

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeewoman Gloria McCauley, Committeeman Carl Suraci, Deputy Mayor Greg Burchette, and Mayor Doug Tomson. Also, in attendance were Township Clerk Pamela Borek, Township Administrator Anthony Ferrera and Township Attorney William Willard.

SALUTE TO THE FLAG

Following roll call, Mayor Tomson advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on September 9, 2014.

APPROVAL OF MINUTES

- *Approval of the June 24, 2014 Regular Meeting Minutes*
 - Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the minutes of the June 24, 2014 Regular Session Minutes were approved upon the call of the roll.
 - Abstain-Deputy Mayor Burchette

- *Approval of the July 22, 2014 Executive Meeting Minutes*
 - Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the minutes of the July 22, 2014 Executive Session Minutes were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore stated that the Health Department will be sponsoring flu vaccinations for Hillsborough Township and Millstone Borough Residents 18 years and older on October 1, 2014 and October 8, 2014 from 2-7 p.m at the Municipal Complex. Vaccines will be administered by the community visiting nurses of Somerset County. Additional information can be found on the Hillsborough Township website or by calling the Health Department.

Committeeman DelCore stated that the 2014 final tax bills, which will include the first two quarters of 2015, will be mailed on September 22.

Committeeman DelCore stated that Tax Assessor's Office has completed 60% of the 3,750 required property assessments for the State Reassessment Program. In order to be in compliance with the program, 50% are required to be completed in 2014. Evening inspections are available.

Committeewoman McCauley

Committeewoman McCauley stated that the Hillsborough Police Department reminds everyone that school is back in session. This will mean increased pedestrian traffic as some students walk to school as well as increased bus traffic. Please be alert to flashing lights on stopped buses as children are entering and exiting the buses. Passing a stopped bus with warning lights activated can result in a 5 point violation and substantial fines. The Police Department will be monitoring school bus stops and active school zones throughout the school year.

Committeewoman McCauley stated that, in conjunction with the Somerset County Prosecutor's Office, the Hillsborough Police will soon be equipped with NARCAN which is a compound used to counteract opioid (heroin) overdoses. While it is an unfortunate fact that heroin use is so prevalent, our police will soon be prepared to quickly deliver potentially lifesaving medical aid in these instances.

Committeewoman McCauley stated that the Township's Master Plan documents are now posted on the Planning & Zoning Department webpage.

Committeewoman McCauley reminded residents that the Hillsborough Township Credit Card Advisory grant application process is currently open for the second round of 2014. Grant applications can be obtained from the Township website or from the Administration Office. Completed applications are due no later than September 26th to the Administration office.

Committeeman Suraci

Committeeman Suraci stated that Hillsborough will be hosting its first Township Senior Olympics at Ann Van Middlesworth Park on Wednesday, October 1st from 11am until 3pm. Registration is required and can be done through Social Services or the Recreation Department.

Committeeman Suraci reported that the Recreation Department had a successful summer season. Over 500 children enrolled in recreation summer camps, 350 children enrolled in summer sports camps and 300 children played in the summer basketball league at Ann Van Middlesworth Park.

Committeeman Suraci stated that Youth Winter In-Town Basketball League registration is now open. Parent volunteer coaches are needed.

Committeeman Suraci reminded residents to save the date for the Children's Halloween Party, which will be held on October 30 from 4:30pm to 6:30pm. Pre-registration is required. Visit the website for all of the information.

Deputy Mayor Burchette

Deputy Mayor Burchette stated that the Shop Hillsborough cards will be mailed later this month. There are currently 48 businesses enrolled as participating merchants and that number continues to grow. Residents can present the card while shopping at participating businesses and receive credit against property taxes.

Deputy Mayor Burchette stated that the Hillsborough Public Library will be hosting their 2nd Annual Small Business Expo on Saturday, September 27 from 11am until 3pm. Applications for vendor booths, with preference given to small businesses that have been registered with Hillsborough Township and operating for two years or less are currently being accepted.

Mayor Tomson

Mayor Tomson thanked Bridgeway Care & Rehabilitation at Hillsborough for the invitation to join Congressman Lance last Friday at their facility for a tour. Assemblywoman Donna Simon and Committeewoman McCauley were also in attendance.

Mayor Tomson also thanked the Hillsborough High School Raiders Football team for the invitation to attend their Hillsborough Football Family Fun night last month. Committeewoman McCauley also attended.

Mayor Tomson stated that Hillsborough Township was recognized earlier this year by Healthier Somerset for committing to create and implement a Complete Streets Policy. A complete street is defined as a means to provide safe access for all users by designing and operating a comprehensive, integrated and connected multi-modal network of transportation options. As Hillsborough continues to grow, it is important to ensure this safe multi-modal access throughout the Township.

Mayor Tomson announced that The Hillsborough Township Committee will dedicate the main roadway into the Municipal Complex as Veterans Way, at a ceremony to be held on Friday, October 10th at 9am.

Mayor Tomson added that we are humbled to honor our Veterans with a focal point at the entrance to the complex.

PRESENTATIONS

- *Swearing in of Sergeant Kenneth Pryor to Lieutenant, in the Hillsborough Township Police Department*

Mayor Tomson invited Sergeant Pryor, his family and the Hillsborough Township Chief of Police, Paul Kaminsky to come forward for Sergeant Pryor to be given the oath of office and sworn in as Lieutenant.

- *Recognition of Hillsborough Businesses / Organizations that have served the citizens of Hillsborough Township in excess of 25 years*

Mayor Tomson stated that the Township will continue with the Business Recognition program, recognizing Hillsborough Businesses / Organizations that have served the Citizens of Hillsborough Township for more than 25 years.

The following businesses were recognized: PALS Play and Learn School, Hillsborough Irrigation and Landscape Services, Van Cleef Engineering Associates, and Longhill Pet Boarding.

- *Recognizing the Resource Center of Somerset for participating in the Purple Purse Challenge*

Mayor Tomson invited Veronica Finlay from the Resource Center of Somerset to help bring awareness to fundraising efforts for domestic violence victims and to share some information about the Purple Purse Challenge.

- *Recognition of Health and Green Fair poster prize winners*

Mayor Tomson stated that a Poster Contest was held at the 2014 Green Living and Wellness Fair. Winners were recognized and awarded prizes. Second runner up was Madison Weinberg, first runner up was Christian Matthews and the grand prize winner was Stephanie Wickman.

PROCLAMATIONS

- *Proclamation honoring Duke Farms for one million visitors*

WHEREAS, the new mission of Duke Farms is to be a model of environmental stewardship, and to inspire visitors to become informed stewards of the land; and

WHEREAS, after a period of extensive renovations, Duke Farms reopened to the public, free of charge, on May 19, 2012; and

WHEREAS, the renovations included two LEED Platinum buildings (the Visitors Orientation Center and the Orchid Range), a large photovoltaic solar array, geothermal heating and cooling, and a constructed wetlands wastewater treatment system among a wide array of demonstrations of sustainability and green architecture; and

WHEREAS, the cultural landscape created by James Buchanan Duke and his daughter Doris Duke, which includes lakes, waterfalls, fountains, bridges, carriage ways, and three iconic stone barns (the Farm Barn, the Coach Barn, and the Hay Barn), are now also open for the enjoyment of visitors; and

WHEREAS, Duke Farms now provides a wide range of educational programs ranging from environmental education programs for children and adults, professional training programs, a 462 plot community garden, and a Bike Share Program, as well as meeting space for organizations involved in activities integral to the mission of Duke Farms; and

WHEREAS, since the re-opening in May of 2012, more than a million visitors have taken advantage of all that Duke Farms has to offer, and Duke Farms has quickly become both a regional destination and a place where visitors of all ages can enjoy both nature and a respite from their busy lives.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby recognize and congratulate Duke Farms for having hosted over a million visitors.

BE IT FURTHER PROCLAIMED, that we, the Mayor and the Township Committee, do hereby commend Duke Farms for their efforts in environmental stewardship and the inspiration they provide for their visitors and wish Duke Farms much success in the future.

- **Proclamation honoring National Assisted Living week**

WHEREAS, National Assisted Living Week® 2014 "The Magic of Music" is celebrated during the week of September 7-13, 2014; and

WHEREAS, the number of elderly Americans with disabilities is dramatically increasing; and

WHEREAS, assisted living is a long term care service that fosters choice, dignity, independence and autonomy for our elderly residents; and

WHEREAS, the National Center for Assisted Living proudly created National Assisted Living Week® to demonstrate how much we care for our residents and appreciate the staff members that deliver care every day; and

WHEREAS, almost 40 percent of assisted living residents have some type of dementia.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby proclaim the week of September 7-13th, 2014 as National Assisted Living Week® 2014 "The Magic of Music" in Hillsborough, New Jersey and urge all citizens to visit friends and loved ones who reside at these communities and to learn more about how assisted living services benefit our communities.

- **Proclamation honoring the Hillsborough Middle School Girls Softball Team**

WHEREAS, the 2014 Hillsborough Middle School Girls Softball Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2014 Hillsborough Middle School Girls Softball Team comprised of the following young athletes: Lauren Caruso, Gina Clementi, Grace Cofino, Kelsey Galevich, Brianna Holodinski, Carly Kimock, Julia Kwiatek, Nya Lambert, Karlie Manco, Olivia Marnell, Julia Massi, Allison O'Neill, Erin Rudd, Kristen Sarik, Delaney Smith, Jessica Bonin and Jillian Boose who helped the team reach exceptional achievements; and

WHEREAS, the Hillsborough Middle Girls Softball Team was led by Coach Rich Rosenblum; and

WHEREAS, the Hillsborough Middle School Girls Softball Team had a 15-1 season; and

WHEREAS, the Hillsborough Middle School Girls Softball Team won the title of the 2014 Central Jersey Junior Softball League Champions.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee of Hillsborough, do hereby commend all of the members of the 2014 Hillsborough Middle School Girls Softball Team, not only for the awards and championships they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Township Committee, further commend the 2014 Hillsborough Middle School Girls Softball Team for the honor that they have brought to themselves, their team and our community through their many achievements.

Mayor Tomson thanked everyone for being here this evening. Congratulations once again to all of our proclamation recipients and to our businesses and organizations recognized tonight.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *None*

PUBLIC HEARINGS

- *None*

INTRODUCTION OF NEW ORDINANCES

2014-16 AN ORDINANCE AMENDING ORDINANCE 2011-10 ENTITLED "AN ORDINANCE AMENDING ORDINANCE 2008-18 ENTITLED APPROPRIATING CERTAIN MONIES HELD BY AND CONTRIBUTIONS TO BE RECEIVED BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$1,290,936 IN AND FOR THE TOWNSHIP OF HILLSBOROUGH"

WHEREAS, in 2008 the Township Committee adopted Ordinance 2008-18 appropriating funds for various capital improvements;

WHEREAS, Ordinance 2008-18 provided for an appropriation in the amount of \$10,000.00 for a Salt Dome Door; and

WHEREAS, in 2011 the Township Committee determined there was no longer a need for a Salt Dome Door and adopted Ordinance 2011-10 amending Ordinance 2008-18 to change the \$10,000.00 appropriation for a Salt Dome Door to a \$10,000.00 appropriation for equipment and/or improvements to the Salt Storage Building; and

WHEREAS, there is no need for any equipment and/or improvements to the Salt Storage Building, but there is a need for repairs and renovations at the Public Works Building; and

WHEREAS, the \$10,000.00 appropriation in Ordinance 2011-10 remains available for appropriation to repairs and renovations at the Public Works Building.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Ordinance 2011-10 is hereby amended to change the \$10,000.00 appropriation for equipment and/or improvements to the Salt Storage Building to a \$10,000.00 appropriation for repairs and renovations at the Public Works Building; and
2. This ordinance shall take effect upon final adoption and publication according to law.

Mayor Tomson stated that the original ordinance, 2008-18 which was for a salt dome door, was later amended by ordinance 2011-10 for the improvements to the salt dome building. That ordinance is now being amended for DPW renovations. The total amount was the \$1.2M but the amount for this ordinance is not to exceed \$10K for the renovations. This is money that has already been appropriated out of the capital improvement fund for DPW and now is simply just changing for what it will be used for.

Deputy Mayor Burchette moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on October 14, 2014 at 7:30 p.m. Said motion was seconded by Committeeman DelCore and unanimously approved upon call of the roll.

2014-17 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$35,000.00, IN AND FOR THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$35,000.00 and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1. Remediation/Demolition of Old Municipal Building	35,000.00
Total	<u>\$35,000.00</u>

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Mayor Tomson stated that this ordinance allows for funds currently in the Capital Improvement Fund to be appropriated for necessary remediation of the old municipal building and possible demolition at a future date.

Deputy Mayor Burchette moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on October 14, 2014 at 7:30 p.m. Said motion was seconded by Committeewoman McCauley and unanimously approved upon call of the roll.

CONSIDERATIONS

1. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION.

Pursuant to N.J.S.A. 40A:87 (Chapter 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any Local Unit when such item shall have been made by any public or private funding source and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Township has received \$7,000.00 in additional grants from various sources for the year 2014 and wishes to amend its 2014 Budget to include these grants.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the insertion of these items of revenue in the budget of the year 2014 in the amounts listed and detailed below, which items is now available as a revenues from:

**COUNTY OF SOMERSET
DEPT. OF HUMAN SERVICES**

**2014 YOUTH SERVICES GRANT
\$5,000.00**

**2014 YOUTH SERVICES COMPETITIVE GRANT
\$2,000.00**

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

Mayor Tomson stated that this resolution requests the Director of the Division of Local Government Services to approve the insertion of these items of revenue in the budget of the year 2014 in the amounts listed in the resolution and previously mentioned.

Mayor Tomson added that grant money is always welcomed in Hillsborough

Upon motion by Deputy Mayor Burchette seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION AWARDING A CONTRACT TO RENDA ROADS, INC. FOR THE RESURFACING OF HOMESTEAD ROAD -PHASE 1, IN AN AMOUNT NOT TO EXCEED \$403,556.25

WHEREAS, the Assistant Township Engineer, has determined that there is a need for the acquisition of the following:

“2014 Road Paving/Maintenance Contract (For 2013 Local Aid Grant Project – Resurfacing of Homestead Road – Phase 1)”; and

WHEREAS, sealed bids were opened and read on August 20, 2014, at 10:30 am which was the time and place provided for in the Invitation to Bid entitled “2014 Road Paving/Maintenance Contract (For 2013 Local Aid Grant Project - Resurfacing of Homestead Road – Phase 1)” in accordance with the Local Public Contracts Law; and

WHEREAS, the Township received one (1) bid for \$403,556.25 from Renda Roads, Inc.; and

WHEREAS, the specifications provide that the award of the contract shall be made to the lowest responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-2(27) “The lowest responsible bidder is the one who conforms to all requirements of a specification and applicable statutory provisions”; and

WHEREAS, the Township Assistant Engineer has reviewed the proposal and has provided the Township Committee with a memorandum recommending awarding of the contract to Renda Roads, Inc.; and

WHEREAS, the Township Attorney has reviewed the bid of Renda Roads, Inc. and finds it to be in conformance with the Local Public Contracts Law and the Township Instruction to Bidders; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

- ~~1. An award of contract for the Resurfacing of Homestead Road – Phase 1 is made to Renda Roads, Inc., in an amount not to exceed \$403,556.25.~~

2. The Mayor and Township Clerk are hereby authorized to execute a contract which shall delineate within it all of the terms of this Resolution and the contract documents.
3. A notice of this action shall be printed in the official Township newspaper.

Mayor Tomson stated that on August 20th the Township received one (1) bid for the above mentioned project from Renda Roads, Inc. They came in approximately \$45,000 under the estimated budget for this project.

Mayor Tomson stated that this project will resurface a portion of Homestead Road from Willow Road to the Railroad Tracks.

Mayor Tomson added that the 2013 NJDOT Local Aid Grant, of \$200,000, is being utilized to partially fund this project.

Upon motion by Committeeman Suraci seconded by Deputy Mayor Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

3. RESOLUTION AUTHORIZING THE HIRE OF SARAH BRAKE, AS A PART-TIME FLOATER FOR THE TOWNSHIP OF HILLSBOROUGH, AT \$14.50 AN HOUR NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE SEPTEMBER 10, 2014.

WHEREAS, there is the need for a part time floater for the Township of Hillsborough; and

WHEREAS, the Administrator recommends the appointment of Sarah Brake to the position of part time floater for the Township of Hillsborough at an hourly rate of \$14.50 per hour, not to exceed 29 hours per week.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendations of the Administrator, be and hereby are accepted and approved.

Mayor Tomson stated that there exists a vacancy in the position of part-time office assistant. Ms. Brake has been interviewed and has been recommended by the Township Administrator to fill this part-time vacancy.

Upon motion by Committeeman DelCore, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH MARSHALL FARLEY LAWN SERVICES FOR THE CLEANUP OF FIVE (5) VACANT AND ABANDONED PROPERTIES IN AN AMOUNT NOT TO EXCEED \$5,620.00.

WHEREAS, Chapter 232 of the Township Code of the Township of Hillsborough was amended to add "Article II Vacant and Abandoned Residential Property" to require minimum property maintenance standards for vacant and abandoned residential properties within the Township to protect the public health, safety and welfare of the residents of the Township; and

WHEREAS, pursuant to Township Ordinance 232-9 et. seq., the enforcement officer issued Notices of Violation to the responsible parties to abate property maintenance violations at the following properties: Block 204, Lot 7.10; Block 204, Lot 21; Block 205.04, Lot 20; Block 6, Lot 31; and Block 60 Lot 5; and

WHEREAS, the responsible parties for the identified properties failed to abate the violations in accordance with the Notices of Violation issued by the enforcement officer; and

WHEREAS, the enforcement officer issued Summons to the responsible parties for the identified properties for failure to abate the violations in accordance with the Notice of Violations issued; and

WHEREAS, in order to protect the public health, safety and welfare of the residents of the Township, the enforcement officer requested the governing body adopt a Resolution authorizing the Township to abate the violations at the identified properties, at the sole cost and expense of the responsible parties, and that a lien for the costs and expenses associated therewith be placed on the identified properties in accordance with Township Ordinance 232-9 et. seq., and applicable law; and

WHEREAS, on July 22, 2014 the Township Committee of the Township of Hillsborough adopted a Resolution authorizing the Township to abate the property maintenance violations as requested by the enforcement officer, at the sole cost and expense of the responsible parties, at the properties identified as Block 204, Lot 7.10; Block 204, Lot 21; Block 205.04, Lot 20; Block 6, Lot 31; and Block 60 Lot 5; and

WHEREAS, a solicitation for quotes was prepared and distributed by the Township to interested companies to perform the necessary work to cleanup the vacant and abandoned properties; and

WHEREAS, three (3) quotes were received as follows:

- | | |
|----------------------------------|-------------|
| 1. Marshall Farley Lawn Services | \$ 5,620.00 |
| 2. Jay's Yard Maintenance | \$ 7,204.00 |
| 3. Shane Doyle Farms, LLC | \$10,720.00 |

WHEREAS, the Qualified Purchasing Agent has determined that Marshall Farley Lawn Services should be awarded the contract based on their quote dated September 2, 2014; and

WHEREAS, funds are available and have been certified as such by the Chief Financial Officer and said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

The Mayor and Township Clerk are hereby authorized to execute a contract with Marshall Farley Lawn Services in an amount not to exceed \$5,620.00 for cleanup of the following properties: Block 204, Lot 7.10 (\$2,160.00); Block 204, Lot 21 (\$840.00); Block 205.04, Lot 20 (\$700.00); Block 6, Lot 31 (\$1,080.00); and Block 60, Lot 5 (\$840.00).

Mayor Tomson stated that as a result of the Abandoned Property Ordinance that was passed a few months ago, there have been several properties identified for remediation. The Township has received three quotes for the cleanup of these properties. Liens will be placed on the properties in accordance with the ordinance. This resolution awards a contract for that work.

Upon motion by Deputy Mayor Burchette seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

- 1. RESOLUTION AMENDING THE AUGUST 26, 2014 RESOLUTION REGARDING THE AMOUNT TO BE RELEASED FOR ENGINEERING INSPECTION FEE ESCROW FOR COUNTRY CLASSICS AT HILLSBOROUGH PHASE 3C.**

WHEREAS, at the recommendation of the Assistant Township Engineer, the Township Committee adopted a Resolution on August 26, 2014 approving the release of the Engineering Inspection Fee Escrow and Maintenance Bond for Country Classics at Hillsborough Phase 3C; and

WHEREAS, the August 26, 2014 Resolution authorized the release of an Engineering Inspection Fee Escrow balance of \$8,940.79 plus any accrued interest to Country Classics; and

WHEREAS, upon further review the Engineering Inspection Fee Escrow balance to be released to Country Classics is \$8,615.53 not \$8,940.79 as stated in the August 26, 2014 Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the August 26, 2014 Resolution is hereby amended to change the amount of the Engineering Inspection Fee Escrow balance to be released to Country Classics from \$8,940.79 to \$8,615.53 plus any accrued interest and all other terms of the August 26, 2014 Resolution shall remain unchanged.

- 2. RESOLUTION RATIFYING AND CONFIRMING THE DONATION OF FORTY-SEVEN (47) CHAIRS FROM THE HILLSBOROUGH TOWNSHIP'S SENIOR ACTIVITY CENTER TO THE HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION.**

WHEREAS, there was a need to replace forty-seven (47) chairs, in the Senior Activity Center, in the Township of Hillsborough, County of Somerset, State of New Jersey; and

WHEREAS, the Township of Hillsborough has donated these chairs to the Hillsborough Township Board of Education.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Hillsborough Township ratifies and confirms the donation of forty-seven (47) chairs to the Hillsborough Township Board of Education.

3. RESOLUTION AUTHORIZING DISCHARGE OF PROPERTY REHABILITATION MORTGAGE FOR THE PROPERTY IDENTIFIED AS BLOCK 11, LOT 54 ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AND MORE COMMONLY KNOWN AS 708 MILL LANE, HILLSBOROUGH, NEW JERSEY.

WHEREAS, pursuant to the Township's Housing Rehabilitation Program, the owner of the property identified as Block 11, Lot 54 on the Tax Map of the Township of Hillsborough and more commonly known as 708 Mill Lane, Hillsborough, New Jersey ("Property"), received a loan from the Township for rehabilitation of the dwelling on the Property; and

WHEREAS, on August 8, 1998, the owner of Property executed a Property Rehabilitation Mortgage in favor of the Township in the amount of \$6,050.00 as security for the loan received from the Township;

WHEREAS, pursuant to the terms and conditions of the Housing Rehabilitation Program the term of the loan was for six (6) years and provided the owner complied with the all requirements of the Program the loan would be forgiven over the six (6) year period and the Property Rehabilitation Mortgage discharged; and

WHEREAS, the Director of Social Services, Parks and Recreation has found that the owner complied with all requirements of the Housing Rehabilitation Program and recommends a Discharge of the Property Rehabilitation Mortgage be provided to the owner for recording with the Somerset County Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The recommendation of the Director of Social Services, Parks and Recreation is hereby approved; and
2. The Township Attorney shall prepare a Discharge of the Property Rehabilitation Mortgage; and
3. The Mayor and Clerk are hereby authorized to execute the Discharge of the Property Rehabilitation Mortgage as prepared by the Township Attorney; and
4. ~~The executed Discharge of the Property Rehabilitation Mortgage shall be forwarded to the owner of the Property for recording with the Somerset County Clerk; and~~

5. This Resolution shall take effect immediately.

4. **RESOLUTION AUTHORIZING JOHN FIEDLER, CONSTRUCTION OFFICIAL, TO BEGIN THE HIRING PROCESS FOR THE POSITION OF PART-TIME TECHNICAL ASSISTANT/OFFICE CLERK IN THE HILLSBOROUGH TOWNSHIP'S BUILDING DEPARTMENT.**

WHEREAS, there exists a vacancy in the Building Department for the position of part-time Technical Assistant/Office Clerk; and

WHEREAS, the Construction Official has determined that this position needs to be filled as soon as possible and thereby requests authorization to begin the hiring process for the position of part-time Technical Assistant/Office Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby authorize the Construction Official to begin the hiring process for the position of part-time Technical Assistant/Office Clerk.

5. **RESOLUTION APPROVING THE APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR MANVILLE-HILLSBOROUGH ELKS FOR AN EVENT TO BE HELD ON SEPTEMBER 21, 2014, WITH A RAIN DATE OF OCTOBER 19, 2014.**

WHEREAS, an application for a Special Permit for Social Affair has been filed by Manville-Hillsborough Elks for an event to be held on September 21, 2014, with a rain date of October 19, 2014; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for Manville-Hillsborough Elks for an event to be held on September 21, 2014, with a rain date of October 19, 2014.

6. **RESOLUTION APPROVING THE APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR NORTHEAST ORGANIC FARMING ASSOCIATION OF NEW JERSEY (NOFA-NJ) FOR AN EVENT TO BE HELD ON OCTOBER 5, 2014.**

WHEREAS, an application for a Special Permit for Social Affair has been filed by Northeast Organic Farming Association of New Jersey for an event to be held on October 5, 2014; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for Special Permit for Social Affair for Northeast Organic Farming Association of New Jersey for event to be held on October 5, 2014.

7. **RESOLUTION AUTHORIZING THE SONS OF THE FLAG BURN FOUNDATION, TO HOLD A 5K ROAD RACE IN HILLSBOROUGH TOWNSHIP ON SUNDAY OCTOBER 5, 2014, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF PAUL KAMINSKY.**

WHEREAS, the Sons of the Flag Burn Foundation had requested to hold a 5K Run on Sunday, October 5, 2014, in Hillsborough Township; and

WHEREAS, the Sons of the Flag Burn Foundation has requested to amend the date to hold a 5K Run to Sunday, October 19, 2014, in Hillsborough Township; and

WHEREAS, the Sons of the Flag Burn Foundation has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Kaminsky and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Sons of the Flag Burn Foundation is hereby authorized to hold a race in Hillsborough Township on October 19, 2014.

8. **RESOLUTION APPROVING THE APPLICATION FOR A CARNIVAL LICENSE FOR BARTON THOMPSON FOR THE AMWELL VALLEY MUSIC FESTIVAL TO BE HELD ON SEPTEMBER 13, 2014.**

WHEREAS, an application for a Carnival License has been filed by Barton Thompson for an event to be held on September 13, 2014; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for Barton Thompson for an event to be held on September 13, 2014.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the consent agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor Tomson presented Claims Lists 2014-16.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, Claims List 2014-01 was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, the meeting duly adjourned at 8:25p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk
