

**Hillsborough Township
Board of Adjustment
January 06, 2016 - Reorganization Meeting**

Committeeman Greg Burchette called the Board of Adjustment Reorganization Meeting of January 6, 2016 to order at 7:06 p.m. The meeting took place in the Courtroom of the Municipal Complex. All stood for the Pledge of Allegiance.

Deputy Mayor announced the meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 ("Sunshine Law").

OATH OF OFFICE

Committeeman Greg Burchette administered the Oath of Office to all newly appointed members Mr. Valcheck, Mr. Monte, Mr. Shockley and Ms. Cellilli. It was noted that Dr. Steven Sireci previously took his oath and it is on record.

ROLL CALL:

Frank Herbert - Present
John Stamler - Present
Helen Haines - Present
Curtis Suraci - Present
Fred Gladstone - Present

Frank Valcheck - Present
Dr. Steven Sireci, Jr. - Absent
Steve Monte (Alt. 1) - Present
John Shockley (Alt. 2) - Present
Philomena Cellilli (Alt.3) - Present
John Torok (Alt. 4) - Present

Also present: Jolanta Maziarz, Esq., Board Attorney, (Woolson Sutphen Anderson, P.A.); William H. R. White, III, P.E., C.M.E., Board Engineer (Maser Consulting, P.A.); David Kois, P.P., Deputy Director of Planning/Zoning Official; and Lucille Grozinski, CCR.

NOMINATIONS:

CHAIRMAN

Committeeman Burchette opened the floor for nominations for 2016 Chairman. A motion to nominate **Dr. Steven Sireci, Jr.** is made by Ms. Haines, seconded by Mr. Herbert. Hearing no other nominations, Committeeman Burchette called for a roll call. All in favor - Aye; Opposed - None. Motion carried. Committeeman announced the appointment of Dr. Steven Sireci, Jr. as 2016 Chairman of the Board of Adjustment by acclamation.

VICE CHAIRMAN

Committeeman Burchette called for nomination for the election of Vice Chairman. Mr. Herbert made a motion to nominate **Helen Haines**, seconded by Mr. Stamler. Hearing no other nominations, Committeeman Burchette called for a roll call. All in favor - Aye; Opposed - None. Motion carried. Committeeman Burchette then turned the meeting over to Vice Chairman Helen Haines.

SECRETARY

Vice Chairman Haines called for nominations for the election of Secretary. Mr. Gladstone made a motion to nominate **David Kois**, seconded by Mr. Monte. All in favor - Aye; Opposed - None. Motion carried. Vice Chairman Haines congratulated Mr. Kois on his appointment.

RESOLUTION RATIFYING FAIR AND OPEN SELECTION PROCESS

Vice Chairman Haines called for a motion to approve, as provided. A motion was made by Mr. Stamler, seconded by Mr. Valcheck. All in favor - Aye; Opposed - None. Motion carried.

BOARD OF ADJUSTMENT ATTORNEY

Vice Chairman Haines called for a motion to appoint **Mark Anderson, Esq., Woolson Sutphen Anderson**, as the Board Attorney. A motion was made by Mr. Monte, seconded by Mr. Gladstone. All in favor - Aye; Opposed - None. Motion carried.

BOARD OF ADJUSTMENT ENGINEER

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Vice Chairman Haines called for a motion to appoint **William H.R. White, III, Maser Consulting, P.A.** as Board Engineer.
A motion was made by Mr. Stamler, seconded by Mr. Valcheck.
All in favor - Aye; Opposed - None. Motion carried.

BOARD OF ADJUSTMENT ALTERNATE ENGINEER

Vice Chairman Haines called for a motion to appoint **Carroll Engineering** as Alternate Board Engineer.
A motion was made by Mr. Stamler, seconded by Mr. Valcheck.
All in favor - Aye; Opposed - None. Motion carried.

BOARD COURT REPORTER

Vice Chairman Haines called for a motion to appoint **Lucille Grozinski** as Board Court Reporter.
A motion was made by Mr. Stamler, seconded by Mr. Monte.
All in favor - Aye; Opposed - None. Motion carried.

APPOINTMENT OF SUBCOMMITTEE(S)

There were no subcommittees appointed.

DESIGNATION OF OFFICIAL NEWSPAPER

Vice Chairman Haines indicated that The Hillsborough Beacon is the Official Newspaper.
A motion was made by Mr. Stamler, seconded by Mr. Monte.
All in favor - Aye; Opposed - None. Motion carried.

FIXING CHARGE FOR NOTICE OF MEETINGS

Vice Chairman Haines called for a motion to approve, as provided.
A motion was made by Mr. Stamler, seconded by Mr. Monte.
All in favor - Aye; Opposed - None. Motion carries

SETTING THE SCHEDULE OF MEETINGS

After some discussion, the Board decided to eliminate the first meeting scheduled in July.
A motion to adopt the annual schedule, as amended, was made by Mr. Stamler, seconded by Mr. Herbert.
All in favor - Aye; Opposed - None. Motion carried.

OPEN MEETING POLICY

Vice Chairman Haines called for a motion to approve, as provided.
A motion was made by Mr. Stamler, seconded by Mr. Monte.
All in favor - Aye; Opposed - None. Motion carried.

ADOPTION OF BYLAWS

Vice Chairman Haines called for a motion to approve, as provided.
A motion was made by Mr. Stamler, seconded by Mr. Monte.
All in favor - Aye; Opposed - None. Motion carried.

ADJOURNMENT

The meeting adjourned at 7:14 p.m.

Respectfully Submitted by: David Kois, P.P., Deputy Director of Planning/Zoning Official/Board of Adjustment Secretary/Clerk