

Minutes of the Re-Organization Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:00 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeeman Frank DelCore, and Committeeman Carl Suraci. Also, in attendance were Township Attorney William Willard, Township Administrator Anthony Ferrera and Township Clerk Pamela Borek.

Township Clerk Pamela Borek asked all to rise for the Presentation of the Colors, Pledge of Allegiance and the Invocation.

PRESENTATION OF COLORS / SALUTE TO THE FLAG

Ms. Borek asked everyone to please rise as Boy Scout Troop 489 presented the colors, escorted by Officer Ted Lewis of the Hillsborough Police Department. Jared Burchette led the Pledge of Allegiance.

INVOCATION

Ms. Borek stated Reverend Timothy Wolf of the New Horizon Christian Fellowship will offer the invocation.

Ms. Borek then read the following Notice of Meeting: in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:00 p.m. on January 5, 2015.

Ms. Borek acknowledged some of the honored guests in the room such Senator Kip Bateman, Assemblyman Jack Ciattarelli, Assemblywoman Donna Simon, Freeholder Patricia Walsh, Mrs. Joan Biondi, Mayor Steven Sireci, Mayor Mike Merdinger, Mayor Bob Wagner, Mayor Anthony Ferrera, Surrogate Frank Bruno, Helen Haines and former Township Committeeman Paul Drake.

Ms. Borek read the Certification of Election Results; Somerset County Clerk Brett Radi has certified the results of the November 4, 2014 Election, electing Gloria McCauley and Douglas Tomson as Township Committee members of the Hillsborough Township Committee for a three-year term beginning January 1, 2015 and ending December 31, 2017.

OATHS OF OFFICE TO ELECTED COMMITTEE MEMBERS

Ms. Borek announced that Senator Kip Bateman would issue the Oath of Office to re-elected committeewoman Gloria McCauley.

Honorable Kip Bateman, Senator, administered the oath to Committeewoman Gloria McCauley, who was joined by her family.

Ms. Borek announced that Assemblywoman Donna Simon would issue the Oath of Office to re-elected committeeman Doug Tomson.

Honorable Donna Simon, Assemblywoman, administered the oath to Committeeman Doug Tomson. Committeemen Tomson was joined by wife and his three daughters.

Roll call was taken with again with all elected committee members.

ELECTION OF 2015 MAYOR

Ms. Borek opened the floor for nominations for the 2015 Mayor of Hillsborough Township. A motion was made by Committeeman Burchette and seconded by Committeewoman McCauley to elect Douglas Tomson as the 2015 Mayor of the Township of Hillsborough.

There being no other nominations, Ms. Borek closed the floor to nominations.

Committeeman Tomson was unanimously elected the 2015 Mayor of the Township of Hillsborough.

Honorable Jack Ciattarelli, Assemblyman, issued the Oath of Office to Mayor Tomson who was accompanied by his wife and three daughters.

Mayor Tomson thanked the members of the Township Committee for this great honor and for their nomination.

ELECTION OF 2015 DEPUTY MAYOR

Mayor Tomson opened the floor for nominations for the 2015 Deputy Mayor of the Township of Hillsborough. A motion was made by Committeeman Suraci and was seconded by Committeeman DelCore to elect Committeeman Greg Burchette as the 2015 Deputy Mayor of the Township of Hillsborough.

There being no other nominations, Mayor Tomson closed the floor to nominations.

Committeeman Greg Burchette was unanimously elected the 2015 Deputy Mayor of the Township of Hillsborough.

Honorable Jack Ciattarelli, Assemblyman, issued the Oath of Office to Deputy Mayor Burchette.

Deputy Mayor Burchette was joined by his wife and son who held the bible for him.

COMMENTS BY THE MAYOR

Mayor Tomson shared his thoughts about how much becoming Mayor has meant to him since he was a child growing up in Hillsborough.

Mayor Tomson reflected on a promise he made to himself upon being elected Mayor last year to have fun being Mayor and stated that he attended over 150 public events in the past year. He enjoyed promoting how great Hillsborough is and how hard the five members on the Township Committee work to make it a great place to live. Mayor Tomson used social media to share his belief that Hillsborough is the best town in America to raise a family in. He is thankful that his parents chose this town 40 years ago and is proud to raise his own family here.

Mayor Tomson thanked his colleagues on the Township Committee for their support.

Mayor Tomson thanked his running mate, Committeewoman Gloria McCauley. Together Mayor Tomson and Committeewoman McCauley knocked on over 2000 doors to earn a seat on the committee. Committeewoman McCauley's dedication to Hillsborough is unrivaled and we are lucky to have her.

Mayor Tomson shared his appreciation for each of the members of the Township Committee. To Committeeman: Suraci, for his wisdom from serving Hillsborough for so many years, for his help throughout the campaign and for being a great friend. To Committeeman DeCore: for his words about not being as nervous during his first election as during his second election when people can vote on your history and what you have done for the Township. To Deputy Mayor Burchette: for his friendship over the years and his no-nonsense approach to government.

Mayor Tomson shared his goals for this year: To maintain the municipal budget within the 2% cap, by not using any of the exceptions allowed under state government and keeping a watchful eye on the fiscal operations of the Township, to work with County officials to continue the development of Mountain View Park, and to keep the momentum of promoting Hillsborough for new businesses and retaining existing ones with programs like Shop Hillsborough. In order to meet these goals, the help of the Township Committee, the employees of the township and the residents will be needed.

In closing, Mayor Tomson thanked his friends and family, his wife Rachel and daughters Sara, Hailey and Hannah for their support.

COMMENTS BY THE DEPUTY MAYOR

Deputy Mayor Burchette wished everyone a happy and healthy New Year.

Deputy Mayor Burchette thanked those in attendance for attending the reorganization meeting.

Deputy Mayor Burchette congratulated Mayor Tomson and Committeewoman McCauley on being reelected to the Township Committee.

Deputy Mayor Burchette congratulated Mayor Tomson for being elected as the Mayor of Hillsborough for 2015.

Deputy Mayor Burchette thanked his colleagues for selecting him as Deputy Mayor. Deputy Mayor Burchette noted that he looks forward to continuing to serve the community of Hillsborough as Deputy Mayor.

Deputy Mayor Burchette thanked Honorable Jack Ciattarelli for his ongoing support and for swearing him in as Deputy Mayor.

Deputy Mayor thanked all who have helped make the Shop Hillsborough Program a growing success, also to the residents and businesses, who have embraced the program, making it the biggest tax program in the State of New Jersey.

Deputy Mayor Burchette thanked his wife Sella and his son Jared for all their support.

COMMENTS BY THE COMMITTEE

Committeeman DelCore

Committeeman DelCore stated that he has been fortunate to have served with outstanding people on the Committee for the past 8 years and is looking forward to continuing with the current team for another year.

Committeeman DelCore congratulated his colleagues, Mayor Tomson and Committeewoman McCauley, on their re-election.

Committeewoman McCauley

Committeewoman McCauley extended thanks to all for attending the re-organization meeting.

Committeewoman McCauley thanked her nephew, Mark, and his fiancée for traveling so far to be at the meeting.

Committeewoman McCauley thanked all of her friends for their support.

Committeewoman McCauley congratulated Mayor Tomson on his re-election and for being a supportive running mate.

Committeewoman McCauley thanked her colleagues on the dais for their support and stated that she is honored to serve with them for another 3 years.

Committeewoman McCauley thanked Senator Kip Bateman, Assemblyman Jack Ciattarelli, Assemblywoman Donna Simon, Freeholders and other elected officials for attending and for their support of Hillsborough.

Committeewoman McCauley thanked the voters of Hillsborough for supporting and listening to her and Mayor Tomson as they campaigned. Some of the things expressed to voters during the campaign include continuing to preserve open space and maintaining fiscal discipline with open, accessible government. Committeewoman McCauley and Mayor Tomson listened to the ideas and concerns of voters as well and will continue to work hard to make Hillsborough a better place to live.

Committeewoman McCauley also thanked the administration staff, employees, volunteers, and boards and commissions for helping her accomplish her goals.

Lastly, Committeewoman McCauley thanked the Republican Club, Municipal Chairs and the campaign team for their "boots on the ground" help.

Committeewoman McCauley stated that she is looking forward to serving the next 3 years in Hillsborough Township. She is proud to be a resident and proud to serve as your Committeewoman.

Committeeman Suraci

Committeeman Suraci congratulated Mayor Tomson and Deputy Mayor Burchette on their reappointments.

Committeeman Suraci congratulated Mayor Tomson and Committeewoman McCauley on their re-election and wished them a very successful year.

Committeeman Suraci stated that, looking ahead, he can see that one of his goals for the year will be keeping taxes below 2% cap without using exceptions.

Committeeman Suraci extended his thanks to everyone for coming to the reorganization meeting.

Mayor Tomson acknowledged that Freeholder Mark Caliguire was in attendance and thanked him for coming.

CONSIDERATIONS

- 1. RESOLUTION ADOPTING THE RULES OF ORDER FOR 2015.**

BE IT RESOLVED that the Rules of Order as hereinafter set forth be adopted by the Township Committee of the Township of Hillsborough to govern proceedings of the Township Committee for the year 2015.

FIRST: The regular meetings of the Township Committee of the Township of Hillsborough shall be at 7:30 P.M. on the second and fourth Tuesday of each and every month at the Municipal Building, in said Township, except when otherwise specified. Special meetings may be called at any time by the Mayor, or by two (2) Committee persons, on due and timely notice. The most recent edition of the Robert's Rules of Order shall apply, except when modified, or overridden by vote of the Township Committee.

SECOND: The Order of Business shall be:

1. Call of the Roll – Salute to the Flag – Announcement of Notice of Meetings
2. Approval of Minutes
3. Reports from Committee Liaisons, and Receipt of Reports, Petitions or Communications
4. Proclamations/Presentations/Appointments
5. New Business
6. Public Comment on New Business and Matters Not on the Agenda
7. Public Hearings
8. Introduction of New Ordinances
9. Considerations
10. Consent Items
11. Approval of Claims List
12. Adjournment

Mayor Tomson stated these rules of order continue to provide the public with the opportunity to be heard on ordinances and considerations prior to a vote by the Township Committee, along with the opportunity for the public to be heard on matters that are not on the agenda, at an early stage of the Township meeting.

Mayor Tomson stated the extensive opportunity for public comment was instituted by the Township Committee here in Hillsborough in 2003 and the current Township Committee remains committed to public involvement in Township decision making.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously adopted upon call of the roll.

2. RESOLUTION AUTHORIZING THE 2015 COMMUNITY DEVELOPMENT COMMITTEE APPOINTMENTS.

WHEREAS, in compliance with the directive from the Community Development Office in Somerset County it is necessary to make appointments to the Community Development Committee for 2015; and

WHEREAS, it has been recommended to the Township Committee that Assistant Township Engineer Thomas Belanger and Township Clerk Pamela Borek be appointed as members to the 2015 Community Development Committee, and that William H. R. White III of *Maser Consulting P.A.* (or his designee) and Health Officer Glen Belnay be appointed as the Alternate Members.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Assistant Township Engineer Thomas Belanger and Township Clerk Pamela Borek be and hereby are appointed as members to the 2015 Community Development Committee, and that William H. R. White III of *Maser Consulting P.A.* (or his designee) and Health Officer Glen Belnay appointed as the Alternate Members.

Mayor Tomson stated that this resolution authorizes the appointment of Assistant Township Engineer Thomas Belanger and Township Clerk Pamela Borek be appointed as members to the 2015 Community Development Committee. William White and Health Officer Dr. Glen Belnay are appointed as alternates.

Upon motion by Deputy Mayor Burchette, seconded by Committeeman DelCore the aforesaid resolution was unanimously adopted upon call of the roll.

3. RESOLUTION AUTHORIZING APPOINTMENTS OF TOWNSHIP OFFICERS AND OFFICIALS FOR 2015.

BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the following appointments shall be made for their respective terms:

<u>Title/Name</u>	<u>Term Expiration</u>
Certifying Agent	
Nancy Costa	12/31/15
PERS-Police & Fireman	
Nancy Costa	12/31/15
Certifying Official	
Pamela Borek	12/31/15
To serve on the absence of Certifying Official	
Anthony Ferrera	12/31/15

Treasurer

Nancy Costa 12/31/15

Dog Tabulator

Glen Belnay 12/31/15

Dog Warden Services

St. Hubert's Giralda 12/31/15

Fund Commissioners Central Jersey Joint Insurance Fund

Nancy Costa 12/31/15

April Crossen 12/31/15

Municipal Improvement Search Official

Nancy Costa 12/31/15

Municipal Improvement Tax Search Official

Nancy Costa 12/31/15

Paymaster and Social Security Administrator

Nancy Costa 12/31/15

Police Department Chaplains

Father Sean Broderick, Mary Mother of God Church 12/31/15

Rabbi Arnie Gluck, Temple Beth-El 12/31/15

Pastor Steve Eckert, South Branch Reformed Church 12/31/15

Rev. Timothy J. Wolf, New Horizon Christian Fellowship 12/31/15

Police Department Matrons

Karen Messineo 12/31/15

Nicole Degutis 12/31/15

Tiffany Crivelli 12/31/15

Christine Struzienski 12/31/15

Toni Gushue 12/31/15

Public Agency Compliance Officer

Pamela Borek 12/31/15

School Crossing Guards

Angela Pariso (Substitute) 12/31/15

Irene McHugh 12/31/15

William Boylan 12/31/15

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Burchette the aforesaid resolution was unanimously adopted upon call of the roll.

4. RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL COURT OFFICIALS

BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the following appointments shall be made for their respective terms, effective January 1, 2015, as listed:

Title/Name	Salary	Term Expiration
Municipal Court Judge		
John Richardson	\$60,000	12/31/17
Primary Prosecutor		
Frank Blandino	\$53,000	12/31/15
DWI Special Prosecutor		
William Fox	\$40,000	12/31/15
Public Defender		
Francesco Taddeo	\$15,000	12/31/15
Alternate Public Defender		
Matthew Moench	\$250 per session as needed	12/31/15

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough that the above mentioned salary is inclusive of total compensation, including First Appearances and to serve in the respective positions for both the Townships of Hillsborough and Montgomery, and there shall be no further payment.

Mayor Tomson stated that this resolution authorizes the appointment of Municipal Court Officials; John Richardson as the Municipal Judge, Frank Blandino as Primary Prosecutor, William Fox as DWI Special Prosecutor, Francesco Taddeo as Public Defender and Matthew Moench as Alternate Public Defender.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously adopted upon call of the roll.

5. RESOLUTION AUTHORIZING THE APPOINTMENT OF VARIOUS PROFESSIONAL SERVICE AND OTHER SERVICE PROVIDERS AND THE EXECUTION OF PROFESSIONAL SERVICES CONTRACTS AND OTHER CONTRACTS, IN

ACCORDANCE WITH THE FAIR AND OPEN SELECTION PROCESS (N.J.S.A. 19:44A-20.4-5 ET. SEQ.), FOR THE YEAR 2015

WHEREAS, pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et. seq.) the Township publicly advertised and solicited through the Fair and Open Process Requests for Proposals for various professional and other services for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee consisting of the Township Committee's Mayor, Finance Committee Chair, Township Administrator, Township Clerk and Chief Financial Officer, and as a result of the Fair and Open Selection Process, the Township Committee wishes to make the appointments set forth herein for the year 2015; and

WHEREAS, there exists a need for a Township Attorney for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint William Willard of the firm DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, Warren, New Jersey, as Township Attorney for the year 2015; and

WHEREAS, the contract for "Professional Services" to DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C., will be in an amount not to exceed \$50,000.00 for the year 2015; and

WHEREAS, there exists a need for a Labor Attorney for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee, and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint Eric M. Bernstein of the firm Eric M. Bernstein and Associates, LLC, 34 Mountain Boulevard, Building A, Warren, New Jersey, as Labor Attorney for the year 2015; and

WHEREAS, the contract for "Professional Services" to Eric M. Bernstein and Associates, LLC, will be in an amount not to exceed \$50,000.00 for the year 2015; and

WHEREAS, there exists a need for Consulting Township Engineer & Planning Consulting Services for the year 2015 to perform services pertaining, but not limited to, engineering design, road construction, Municipal Land Use Law, planning and landscaping engineering, environmental studies assessments, GIS, materials testing, surveying, traffic studies, drainage, railroad quiet zone regulations and sewer infrastructure; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint William White, P.E., of Maser Consulting, P.A., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey, as Consulting Township Engineer and Planning Consultants for the year 2015; and

WHEREAS, the contract for “Professional Services” to Maser Consulting, P.A., will be in an amount not to exceed \$50,000.00 for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint Carroll Engineering, 105 Raider Boulevard, Suite 206, Hillsborough, New Jersey, as Alternate Consulting Township Engineer and Planning Consultants for the year 2015 and CME Associates, 1460 Route 9 South, Howell, New Jersey, as Alternate Consulting Township Engineer and Planning Consultants for the year 2015; and

WHEREAS, the contract for “Professional Services” to Carroll Engineering will be in an amount not to exceed \$5,000.00 for the year 2015; and

WHEREAS, the contract for “Professional Services” to CME Associates will be in an amount not to exceed \$5,000.00 for the year 2015; and

WHEREAS, there exists a need for Engineering Inspection Services for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award a contract to William White, P.E., of Maser Consulting, P.A., 331 Newman Springs Road, Suite 203, Red Bank, New Jersey, for Engineering Inspection Services for the year 2015 in an amount not to exceed \$5,000.00; and

WHEREAS, there exists a need for a Risk Management Consultant - JIF and Employee Benefits Management for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award the contract for “Professional Services”, Risk Management Consultant – JIF and Employee Benefits Management, to Conner Strong & Buckalew, 40 Lake Center Executive Park, Marlton, New Jersey, in an amount not to exceed \$32,117.76 for the year 2015, pursuant to the proposal dated December 23, 2014, and as required in the bylaws of the Central Jersey Joint Insurance Fund for the Fund year January 1, 2015 – December 31, 2015, and pursuant to P.L. 1993 Chapter 269 (N.J.S.A. 40A:10-36); and

WHEREAS, there exists a need for a Special Counsel on Affordable Housing Matters for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint and authorize a contract for “Professional Services” with Gluck Walrath LLP, 428 River View Plaza, Trenton, New Jersey, as Special Counsel on Affordable Housing matters, in an amount not to exceed \$5,000.00 pursuant to the proposal dated December 19, 2014; and

WHEREAS, there exists a need for a Municipal Auditor for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award the contract for "Professional Services" for a Municipal Auditor to Suplee, Clooney & Company, 308 E. Broad Street, Westfield, New Jersey, in an amount not to exceed \$69,325.00 for the year 2015 audit and an amount not to exceed \$14,500.00 for financial reporting services, pursuant to the proposal dated December 17, 2014; and

WHEREAS, there exists a need for Bond Counsel for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint and authorize a contract for "Professional Services" for Bond Counsel to Gluck Walrath LLP, 428 River View Plaza, Trenton, New Jersey, for the year 2015, in an amount not to exceed \$5,000.00 pursuant to the proposal dated December 19, 2014; and

WHEREAS, there exists a need for a Financial Advisor for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award the contract for "Professional Services" for Financial Advisor, to NW Financial Group, LLC, 2 Hudson Place, 3rd Floor, Hoboken, New Jersey, for the year 2015, in an amount not to exceed \$7,500.00 pursuant to their proposal dated December 23, 2014; and

WHEREAS, there exists a need for an Architect of Record for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to award a contract for "Professional Services" for Architect of Record to Cornerstone Architectural Group, LLC, 202 Hamilton Boulevard, South Plainfield, New Jersey, in an amount not to exceed \$2,500.00 pursuant to their proposal dated December 23, 2014 for the year 2015; and

WHEREAS, funds will be available in the 2015 Municipal Budget for the services to be provided pursuant to these appointments and have been certified as such by the Chief Finance Officer, said certifications are attached to this Resolution; and

WHEREAS, there exists a need for an Affordable Housing Planning Consultant for the year 2015; and

WHEREAS, based upon the recommendation of the Evaluation Committee and as a result of the Fair and Open Selection Process, the Township Committee wishes to appoint and authorize a contract for "Professional Services" with Jennifer Beahm of CME Associates, 1460 Route 9, South, Howell, New Jersey, as a Professional Planning Consultant for an Affordable Housing plan, in an amount not to exceed \$20,000.00, pursuant to the proposal dated December 23, 2014; and

WHEREAS, funds will be available in the Affordable Housing Trust Fund for the services to be provided pursuant to this appointment and have been certified as such by the Chief Finance Officer, said certification is attached to this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

- 1. The contracts for Professional Services are hereby awarded, without competitive bidding, through the Fair and Open Selection Process in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et. seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.
- 2. The Mayor and Township Clerk are hereby authorized to enter into and execute on behalf of the Township Professional Service and other contracts in accordance with the Requests for Proposals submitted and the terms of this Resolution with the aforementioned individuals and entities set forth herein in the “not to exceed” amounts indicated for the year 2015.
- 3. A notice of the Professional Service appointments and contract awards shall be printed in the official Township newspaper stating the nature, duration, service and amount of the contract and that the Resolution and contract are on file and available for public inspection in the office of the Township Clerk.

Mayor Tomson stated that this resolution authorizes the appointment of various Professional Services and other Service Providers and the execution of Professional Services Contracts and other Contracts, in accordance with the Fair and Open Selection Process (N.J.S.A. 19:44A-20.4-5 Et. Seq.), for the year 2015, as listed.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously adopted upon call of the roll.

6. MAYORAL APPOINTMENTS

Capital Planning Committee

Seat 1	(1-year term)	John Klepich	12/31/15
Seat 2	(1-year term)	Robert Peason	12/31/15
Seat 3	(1-year term)	Tom Cellilli	12/31/15
Seat 4	(1-year term)	Bob Heibell	12/31/15

Seat 5	(1-year term)	Nick Visco	12/31/15
Seat 6	(1-year term)	Peter Allan	12/31/15
Seat 7	(1-year term)	Steven Sireci, Jr.	12/31/15
Seat 8	(1-year term)	Shangar Nandra	12/31/15
Seat 9	(1-year term)	Peter Cipparulo	12/31/15
Seat 10	(1-year term)	Steve Monte	12/31/15
Seat 11	(1-year term)	Robert C. Wagner, Jr.	12/31/15
Seat 12	(1-year term)	Frank Herbert	12/31/15

Environmental Commission

Seat 1	(3-year term)	Louise Wilkens	12/31/17
Alt. #1	(2-year term)	Thomas Almendinger	12/31/16
Alt. #2	(2-year term)	Chris Obropta	12/31/16

Historic Preservation Commission

Seat 3	(4-year term)	Fred Quick	12/31/18
Seat 4	(4-year term)	Timothy Johnson	12/31/18
Alternate #2	(2-year term)	Vince Lipani	12/31/16

Planning Board

Seat 1, Class I	(1-year term)	Greg Burchette	12/31/15
Seat 2, Class II	(1-year term)	Michael Merdinger	12/31/15
Seat 5, Class IV	(4-year term)	Daniel Marulli	12/31/18
Alt. #1, Class IV	(2-year term)	Robert Peason	12/31/16

Recreation and Parks Commission

Seat 1	(5-year term)	Larry Yard	12/31/19
Seat 2	(5-year term)	Jen Haley	12/31/19
Alt. #1	(1-year term)	Bill Bochinski	12/31/15
Alt. #2	(1-year term)	Pete Cipparulo	12/31/15

Sign Review Committee

Seat 1	(1-year term)	Anthony Ferrera	12/31/15
Seat 2	(1-year term)	Kevin Sweeney	12/31/15
Seat 3	(1-year term)	Fred Gladstone	12/31/15
Seat 4	(1-year term)	Samuel Rozycki	12/31/15

Alt. #1	(1-year term)	Barbara Shein	12/31/15
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Mayor Tomson stated the above mentioned were Mayoral Appointments and a roll call was not needed.

7. MAYORAL APPOINTMENTS WITH CONSENT OF THE TOWNSHIP COMMITTEE

Agricultural Advisory Committee

Seat 1	(3-year term)	David Rock	12/31/17
Seat 2	(3-year term)	Sam Conard	12/31/17
Alternate #1	(1-year term)	Shane Doyle	12/31/16
Alternate #2	(1-year term)	Greg Hawzen	12/31/17

Board of Health

Seat 5	(4-year term)	Brian Karolewski	12/31/18
Seat 6	(4-year term)	Willard Potter	12/31/18

Hillsborough-Millstone Municipal Alliance

Hillsborough Mayor or designee	(1-year term)	Doug Tomson	12/31/15
Millstone Mayor	(1-year term)	Raymond Heck	12/31/15
Chief of Police	(1-year term)	Paul Kaminsky	12/31/15
Hillsborough Admin. Staff Member	(1-year term)	Pamela Borek	12/31/15
Life Skills Committee	(1-year term)	Melinda Maggio	12/31/15
Superintendent of School	(1-year term)	Lisa Antunes	12/31/15
Student Assistance Counselor	(1-year term)	Gil Pilarte	12/31/15
Student Assistance Counselor	(1-year term)	Anna Mahler	12/31/15
Treatment Professional	(1-year term)	Nancy Edwards	12/31/15
Media	(1-year term)	Hillsborough Beacon	12/31/15
Social Services	(1-year term)	Cathy Faerber	12/31/15
Board of Education	(1-year term)	Jen Haley	12/31/15
Senior Citizens Club "A"	(1-year term)	Diane Handwerk	12/31/15
Senior Citizens Club "B"	(1-year term)	Jim Weidenfeller	12/31/15
Parent	(1-year term)	Lisa Gulla	12/31/15
Business Community Rep.	(1-year term)	Gene Strupinsky	12/31/15
Community Organization Rep.	(1-year term)	Mike Arons	12/31/15
Concerned Citizen	(1-year term)	Shirley Driver	12/31/15
Student Assistance Counselor	(1-year term)	Rebecca Balaguer	12/31/15

Parent	(1-year term)	Mary Tyson	12/31/15
Concerned Citizen	(1-year term)	Lenore Johnston	12/31/15
Concerned Citizen	(1-year term)	Jessica Gonzalez	12/31/15

Hillsborough Youth Services Commission

Seat 1	(1-year term)	Diane DeGaris	12/31/15
Seat 2	(1-year term)	Fran Leddy	12/31/15
Seat 3	(1-year term)	Ernie Santorelli	12/31/15
Seat 4	(1-year term)	Lisa Visco	12/31/15
Seat 5	(1-year term)	Taylor Lazicky	12/31/15
Seat 6	(1-year term)	Joanne Doyle	12/31/15
Seat 7	(1-year term)	Reverend Tim Wolf	12/31/15
Seat 8	(1-year term)	Rick Evans	12/31/15
Seat 9	(1-year term)	Sally Treonze	12/31/15
Seat 10	(1-year term)	Molly Doyle	6/30/15
Seat 11	(1-year term)	Jennifer Tuller	12/31/15
Seat 12	(1-year term)	Rebecca DelCore	6/30/15

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously adopted upon call of the roll.

8. RESOLUTION APPROVING THE TOWNSHIP COMMITTEE APPOINTMENTS

TOWNSHIP COMMITTEE APPOINTMENTS

Board of Adjustment

Seat 5	(4-year term)	Fred Gladstone	12/31/18
Alt. #1	(Filling unexpired term of Fred Gladstone)	Steve Monte	12/31/15

Alt. #2	(2-year term)	Sally Becorena	12/31/16
Alt. #3	(Filling unexpired term of Sally Becorena)	John Shockley	12/31/15
Alt. #4	(2-year term)	John Torok	12/31/16

Credit Card Advisory Committee

Seat 1	(1-year term)	Linda Andersen	12/31/15
Seat 2	(1-year term)	Edward Bertin	12/31/15
Seat 3	(1-year term)	Pamela Borek	12/31/15
Seat 4	(1-year term)	Richard Candino	12/31/15
Seat 5	(1-year term)	Rebecca DelCore	12/31/15
Seat 6	(1-year term)	Dale Nunn	12/31/15
Seat 7	(1-year term)	David Wald	12/31/15
Seat 8	(1-year term)	Don Simmons	12/31/15
Seat 9	(1-year term)	Marie Avolio	12/31/15
Seat 10	(1-year term)	Vacant	12/31/15
Seat 11	(1-year term)	Vacant	12/31/15

Cultural and Arts Commission

Seat 5	(3-year term)	Bill Bochinski	12/31/17
Seat 6	(3-year term)	Donetta Johnson	12/31/17
Seat 7	(3-year term)	Kevin Murphy	12/31/17
Seat 8	(3-year term)	Diane Westbrook	12/31/17
Seat 9	(1-year term)	Peggy Valenti	12/31/15
Seat 10	(1-year term)	Ron Skobo	12/31/15

Economic & Business Development Commission

Seat 3	(4-year term)	Mike Dudzinski	12/31/18
Alt. #1	(1-year term)	Shangar Nandra	12/31/15
Alt. #2	(1-year term)	John Nalepka	12/31/15

Board of Ethics

Seat 3	(5-year term)	Abed Medawar	12/31/19
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GSA Depot Joint Administrative Committee

Seat 1	(1-year term)	Gloria McCauley	12/31/15
Seat 2	(1-year term)	Frank DelCore	12/31/15
Seat 3	(1-year term)	Anthony Ferrera	12/31/15

Local Assistance Board

Seat 2	(2-year term)	Marie Quick	12/31/16
Seat 3	(1-year term)	Barbara Merdinger	12/31/15

Open Space Advisory Committee

Seat 2	(3-year term)	Louise Wilkens	12/31/17
Seat 4	(3-year term)	Greg Hawzen	12/31/17
Seat 5	(3-year term)	Pam Cipparulo	12/31/17
Seat 6	(3-year term)	Helen Haines	12/31/17
Seat 7	(3-year term)	Peg Van Patten	12/31/17

Planning Board

Seat 3, Class III	(1-year term)	Frank Delcore	12/31/15
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Regulatory Oversight Working Group

Seat 1	(1-year term)	Ronald Skobo	12/31/15
Seat 2	(1-year term)	Thomas Belanger	12/31/15
Seat 3	(1-year term)	Bruce Rydel	12/31/15
Seat 4	(1-year term)	John Fiedler	12/31/15
Seat 5	(1-year term)	Gene Strupinsky	12/31/15

Sourland Municipal Alliance

Seat 1	(1-year term)	Peg VanPatten	12/31/15
Alternate	(1-year term)	Louise Wilkens	12/31/15

Sustainable Hillsborough Steering Committee

Seat 1	(1-year term)	Rev. Harry Skeeel	12/31/15
Seat 2	(1-year term)	Chris Obropta	12/31/15
Seat 3	(1-year term)	Peter Allan	12/31/15
Seat 4	(1-year term)	Steve Bales	12/31/15
Seat 5	(1-year term)	Sam Conard	12/31/15
Seat 6	(1-year term)	Jeffrey Cowen	12/31/15
Seat 7	(1-year term)	Ann Harris	12/31/15

Alt. #1	(1-year term)	Christopher Gibson	12/31/15
Alt. #2	(1-year term)	Adriana Bellotti	12/31/15

Tree Mitigation Advisory Comm.

Seat 2	(4-year term)	Frank Bryzski	12/31/18
Seat 3	(4-year term)	Marian H. Fenwick	12/31/18
Seat 5	(1-year term)	Ron Skobo	12/31/15

Wastewater Management Planning Commission

Seat 1	(1-year term)	Scott Lynn, MUA	12/31/15
Seat 2	(1-year term)	John VanDorpe, Maser	12/31/15
Seat 3	(1-year term)	Gloria McCauley,	12/31/15

Seat 4	(1-year term)	Committeewoman Sam Conard, Planning Board	12/31/15
Seat 5	(1-year term)	Bruce Rydel	12/31/15
Seat 6	(1-year term)	Anthony Ferrera	12/31/15
Seat 7	(1-year term)	Sue Brasefield	12/31/15

Wildlife Management Commission

Seat 3	(3-year term)	Robert Matros	12/31/17
Seat 4	(3-year term)	Jay Bekus	12/31/17

Willow Road Complex Review Committee

Seat 1	(1-year term)	Robert Hollingshead	12/31/15
Seat 2	(1-year term)	Helen Haines	12/31/15
Seat 3	(1-year term)	Ed Porowski	12/31/15
Seat 4	(1-year term)	Anthony Melfi	12/31/15
Seat 5	(1-year term)	John Lanahan	12/31/15

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously adopted upon call of the roll.

9. RESOLUTION APPROVING THE TOWNSHIP COMMITTEE ASSIGNMENTS AND TOWNSHIP COMMITTEE LIAISON ASSIGNMENTS FOR 2015, AS LISTED.

1. Finance/Fiscal Operations/Taxes/Administration/Legal

Committeeman Suraci
Deputy Mayor Burchette

Tax Assessor	Tax Collector/Treasurer
Budget and Finance	Administration/Clerk
Insurance	Legal – Litigation & Non-Litigation
Purchasing	

2. Public Safety/Courts

Committeewoman McCauley
Committeeman Suraci

Police	Municipal Court
Rescue Squad	Board of Ethics
Emergency Management	Board of Fire Commissioners

3. Planning/Zoning/Public Works/Engineering/Building

Deputy Mayor Burchette
Committeeman DelCore

Planning	Engineering
Zoning	Building
Public Works/Building and Grounds	Business Advocate

4. Health/Recreation/Parks/Public Welfare/Social Services

Committeeman DelCore
Committeewoman McCauley

Welfare/Social Services	Dog Warden
Parks and Recreation	Tree Mitigation
Board of Health	

5. Agricultural Advisory Commission Liaison Committeeman DelCore

6. Board of Adjustment Liaison Deputy Mayor Burchette

7. Board of Education Liaison Committeeman Suraci

8. Capital Planning Committee Liaison Deputy Mayor Burchette

9. Credit Card Advisory Committee Liaison Committeeman Suraci

10. Cultural and Arts Commission Liaison Committeeman DelCore

11. Economic & Business Development
Commission Liaison Committeeman DelCore

12. Environmental Commission Liaison Deputy Mayor Burchette

13. Board of Ethics Liaisons Committeeman DelCore
Committeeman Suraci

14. Board of Fire Commissioners Committeewoman McCauley
Committeeman Suraci

15. Board of Health Liaisons Committeeman DelCore
Committeewoman McCauley

- | | |
|--|---|
| 16. Hillsborough-Millstone Municipal Alliance Liaison | Deputy Mayor Burchette |
| 17. Hillsborough Municipal Utilities Authority Liaison | Deputy Mayor Burchette |
| 18. Historic Preservation Commission Liaison | Deputy Mayor Burchette |
| 19. Local Assistance Board Liaisons | Committeeman DelCore
Committeeman Suraci |
| 20. Library Council Liaison | Committeewoman McCauley |
| 21. Open Space Advisory Committee Liaison | Committeeman DelCore |
| 22. Personnel Committee | Committeeman Suraci
Committeeman DelCore |
| 23. Planning Board Liaison | Deputy Mayor Burchette |
| 24. Recreation and Parks Commission Liaison | Committeeman DelCore
Committeewoman McCauley |
| 25. Sign Review Committee | Deputy Mayor Burchette |
| 26. Sustainable Hillsborough Committee Liaison | Committeewoman McCauley |
| 27. Tree Mitigation Committee Liaison | Committeewoman McCauley |
| 28. Veterans Liaison | Committeeman Suraci
Deputy Mayor Burchette |
| 29. Wildlife Management Commission | Committeeman DelCore |
| 30. Willow Road Complex Review Committee | Committeeman Suraci |
| 31. Youth Services Commission Liaison | Committeeman Suraci |

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously adopted upon call of the roll.

10. RESOLUTION ADOPTING THE 2015 TEMPORARY BUDGET.

WHEREAS, In accordance with N.J.S.A. 40A: 4-19 there is a need to adopt a 2015 Temporary Budget for contracts, commitments or payments prior to the adoption of the 2015 Budget; and

WHEREAS, the amount of said temporary budget shall not exceed **\$6,792,110.33**.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the attached 2015 Temporary Budget is adopted in the amount of **\$6,531,600.00** and that a certified copy of this resolution be given to the Chief Finance Officer for her records:

Administrator	
Salaries and Wages:	50,000.00
Other Expenses:	600.00
Governing Body	
Salaries and Wages:	5,000.00
Other Expenses:	5,000.00
Township Clerk's Office	
Salaries and Wages:	45,000.00
Other Expenses:	6,000.00
Information Technology	
Salaries and Wages:	28,000.00
Other Expenses:	3,500.00
Central Purchasing	
Other Expenses:	2,000.00
Human Resources	
Other Expenses:	15,000.00
Postage	12,500.00
Legal Services and Costs	
Other Expenses:	50,000.00
Outside Legal Services and Costs	
Other Expenses:	50,000.00
Economic Development Committee	
Salaries and Wages:	16,000.00
Other Expenses:	1,000.00
Financial Administration	
Salaries and Wages:	50,000.00
Other Expenses:	10,000.00
Tax Collection/Revenue Administration	
Salaries and Wages:	30,000.00
Other Expenses:	12,000.00
Assessment of Taxes	
Salaries and Wages:	85,000.00
Other Expenses:	7,500.00
Planning Board	
Salaries and Wages	70,000.00

Other Expenses	10,000.00
Zoning Board of Adjustment	
Other Expenses	5,000.00
Environmental Commission	
Other Expenses	500.00
Code Enforcement	
Salaries and Wages	260,000.00
Other Expenses	15,000.00
Employee Group Insurance	900,000.00
Other Insurance	365,000.00
Unemployment	30,000.00
Police	
Salaries and Wages:	2,000,000.00
Other Expenses:	65,000.00
Office of Emergency Management	
Other Expenses:	500.00
First Aid Contribution	
Other Expenses:	45,000.00
Municipal Prosecutor	
Salaries and Wages:	25,000.00
Municipal Court	
Salaries and Wages:	80,000.00
Other Expenses	6,500.00
Special Duty Officers – Court Security	5,000.00
Engineering Services and Costs	
Salaries and Wages:	90,000.00
Other Expenses:	10,000.00
Road Repairs and Maintenance	
Salaries and Wages:	400,000.00
Other Expenses	125,000.00
Public Buildings and Grounds	
Other Expenses:	50,000.00
Snow Removal	
Salaries and Wages:	50,000.00
Other Expenses:	150,000.00
Cleanup	
Other Expenses	1,000.00
Parks Maintenance	
Salaries and Wages:	150,000.00
Other Expenses	40,000.00
Board of Health	
Salaries and Wages:	120,000.00

Other Expenses	10,000.00
Social Services	
Salaries and Wages:	45,000.00
Other Expenses	20,000.00
Wildlife Management	
Other Expenses	1,000.00
Fire Protection Charges	150,000.00
Electricity	75,000.00
Street Lighting	100,000.00
Telephone	35,000.00
Heating Fuel	30,000.00
Water	6,000.00
Sewer	2,500.00
Gasoline	35,000.00
Diesel Fuel	45,000.00
Social Security System	275,000.00
SUBTOTAL APPROPRIATIONS: INSIDE CAP	6,382,100.00
OPERATIONS - EXCLUDED FROM CAP	
Municipal Alliance Grant	7,500.00
SUBTOTAL APPROPRIATIONS: OUTSIDE CAP	7,500.00
DEBT SERVICE	
Interest on Bonds	90,000.00
SCIA Lease Payments	52,000.00
TOTAL BUDGET APPROPRIATIONS	6,531,600.00

Mayor Tomson stated state law provides that a municipality may adopt a temporary budget in an amount not to exceed 26.25% of the previous year's budget, at the beginning of the year.

Mayor Tomson stated this gives the Township Committee time to develop the new annual budget and allows for the government to continue operating.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Burchette, the aforesaid resolution was unanimously adopted upon call of the roll.

11. RESOLUTION AUTHORIZING PREMIERE MEDIA, LLC TO VIDEOTAPE THE HILLSBOROUGH TOWNSHIP COMMITTEE MEETINGS IN 2015, AT THE COST OF \$250 PER MEETING, PURUANT TO THE PROPOSAL SUBMITTED ON DECEMBER 5, 2014.

WHEREAS, Premiere Media, LLC has videotaped Township Committee meetings since 2002; and

WHEREAS, Premiere Media, LLC has served as advisor and media technician to ensure that videotapes of the Township Committee meetings are of a professional quality; and

WHEREAS, the Township Committee wishes to continue utilizing Premiere Media, LLC to tape the Township Committee meetings at a cost of \$250 per meeting, plus an additional \$75 anytime a meeting extends beyond 11:00 p.m.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Premiere Media, LLC videotape the 2015 Township Committee meetings at a cost of \$250 per meeting.

Mayor Tomson stated that the Township is always happy to have Caz's assistance.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously adopted upon call of the roll.

CONSENTS

1. RESOLUTION AUTHORIZING THE ADOPTION OF THE CASH MANAGEMENT PLAN FOR THE YEAR 2015

WHEREAS, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, the Cash Management Plan must include:

1. The designation of a public depository or depositories
2. The authorization for investments as permitted by various applicable laws
3. The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote
4. An annual audit of the Cash Management Plan.
5. That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the attached Cash Management Plan is hereby adopted for the year 2015.

2. RESOLUTION AUTHORIZING THE 2015 DEPOSITORIES AND DISBURSEMENTS

WHEREAS, N.J.S.A. 40A 55-14 mandates that the governing body of a Municipal Corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository of its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state.

NOW THEREFORE, BE IT RESOLVED on the 5th day of January 2015, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

- | | |
|-----------------------------------|------------------------|
| 1 st Constitution Bank | Bank of America |
| Hudson United Bank | Peapack-Gladstone Bank |
| Provident Bank | PNC Bank |
| Fulton Bank | Sovereign Bank |
| Sun National Bank | TD Bank, N.A. |
| Valley National Bank | Wells Fargo |

All Federally secured Banks in the State of New Jersey be and are hereby designated as depositories for the Township of Hillsborough for the year 2015.

Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer a statement indication that the bank is covered under the Government Units Deposit Protection Act 9 R.S. 17: 9-41).

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough that the various municipal accounts will be deposited in the Banks listed above and the persons responsible shall be as follows:

Custodian **Chief Finance Officer**

- | | |
|--------------------------------|-------------------------------|
| Current | General Capital |
| Expert Witnessing | Escrow |
| Special Police Escrow | Recreation |
| Sub Division Trust | Open Space |
| Governmental Grant | Miscellaneous Trust |
| Kimberwyck Curb Suit | Off-Site Escrow |
| Payroll Agency | Dog License |
| Law Enforcement | Self Insurance |
| Health Benefits | COBRA |
| Sanitary Landfill Escrow | Payroll Account |
| Public Assistance Trust (PATF) | Mountainview Assessment Trust |
| Riverview Assessment Trust | Public Assistance |
| Flexible Spending | Claremont Assessment Trust |

Other accounts

Tax Collector's Redemption Account
Municipal Court Bail Account
Municipal Court General Account

Custodian

Tax Collector
Court Administrator
Court Administrator

DISBURSEMENTS:

Signatures Required

Mayor or Deputy Mayor
Municipal Clerk and
Chief Finance Officer

Accounts

Current
Expert Witnessing
Escrow
Recreation
Governmental Grant
Kimberwyck Curb Suit
Dog License
Law Enforcement
Sanitary Landfill Escrow
Mountainview Assessment Trust
Health Benefits
Claremont Assessment Trust

General Capital
COBRA
Special Police Escrow
Sub Division Trust
Miscellaneous Trust
Off-site Escrow
Open Space
Self Insurance
Public Assistance Trust (PATF)
Riverview Assessment Trust
Public Assistance
Flexible Spending

Signatures Required

Chief Finance Officer or Municipal Clerk

Accounts

Payroll Account

Payroll Agency Account

Signatures Required

Chief Finance Officer or Tax Collector

Accounts

Tax Collector's Redemption Account

Signatures Required

Court Administrator or Deputy Court Administrator or Municipal Magistrate

Accounts

Municipal Court Bail Account (2)

Municipal Court General Account (2)

3. RESOLUTION AUTHORIZING THE COLLECTION OF INTEREST ON DELINQUENT TAXES AND A YEAR END PENALTY

WHEREAS, N.J. Revised Statutes 54:4-67 implies that affirmative action is required on the part of the governing body in fixing the rate of interest on delinquent taxes.

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, that the interest rate on delinquent taxes shall be 8% per annum of the first \$1,500 and 18% per annum on any amount in excess of \$1,500 for the year 2015, and no interest shall be charged if payment of any installment is made within the 10th calendar day following the day upon which same became payable.

BE IT FURTHER RESOLVED in accordance with N.J.S.A. 54:4-67 the governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year and that such penalty shall be 6% of the amount of the delinquency.

BE IT FURTHER RESOLVED in any case where the taxes are not paid during the respective extended periods, the full interest rate from the due date shall apply.

4. RESOLUTION AUTHORIZING TAX SALE RELIEF

WHEREAS, the governing body of the Township of Hillsborough, County of Somerset, State of New Jersey wants to grant taxpayers with personal hardships relief from the tax sale; and

WHEREAS, N.J.S.A. 54:5-19 gives the governing body the authority to establish installment plans provided that monthly payments are made and that the plan does not exceed 3 years in duration; and

WHEREAS, N.J.S.A. 54:5-19 also gives the governing body the authority to direct the Tax Collector to establish installment plans with the owners who are affected.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, that the Tax Collector be authorized to establish installment plans for any taxpayer that can demonstrate that they meet the criteria for a period not to exceed three years.

5. RESOLUTION APPROVING REORGANIZATION MATTERS:

a. Resolution Authorizing Reorganization Meeting 2016

BE IT RESOLVED that the Reorganization Meeting of the Township of Hillsborough for the year 2016 shall be held at the Hillsborough Township Municipal Building, 379 South Branch Road, Hillsborough, New Jersey, 08844 on Tuesday, January 5, 2016 at 7:00 P.M.

b. Resolution Adopting 2015 Township Committee Meeting Schedule

BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the following is established as a schedule of regular public meetings of the Township Committee to be held during 2015.

BE IT FURTHER RESOLVED that regular meetings shall commence at 7:30 P.M. and the location shall be at the Municipal Building, 379 South Branch Road, Hillsborough, NJ 08844 except as otherwise noted.

In accordance with the Open Public Meetings Act, a copy of this resolution shall immediately:

- Be posted on the Bulletin Board at the Municipal Building and shall remain posted for the year 2015.
- Be mailed to the following newspapers: The Hillsborough Beacon, the Courier News, Hillsborough Patch and the Newark Star Ledger.
- Filed with the Township Clerk.
- Mailed to those persons who have requested and paid the charges for copies of the schedule and revisions thereto and shall be promptly mailed to those persons who hereinafter make such request and prepay such charge.

2015 TOWNSHIP COMMITTEE MEETINGS

**7:30 P.M. – Regular Meetings
at the Hillsborough Municipal Complex
(TUESDAYS)* Unless Otherwise Noted**

JANUARY
13TH & 27TH

JULY
14TH

FEBRUARY
10TH & 24TH

AUGUST
11TH & 25TH

MARCH
10TH & 24TH

SEPTEMBER
8TH & 21ST*

APRIL
14TH & 28TH

OCTOBER
13TH & 27TH

MAY
12TH & 26TH

NOVEMBER
10TH & 24TH

JUNE
9TH & 23RD

DECEMBER
8TH & 22ND

c. Resolution Designating 2015 Official Newspapers

WHEREAS, N.J.S.A. 10:4-8(d) of the Open Public Meetings Act requires that said notice of meetings be submitted to newspapers of which three (3) shall be the official newspapers; and

WHEREAS, the Township Committee of the Township of Hillsborough has determined that the Newark Star Ledger, the Courier News, and the Hillsborough Beacon have the greatest likelihood of informing the public within the jurisdictional boundaries of Hillsborough Township of such meetings; and

WHEREAS, the Hillsborough Patch shall be the official electronic newspaper for the Township of Hillsborough.

NOW, THEREFORE, BE IT RESOLVED that notices will be sent to all four (4) newspapers.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough that the Newark Star Ledger, the Courier News, and the Hillsborough Beacon are hereby designated as the official newspapers of this body during 2015 as required by N.J.S.A. 10:4-18 and N.J.S.A. 10:4-8(d)(2) of the Open Public Meetings Act and the Hillsborough Patch shall be the official electronic newspaper.

d. Resolution Authorizing Fees for Meeting Notices

WHEREAS, Section 14 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the public body to fix a reasonable sum to be charged to persons who request that notice of meetings as required under the Act be mailed to them individually; and

WHEREAS, said sum is to cover the costs of providing such notices; and

WHEREAS, said Section further permits the public body to provide such notices free of charge to news media who so request;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. Each person requesting an individual notice be mailed to him shall pay annually to the Township of Hillsborough the sum of \$10.00 to cover the costs thereof, as required under the Act.
2. Requests for such individual notice made by news media shall be granted without cost.

3. The sum herein designated is subject to change upon the adoption of superseding resolution by this public body.

This resolution shall take effect immediately.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the consent agenda was unanimously approved upon call of the roll.

Mayor Tomson reminded everyone that there would be cake and coffee following the meeting in the multipurpose room.

Mayor Tomson thanked everyone for coming and for tuning in at Channel 29. The next regular meeting of the Hillsborough Township will be January 13, 2015, at 7:30pm.

Mayor Tomson concluded by wishing everyone a Happy and Healthy New Year.

ADJOURNMENT

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the meeting duly adjourned at 7:39 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk