

HILLSBOROUGH TOWNSHIP PLANNING BOARD

REORGANIZATION MEETING

JANUARY 07, 2016

7:00 P.M.

- Call to Order
- Pledge of Allegiance
- Announcement of Notice of the Meeting
- Oath of Office to Newly Appointed Members
- Calling of the Roll
- Election of Chairman
- Election of Vice Chairman
- Election of Secretary
- Resolution Ratifying Fair & Open Selection Process
- Appointment of Board Attorney
- Appointment of Board Engineer
- Appointment of Alternate Board Engineer
- Appointment of Court Reporter
- Appointment of Videographer
- Appointment of Master Plan Subcommittee
- Rules of Order:

BE IT RESOLVED that the Rules of Order, as hereinafter set forth, be adopted by the Planning Board of the Township of Hillsborough to govern the proceedings of the Board for the year 2016.

FIRST. The regular meetings of the Planning Board of the Township of Hillsborough shall be held at 7:30 p.m. on the first and second Thursday of each month. No new business will be considered after 10:00 p.m. and no meeting shall extend past 10:30 p.m. unless agreed to by the majority of members present.

SECOND. Special meetings may be called at any time by the Chairman, provided required notice is given and published.

THIRD. The officers of the Planning Board shall be a Chairman, Vice Chairman and a Secretary, elected at the first meeting of each year by a majority vote of the members of the Planning Board.

FOURTH. The order of business shall be:

1. Call to Order
2. Pledge of Allegiance
3. Announcement of Notice of Meeting
4. Calling the Roll
5. Disposition of Minutes
6. Disposition of Resolutions
7. Planning Board Business
8. Special Committee Reports
9. Business from the Floor
10. Consideration of Ordinances
11. Consideration of Subdivision/Site Plan Applications
12. Correspondence
13. Adjournment

- Resolution Designating Official Newspaper
- Resolution Fixing Charge for Notice of Meetings
- Resolution Setting Schedule of Meetings
- Resolution of Open Meeting Policy
- Administrative Procedures
- Adjournment