

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Frank DelCore, Committeeman Carl Suraci, Deputy Mayor Greg Burchette, and Mayor Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, and Township Attorney William Willard. Absent: Committeewoman Gloria McCauley.

SALUTE TO THE FLAG

Following roll call, Mayor Tomson advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. November 24, 2015.

APPROVAL OF MINUTES

- *Approval of the June 23, 2015 Executive Session Meeting Minutes*

Upon a motion by Deputy Mayor Burchette, seconded by Committeeman DelCore, the minutes of the June 23, 2015 Executive Session was approved upon the call of the roll. Committeeman Suraci abstained from the June 23, 2015 minutes.

- *Approval of the October 27, 2015 Regular Session Meeting Minutes*

Upon a motion by Deputy Mayor Burchette, seconded by Committeeman Suraci, the minutes of the October 27, 2015 Executive Session was approved upon the call of roll. Committeeman DelCore abstained from the October 27, 2015 minutes.

- *Approval of the November 10, 2015 Regular Session Meeting Minutes*

Upon a motion by Committeeman DelCore, seconded by Deputy Mayor Burchette, the minutes of the November 10, 2015 Executive Session was approved upon the call of the roll. Committeeman Suraci abstained from the November 10, 2015 minutes.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committee DelCore thanked the Triangle School Veterans Day Celebration. Committeewoman McCauley attended as well.

Committeeman DelCore announced that Saturday, November 28th is Small Business Saturday. All Hillsborough residents are encouraged to “Shop Small” over the upcoming days in support of Hillsborough based businesses and to bring the Shop Hillsborough card.

Committeeman DelCore noted that the Winter Recreation brochure is available online.

Committeeman DelCore stated on Friday, December 4th the Annual Christmas Tree Lighting at the complex. The festivities will begin at 6 pm and Santa is expected to arrive at 7 pm courtesy of the Flagtown Fire Department, to light the tree.

Committeeman DelCore stated on Sunday, December 6th the Chabad Center for Jewish Life will sponsor the Menorah Lighting at 5 pm. A reception with refreshments will follow.

Committeeman Suraci

Committeeman Suraci abstained from the following: June 23, 2015 Executive Minutes and the November 10, 2015 Regular Minutes.

Committeeman Suraci with Mayor Tomson attended first Lego League Qualifying Tournament sponsored by the Hillsborough High School Robotics Team 75 on Saturday, November 21st at Hillsborough High School.

Committee Suraci noted that Chief Paul Kaminsky and the Hillsborough Police would like to remind everyone with the approaching holiday season, to please drive sober. The Hillsborough Police will be increasing patrols to specifically target drinking and driving this season. With that in mind, please plan ahead and use a designated driver. If that’s not possible, please call someone sober for a ride.

Committeeman Suraci noted the Somerset County Commission on the Status of Women is seeking nominations for its 2016 Outstanding Women in Somerset County awards program. Nominations must be received by December 31, 2015. Visit the County website for the nomination form. Nominees must be women who live in Somerset County. All nominations will be reviewed by the commission’s selection committee.

Deputy Mayor Burchette

Deputy Mayor Burchette noted the Engineering Department is advising residents to be cautious about accepting soil for their property. Many residents and property owners want to improve their property by adding or removing soil. Some have accepted soil from locations, which could contain debris, rubble or contaminants. In one instance , a Township resident accepted free soil which ended up being contaminated with construction debris. The homeowner then had to pay to have the contaminated soil removed. The “free” soil turned out to be very expensive. It is recommended that soil be purchased from an approved soil supplier or one that is certified by the New Jersey Department of Environmental Protection Agency.

Deputy Mayor Burchette added that Hillsborough Township has a soil permit ordinance designed to protect residents against this. Please reach out to the Engineering Department with any questions or for more information.

Deputy Mayor Burchette announced that The Department of Public Works reminds Hillsborough residents that the 2015 Leaf Drop Off and Pick Up Program is currently underway. Residents are reminded not to rake leave into the roadway as per Ordinance 2005-42.

Please visit the Hillsborough Township Department of Public Works website 2015 Leaf Pick Up and Drop Off Flyer or call the office at 908-369-3950.

Deputy Mayor Burchette announced that The YMCA, Operation Shoebox and the Rotary Club are sponsoring a Christmas Packing Event on Saturday, December 5th from 10 am until 2 pm at the Hillsborough Family YMCA. The organization predicts that the 100,000th box will be filled at this event.

Mayor Tomson

Mayor Tomson attended the Veteran's Day Celebration at the Woodfern Elementary School. The children put on an extraordinary show for our Veterans to show their appreciation for their service to our country. They also donated to Operation Shoebox.

Mayor Tomson also attended the Township's 7th Annual Veterans Day Ceremony with over 75 veterans and spouses in attendance as well as Township residents. A ceremony was held at the Garden of Honor with a brief reception in the multipurpose room. Mayor Tomson also stated that Hillsborough Township goes above and beyond to acknowledge our Veterans and show our appreciations for their service.

Mayor Tomson announced that The Hillsborough Township Municipal Complex will celebrate a Silver Anniversary during 2016. Hillsborough residents and Hillsborough based businesses are invited to design a commemorative logo – this logo will be used for a banner and letterhead as part of the festivities for the Anniversary year. Design specifications and additional information can be found in next week's enews.

Mayor Tomson stated December 11th is the Hillsborough Township – New Jersey Devils' My Town Series Hockey Game. The Hillsborough High School Marching Band will be performing on the main concourse. Tickets are available at newjerseydevils.com/Hillsborough and the special code is MyTownHills.

Mayor Tomson announced the Hillsborough Joes vs. NFL Pros – Charity Basketball Game is scheduled for Saturday, April 9th, 2016 – this event is sponsored by the Hillsborough / Millstone Municipal Alliance, BoroSafe, Life Skills and Dreams for Kids. More details will be in a future e-news.

Mayor Tomson noted there are many ways in which you can be connected to what is happening here at the Township; the Friday e-newsletter, Nixle, Honeywell Instant Alert and Twitter – be sure you are connected.

Mayor Tomson also mentioned as a reminder that the Municipal Offices will be closed on Thursday, November 26th and Friday, November 27th for Thanksgiving. On behalf of the entire Township Committee and Municipal offices – we wish you all a very Happy and Safe Thanksgiving.

Mayor Tomson noted that November 20th, he participated in the “Year of Gratitude” kick off breakfast. He reported that he and Dr. Schiff have had conversations over the past year or so as to the significance of joining community resources to address tragic loss in our community; we are stronger together as a community to help raise awareness, reduce the negative stigma of mental illness and further assist our community members who are faced with this type of loss.

Mayor Tomson added he was humbled to be in a room filled with so many caring individuals from our community and seeing the vast array of resources available was encouraging. Thank you once again to the BoroSafe Committee and the Faith Based Partnership Council for all of their efforts.

Mayor Tomson asked the members of BoroSafe and the Faith Based Partnership Council to come forward for a group photo and then Dr. Schiff – Superintendent of our School District will share his thoughts.

Dr. Schiff noted that Friday nearly 100 members of our community were invited to attend the Township wide Year of Gratitude kick off breakfast. Educators, faith based leaders, civic group leaders, local business owners, Township officials and other community members attended the kick off breakfast to learn more about this yearlong campaign to combat the Townships traumatic loss. During the breakfast sponsored by BoroSafe and the Youth Services Commission suicide prevention and mental health support was discussed. Dr. Schiff then introduced Reverend Harry Skeele to speak to the group.

Reverend Skeele thanked Mayor Doug Tomson, Dr. Schiff and Dr. Pat Colantino. Rev. Skeele relayed a personal story which brought him to want to help the BoroSafe committee. A friend of his son had committed suicide in 2012 and when asked to join this committee, he stated he didn’t know very much about suicide, but wanted to help in some way. The Build Gratitude program was discussed at the Gratitude Breakfast. He then referenced the slide presentation and the “7 Ways to Develop Gratitude”. These include to Journal, Value the Negative, Spending Time with loved ones, Using Social Media Wisely, Little Things make a Big Difference, Serve Others and Work Out.

Rev. Skeele concluded that this is may not solve the problem, but will certainly make a difference. By building gratitude, this will take us into the right direction. Rev. Skeele then introduced Melissa Callen, member of BoroSafe.

Ms. Callen addressed the Township Committee and said her goal for the night was to inspire them and asked them to do an activity. In front of them was a stone and a Sharpie. On one side of the rock write "Gratitude". On the other side write "what you are grateful for."

Mayor Tomson thanked Dr. Schiff and Rev. Harry Skeele and Melissa Callen..... Together we can all make a difference.

PRESENTATIONS

- *Recognition of Hillsborough Businesses / Organizations that have served the citizens of Hillsborough Township in excess of 25 years*

The following business was recognized: Lorraine Zdeb, Love Your Pet Petsitters, LLC.

PROCLAMATIONS

- *Proclamation declaring November as Movember*

WHEREAS, Hillsborough: The Good Stache consisting of Hillsborough employees and residents are on the official team registered under the Movember Foundation website; and

WHEREAS, men in the United States have a one in seven chance of getting prostate cancer and one in five men will experience a mental health issue this year. Movember is committed to raising awareness about these and other men's health issues and their effect on fathers, sons, brothers, uncles and husbands across the United States and the world; and

WHEREAS, each year during the month of November, men across the globe are encouraged to band together and grow mustaches to promote and raise awareness of men's health issues; and

WHEREAS, the mustaches in November (or "Movember") campaign has spawned a global health movement and raised thousands of dollars to support prostate and testicular cancer research, to fund men's mental health initiatives and physical inactivity; and

WHEREAS, the Movember Men's Health Awareness Movement has caught on throughout the world, as newly-grown mustaches prompt conversations and therefore create greater awareness and understanding of the health risks men face and also prompt men to take action to stay well; and

WHEREAS, together with the women who support them, these fine "Mo Bros" and "Mo Sistas" start conversations about men's health, raise much needed funds and dedicate themselves to the appreciation of fine moustachery; and

WHEREAS, in the Township of Hillsborough, many Township employees and residents have abandoned shaving for the month of November to join the Movember Men's Health Awareness cause.

NOW, THEREFORE, BE IT RESOLVED, that we, the Township Committee of the Township of Hillsborough do hereby recognize the ***Movember Men's Health Awareness Movement*** and urge all men to become aware of their risks for prostate cancer, testicular cancer, and mental health issues, and to undertake regular screenings for early detection, talk to their health care providers about treatment options if diagnosed, and to support other men in becoming more aware of the need to take care of their health.

- **Proclamation honoring the 2015 Hillsborough Middle School Boys Cross Country Team**

WHEREAS, the 2015 Hillsborough Middle School Boys Cross Country Team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2015 Hillsborough Middle School Boys Cross Country Team comprised of the following young athletes: Vinny Aboosamora, Caleb Adam, Zach Adam, Jonah Angelo, Michael Annis, Joshua Atlas, Douglas Boylan, Christopher Brake, Giovanni Cervantes, Michael Chen, Donald Decker, Jonathan Demetrio, Christopher Digricoli, Nicholas Fanizzi, Michael Fox, Loukas Ganas, William Gillette, TJ Harkins, George Hart, Kyle Hudak, Daniel Iovino, Jeffrey Jiang, Liam Jones, Evan Karolewski, Alexander Knoph, Ben Marshall, Christian Matthews, Keegan McGowan, Christopher Meredith, Tyler Monte, Timothy Ng, Andrzej Porter, Graham Purdy, Rahul Ravula, Ethan Ries, Lucas Romano, Joseph Roosa, Jonathan Roosa, Andre Schefflen, Kyle Schulz, Viral Shah, William Shokoff, Liam Smith, Aidan Szabo, Philip Veronin, Ryan Welch, Matthew Wickman, Jack Wolf, and Stevie Wong reached exceptional achievements; and

WHEREAS, the Hillsborough Middle School Boys Cross Country Team was led by Coach Scott Rourke; and

WHEREAS, the Hillsborough Middle School Boys Cross Country Team were the Champions of the Central Jersey Cross Country Conference, and finished the season with a record of 9 wins and 0 losses; and

WHEREAS, the Hillsborough Middle School Boys Cross Country Team won their first ever Central Jersey Cross Country Conference Meet of Champions Event; and

WHEREAS, members of the Hillsborough Middle School Boys Cross Country Team placed 1st overall in the Summit Cross Country Invitational Run comprised of 28 teams; and

WHEREAS, Coach Rourke's philosophy "Be better tomorrow than you were today" applied to both on and off the field and within the community as well; this philosophy was embraced by every team member which in turn helped the team to reach the heights they did this season.

NOW, THEREFORE, BE IT PROCLAIMED that we the Mayor and Township Committee of the Township of Hillsborough, do hereby commend all of the members of the Hillsborough Middle School Boys Cross Country Team, not only for the awards and championships they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Township Committee, further commend the Middle School Boys Cross Country Team for the honor that they have brought to themselves, their team and our community through their many achievements.

- **Proclamation honoring the 2015 Hillsborough Dukes Junior Pee Wee Football Team**

WHEREAS, the 2015 Hillsborough Dukes Junior Pee Wee Football team had a very successful season because of their hard work and dedication; and

WHEREAS, the 2015 Hillsborough Dukes Junior Pee Wee Football team consists of the following young athletes: Chris DeCicco, Chris Spinelli, Nathan Kepniss, James Conover, Jack O'Donnell, Alexander Bennitiez, Jeffrey Glennon, Logan Press, Douglas Toth, Donovan Nicolas, Lucas Scott, Michael Caporaso, Justin LeBron, Nick Colombaroni, Marc Brunelle, Shayne Powell, Billy Meszaros, Kyle Kolans, Dain Smith, and Wade Liedl; and

WHEREAS, the team is led by Head Coach Mike Spinelli, Assistant Coaches Frank Arcidiacono, Robert Liedl, Joe O'Donnell, and Alex Toth, Team Manager Ganessa Press and President & Football Commissioner Jay Scott; and

WHEREAS, the 2015 Hillsborough Dukes Junior Pee Wee Football team finished their season with a record of six wins and three losses; and

WHEREAS, the Hillsborough Dukes Junior Pee Wee Football team advanced to the Jersey Valley Conference Divisional Championships and won their divisional title; and

WHEREAS, the Hillsborough Dukes Junior Pee Wee Football team advanced to the Pop Warner Regional playoffs during their post season.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby commend the Hillsborough Dukes Junior Pee Wee Football team, the coaches, and parents, not only for their successful season, but for their hard work, dedication and commitment to the sport and to those principals of good sportsmanship, teamwork, and academic achievement which the organization endorses.

BE IT FURTHER PROCLAIMED that we, the Mayor and Township Committee of the Township of Hillsborough, further commend the Hillsborough Dukes Junior Pee Wee Football team for the honor they have brought to themselves, their organization, and our community.

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

None

PUBLIC HEARINGS

None

INTRODUCTION OF NEW ORDINANCES

ORDINANCE 2015-23 AN ORDINANCE AUTHORIZING ACCEPTANCE OF DEED OF OPEN SPACE DEDICATION FROM ABRAMOVITZ DEVELOPMENT CORPORATION

WHEREAS, on December 14, 2000, Colonial Square at Belle Mead, obtained from the Township of Hillsborough Planning Board Preliminary Major Subdivision approval for Application #99-PB-26-MJP, memorialized by Resolution dated January 4, 2001; and

WHEREAS, on June 6, 2002, Colonial Square/JPA Building Group, Inc., obtained from the Township of Hillsborough Planning Board Amended Preliminary and Final Subdivision approval for Applications #99-PB-26-MJP and #02-PB-11-MJF, memorialized by Resolution dated July 11, 2002; and

WHEREAS, Abramovitz Development Corporation acquired and developed the Subdivision Project; and

WHEREAS, the Resolutions of approval required the Developer to grant to the Township of Hillsborough a Deed of Open Space Dedication for a portion of the property previously identified on the Tax Map of the Township as Lot 2A, Block 207, to be combined with Township Open Space Lot 4, Block 207.10, as set forth on the filed Map 2003106615 entitled "Final Plat Major Subdivision Colonial Square at Belle Mead", dated June 4, 2003 and filed on August 26, 2003; and

WHEREAS, as required by the Resolutions of approval the Developer provided the Township with a Deed of Open Space Dedication for a portion of the property previously identified on the Tax Map of the Township as Lot 2A, Block 207 to be combined with Township Open Space Lot 4, Block 207.10; and

WHEREAS, the Township Attorney for Hillsborough has reviewed the Deed of Open Space Dedication and finds the same to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Township of Hillsborough hereby accepts the Deed of Open Space Dedication from Abramovitz Development Corporation for a portion of the property previously identified on the Tax Map of the Township as Lot 2A, Block 207, to be combined with Township Open Space Lot 4, Block 207.10, as set forth on the filed Map 2003106615 entitled "Final Plat Major Subdivision Colonial Square at Belle Mead", dated June 4, 2003 and filed on August 26, 2003.
2. This Ordinance shall take effect upon adoption and publication according to law.

Mayor Tomson stated that this ordinance allows for a deed of dedication of Open Space pursuant to the subdivision approval by the Planning Board.

Mayor Tomson additionally noted that local land and building law only allows a municipality to accept land or interests in land through the adoption of an ordinance. This has been reviewed and found acceptable by the Township Attorney.

Upon motion by Committeewoman McCauley, seconded by, Deputy Mayor Burchette, the aforesaid ordinance was introduced and unanimously approved upon call of the roll.

CONSIDERATIONS

1. **RESOLUTION AUTHORIZING MASER CONSULTING, P.A. TO PROVIDE INVESTIGATION AND CONSULTING SERVICES TO PROVIDE THE JUSTIFICATION REPORT PERTAINING TO THE TRIANGLE ROAD / AUTEN ROAD TRAFFIC SIGNAL MODIFICATIONS, IN AN AMOUNT NOT TO EXCEED \$5,500.00**

WHEREAS, the Township is in need of investigation and consulting services to provide the justification report for the left turn signal pertaining to the Triangle Road / Auten Road traffic signal modifications; and

WHEREAS, pursuant to the contract for professional services awarded by the Township to Maser Consulting, P.A., through the Fair and Open procurement process (N.J.S.A. 19:44A-20.4-5 et seq.), appointing Maser Consulting, P.A., as the Township Engineer, Maser Consulting, P.A., prepared a proposal, dated November 2, 2015, to provide investigation and consulting services to provide the justification report pertaining to the Triangle Road / Auten Road traffic signal modifications, in an amount not to exceed \$5,500; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer and said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Maser Consulting, P.A., is authorized to provide investigation and consulting services to provide the justification report pertaining to the Triangle Road / Auten Road traffic signal modifications, in an amount not to exceed \$5,500.

Mayor Tomson stated that Maser Consulting submitted a proposal to provide Professional Traffic engineering services for the review of the traffic signal improvements at the intersection of Triangle and Auten Road.

Upon motion by Deputy Mayor Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION APPROVING 2015 BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year when there is a need for these transfers; and

WHEREAS, there is a need to do appropriation transfers between appropriations in the 2015 Municipal Budget.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2015 Budget:

TO:	Zoning/Bd of Adjustment	OE 721	1,666.68
	TOTAL		1,666.68
FROM:	Environmental Commission	OE 723	1,666.68
	TOTAL		1,666.68

Mayor Tomson stated budget transfers are only permitted in the last 2 months of the fiscal year or in the first 3 months of the new fiscal year. This resolution transfers funds within budget line items to fund appropriations where we have incurred additional expenditures.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

3. RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT FOR A SHARED MUNICIPAL COURT BETWEEN THE TOWNSHIP OF HILLSBOROUGH AND BOROUGH OF MANVILLE

WHEREAS, the Township of Hillsborough and Borough of Manville are interested in entering into a shared services agreement for a Shared Municipal Court; and

WHEREAS, N.J.S.A. 40A:65-1 et seq., the “Uniform Shared Services and Consolidation Act” authorizes municipalities to enter into shared services agreements to provide or receive any service that each municipality participating in the agreement is empowered to provide or receive; and

WHEREAS, N.J.S.A. 2B:12-1.c allows for the establishment of Shared Municipal Courts and provides that:

[t]wo or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts, and agree to appoint judges and administrators without establishing a joint municipal court. Where municipal courts share facilities in this manner, the identities of the individual courts shall continue to be expressed in the captions of orders and process; and

WHEREAS, Hillsborough and Manville received approval from the Somerset County Superior Court Assignment Judge for a Shared Municipal Court pursuant to New Jersey Court Rule 1:33-4(a) which provides that “[t]he Assignment Judge shall be the chief judicial officer within the vicinage and shall have plenary responsibility for the administration of all courts therein”; and

WHEREAS, Hillsborough desires to enter into the attached Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and the Borough of Manville.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, Somerset County, New Jersey, that: (1) the Mayor and Township Clerk are hereby authorized to execute the attached Shared Services Agreement for a Shared Municipal Court between the Township of Hillsborough and Borough of Manville; (2) the Township Clerk is directed to forward a copy of this Resolution and the fully executed Shared Services Agreement to the attention of Marlene

Sullivan, Acting Municipal Division Manager, 40 North Bridge Street, P.O. Box 3000, Somerville, New Jersey 08876.

Mayor Tomson stated shared services continue to be critical in reducing local costs and this agreement will result in significant cost savings for Hillsborough.

Mayor Tomson also noted that Hillsborough and Manville have been pursuing shared court services to provide taxpayer savings. An acceptable agreement was prepared and submitted to the Municipal Division Manager.

Mayor Tomson stated the Inter-Local Services Agreement was approved last week by Assignment Judge Yolanda Ciccone of the Superior Court.

Upon motion by Committeeman DelCore, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION

Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Township has received \$165,725.92 in additional grants and wishes to amend its 2015 Budget to include these grants.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the insertion of these items of revenue in the budget of the year 2015 in the amounts listed and detailed below, which items are now available as a revenue from:

**NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF HIGHWAY TRAFFIC SAFETY**

**STATE BODY ARMOR GRANT
\$5,023.29**

CELL PHONE SAFETY

\$4,971.60

DRUNK DRIVING ENFORCEMENT

\$4,429.62

**U.S. DEPT OF JUSTICE
FEDERAL BODY ARMOR GRANT**

\$1,101.75

**CHRISTOPHER REEVES FOUNDATION
ROID GRANT**

\$16,000.00

**STATE OF NEW JERSEY SOLID WASTE ADMINISTRATION
RECYCLING TONNAGE GRANT**

\$96,347.55

**STATE OF NEW JERSEY
EMERGENCY MANAGEMENT ASSISTANCE PROGRAM**

\$5,000.00

**FM MISSION CRITICAL SERVICES
ENERGY INCENTIVE GRANT**

\$5,089.00

**COUNTY OF SOMERSET
DEPT. OF HUMAN SERVICES**

MUNICIPAL ALLIANCE

\$220.11

YOUTH ATHLETIC GRANT

\$15,000.00

CLOTHING CONTAINERS

\$12,443.00

**US DEPARTMENT OF ENERGY
ENERGY EFFICIENCY CONSERVATION BLOCK GRANT**

\$100.00

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation title.

Mayor Tomson stated that Hillsborough Township has received \$165,725.92 in grant funds. This resolution requests the Director of the Division of Local Government Services to approve the insertion of this item of revenue in the budget of the year 2015 in the amount listed in the resolution.

Upon motion by Committeeman DelCore, seconded by Deputy Mayor Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

1. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$6,349.08 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$6,349.08 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through November 16, 2015, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$6,349.08 is to be transferred from the Engineering Escrow Accounts into the Treasurers Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Accredited Dermatology	594	-378.98
CC @ Belle Mead	579	-100.08
Country Classics – 3D	559	-150.12
Country Classics – 4B	589	-125.10
Country Classics – 4C	612	1,453.14
Country Classics – 4D	626	-1,498.50
Gateway Phase 5	614	-947.04
Gateway Phase 6	620	-300.24
Green Village	607	-868.12
Hart Development	496	-236.76
Hillsborough Estates	539	-100.08
Mund Development	625	-90.84
Walgreen's Pharmacy	522	-100.08

Grand Total		\$- 6,349.08
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2. RESOLUTION GRANTING PERMANENT STATUS TO SERGEANT JAMES OMERT, EFFECTIVE NOVEMBER 1, 2013, SERGEANT TREVOR OLDENBURG, EFFECTIVE APRIL 1, 2015 AND SERGEANT MICHAEL MCMAHON, EFFECTIVE AUGUST 1, 2015

WHEREAS, Corporal James Omert was promoted to Sergeant on May 1, 2013 for a six month probationary period; and

WHEREAS, Corporal Trevor Oldenburg was promoted to Sergeant on October 1, 2014 for a six month probationary period; and

WHEREAS, Corporal Michael McMahon was promoted to Sergeant on February 1, 2015 for a six month probationary period; and

WHEREAS, Chief of Police Paul Kaminsky has certified that Sgt. Omert, Sgt. Oldenburg and Sgt. McMahon have successfully completed their probationary period; and

WHEREAS, Chief of Police Paul Kaminsky recommends that permanent status be conferred upon Sgt. Omert, effective November 1, 2013, Sgt. Oldenburg, effective April 1, 2015 and Sgt. McMahon effective August 1, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendations of the Chief of Police are hereby accepted and approved, and Sgt. Omert, effective November 1, 2013, Sgt. Oldenburg, effective April 1, 2015 and Sgt. McMahon effective August 1, 2015 are granted permanent status.

3. RESOLUTION APPROVING THE APPLICATION FILED BY MANVILLE-HILLSBOROUGH ELKS FOR A SOCIAL AFFAIR EVENT TO BE HELD ON JANUARY 1, 2016

WHEREAS, an application was filed by the Manville-Hillsborough Elks for a Social Affair event to be held on January 1, 2016; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the application filed by Manville-Hillsborough Elks for a Social Affair event to be held on January 1, 2016.

4. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$410.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$410.00.

Name	Amount	Name	Amount
Jason Fox	\$125.00	Scott Hvozdovic	\$35.00
Leslie Wise	\$125.00	Narendra Shaha	\$125.00

5. RESOLUTION AUTHORIZING REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$48,645.54 (total properties 25)

WHEREAS, real property tax payers overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$48,645.54, properties, 25.

Block	Lot	Name	Amount	Qtr	Year
65.02	9	Cavaluzzo, Nicholas & Linda	250.00	4 th	2015
178.02	195	Chen, Zhonghua & Jing Si	1,449.72	4 th	2015
178.02	164	Wells Fargo R/E Tax Service	1,289.58	4 th	2015
205.19	29	Wells Fargo R/E Tax Service	912.18	4 th	2015
203.23	53.17	Wells Fargo R/E Tax Service	4,813.17	4 th	2015
149.01	18	Lereta, LLC	2,678.37	4 th	2015
151.16	1.03 C7201	Lereta, LLC	1,022.53	4 th	2015
163.22	46 C3509	CoreLogic Real Estate Tax Service	843.92	4 th	2015
163.21	6 C1143	CoreLogic Real Estate Tax Service	1,288.13	4 th	2015
149.03	3	CoreLogic Real Estate Tax Service	2,753.85	4 th	2015
153.08	68 C0016	CoreLogic Real Estate Tax Service	675.43	4 th	2015
178.01	79	CoreLogic Real Estate Tax Service	1,407.27	4 th	2015
65	46	CoreLogic Real Estate Tax Service	2,032.62	4 th	2015

171	78	CoreLogic Real Estate Tax Service	3,191.53	4 th	2015
18.07	6	CoreLogic Real Estate Tax Service	3,683.15	4 th	2015
194	7	CoreLogic Real Estate Tax Service	1,891.89	4 th	2015
203.21	8	CoreLogic Real Estate Tax Service	3,006.42	4 th	2015
153.15	1 C3801	CoreLogic Real Estate Tax Service	1,210.49	4 th	2015
163.08	1 C0504	CoreLogic Real Estate Tax Service	1,089.83	4 th	2015
152	9.26	CoreLogic Real Estate Tax Service	2,721.36	4 th	2015
207.01	52	CoreLogic Real Estate Tax Service	2,459.22	4 th	2015
199.01	17	CoreLogic Real Estate Tax Service	2,988.72	4 th	2015
175.11	28	CoreLogic Real Estate Tax Service	2,427.76	4 th	2015
163.21	4 C4241	CoreLogic Real Estate Tax Service	1,324.76	4 th	2015
163.06	2	CoreLogic Real Estate Tax Service	1,233.64	4 th	2015

6. RESOLUTION AUTHORIZING “2016 RESOLUTION 5K RUN & WALK”, TO BE HELD IN HILLSBOROUGH TOWNSHIP ON THURSDAY, JANUARY 1, 2016, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF PAUL KAMINSKY

WHEREAS, the Resolution Run requested to hold their “2016 Resolution 5K Run & Walk” on Thursday, January 1, 2016, in Hillsborough Township; and

WHEREAS, the “2016 Resolution 5K Run & Walk” Director has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Kaminsky and Hillsborough Township Police Department’s Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the “2016 Resolution 5K Run & Walk” was hereby authorized to hold a race in Hillsborough Township on January 1, 2016.

7. RESOLUTION AUTHORIZING THE HIRING OF ONE (1) PTC CERTIFIED POLICE OFFICER, TO FILL A VACANCY IN THE HILLSBOROUGH TOWNSHIP’S POLICE DEPARTMENT FOR THE FULL-TIME POSITION OF POLICE OFFICER

WHEREAS, there exists a vacancy in the Hillsborough Township Police Department for the position of full-time Police Officer; and

WHEREAS, the Police Chief is requesting to begin the hiring process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Police Chief is hereby authorized to begin the hiring process.

8. RESOLUTION RE-APPOINTING PAMELA BOREK, RMC, TOWNSHIP CLERK, EFFECTIVE DECEMBER 12, 2015

WHEREAS, Pamela Borek was appointed to a three-year term as Township Clerk that began on December 12, 2012 and will end on December 11, 2015; and

WHEREAS, Pamela Borek has shown great leadership and ability in her role as Township Clerk and possesses all of the qualifications for the position of Township Clerk; and

WHEREAS, the Township Administrator and Township Committee have recommended the re-appointment of Pamela Borek as Township Clerk for the Township of Hillsborough.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator and Township Committee is accepted and Pamela Borek is hereby re-appointed to the position of Township Clerk for the Township of Hillsborough, effective December 12, 2015.

9. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR ABRAMOVITZ DEVELOPMENT CORPORATION, INC. – COLONIAL SQUARE DEVELOPMENT: ACCEPTANCE OF PROJECT INCLUDING EXTENSION OF ETHAN COURT; RELEASE OF PERFORMANCE BOND; RELEASE OF CASH BOND LESS AMOUNT FOR ESCROW TO STILO EXCAVATING, INC.; ACCEPTANCE OF MAINTENANCE BOND; AND ACCEPTANCE OF OPEN SPACE DEDICATION

WHEREAS, a request has been received from Abramovitz Development Corporation, Inc. – Colonial Square Development, for: (1) Acceptance of the Project including the extension of Ethan Court; (2) Release of Performance Bond No. K07178426; (3) Release of Cash Bond in the amount of \$30,602.23 plus any accrued interest to Stilo Excavating, Inc.; (4) Acceptance of Maintenance Bond No. K0814378A from West Chester Fire Insurance Company in the amount of \$109,601.00; and (5) Acceptance of Open Space Dedication of 8.8 acres to be combined with Township Open Space, Block 207.10, Lot 4; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, there are amounts due and owing to professionals for services pertaining to the project and Stilo Excavating, Inc., has agreed that \$1,500 of the Cash Bond be placed in escrow to satisfy the amounts due and owing with the remainder of the Cash Bond to be paid to Stilo Excavating, Inc., as previously authorized by Abramovitz Development Corporation; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to: (1) Accept the Project including the extension of Ethan Court; (2) Release Performance Bond No. K07178426; (3) Release \$1,500 of the Cash Bond to be placed in escrow to satisfy the amounts due and

owing to professionals; (4) Release the remainder of the Cash Bond in the amount of \$29,102.23 plus any accrued interest to Stilo Excavating, Inc.; (4) Accept Maintenance Bond No. K0814378A from West Chester Fire Insurance Company in the amount of \$109,601.00; and (5) Accept Open Space Dedication of 8.8 acres to be combined with Township Open Space, Block 207.10, Lot 4.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**10. RESOLUTION AMENDING THE 2015 TOWNSHIP COMMITTEE MEETING
SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the schedule of regular public meetings of the Township Committee to be held during 2015 is amended as follows:

**2015 TOWNSHIP COMMITTEE MEETINGS
AMENDMENT**

**7:30 P.M. – Regular Meetings
at the Hillsborough Municipal Complex
(TUESDAYS)**

DECEMBER

8th – cancelled and re-scheduled to the 15th at 7:30 pm

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

Upon motion by Deputy Mayor Burchette, seconded Committeeman Suraci, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor Tomson asked to approve Claims Lists 2015-22.

Upon motion Deputy Mayor Burchette, seconded by Committeeman DelCore, Claims List 2015-22 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Contracts:*
 - i. *Manhattan Maintenance Custodial Services*
 - ii. *Communications Tower*
 - b. *Litigation:*
 - i. *Township of Hillsborough vs. Batten*
 - ii. *Affordable Housing*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeeman Suraci, seconded by Deputy Mayor Burchette, the public meeting was reopened.

Township Attorney Eric Bernstein reported there was a discussion of Manhattan Maintenance Custodial Services and the communications tower; no further action was needed. He further reported that there was an update on the status of the ongoing affordable housing litigation the Township of Hillsborough vs. Batten; no formation to be taken.

ADJOURNMENT

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Burchette, the meeting duly adjourned at 9:21 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk