

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeewoman McCauley, Committeeman Carl Suraci, Deputy Mayor Greg Burchette and Mayor Doug Tomson. Also, in attendance were Township Clerk Pamela Borek, Township Administrator Anthony Ferrera and Township Attorney William Willard.

SALUTE TO THE FLAG

Following roll call, Mayor Tomson advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on March 10, 2015.

APPROVAL OF MINUTES

- *Approval of the February 10, 2015 Regular Session Minutes*
- Upon motion by Deputy Mayor Burchette, seconded by Committeeman Suraci, the minutes of the February 10, 2015 meeting were approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore announced that Somerset County Recycling has notified the Township that some areas of town will have recycling pickup moved to Mondays. Effective Monday, March 16, recycling pickups on 28 roads in the western portion of Hillsborough Township will be on Mondays, instead of Tuesdays.

Committeeman DelCore reported the areas to be impacted by this change and further stated that a notice of this change was placed in the handle of recycling buckets of those residents who live on the 28 roads affected by the change and it was in the enews.

Committeeman DelCore noted that Spring Sport League Registration and Summer Camp Registration is ongoing through the Recreation Department.

Committeeman DelCore stated the he attended the first meeting of the Wildlife Commission who handles Hunting Licenses and sets the policies for how hunting should be enacted in the township with ratification by the Township Committee. He congratulated Bob Matros for once again being nominated chair of the Commission, and noted that in the spring we will be having the Wildlife report and Hunting lottery later in the spring.

Committeewoman McCauley

Committeewoman McCauley noted that the Somerset County for Honoring Outstanding Women is March 27th. Reservations to attend the dinner have been extended until March 11th. This event is sponsored by the County Commission on the Status of Women.

Committeewoman McCauley stated this year's Hillsborough's honorees as follows:

Arts/Entertainment – Martha J. Weintraub of Hillsborough, Gallery 14

Hometown Hero – Courtney Newman of Hillsborough, Steps Together

Information Technology – Jackie P. Taylor of Hillsborough, Ernst & Young Success Ladder Enterprises

Journalism/Media – Audrey Blumberg of Hillsborough, L.B. Media (The Breeze) Shirley Noble Lifetime

Achievement Award – Estelle Julian of Hillsborough, "Profile of Positive Aging" honoree.

Committeeman Suraci

Committeeman Suraci stated that all dogs must be licensed. Dog owners can contact our Finance Office to license their dog or to renew their license. There are many reasons to license your dog, aside from it being the law. If your dog goes missing, having him licensed drastically improves your chances of getting him back. A license tag helps animal control, shelters and neighbors quickly identify your dog and get him back to his owner safely. If your dog is found wandering the streets, a rescue organization can easily look up your dog via its license identifying number.

Committeeman Suraci noted to save the date, Saturday, May 23rd for our 10th Annual Salute to Veterans Breakfast, Memorial Day Parade and Garden of Honor Ceremony. Besides this being a milestone 10th year event for the Township, it also marks the 70th anniversary of the end of WWII. Come out and support our veterans who fought this war, as they greatly appreciate your support. Non profit communities and community organizations can register online through our Parks and Recreation Department. We will be dedicating our Veterans Way Monument on May 23rd as well.

Deputy Mayor Burchette

Deputy Mayor Burchette stated that Hillsborough Township's Annual Clean-Up Program will begin in April. Coupons for the Auten Road Facility will be available beginning Monday, March 9th at the Hillsborough Department of Public Works located at 21 East Mountain Road between the hours of 7am and 3pm.

Deputy Mayor Burchette noted that Hillsborough Township earned the Certificate of Achievement and a \$2,000 monetary award in recognition of the Township's Exceptional Workplace Safety Performance during 2014. This is the 5th consecutive year the Township has qualified as Exceptional, the highest classification the Central Jersey Joint Insurance Fund has.

Mayor Tomson

Mayor Tomson reported that notice was received this afternoon from New Jersey Department of Transportation that Route 514 / Amwell Road Bridge in Millstone will reopen to traffic tomorrow, after the morning rush. The use of the bridge by overweight vehicles caused an unsafe situation which led to the emergency closure of the bridge earlier this year. Assuming the weight restriction is adhered to, the repairs will allow the bridge to remain open until it can be completely replaced.

Mayor Tomson stated that this past Sunday, Hillsborough Township was featured in the My Town Series at the NJ Devils game. We had about 250 Hillsborough residents cheer on the game as the 1995 Stanley Cup Class was honored. The Police Honor Guard were on the ice for the Star Spangled Banner and opening ceremonies. Vietnam Veteran and Purple Heart recipient Ted Dima, our Hometown hero was recognized with a standing ovation at the game. It was a great event and thank you to all those who joined us for the game.

PRESENTATIONS

- *Recognition of Hillsborough Businesses / Organizations that have served the citizens of Hillsborough Township in excess of 25 years*

Mayor Tomson stated that the Township will continue with the Business Recognition program, recognizing Hillsborough Businesses / Organizations that have served the Citizens of Hillsborough Township for more than 25 years.

Mayor Tomson presented The Motorworks Inc. with a Certificate of Recognition for their dedication to being in business in Hillsborough Township for 29 years.

Mayor Tomson presented United Rental with a Certificate of Recognition for their dedication to being in business in Hillsborough Township for 28 years.

PROCLAMATIONS / APPOINTMENTS

- Proclamation declaring March as National Nutrition Month

WHEREAS, food is the substance by which life is sustained; and

WHEREAS, the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; as well as the prevention of chronic diseases; and

WHEREAS, there is a need for continuing nutrition education and wide-scale effort to enhance good eating practices; and

WHEREAS, National Nutrition Month, a nutrition education and information campaign sponsored annually by the Academy of Nutrition and Dietetics, helps spread the word about the importance of a healthy diet and regular exercise.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee, in conjunction with the Academy of Nutrition and Dietetics and Shop Rite of Hillsborough do hereby declare March as National Nutrition Month.

BE IT FURTHER PROCLAIMED, that the Township Committee of the Township of Hillsborough encourages all Hillsborough residents to join the campaign and become concerned about their nutrition and the nutrition of others in the hope of achieving optimum health for both today and tomorrow.

- Proclamation honoring Auten Road Intermediate School Teams 5J & 5K for a successful food drive.

WHEREAS, Auten Road Intermediate School's Teams 5J & 5K held a contest from January 17th through January 27th in which the students were asked to bring in cans to be donated to Hillsborough Township's Community Assistance Network. While the focus of the event was on the charity of giving, it was made more fun by creating a friendly competition between the 2 fifth grade teams; and

WHEREAS, although Team 5J kept a healthy lead for the entire competition, on the last day Team 5K made a Herculean collection effort and trounced 5J for the win; and

WHEREAS, Teams 5J and 5K are comprised of the following students: Rithik Adiani, Jorge Antonio, Adedamola Aramide, MJ Baker, Owen Bartolmeo, Zachary Bezick, Nana Boatey, Julianna Bongiovanni, Jack Borek, Maria Bourodimos, Alyssa Buntin, Falcon Burns, Caroline Cappabianca, Tania Castro, Kim Chacon, Justin Ciambrone, Kevin Coakley, Griffin Conroy, Zoe Csernica, Sahithi Devineni, Samay Dhawan, Christopher Dinardi, Holly Dinunzi, Stephen Dowe, Andrew Ely, Rachelle Evans, Hunter H Finer, Alexis Fox, Dylan Furfaro, Sanya Goel, Akshara Hariharan, Ainsley Harkin, Ethan Hartman, Ryan Hauser, Teagan Hawes, Nicholas Holt, Sophia Iovino, Preeta Joshi, Roshan Khan, Natalie Kort, Nolan Kouroupas, Gabby Kulcsar, Shaan Kumar, Matthew Kunkiewicz, Aiden Lang, Gianna LaVecchia, Jacob Lust, Connor Lydon, Alexis Mathew, Christian Mayer, James Mazuera, Zachary McNicol, Alexander Miliotis, Barbara Myers, Adam Mzili, Kavish Nagarajan, Reanna Nelson, Arielle Nettingham, Eric Novello, Azinwi Numfor, Patrick O'Kane, Aiden Parasole, Deeya Patel, Rayan Patel, Nina Patel, Aanya Pidiath, Jahnavi Poddar, Marissa Pollak, Monica Punuru, Kyle Rear, Zachary Renna, Jordan Rice, Cristina Rocco, Vasilias Roditis, Hannah Rosenel, Giuseppe Salonna, Joseph Scarpa, Breanna Schechter, Sabina R Shah, Nidhi Shah, Max Sowers, Sonia Srinivasan, Samuel Stark, Jonathan Strunk, Jonathan Szwarc, Keith Tarantino, Pranav Upadhya, Anushka Vachani, James VanderVliet, Amy Wang, Sophie Weinberger, Alisha Werlen, Ryan Whaley, Nathan Wolfe and Alex Zou; and

WHEREAS, the teachers of Teams 5J and 5K are: Mindi Andreski, Diane Lyons, Beth Raff and Carrie Sanchez.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and the Township Committee of Township of Hillsborough, do hereby commend Auten Road Intermediate School Team 5J and 5K's teachers and students, along with their parents, not only for initiating and supporting this food drive, but for the students being great contributors and amazing sports throughout. Their actions demonstrate great service and dedication to our community.

NEW BUSINESS

- None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- John Anderson – JCP&L 147 Rt 31S Flemington, NJ JCP&L is starting with vegetation management work. He would like residents to understand each tree species is different regarding clearance they need four years of clearance from conductors plus there is a margin of error to allow for maintenance. They have a separate database will verify all critical facilities which is tied to their outage system which will allow JCPL to manage facilities.

Mr. Anderson stated that getting roads open is a top priority with a rack and stack approach to priority as determined by emergency personnel within the municipality. They are designating Line Crews and Tree Crews to oversee closed roads. JCP&L will be working closely with phone companies as well as far as wires down relating to road closures.

Mayor Tomson and Anthony Ferrara thanked John Anderson for his diligence and hard work regarding communications with the Township.

PUBLIC HEARINGS

- *None*

INTRODUCTION OF NEW ORDINANCES

ORDINANCE 2015-02

ORDINANCE APPROVING TRAFFIC SIGNAL AT DUKES PARKWAY WEST AND DUKE FARMS SOUTH GATE, HILLSBOROUGH TOWNSHIP, SOMERSET COUNTY, NEW JERSEY

WHEREAS, the Township Committee finds it in the interest of public safety to install a traffic signal at the intersection of Dukes Parkway West and Duke Farms South Gate; and

WHEREAS, the Township Engineer has certified that the installation of the traffic signal at the intersection of Dukes Parkway West and Duke Farms South Gate was inspected and found in conformance with the As-Built Traffic Signal Permit Plan dated January 20, 2015 and conforms to the provisions of the Manual on Uniform Traffic Control Devices, Title 39 of the Revised Statutes of New Jersey and the New Jersey Administrative Code.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of Hillsborough, County of Somerset, State of New Jersey, as follows:

Section 1. The intersection of Dukes Parkway West and Duke Farms South Gate shall be controlled by a traffic signal in accordance with the Traffic Signal Plan dated January 20, 2015.

Section 2. The traffic control signal shall be in accordance with the provisions of the Manual on Uniform Traffic Control Devices, Title 39 of the Revised Statutes of New Jersey and the New Jersey Administrative Code and shall be operated in conformance with the design plan.

Section 3. Any ordinance or part thereof inconsistent with the provisions of this ordinance is hereby repealed.

Section 4. This ordinance shall become effective upon adoption and publication as required by law.

Section 5. If any clause, section or provision of this ordinance is declared invalid by a Court of competent jurisdiction, such provision shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining provisions of this ordinance.

Mayor Tomson stated this ordinance allows for the enforcement by the Police Department for any Traffic violations related to these traffic signals.

Deputy Mayor Burchette moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on April 14, 2015 at 7:30 p.m. Said motion was seconded by Committeeman Suraci and unanimously approved upon call of the roll.

CONSIDERATIONS

1. RESOLUTION AUTHORIZING THE HIRING OF CATHRYN FAERBER, TO FILL A VACANCY IN THE HILLSBOROUGH TOWNSHIP'S POLICE DEPARTMENT FOR THE FULL-TIME POSITION OF POLICE RECORDS CLERK, EFFECTIVE MARCH 23, 2015, AT A SALARY OF \$32,323.20 PER YEAR

WHEREAS, there exists a vacancy in the Hillsborough Township Police Department for the position of full-time Police Records Clerk; and

WHEREAS, the Police Chief recommends the hiring of Cathryn Faerber to the position of Police Records Clerk, effective March 23, 2015, at a salary of \$32,323.20 per year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Police Chief is hereby authorized and approved.

Committeeman DelCore noted that Ms. Faerber has volunteered and supported the Township in many ways and he is very pleased to welcome Ms. Faerber.

Upon motion by Committeeman DelCore seconded by Deputy Mayor Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION AWARDDING A "NON-FAIR AND OPEN" CONTRACT WITH PRIMEPOINT FOR PAYROLL SERVICES AND A TIME AND MANAGEMENT SYSTEM, IN AN AMOUNT NOT TO EXCEED \$24,500.00

WHEREAS, the Township of Hillsborough requires an outside service for payroll preparation and a time and management system, which has been provided by Primepoint since 2005; and

WHEREAS, Primepoint submitted their proposal dated a January 16, 2015 at no increase in cost; and

WHEREAS, the Township employs a Qualified Purchasing Agent who recommends the contract be awarded to Primepoint to maintain continuity; and

WHEREAS, the amount of the Agreement is below the Township of Hillsborough's bid threshold of \$36,000 and is therefore not required to be publicly bid pursuant N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-9; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution; and

WHEREAS, Primepoint submitted a Political Contribution Disclosure form.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are authorized to execute an agreement with Primepoint for payroll services and a time and management system, in a form approved by the Township Attorney, in an amount not to exceed \$24,500.00.
2. This contract is awarded without competitive bidding as a "Non Fair & Open Contract".
3. The Mayor and Township Clerk are hereby authorized to execute the Township's agreement for "Goods and Services" and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.

Mayor Tomson stated this resolution authorizes the continuation of payroll services for the Township by Primepoint, who has been the provider since 2005.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci the aforesaid resolution was unanimously approved upon call of the roll.

- 3. RESOLUTION AWARDDING A "NON-FAIR AND OPEN" CONTRACT WITH PROPERTYPILOT, LLC FOR A SECURE, CLOUD BASED SOFTWARE SYSTEM SUBSCRIPTION, INCLUDING DEVELOPMENT, INSTALLATION, TRAINING AND TECHNICAL SUPPORT, IN AN AMOUNT NOT TO EXCEED \$30,000.00 FOR A ONE-YEAR SUBSCRIPTION WITH RENEWAL**

WHEREAS, the Township of Hillsborough requires an outside service for the management of all interdepartmental data to be shared in one software program; and

WHEREAS, PropertyPilot, LLC submitted their proposal dated a December 19, 2014; and

WHEREAS, the Township employs a Qualified Purchasing Agent who recommends the contract be awarded to PropertyPilot, LLC; and

WHEREAS, the amount of the Agreement is below the Township of Hillsborough's bid threshold of \$36,000 and is therefore not required to be publicly bid pursuant N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-9; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution; and

WHEREAS, PropertyPilot, LLC has submitted a Political Contribution Disclosure form.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are authorizes to execute an agreement with PropertyPilot, LLC, for a secure, cloud-based software system subscription, including development, installation, training and technical support, in a form approved by the Township Attorney, in an amount not to exceed \$30,000.00 for a one-year subscription with renewal.
2. This contract is awarded without competitive bidding as a "Non-Fair & Open Contract".
3. The Mayor and Township Clerk are hereby authorized to execute the Township's standard form of agreement for "Goods and Services" and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.

Mayor Tomson stated after extensive review of various software providers, the Township Administrator and Qualified Purchasing Agent have recommended that the Township enter into a contract with PropertyPilot for a cloud-cased platform to assist in productive and efficient access to information both internally and externally.

Upon motion by Committeeman Delcore, seconded by Deputy Mayor Burchette the aforesaid resolution was unanimously approved upon call of the roll.

Committeeman DelCore noted that this is a system that the Township has been lacking. It will enable all departments to both input and pull property information together and it will allow us to keep up with technology. This is a step in the right direction.

4. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR AN EMPLOYEE ASSISTANCE PROGRAM (EAP) WITH PRINCETON HEALTHCARE SYSTEMS FOR THE PERIOD OF MARCH 1, 2015 THROUGH FEBRUARY 29, 2016, NOT TO EXCEED \$3,061.25

WHEREAS, the Township of Hillsborough solicited quotes for an Employee Assistance Program (EAP) and four (4) quotes were received as follows:

Charles Nechtem	\$2,976.00 per year
Preferred Behavioral Health	\$3,061.25 per year
Princeton HealthCare	\$3,061.25 per year
Employee Services Inc.	\$4,650.00 per year

WHEREAS, the Township currently contracts with Princeton HealthCare for an Employee Assistance Program (EAP); and

WHEREAS, both the Township Administrator and Qualified Purchasing Agent recommends that the Township renew its contract with Princeton HealthCare to ensure continuity of existing services; and

WHEREAS, the cost to the Township will not exceed \$3,061.25 for the period March 1, 2015 through February 29, 2016; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. An award of contract for an Employee Assistance Program (EAP) is hereby made to Princeton HealthCare, in an amount not to exceed \$3,061.25 for the period from March 1, 2015 through February 29, 2016.
2. The Mayor and Township Clerk are hereby authorized to execute the Township standard form of agreement, for services and any modifications thereto and related constituent documents as may be found acceptable by the Township Committee.

Mayor Tomson stated that quotes were obtained from 4 providers. The Township Administrator and Qualified Purchasing Agent recommended Princeton HealthCare Systems, who was the provider for the last two years for the Employee Assistance Program. By awarding this contract to Princeton HealthCare, it allows for a continuity of service for those participants. This contract is for the for the 2015 contract period.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley the aforesaid resolution was unanimously approved upon call of the roll.

5. RESOLUTION INCREASING THE 2015 TEMPORARY EMERGENCY BUDGET

WHEREAS, there is a need to increase the 2015 Temporary Emergency Budget for unforeseen expenditures prior to the adoption of the 2015 Budget; and

WHEREAS, the amount of said increase is not to exceed \$85,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the following increase to the appropriation be made and that a certified copy of this Resolution be given to the Chief Finance Officer for her records:

Salaries & Wages	\$ 35,000.00
Other Expense	\$ 50,000.00
APPROPRIATIONS: INSIDE CAP	\$ 85,000.00
TOTAL APPROPRIATIONS	\$ 85,000.00

Mayor Tomson stated due to last week's snow and ice events, it is necessary to increase the Snow Removal budget for 2015 to allow for the payment of overtime and encumbering of expenses that have been incurred. We are hopeful that we have seen the last of winter weather.

Upon motion by Committeeman Delcore, seconded by Committeeman Suraci the aforesaid resolution was unanimously approved upon call of the roll.

6. RESOLUTION RATIFYING AND CONFIRMING STAFF ACTION

WHEREAS, there exists a vacancy in the position of part time Technical Assistant in the Building Department; and

WHEREAS, the Construction Official recommends the transfer of Elisabeth Matons to fill that vacancy, at an hourly rate of \$14.50 per hour, not to exceed 29 hours per week, effective March 4, 2015.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Construction Official is hereby accepted and approved.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley the aforesaid resolution was unanimously approved upon call of the roll.

7. RESOLUTION ESTABLISHING HOURS AND HOURLY RATE FOR TOWNSHIP SUBSTITUTE CALL LIST

WHEREAS, a resolution was passed on February 10, 2015 establishing a "Township Substitute Call List"; and

WHEREAS, the Township Clerk recommends that the candidates placed on the "Township Substitute Call List" are to be utilized on an as needed basis, at an hourly rate of \$14.50 per hour, not to exceed 29 hours per week, effective February 11, 2015.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Township Clerk is hereby accepted and approved

Mayor Tomson stated this resolution sets the hours and pay rate for the part time substitute call list at not to exceed 29 hours per week at \$14.50 per hour.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Burchette the aforesaid resolution was unanimously approved upon call of the roll.

8. RESOLUTION ESTABLISHING THE ANNUAL SALARIES & WAGES OF MUNICIPAL EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Hillsborough that the annual salaries of the following employees are listed below, effective to January 1, 2015:

Name	Position	Base Salary
Belnay, Glen	Health Officer	124,986.00

Bergen, Nancy	Assistant Director of Recreation	54,651.00
Besser, Mark	Police Lieutenant	141,672.00
Blaney, Debra	Tax Assessor	91,526.00
	Commercial Assessment Stipend	14,688.00
Borek, Pamela	Township Clerk	76,669.00
Borngesser, Dianne	Assistant to Township Clerk	56,771.00
Bush, Lucia	Admin. Secretary to Police Chief	58,307.00
Carr, Michael	Director of Environmental Programs	74,666.00
Costa, Nancy	CFO/Tax Collector/QPA	120,819.00
Crossen, April	Deputy Treasurer/Tax Collector	58,749.00
Crossen, John	Asst Parks Supervisor	69,395.00
Davenport, Daniel	Asst Public Works Supervisor	69,395.00
DeAngelis, Glenn	Asst Public Works Supervisor	66,586.00
Decker, Mary	Secretary to Mayor & Township Administrator	40,494.00
Faerber, Cathy-Jean	Assistant Director of Social Services	52,054.00
Ferrera, Anthony	Administrator/Deputy Clerk	141,892.00
Fiedler, John	Construction Official	97,927.00
Haurey, James	Systems Administrator	88,496.00
Hollenbach, Elizabeth	Assistant Tax Assessor	59,650.00
Huxley, Jeff	Public Works Supervisor	81,301.00
Kaminsky, Paul	Police Chief	160,476.00
Keeth, Susan	Municipal Court Administrator	72,828.00
Kois, David	Deputy Director of Planning/ Zoning Official	53,741.00
Merkler, Paul	Police Captain	151,873.00
Mozgai, Francis	Police Lieutenant	141,672.00

Pineno, Michael	IT Manager	98,264.00
Powell, Darren	Police Lieutenant	141,672.00
Pryor, Kenneth	Police Lieutenant	141,672.00
Resavy, Richard	Director of Public Works	102,735.00
Rydel, Bruce	Director of Planning	98,838.00
Skobo, Ron	Director of Parks, Recreation and Social Services	89,983.00
Spano - Klimko, Siobhan	Deputy Health Officer/Educator	83,328.00
Strupinsky, Gene	Business Advocate	57,136.00

Mayor Tomson stated this resolution establishes the 2015 salaries for the Police Lieutenants, Captain, Chief, Department Heads, DPW Supervisors and non-union employees.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley the aforesaid resolution was unanimously approved upon call of the roll.

9. RESOLUTION OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS “NOTE RELATING TO THE CONSTRUCTION FINANCING TRUST LOAN PROGRAM OF THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST”, TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$1,567,500, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE TOWNSHIP OF HILLSBOROUGH IN FAVOR OF THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, ALL PURSUANT TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST CONSTRUCTION FINANCING TRUST LOAN PROGRAM

WHEREAS, the Township of Hillsborough (the “Local Unit”), in the County of Somerset, New Jersey, has determined that there exists a need within the Local Unit to acquire, construct, renovate or install a project consisting of sanitary sewer extension project (the “Project”), and it is the desire of the Local Unit to obtain financing for such Project through participation in the bond financing program (the “Environmental Infrastructure Financing Program”) of the New Jersey Environmental Infrastructure Trust (the “Trust”); and

WHEREAS, the Local Unit has determined to temporarily finance the acquisition, construction, renovation or installation of the Project prior to the closing with respect to the Environmental Infrastructure Financing Program, and to undertake such temporary financing with the proceeds of an

interim loan to be made by the Trust (the "Interim Loan") to the Local Unit, pursuant to the Construction Financing Trust Loan Program of the Trust (the "Interim Financing Program"); and

WHEREAS, in order to (i) evidence and secure the repayment obligation of the Local Unit to the Trust with respect to the Interim Loan and (ii) satisfy the requirements of the Interim Financing Program, it is the desire of the Local Unit to issue and sell to the Trust the "Note Relating to the Construction Financing Trust Loan Program of the New Jersey Environmental Infrastructure Trust" in an aggregate principal amount of up to \$1,567,500 (the "Note"); and

WHEREAS, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the Trust pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the "Local Bond Law"), and other applicable law; and

WHEREAS, Section 28 of the Local Bond Law allows for the sale of the Note to the Trust, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the Trust without any public offering, all under the terms and conditions set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section 1. In accordance with Section 28 of the Local Bond Law and N.J.S.A. 58:11B-9, the Local Unit hereby authorizes the issuance, sale and award the Note in accordance with the provisions hereof. The obligation represented by the Note has been appropriated and authorized by bond ordinance #2014-14 of the Local Unit, which bond ordinance is entitled "AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, PROVIDING FOR THE IMPLEMENTATION OF THE SANITARY SEWER EXTENSION PROJECT AND OTHER RELATED EXPENSES IN AND FOR THE TOWNSHIP OF HILLSBOROUGH AND APPROPRIATING \$1,650,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$1,567,500 IN BONDS OR NOTES OF THE TOWNSHIP OF HILLSBOROUGH TO FINANCE THE SAME AND DIRECTING THE SPECIAL ASSESSMENT OF THE COST THEREOF" and was finally adopted by the Local Unit at a meeting duly called and held on July 22, 2014, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

Section 2. The Chief Financial Officer of the Local Unit (the "Chief Financial Officer") is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

Section 3. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

Section 4. The Local Unit hereby determines that certain terms of the Note shall be as follows:

(a) the principal amount of the Note to be issued shall be an amount up to \$1,567,500;

- (b) the maturity of the Note shall not exceed one year and be determined by the Trust in accordance with the methodology adopted by the Board of Directors of the Trust;
- (c) the interest rate of the Note shall be determined by the Trust in accordance with the methodology adopted by the Board of Directors of the Trust;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered "CFP-16-1";
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

Section 5. The Note shall be substantially in the form attached hereto as Exhibit A.

Section 6. The law firm of GluckWalrath LLP is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the Trust for the Interim Financing Program, to arrange for same.

Section 7. If the closing for the Environmental Infrastructure Trust Financing Program does not occur within one year of the date of issuance of the Note, there is hereby delegated to the Chief Financial Officer the authority to issue and sell to the Trust, from time to time, one or more rollover notes (each, a "Rollover Note") having terms substantially identical to the terms contained in Section 4 hereof and in the Note, except for the principal amount thereof (which may be increased or decreased, subject to the maximum principal amount of \$1,567,500 and to any principal paydowns that may be required under the Local Bond Law), the numbering thereof (which shall be as determined by the Chief Financial Officer) and the maturity date thereof (which shall be subject to the limitations on the maturity date and final maturity date for bond anticipation notes under the Local Bond Law). Each Rollover Note may contain representations and covenants of the Borrower that are substantially identical to those contained in the original Note.

Section 8. The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the Trust and its representatives, agents, counsel and advisors, to be executed in connection the issuance and sale of the Note and the participation of the Local Unit in the Construction Financing Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Interim Financing Program.

Section 9. This resolution shall take effect as of the later of the date of its adoption and the date all ordinances referenced herein are effective.

Section 10. Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to GluckWalrath LLP, bond counsel to the Local Unit, David Zimmer, Executive Director of the Trust, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the Trust.

Mayor Tomson stated the Township has received notification that the Sewer Project is being carried over to the State Fiscal Year 2016 NJEIT Program. This means that we will do the permanent financing after the project has been completed, which is the means by which all NJEIT projects are now being funded.

Mayor Tomson stated however, that the permanent financing will not be done until 2016. All 2015 NJEIT loans for permanent financing must close in May 2015. Since our project will not be done by then, this necessitates the determination to move the Township to the State Fiscal Year 2016 program.

Upon motion by Deputy Mayor Burchette seconded by Committeeman DelCore the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

1. **RESOLUTION DENYING A REQUEST FROM BEAZER HOMES FOR THE PROJECT ACCEPTANCE OF PLEASANT VIEW ESTATES PHASE I AND II**

WHEREAS, a request has been received from Beazer Homes for the acceptance of Pleasant View Estates Phase I and II; and

WHEREAS, Assistant Township Engineer reports that there still exist numerous incomplete and outstanding issues with the project; and

WHEREAS, Assistant Township Engineer recommends that the Township Committee take action to deny the request to accept Pleasant View Estates Phase I and II at this time.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of Assistant Township Engineer is hereby accepted and approved and the request to accept Pleasant View Estates Phase I and II is denied at this time.

2. **RESOLUTION APPROVING REQUEST FROM DUKE FARMS FOR RELEASE OF CASH ESCROW FOR OUTSTANDING LANDSCAPING FOR DUKE FARMS FOUNDATION, IN THE TOTAL AMOUNT OF \$7,000.00**

WHEREAS, a request has been received from Duke Farms Foundation for release of cash escrow for outstanding landscaping, in the total amount of \$7,000.00; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release the \$7,000.00 cash escrow that was posted for the completion of these projects.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

3. RESOLUTION ACCEPTING THE RESIGNATION OF PAMELA CIPPARULO, PART-TIME SECRETARY, IN SOCIAL SERVICES, EFFECTIVE MARCH 20, 2015

WHEREAS, Pamela Cipparulo has submitted her resignation to the position of part-time secretary, in Social Services, effective March 20, 2015.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby accepts the resignation of Pamela Cipparulo, effective March 20, 2015.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the consent agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor Tomson presented Claims Lists 2015-06.

Upon motion by Committeeman DelCore, seconded by Committeewoman McCauley, Claims List 2015-06 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

- a. Contract Negotiations:
 - i. Easements
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

ADJOURNMENT

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley the meeting duly adjourned at 8:35 p.m. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk