

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeewoman Gloria McCauley, Committeeman Frank DelCore, Committeeman Carl Suraci, Deputy Mayor Greg Burchette, and Mayor Doug Tomson. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, and Township Attorney William Willard.

SALUTE TO THE FLAG

Following roll call, Mayor Tomson advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. December 15, 2015.

APPROVAL OF MINUTES

- *Approval of the November 24, 2015 Regular Session Meeting Minutes*

Upon a motion by Deputy Mayor Burchette, seconded by Committeeman Suraci, the minutes of the November 24, 2015 Regular Meeting was approved upon the call of the roll. Committeewoman McCauley abstained.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman DelCore

Committeeman DelCore thanked the Recreation and Parks Department as well as our Department of Public Works, local Fire Departments and Emergency Services for all the time and energy into making the Christmas Tree Lighting event a successful one.

Committeeman DelCore noted the Winter Recreation brochure is available on line so be sure to check it out for a complete listing of all the upcoming activities and programs.

Committeeman DelCore stated the Annual Rabies Clinic will be held on January 23, 2016 from 10 am until 12 noon, weather permitting. No registration is necessary. This clinic is offered free of charge.

Committeeman DelCore stated that Hillsborough residents are reminded that all Township dogs need to be licensed by February 28th. The dog license application can be obtained in the Finance Office or on the Township website.

Committeeman DelCore stated this was the last meeting prior to Christmas holiday and wanted to wish everyone a Merry Christmas and the Township Committee will meet before the New Year.

Committeewoman McCauley

Committeewoman McCauley announced the Hillsborough Police Department would like to warn residents of a potential scam. Please be alert for someone posing as a Township or utility employee, or contractor who attempts to get the resident outside of their home under the guise of showing them “repairs” or other work that needs to be done on their property. Once the resident is outside, a second person enters the home and steals valuables.

Committeewoman McCauley noted that all Hillsborough Township employees and most utility workers have I.D. verifying who they are. If the employee is not clearly identified by some sort of uniform, do not hesitate to ask the person for I.D. If you are unsure, do not hesitate to contact the police.

Committeewoman McCauley stated as a reminder from our Police Department, in light of the fast approaching holidays please drive sober. The Hillsborough Police will be increasing patrols to specifically target drinking and driving this season. With that in mind, please plan ahead and use a designated driver. If that’s not possible, please call someone sober for a ride.

Committeewoman McCauley noted as a reminder, the Somerset County Commission on the Status of Women is seeking nominations for its 2016 Outstanding Women in Somerset County awards program. Nominations must be received by January 11, 2016. Visit the County website for the nomination form.

Committeewoman McCauley stated that nominees must be women who live in Somerset County. All nominations will be reviewed by the commission’s selection committee.

Committeewoman McCauley announced a special event at SCSLNJ Hillsborough Library; the Lizard Guys will have a presentation for children ages 5 and up on Saturday, December 19th at 11:30 am. Please contact the Library for registration.

Committeewoman McCauley thanked the Township employees, Norz Farm for the petting zoo and all other vendors involved in the Christmas Tree Lighting event.

Committeewoman McCauley stated that Hillsborough Township has achieved Sustainable Jersey's® highest certification level, Silver, and was 1 of 10 towns in 2015 and 1 of 33 towns overall to achieve silver.

Committeewoman McCauley congratulated the efforts of our Deputy Planning Director / Zoning Official, David Kois, who once again, spearheaded the submission along with the volunteers of the Sustainable Hillsborough Steering Committee and Employees from our Municipal Departments.

Committeewoman McCauley wished everyone a Merry Christmas and a Happy New Year. She noted she will not be in attendance for the final meeting of the year.

Committeeman Suraci

Committeeman Suraci attended the My Hometown Series with NJ Devils on Friday, December 11th. The Hillsborough High School Marching band was featured and had a great performance.

With colder weather on the way, the Department of Environmental Protection is reminding New Jersey residents to take steps to reduce their impact on air quality when burning wood for heat, whether in fireplaces, wood stoves, or outdoor wood boilers. With simple precautions and care, there's much that can be done to minimize wood-burning emissions that impact the environment and the health of you and your neighbors. A complete listing of the DEP's tips, please see this Friday's e-newsletter or visit the DEP's website at www.nj.gov/dep/baqp/woodburning. For more on the EPA's Burnwise program, visit: www.epa.gov/burnwise

Deputy Mayor Burchette

Deputy Mayor Burchette attended the Rotary Club Santa Fly In on Sunday, December 13th. Santa flew in a Cessna 172. 150 kids received gifts and approximately 300 people were in attendance.

Deputy Mayor Burchette stated he attended the Menorah Lighting on Sunday, December 6th at the Municipal Building Complex.

Deputy Mayor Burchette announced that the Engineering Department is reminding residents that with the wet and potentially freezing temperatures, homeowners must not discharge their sump pumps to the street or neighboring properties that could cause flooding or icing conditions. Homeowners must maintain their water discharge on their properties by use of some form of storm water control such as swales, rain gardens, retention, dry wells, etc. Contact the Engineering Department for more information.

Deputy Mayor Burchette stated that the Department of Public works reminds Hillsborough residents the 2015 Leaf Drop Off and Pick Up Program is still going on and will continue until all leaves are

picked up. All available resources are being utilized and taking advantage of the favorable weather conditions.

Deputy Mayor Burchette reminded Residents to not rake leaves into the roadway as per ordinance 2005-42.

Mayor Tomson

Mayor Tomson stated he attended the Christmas Tree Lighting on Friday, December 4th at the Hillsborough Township Municipal Building. The event was well attended by over a 1000 residents and was a great success.

Mayor Tomson attended the Devils game on Friday, December 11th with Committeeman Suraci and Deputy Mayor Burchette. Mayor Tomson congratulated the Hillsborough Marching Band for being recognized at the event.

Mayor Tomson announced the Hillsborough Township Municipal Complex will celebrate a Silver Anniversary during 2016. Hillsborough residents and Hillsborough based businesses are invited to design a commemorative logo. This logo will be used for a banner and letterhead as part of the festivities for the Anniversary year. All the details are in the e-news. The deadline for submission is December 21st.

Mayor Tomson noted, looking ahead to 2016, the Hillsborough Joes vs. NFL Pros, a Charity Basketball Game which is scheduled for Saturday, April 9, 2016. This event is sponsored by the Hillsborough / Millstone Municipal Alliance, BoroSafe, Life Skills and Dreams for Kids. Details are in the e-news.

Mayor Tomson stated there are many ways in which you can be connected to what is happening here at the Township; the Friday e-newsletter, Nixle, Honeywell Instant Alert, YouTube and Twitter.

Mayor Tomson reported that a prospective developer, Genesis Power, LLC, wishes to construct a project in Hillsborough Township. Some residents may have received a letter concerning this company seeking wetland delineation from the NJ DEP. The prospective development is to be located between Amwell Road and Hamilton Road and will consist of a power generator facility on the site. As your Mayor, and your township committee, we must look at each and every project that comes before the Township and determine whether, in my belief as an elected official, it is in the best interest of all the citizens and residents of the Township. While this proposed development promises to bring retables' and jobs to the Township, there are significant questions and concerns that remain unanswered at this time. We will continue to provide updates about this project and any potential meetings as we receive them. No meetings have been scheduled to date.

Mayor Tomson asked his fellow Committee to move on to Consideration #1.

CONSIDERATION

1. RESOLUTION APPOINTING LIEUTENANT DARREN POWELL ACTING CHIEF OF POLICE FOR THE TOWNSHIP OF HILLSBOROUGH EFFECTIVE DECEMBER 15, 2015

WHEREAS, after over twenty six (26) years of service, the Township of Hillsborough Chief of Police, Paul A. Kaminsky, has decided to retire from his position as Chief of Police effective February 1, 2016; and

WHEREAS, on December 14, 2015, Chief Kaminsky formally relinquished his responsibilities and duties as Chief of Police for the Township of Hillsborough; and

WHEREAS, as a result of Chief Kaminsky's relinquishment of his responsibilities and duties as Chief of Police pending his formal retirement on February 1, 2016, there is a need to appoint, in the interim, an Acting Chief of Police for the Township of Hillsborough; and

WHEREAS, the Township Committee through the promotional process having considered the qualifications and experience of the candidates for Acting Chief of Police has determined it to be in the best interests of the Township to appoint Lieutenant Darren Powell to the position of Acting Chief of Police for the Township of Hillsborough effective December 15, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Lieutenant Darren Powell be and is hereby appointed to the position of Acting Chief of Police for the Township of Hillsborough effective December 15, 2015.

Mayor Tomson stated that with the recent retirement announcement of Chief Paul Kaminsky, there exists the need for an acting Chief of the Hillsborough Township Police Department.

Upon motion by Deputy Mayor Burchette, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

APPOINTMENTS

- *Swearing in of Lt. Darren Powell as Acting Chief of Police*

PRESENTATIONS

- ***Recognition of Hillsborough Businesses / Organizations that have served the citizens of Hillsborough Township in excess of 25 years***

Bentley's Fine Jeweler's

Dental Practice of Drs. Dan Pullen, John Peterson, Frank Brower and Tessa Hanson

PROCLAMATIONS

- ***Proclamation declaring December 18th as Hero Campaign Day***

WHEREAS, on July 22, 2000, Navy Ensign, John Elliott was driving home from the United States Naval Academy in Annapolis for his mother's birthday when he was killed in Salem County in a head-on collision with a drunk driver; and

WHEREAS, in memory of their son, the Elliot family launched the HERO Campaign in August of 2000 to promote designated driving, naming the campaign in honor of John's selection as HERO officer of his Naval Academy class in recognition of his accomplishments as a caring peer counselor and advocate for his fellow classmates; and

WHEREAS, the HERO Campaign's mission is to end drunk driving fatalities, injuries and accidents nationwide by promoting designated driving and reminding the public to drive sober, promoting the motto "Be a Hero. Be a Designated Driver!"; and

WHEREAS, the HERO Campaign not only encourages designated driving programs nationally but promotes the enactment of stricter drunk driving laws, leading to New Jersey's enactment of John's Law in 2001 and federal legislation that provides highway safety grant incentives for states to adopt car impoundment for DUI suspects; and

WHEREAS, in cooperation with schools, colleges, businesses, law enforcement agencies and other community based organizations, the State of New Jersey asks you to help keep drunk drivers off our highways; and

WHEREAS, campaign goals and programs include increased use of designated drivers whenever friends gather in private parties or at bars and taverns to drink alcoholic beverages; and

WHEREAS, blue and gold ribbons and decals, in honor of John and the Naval Academy are the official symbol of the HERO Campaign; and

WHEREAS, the HERO Campaign has become an important tool for law enforcement.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Township Committee of Hillsborough, do hereby honor Navy Ensign John Elliott's memory by recognizing December 18th as Hero Campaign Day in New Jersey.

BE IT FURTHER PROCLAIMED that we, the Mayor and the Township Committee of Hillsborough, encourage all township residents to participate in designated driving programs wherever they travel, whether it be as a driver or passenger in order to help spare the agony of families losing a loved one due to drunk drivers.

- **Proclamation declaring Eagle Scout Michael DeLorenzo**

WHEREAS, Michael DeLorenzo, a Hillsborough High School senior, and a member of Boy Scout Troop 186, has recently earned the status of Eagle Scout; and

WHEREAS, Michael joined Troop 186 on March 10, 2009 after earning his Arrow of Light with Pack 1776; and

WHEREAS, Michael has earned a total of 21 merit badges, he is a member of the Order of Arrow, Boy Scouts Honor Society, and in 2014 earned the silver level of the new SERV Award; and

WHEREAS, we the Township Committee of the Township of Hillsborough recognize the many hours Michael devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and

WHEREAS, Michael has served in various leadership positions including Junior Assistant Scoutmaster, Senior Patrol Leader, Assistant Senior Patrol Leader, Scribe, Historian, and Assistant Patrol Leader; and

WHEREAS, Michael's Eagle Scout Project consisted of refurbishing the landscaping surrounding the annex entrance to Hillsborough Middle School by removing old and overgrown landscaping and installing 20 shrubs with landscape fabric and mulch; and

WHEREAS, Michael completed this project in over 230 hours with the support of troop members, troop leaders, parents, and Dr. Joseph Trybulski, HMS Principal; and through the generous donations of BelleMeade Co-Op, Central Jersey Nursery and the Hillsborough Middle School HSA; and

WHEREAS, Michael serves as an example to the youth of Hillsborough Township through his high level of leadership and community service, and we are very proud that he is a member of our community.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and Township Committee of the Township of Hillsborough, do hereby recognize and extend our sincere congratulations to Michael DeLorenzo for having achieved the status of Eagle Scout, an honor for both him and for those who have guided him.

BE IT FURTHER PROCLAIMED that we, the Mayor and Township Committee of the Township of Hillsborough, thank all the members of the Boy Scouts of America, both past and present for their continued dedication and support within our community.

- **Proclamation honoring the 2015 Hillsborough High School Marching Band**

WHEREAS, the 2015 Hillsborough High School Marching Band had a very successful season because of their hard work and dedication; and

WHEREAS, the 2015 Hillsborough High School Marching Band competed in the N.J. State Marching Band Championships held at Rutgers University; scoring 95.638 and were named 2015 U.S. Band Group V Open Champions; and

WHEREAS, the Hillsborough High School Marching Band was also awarded Caption Awards for Best Music, Best Color Guard, and Best Overall Effect; and

WHEREAS, the Hillsborough High School Marching Band is led by Band Director Julie Haran, Associate Director Nicholas Clipperton and Drum Majors Ryan Barry, Christopher Johnson and Megan Zierold; and

WHEREAS, the 2015 Hillsborough High School Marching Band is comprised of the following members: Devansh Agarwal, Ishita Agarwal, Atiq Ahsan, Jamie Alcazar, Emily Aleo, Meghan Aleo, Melissa Aleo, Zacchaeus Amante, Ria Anand, Joseph Angeline, Luke Angello, Ciera Appau, Alex Ascencio, Melissa Baldi, Ryan Barry, Louis Bartolomeo, Carlos Benito, Colin Beyers, Jarod Bisnar, Sohan Biswas, Madelyn Blau, Maria Bulgaro, Erica Burns, Maria Buzzoni, Sylvia Calabrese, Marjorie Calapatia, Matthew Calapatia, Michael Cappabianca, Marisa Carattini, Thomas Cavagnaro, Erin Chang, Julia Cipparulo, Michael Clougher, Erika Cochran, Jordan Coleman, Yanira Crawford, Yannice Crawford, Alex Czako, Vanessa DeFreese, Neal Desai, Louis DiGirolamo, Max Dinunzi, Jack Dolan, Kelsey Downie, Isabel Dutta, Daniel Farrell, Vincent Ferrera, Jacob Ford, Alyssa Genes, Anthony Gerbino, Victoria Gladstone, Hannah Golding, Alexander Gonzalez, Eric Graber, Andrew Gross, Connor Hamill, Brian Hammer, Danielle Hecht, Abraham Hollmann, Ryan Honwad, Mica Jackson, Alan Ji, Lawrence Ji, Christopher Johnson, Zackary Johnson, Emily Jolly, Shreya Kelshikar, Leena Khashab, Yasmeen Khashab, Minjoo Kim, Vivek Kumar, Taylor Lang, Janice Lee, Sophia Leone, Jack Levinson, Alina Lou, Richard Lynch, Katrina Macaro, Alexandra Magee-Lopes, Maria Martinez, Matthew Martinez, Alyssa Massi, Lauren Matthews, Hannah McCarthy, Reilly McHugh, Shannon McNaul, Gabriel McNeil, Stephen Mondoro, Jonathan Morrone, Jamie Mundt, Shreyas Murali, Aditi Nandan, Nicole Norgard, Emily Obenauer, Quinn Obropta, Craig O'Connor, Kenneth O'Connor, Sheasha Patel, Elizabeth Patton, Adam Ploskonka, Adriana Prieto, Frederick Shaw, Sofia Shyprykevych, Magda Skalska, Danielle Smith, Megan Stanton, Zachary Stept, Rachel Swedberg, Dora Szegedy, Olivia Tobia, Morgan Tremper, CJ Tuck, Ethan Wang, Zuzanna Wlodarska, Kristen Yusiewicz, Kyle Zamory, Benjamin Zierdt, Katy Zierold, and Megan Zierold.

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Township Committee of Township of Hillsborough, do hereby commend all of the members of the 2015 Hillsborough High School Marching Band, not only for the awards and championships they have won, but also for their unwavering teamwork, dedication and sportsmanship throughout the season.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and the Township Committee of the Township of Hillsborough, further commend the 2015 Hillsborough High School Marching Band for the honor that they have brought to themselves, their band and our community through their many achievements.*

NEW BUSINESS

None

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

None

PUBLIC HEARINGS

ORDINANCE 2015-21 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$58,000.00, IN AND FOR THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$58,000.00; and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1.	Upgrades/Repairs at Municipal Complex	\$19,000.00
2.	Purchase of DPW Snow Removal Equipment	\$19,000.00
3.	Upgrade/Replace DPW Radios	<u>\$20,000.00</u>
	Total	<u>\$58,000.00</u>

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Mayor Tomson stated that this ordinance provides necessary funding for upgrades, repairs and equipment purchases in the municipal building and the Department of Public Works.

Upon motion by Committeewoman McCauley seconded by Committeeman Suraci to open the public hearing, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley the public hearing was closed and Ordinance 2016-21 was adopted and unanimously approved upon call of the roll.

ORDINANCE 2015-22 AN ORDINANCE AUTHORIZING ACCEPTANCE OF RIGHT OF WAY DEED FOR HILLSBOROUGH ROAD (BLOCK 204.04, LOT 24); RIGHT OF WAY DEED FOR SHELBURNE PLACE (BLOCK 204.04, LOT 24); DETENTION BASIN, DRAINAGE AND ACCESS EASEMENT (BLOCK 204.04, LOTS 24.04 AND 24.05); STORM SEWER EASEMENT (BLOCK 204.04, LOT 204.02) AND CONSERVATION EASEMENT (BLOCK 204.04, LOTS 24.04 AND 24.05) FROM MAAC DEVELOPMENT GROUP, INC.

WHEREAS, on April 2, 2015, MAAC Development Group, Inc., obtained from the Township of Hillsborough Planning Board Amended Preliminary and Final Major Subdivision approval for Applications #05-PB-01-MJ and #05-PB-02--MJF, memorialized by Resolutions dated June 4, 2015; and

WHEREAS, the Resolutions of approval require MAAC Development, Inc., to grant to the Township of Hillsborough the following Dedications and Easements attached hereto:

1. Right of Way Deed for a portion of Block 204.04, Lot 24 also known as Hillsborough Road;
2. Right of Way Deed for a portion of Block 204.04, Lot 24 also known as Shelburne Place;
3. Detention Basin, Drainage and Access Easement for a portion of Block 204.04, Lot 24.05;
4. Storm Sewer Easement for portions of Block 204.04, Lot 24.02;and
5. Conservation Easement for portions of Block 204.04, Lots 24.04 and 24.05.

WHEREAS, the Township Attorney for Hillsborough has reviewed the Dedications and Easements and finds them to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the acceptance of the above listed and attached Dedications and Easements.

This Ordinance shall take effect upon adoption and publication according to law.

Mayor Tomson stated that this ordinance allows the Township to accept various easements and rights of way as required conditions of the Planning Board approval. Local land and building law only allows a municipality to accept land or interests in land through the adoption of an ordinance.

Upon motion by Committeewoman McCauley seconded by Committeeman Suraci to open the public hearing, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley the Public Hearing was closed and Ordinance 2015-22 was adopted and unanimously approved upon call of the roll.

INTRODUCTION OF NEW ORDINANCES

None

CONSIDERATIONS

2. RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) MARKED POLICE VEHICLES IN AN AMOUNT NOT TO EXCEED \$144,000.00, THROUGH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM

WHEREAS, Hillsborough's Police Chief has recommended the continuation of the Township's vehicle replacement program, through the replacement of four (4) marked police vehicles in order to maximize effectiveness of the Patrol Division for the protection of the community; and

WHEREAS, the Police Chief further recommends the four vehicles be purchased from Beyer Ford, at a total cost not to exceed \$144,000.00 for four (4) Ford Police Interceptor marked police vehicles through the Cranford Cooperative Contract #47-CPCPS; and

WHEREAS, the four (4) Ford Police Interceptor marked vehicles will be used to replace four (4) older Police vehicles in the fleet and these older Police vehicles will be rotated into the fleet to replace high mileage vehicles not used for patrol purposes which vehicles will be turned over to Director of Public Works or placed on auction by the Township; and

WHEREAS, the Township of Hillsborough is a member of the Cranford Cooperative Pricing System which, under the authority of N.J.S.A. 40A:11-10, seeks competitive bids for police vehicles on behalf of member municipalities; and

WHEREAS, funding for this purchase is coming from the 2015 Safe Corridors Grant; and

WHEREAS, these funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the purchase of four (4) Ford Police Interceptor marked police vehicles from Beyer Ford, at a cost not to exceed \$144,000.00, through the Cranford Cooperative Contract #47-CPCPS.

Mayor Tomson stated that the purchase of these vehicles continues the Police vehicle replacement program.

Committeeman Suraci stated that the Police car replacement program is necessary due to the wear and tear on the police cars, and to keep everyone safe.

Upon motion by Committeeman Suraci, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

3. RESOLUTION CONFIRMING THE ACTION OF THE CHIEF FINANCIAL OFFICER TO ISSUE BOND ANTICIPATION NOTES IN THE AMOUNT OF \$2,177,149.00

WHEREAS, Bond Anticipation Notes for various capital projects and the Municipal Building Roof & HVAC system need to be rolled over annually and said Notes were last rolled over on December 12, 2014; and

WHEREAS, N.J.S.A. 40A:2-8.1 requires that principal pay downs be made commencing on the third anniversary date of the original issue with complete payoff no later than the tenth anniversary date; and

WHEREAS, funds were appropriated in the 2015 budget to pay down \$317,000 of the original note issue; and

WHEREAS, The Township has received a 0.78% interest rate from PNC Bank, N.A.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the action of the Chief Financial Officer to issue Bond Anticipation Notes in the amount of \$2,177,149.00 at an interest rate of 0.78% from PNC Bank, N.A., is hereby confirmed.

Mayor Tomson stated that rather than obtaining permanent financing, where interest rates are locked in over the life of the loan, the Township utilizes Bond Anticipation Notes, which renew annually for a

maximum of 10 years. This allows the Township to secure low interest notes and to make annual principal payments in an accelerated manner. This approach can significantly reduce total interest payments over the life of the Bond Anticipation Note and is part of the Township's debt reduction plan.

Committeeman DelCore stated that the rate is increase .78% for the Bond Anticipation note is a minimal increase.

Upon motion by Committeeman Suraci, seconded by Committeeman DelCore, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION AUTHORIZING THE UPGRADE OF THE TV29 EQUIPMENT THROUGH TELVUE IN AN AMOUNT NOT TO EXCEED \$14,670.99

WHEREAS, the Township of Hillsborough solicited quotes for the upgrade of the TV29 Equipment and three (3) quotes were received as follows:

TelVue	\$14,670.99
Leightronix/B&H Photo	\$15,435.75
Athensa Playbox	No Quote

WHEREAS, both the Director of Technology and the Township Qualified Purchasing Agent have recommended the authorization for the upgrade of the TV29 equipment through TelVue in an amount not to exceed \$14,670.99; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes and approves the upgrade of the TV29 equipment through TelVue in an amount not to exceed \$14,670.99.

Mayor Tomson stated that three quotes were received for an upgrade to the equipment for TV 29. This recommendation is from both the Director of Technology and the Qualified Purchasing Agent.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

5. RESOLUTION APPROVING 2015 BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year when there is a need for these transfers; and

WHEREAS, there is a need to do appropriation transfers between appropriations in the 2015 Municipal Budget.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2015 Budget:

TO:	Legal Services	OE	712	25,000.00
	Planning Board	S&W	720	15,000.00
	Municipal Court	S&W	842	26,000.00
	TOTAL			66,000.00
FROM:	Tax Assessor	OE	710	12,000.00
	Engineering	OE	715	4,000.00
	Cultural Arts	OE	724	2,000.00
	Unemployment Comp	OE	734	3,000.00
	Police	OE	745	20,000.00
	Annual CleanUp	OE	775	20,000.00
	Phone Service	OE	839	5,000.00
	TOTAL			66,000.00

Mayor Tomson stated that budget transfers are only permitted in the last 2 months of the fiscal year or in the first 3 months of the new fiscal year. This resolution transfers funds within budget line items to fund appropriations where we have incurred additional expenditures.

Committeeman DelCore noted that there are no increases to the overall budget.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

6. RESOLUTION AUTHORIZING SPECIAL ITEM OF REVENUE AND APPROPRIATION

7. Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Township has received \$8,112.63 in an additional grant for the year 2015 and wishes to amend its 2015 Budget to include this grant.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hillsborough hereby requests the Director of the Division of Local Government Services to approve the insertion of this item of revenue in the budget of the year 2015 in the amount listed and detailed below, which item is now available as a revenue from:

**NEW JERSEY DIVISION OF MOTOR VEHICLES
DRUNK DRIVING ENFORCEMENT FUND
\$8,112.63**

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation title.

Mayor Tomson stated that Hillsborough Township has received \$8,112.63 in grant funds. This resolution requests the Director of the Division of Local Government Services to approve the insertion of this item of revenue in the budget of the year 2015 in the amount listed in the resolution.

Upon motion by Committeewoman McCauley, seconded by Committeeman Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT

- 1. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$12,288.64 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT**

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$12,288.64 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer’s Office account records through December 2, 2015, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$12,288.64 is to be transferred from the Engineering Escrow Accounts into the Treasurers Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Accredited Dermatology	594	-181.68
CC @ Belle Mead	579	-520.80
Country Classics – 3D	559	-150.12
Country Classics – 4B	589	-990.04
Country Classics – 4C	612	1,524.34
Country Classics – 4D	626	-594.34
Gateway Phase 5	614	-473.52
Gateway Phase 6	620	-145.50
Green Village	607	-652.52
Hart Development	496	-78.92
Hidden Brook Estates	603	-157.84
Hillsborough Estates	539	-240.96
Hillsborough Promenade/Krame	380	-6,477.98
South Branch Estates	613	-100.08
Grand Total		\$-12,288.64

2. RESOLUTION AUTHORIZING THE REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$250.00 (TOTAL PROPERTIES 1)

WHEREAS, real property tax payers overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$250.00, properties, 1.

Block	Lot	Name	Amount	Qtr	Year
163.22	6-C2142-	Shay, Michael	\$250.00	4 th	2015

3. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$360.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$360.00.

Name	Amount	Name	Amount
Gary Schwarz	\$125.00	Susan Fisher	\$110.00
Hui Hua Zhong	\$125.00		

4. RESOLUTION AUTHORIZING THE REFUND OF 2015 SENIOR OLYMPICS REGISTRATION FEES IN THE AMOUNT OF \$76.00

WHEREAS, there are refunds due for registration fees due to the event being held on a rain date; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$76.00.

Name	Amount	Name	Amount
Barbara Dachowski	\$10.00	Mariella & Joseph Realbuto	\$20.00
Joanne Bauer	\$10.00	Carol & Mike Tenore	\$36.00

5. RESOLUTION SUPPORTING THE PROPOSED NJDOT REPLACEMENT OF STRUCTURALLY DEFICIENT BRIDGE ON HAMILTON ROAD IN THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, the New Jersey Department of Transportation (Department) has proposed the replacement of the decking of the Hamilton Road bridge located in Township of Hillsborough, County of Somerset; and

WHEREAS, the Department has proposed to replace the decking of the described bridge on Hamilton Road while providing a sufficient detour of traffic as discussed with Hillsborough officials.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, that the plans for bridge decking replacement and the planned provision for the detour of traffic are hereby approved.

6. RESOLUTION AUTHORIZING THE REIMBURSEMENT OF THE MUNICIPAL PORTION OF THE PROPERTY TAXES FROM 4/30/14 THROUGH 12/31/15 FOR A QUALIFIED 100% DISABLED VETERAN

WHEREAS, the Township Committee by Resolution adopted on September 11, 2007 and pursuant to N.J.S.A. 54:4-3.32 authorized a tax exemption from local property taxes for veterans who have suffered a 100% permanent disability resulting from war time service in the United States military; and

WHEREAS, the Township Committee authorized the date for qualification for the municipal portion of the property tax exemption to be the date on which the United States Veterans' Administration determined the 100% service connected disability; and

WHEREAS, the Tax Collector has received proof of such information from the Tax Assessor for the following property effective April 30, 2104:

Richard Blanding Block 163.08 Lot 1 Qual. C1006 \$611.75

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that, in recognition of the serious and debilitating nature of 100% permanent service connected disabilities suffered by our veterans while serving in war time and in fairness to those disabled veterans, the Chief Finance Officer is authorized, pursuant to N.J.S.A. 54:4-3.32, to reimburse the municipal portion of property taxes for the year 2015 to the above referenced property owner.

7. RESOLUTION AUTHORIZING A STIPEND PAYMENT OF \$1,000.00 PER ARTICLE XXXII, WAGES OF THE TEAMSTERS 469 CONTRACT, TO RAY DRIFT FOR HIS EXEMPLARY SERVICE AS SENIOR MECHANIC FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of the Department of Public Works has recommended a stipend payment of \$1,000.00, per Article XXXII, Wages of the Teamsters 469 Contract, to Ray Drift for his exemplary service as Senior Mechanic for the Department of Public Works.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby accepted and approved.

8. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT OF \$1,000.00 PER ARTICLE XXXIII, PARAGRAPH J, OF AFL-CIO LOCAL 3697, COUNCIL 73 UNION CONTRACT, TO LISA STROTHERS FOR SUCCESSFULLY COMPLETING THE PRINCIPLES OF MUNICIPAL COURT ADMINISTRATION COURSES

WHEREAS, the Certified Municipal Court Administrator has recommended a stipend payment of \$1,000.00, per Article XXXIII, Paragraph J, of AFL-CIO Local 3697, Council 73 Union Contract to Lisa Strothers, Violations Clerk, for completing the Principles of Municipal Court Administration courses.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Certified Municipal Court Administrator is hereby accepted and approved.

9. RESOLUTION ESTABLISHING THE 2016 HOLIDAY SCHEDULE

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Holiday Schedule for January, 2016 through December, 2016 (pursuant to collective bargaining agreements and Township Code, Chapter 89-9), is as follows:

New Year's Day	Friday	January 1, 2016
M.L. King's Birthday	Monday	January 18, 2016
Presidents' Day	Monday	February 15, 2016
Good Friday	Friday	March 25, 2016
Memorial Day	Monday	May 30, 2016
Independence Day	Monday	July 4, 2016
Labor Day	Monday	September 5, 2016
Columbus Day	Monday	October 10, 2016
Veterans Day	Friday	November 11, 2016
Thanksgiving	Thursday	November 24, 2016
Thanksgiving Friday	Friday	November 25, 2016
Christmas Eve Day (Observed)	Friday	December 23, 2016

Christmas Day (Observed)	Monday	December 26, 2016
New Year's Day	Monday	January 2, 2017

10. RESOLUTION RATIFYING AND CONFIRMING SUPPORT FOR THE DRIVE SOBER OR GET PULLED OVER 2015 YEAR END HOLIDAY CRACKDOWN

WHEREAS, impaired drivers on our nation's roads kill more than 10,000 people each year and cost our society more than \$37 billion annually; and

WHEREAS, 27% of motor vehicle fatalities in New Jersey in 2014 were alcohol-related; and

WHEREAS, an enforcement crackdown was planned to combat impaired driving; and

WHEREAS, the season at the end of the year is traditionally times of social gatherings which often include alcohol; and

WHEREAS, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the Drive Sober or Get Pulled Over 2015 Year End Holiday Crackdown; and

WHEREAS, the project involved increased impaired driving enforcement from December 11, 2015 through January 1, 2016; and

WHEREAS, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey ratifies and confirms its support of the Drive Sober or Get Pulled Over 2015 Year End Holiday Crackdown from December 11, 2015 through January 1, 2016 and pledges to increase awareness of the dangers of drinking and driving.

Upon motion by Deputy Mayor Burchette, seconded by Committeewoman McCauley, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor Tomson asked to approve Claims Lists 2015-23.

Upon motion Deputy Mayor Burchette, seconded by Committeewoman McCauley, Claims List 2015-23 was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Committeeman Delcore, seconded by Committeewoman McCauley, the meeting duly adjourned at 8:30 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk