

“ONE OF THE BEST PLACES TO LIVE IN AMERICA”

HILLSBOROUGH TOWNSHIP COMMITTEE

AGENDA FOR THE REGULAR MEETING FEBRUARY 9, 2016 AT 7:30 P.M.

CALL OF THE ROLL

SALUTE TO THE FLAG

MAYOR STATES: Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on February 9, 2016.

APPROVAL OF MINUTES

- *Approval of the September 21, 2015 Executive Session Meeting Minutes*
- *Approval of the January 12, 2016 Regular Session Meeting Minutes*
- *Approval of the January 26, 2016 Regular Session Meeting Minutes*

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS

APPOINTMENTS

1. Resolution promoting Sergeant Charles Boyle and Sergeant Michael Fitzpatrick to Lieutenant, at an annual salary of \$141,672.00, effective February 9, 2016.

PROCLAMATIONS

- *Proclamation declaring February as National Heart Month*
- *Proclamation honoring the 2015 Hillsborough High School Gymnastics Team*
- *Proclamations honoring the 2015 Hillsborough High School Girls Cross Country Team*

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

PUBLIC HEARINGS

- 2016-01 An Ordinance to amend an Ordinance entitled "Salary Range Ordinance" setting forth the salary ranges for the classifications set forth in said Ordinance.
- 2016-02 An Ordinance appropriating certain monies held by the Township of Hillsborough, County of Somerset, State of New Jersey, for the purchase of various Capital Improvements in the Amount of \$170,000.00, in and for the Township of Hillsborough.
- 2016-03 An Ordinance authorizing acceptance of Deed of Dedication – Right of Way from Country Classics IV Limited Liability Company to establish A Right Of Way for Lucas Drive through Country Classics in the Millstone Valley – 1, Phase 4D in Hillsborough Township.

INTRODUCTION OF NEW ORDINANCES

- *None*

CONSIDERATIONS

2. Resolution approving Agreement between the Township of Hillsborough and the Somerset County YMCA-Hillsborough Branch for the Hillsborough Senior Citizen Exercise Wellness Program.
3. Resolution authorizing the Mayor and Township Clerk to execute a Non-Fair and Open contract for Professional Services to Mills & Schoering Architects, LLC, for the repair and restoration of the Van der Veer-Harris House in an amount not to exceed \$34,545.00.
4. Resolution ratifying and confirming the submission of the Emergency Management Assistance – Emergency Management Performance Grant application.
5. Resolution ratifying and confirming an Agreement with Shane Doyle Farms, LLC, for the Winter 2015-2016 Sidewalk Snow Clearing Services.
6. Resolution approving the Memorandum of Agreement (MOA) between the Township of Hillsborough and the Teamsters Local 469 for the 2015 – 2017 Collective Bargaining Agreement and authorizing the Mayor and the Township Clerk to execute the Agreement.

7. Resolution authorizing the Tax Collector to complete an application to participate in the Electronic Tax Sale Program and submit same to the Director of the Division of Local Government Services.
8. Resolution increasing the 2016 Temporary Emergency Budget.
9. Resolution authorizing and requesting the Somerset County Library Commission to transfer to the Township of Hillsborough funds collected from fines at the Hillsborough Township Library Branch and directing the Hillsborough Public Library Advisory Board to provide an accounting of and transfer to the Township of Hillsborough all funds currently held by said organization for the benefit of the Hillsborough Library Branch.

CONSENT

1. Resolution authorizing the transfer from Planning/Board of Adjustment Escrow to the Treasurer's Account.
2. Resolution authorizing submission of two Sustainable Jersey Grant applications.
3. Resolution amending the following actions for Country Classics Phase 4B: Accepting Holecomb Drive (approximately 1,800 lf), French Drive (approximately 3,000 lf), Lucas Drive (approximately 550 lf), Bernart Court (approximately 510 lf), Boorum Drive (approximately 200 lf) and Miller Drive (approximately 200 lf).
4. Resolution accepting resignation from Mark Gara, Building Inspector and authorizing John Fiedler, Construction Official, to post for the position of full time Building Inspector in the Hillsborough Township's Building Department.
5. Resolution authorizing the transfer of earned amounts of \$5,939.22 from the Subdivision and Site Plan Engineering Trust accounts to the Treasurer's account.
6. Resolution authorizing the refund of Recreation Program fees in the amount of \$95.00.
7. Resolution accepting the retirement of Sergeant Trevor Oldenburg and Officer Richard Sellitsch, effective February 1, 2016.
8. Resolution authorizing John Fiedler, Construction Official, to conduct Saturday Building Inspections for the Township's Building Department effective January 1, 2016 to June 30, 2016, at the rate of \$30.00 per hour.
9. Resolution appointing David Kois and Anthony Ferrera as Deputy Zoning Officials.
10. Resolution authorizing posting for the position of part-time Field Inspector for Hillsborough Tax Assessor office and authorizing Linda Hadley, part-time Field Inspector for the Tax Assessor office, to work up to 29 hours per week, on an as needed basis, until the position is filled.

11. Resolution approving the request from John and Karen Bendall for release of Development Review Escrow in the amount of \$1,000.00.
12. Resolution authorizing appointment of Frank Scarantino to Seat #3, Hillsborough Municipal Utilities Authority, for an unexpired 5-year term ending February 1, 2018 and appointment of Greg Burchette to Seat #5, Hillsborough Municipal Utilities Authority, for a 5-year term ending February 1, 2021.

CLAIMS LIST 2016-03

ADJOURNMENT