Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on April 22, 2014.

APPROVAL OF MINUTES

- *Approval of the March 11, 2014 Executive Session Minutes*

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

PROCLAMATIONS / APPOINTMENTS

- *Proclamation proclaiming Saturday April 26, 2014 as YMCA Healthy Kids Day*
- *Proclamation proclaiming April as Alcohol Awareness Month*

PRESENTATION

- *Atoms RCers presenting a donation to Hillsborough CAN (Community Assistance Network)*
- *Credit Card Advisory Committee Grant presentations*

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

PUBLIC HEARINGS

- 2014-06 An Ordinance amending Chapter 101, entitled "Tree Mitigation Trust Fund and Advisory Committee" Section 101-4, "Composition; Terms; Vacancy; Removal" of the Municipal Code of the Township of Hillsborough, County of Somerset, State of New Jersey.
- 2014-07 An Ordinance authorizing disbursement in the amount of \$25,000 from the Township of Hillsborough Open Space Trust Fund to Assist the County of Somerset in the purchase of a portion of the property identified on the Township of Hillsborough Tax Map as Block 171, Lot 112.02 for Open Space.

INTRODUCTION OF NEW ORDINANCES

- 2014-08 An Ordinance appropriating certain monies held by the Township of Hillsborough, County of Somerset, State of New Jersey, for the purchase of various Capital Improvements in the amount of \$265,295.00, in and for the Township of Hillsborough. *Further consideration of this ordinance and public hearing will be held on May 27, 2014.*
- 2014-09 An Ordinance amending Chapter 221 entitled "Parks and Recreation Areas" by prohibiting Smoking. *Further consideration of this ordinance and public hearing will be held on May 27, 2014.*
- 2014-10 An Ordinance of the Township of Hillsborough, in the County of Somerset, New Jersey, providing for various Capital Improvements and related expenses in and for the Township of Hillsborough and appropriating \$1,500,000 therefore and providing for the issuance of \$1,425,000 in Bonds or Notes of the Township of Hillsborough to finance the same. *Further consideration of this ordinance and public hearing will be held on May 27, 2014.*
- 2014-11 An Ordinance amending and supplementing Chapter 232, of the Code of the Township of Hillsborough titled "Property Maintenance" to identify existing Sections 232-1 through 232-8 as "Article I. Nonresidential Premises and Multifamily Dwellings", and add a new "Article II. Vacant and Abandoned Residential Properties" to require minimum Property Maintenance Standards for vacant and abandoned residential properties within the Township. . *Further consideration of this ordinance and public hearing will be held on May 27, 2014.*

2014-12 An Ordinance to exceed the 2014 Municipal Budget appropriation limits and to establish a CAP Bank. (N.J.S.A. 40A:4-45.14). *Further consideration of this ordinance and public hearing will be held on May 27, 2014.*

MUNICIPAL BUDGET

- *Nancy Costa – CCFO, CMFO, CTC, RPPO*
- Resolution authorizing the 2014 Municipal Budget to be read by title only.
- Resolution authorizing the introduction of the 2014 Municipal Budget and setting the Public Hearing for May 27, 2014.

CONSIDERATIONS

1. Resolution authorizing the sale of equipment at the 2014 Somerset County Sealed Bid Sale of Surplus.
2. Resolution re-appointing Hans Warnebold, as Plumbing Sub-Code Official/Building Inspector, in the Construction Department for a four (4) year term required by N.J.A.C. 52:27D-126a and N.J.A.C. 5:23-4(a)9i.
3. Resolution authorizing the Mayor and the Township clerk to execute the 2014/2015 Shared Services Health Agreement between Hillsborough Township and Millstone Borough.
4. Resolution authorizing the hiring of Daniel Keough, Jr. and Raymond Matyskiel to the position of part-time Field Inspectors, in the Township's Tax Assessor Office, effective April 23, 2014, at \$18.00 and \$23.00 per hour, respectively, not to exceed 25 hours per week.
5. Resolution authorizing acceptance of Stormwater Management Facilities Agreement for the property identified as Block 162, Lots 20.01 and 20.01, on the Tax Map of the Township of Hillsborough, County of Somerset, State of New Jersey.
6. Resolution establishing the annual salaries & wages of municipal employees.
7. Resolution to establish and adopt a "Complete Streets Policy" for the Township of Hillsborough.

CONSENT

1. Resolution authorizing the transfer of earned amounts, in an amount of \$7,133.86 from the Subdivision and Site Plan Engineering Trust Accounts to the Treasurer's account.

2. Resolution revising the approval of April 8, 2014 authorizing the Hillsborough Rotary Club to hold their Seventh Annual Hillsborough Rotary Club Fair, a fundraising event to be held from August 12, 2014 to August 17, 2014, with fireworks to be held on August 15, 2014, with fireworks rain date of August 16, 2014 and the use of the Township tent.
3. Resolution authorizing tuition reimbursement to Officer Christopher McMinn for completion of "Weapons of Mass Destruction/Terrorism Awareness" and "Preparing for Catastrophic Emergencies" offered through Fairleigh Dickinson's Homeland Security Program, in the amount of \$2,677.68, pursuant to Article XVIII of the current PBA contract.
4. Resolution approving the request from John Taylor for the release of Engineering fee, in the amount of \$100.00 for garage permit.
5. Resolution approving the application for a Catering Permit for Woods Tavern, LLC for an event to be held at Duke Farm on April 26, 2014.
6. Resolution approving the application for a Carnival License for Caroline Katmann for an event to be held on July 19, 2014 with a rain date of July 20, 2014.

CLAIMS LIST 2014-08

ADJOURNMENT