

**PLANNING BOARD REORGANIZATION MEETING MINUTES**  
**January 08, 2015**

Eric M. Bernstein, Esq., Board Attorney, opened the Planning Board Reorganization Meeting of January 08, 2015 at 7:06 p.m. The meeting took place in the Courtroom of the Municipal Complex. All stood for the Pledge of Allegiance.

Mr. Bernstein announced the meeting had been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 ("Sunshine Law").

**OATH OF OFFICE**

Mr. Bernstein administered the Oath of Office to all newly appointed members: Deputy Mayor Greg Burchette (Seat #1); Mr. Michael Merdinger (Seat #2); Committeeman Frank DelCore (Seat #3); Dr. Daniel Marulli (Seat #5); and Mr. Robert Peason (Seat Alternate #1).

**ROLL CALL**

Deputy Mayor Greg Burchette - Present	Sam Conard – Absent
Michael Merdinger – Present	Steven Sireci, Jr. – Present
Committeeman Frank DelCore - Present	Robert Wagner, Jr. – Present
Steve Cohen – Present	Daniel Marulli – Present
Tod Mershon – Present	Robert Peason - Present
Neil Julian - Present	

Also present: Bruce Rydel, P.P., AICP, Director of Planning; Eric M. Bernstein, Esq. (Eric M. Bernstein, & Associates); William H.R. White, III, P.E., C.M.E., (Maser Consulting, P.A.); Lucille Grozinski, C.C.R.; and Caz Bielen, Premier Media, LLC.

**NOMINATIONS:**

**CHAIRMAN**

Mr. Bernstein called for nominations for **Chairman**.

Committeeman DelCore made a motion to nominate Dr. Steven Sireci, Jr., seconded by Deputy Mayor Burchette.

Hearing no other nomination, Mr. Bernstein called for a motion to close nominations.

A Motion was made by Mr. Merdinger, seconded by Deputy Mayor Burchette

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli – yes; Dr. Sireci - yes; Mr. Cohen – yes; Mr. Merdinger – yes; Mr. Peason – yes; Mr. Lipani – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes. Motion carried.

Mr. Bernstein called for a motion to elect **Dr. Steven Sireci, Jr.**, as the Hillsborough Township Planning Board Chairman for the calendar year of 2015.

A Motion was made by Deputy Mayor Burchette; seconded by Mr. Wagner.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli – yes; Dr. Sireci - yes; Mr. Cohen – yes; Mr. Merdinger – yes; Mr. Peason – yes; Mr. Lipani – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes. Motion carried.

Mr. Bernstein turned the meeting over to Chairman Sireci.

**VICE CHAIRMAN**

Chairman Sireci called for nominations for **Vice Chairman**.

Committeeman DelCore made a motion to nominate Steve Cohen, seconded by Dr. Marulli.

Hearing no other nomination, Chairman Sireci called for a motion to close nominations and elect **Steve Cohen** as the Hillsborough Township Planning Board Vice Chairman for the calendar year of 2015.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli – yes; Mr. Cohen – yes; Mr. Merdinger – yes; Mr. Peason – yes; Mr. Lipani – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci - yes. Motion carried.

**SECRETARY**

Chairman Sireci called for nominations for **Secretary**.

Mr. Peason made a motion to nominate Dr. Daniel Marulli, seconded by Mr. Merdinger.

**PLANNING BOARD REORGANIZATION MEETING MINUTES  
January 08, 2015**

Hearing no other nomination, Chairman Sireci called for a motion to close nominations and elect **Dr. Daniel Marulli** as the Hillsborough Township Planning Board Secretary for the calendar year of 2015.

A Motion was made by Mr. Merdinger, seconded by Committeeman DelCore.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli – yes; Dr. Sireci - yes; Mr. Cohen – yes; Mr. Merdinger – yes; Mr. Peason – yes; Mr. Lipani – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes. Motion carried.

**RESOLUTION RATIFYING FAIR AND OPEN SELECTION PROCESS**

Chairman Sireci called for a motion to approve the Fair and Open Selection Process, as provided.

A motion to adopt was made by Deputy Mayor Burchette, seconded by Dr. Marulli.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**APPOINTMENTS:**

**PLANNING BOARD ATTORNEY**

Chairman Sireci called for a motion to appoint the Board Attorney; one proposal received from Eric M. Bernstein, Esq.

A motion to appoint **Eric M. Bernstein Associates** as **Planning Board Attorney for 2015** was made by Committeeman DelCore, seconded by Deputy Mayor Burchette.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**PLANNING BOARD ENGINEER**

Chairman Sireci called for a motion to appoint the Board Engineer, noting two proposals were submitted: Maser Consulting, William H.R. White, III, P.E. Primary Representative; and Carroll Engineering, Richard Brown, P.E., Primary Representative.

A motion to appoint **Maser Engineering, P.A.** as **Planning Board Engineer for 2015** was made by Deputy Mayor Burchette, seconded by Dr. Marulli.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**ALTERNATE PLANNING BOARD ENGINEER**

Chairman Sireci called for a motion to appoint the Alternate Board Engineer, one proposal submitted by Carroll Engineering, Richard Brown, P.E., as Primary, Representative.

A motion to appoint **Carroll Engineering** as **Alternate Planning Board Engineer for 2015** was made by Mr. Peason, seconded by Committeeman DelCore.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**PLANNING BOARD COURT REPORTER**

Chairman Sireci called for a motion to appoint the Court Reporter; one proposal received from Lucille Grozinski, C.C.R.

A motion to appoint **Lucille Grozinski** as **Planning Board Court Reporter for 2015** was made by Committeeman DelCore, seconded by Mr. Merdinger.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**PLANNING BOARD VIDEOGRAPHER**

Chairman Sireci called for a motion to appoint the Videographer; one proposal received from Premier Media, LLC.

**PLANNING BOARD REORGANIZATION MEETING MINUTES  
January 08, 2015**

A motion to appoint **Caz Bielen of Premier Media, LLC, as Planning Board Videographer for 2015** was made by Dr. Marulli, seconded by Mr. Peason.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**MASTER PLAN SUBCOMMITTEE**

Chairman Sireci stated the appointment of this committee is typically made by the Chairman. Chairman Sireci appointed himself, Mr. Merdinger, Deputy Mayor Burchette, Mr. Wagner as members; Committeeman DelCore as the Alternate member.

A motion to endorse the appointments of the Chairman was made by Committeeman DelCore, seconded by Deputy Mayor Burchette.

All were in favor; none were opposed. Motion carried.

**RULES OF ORDER**

Chairman Sireci called for a motion to adopt the Rules of Order, as provided.

A motion to adopt was made by Deputy Mayor Burchette, seconded by Mr. Merdinger.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**RESOLUTIONS:**

**DESIGNATION OF OFFICIAL NEWSPAPER**

Chairman Sireci called for a motion to adopt, naming the Hillsborough Beacon as the official newspaper of the Board, the Courier as the alternate; one newspaper published weekly, the other daily.

A motion to adopt was made by Deputy Mayor Burchette, seconded by Mr. Peason.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**FIXING CHARGE FOR NOTICE OF MEETINGS**

Chairman Sireci called for a motion to adopt, as provided.

A motion to adopt was made by Deputy Mayor Burchette, seconded by Committeeman DelCore.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**SETTING THE SCHEDULE OF MEETINGS**

Chairman Sireci called for a motion to adopt, as provided.

A motion to adopt was made by Deputy Mayor Burchette, seconded by Mr. Merdinger.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**OPEN MEETING POLICY**

Chairman Sireci called for a motion, as provided.

A motion to adopt was made by Deputy Mayor Burchette, seconded by Committeeman DelCore.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**PLANNING BOARD REORGANIZATION MEETING MINUTES  
January 08, 2015**

**ADOPTION OF ADMINISTRATIVE PROCEDURES**

Chairman Sireci called for a motion to adopt the Administrative Procedures, as presented.

A motion to adopt was made by Deputy Mayor Burchette, seconded by Mr. Merdinger.

**Roll Call:** Mr. Wagner – yes; Mr. Julian – yes; Dr. Marulli - yes; Mr. Merdinger - yes; Mr. Peason – yes; Mr. Lipani – yes; Vice Chairman Cohen – yes; Committeeman DelCore – yes; Deputy Mayor Burchette – yes; Chairman Sireci – yes. Motion carried.

**ADJOURNMENT**

A motion to adjourn was made by Secretary Cohen, seconded by Deputy Mayor Burchette. All were in favor; none opposed.

The meeting adjourned at 7:21 p.m.

*Submitted by:  
Debora Padgett  
Administrative Assistant  
Planning Board Clerk*

Approved