

**“ONE OF THE BEST PLACES TO LIVE IN AMERICA”**

**HILLSBOROUGH TOWNSHIP COMMITTEE**

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**AGENDA FOR THE REGULAR MEETING MARCH 22, 2016 AT 7:30 P.M.**

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**CALL OF THE ROLL**

**SALUTE TO THE FLAG**

**MAYOR STATES:** Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on March 22, 2016.

**APPROVAL OF MINUTES**

- *Approval of the March 9, 2016 Regular Session Meeting Minutes*

**REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS**

**PROCLAMATIONS / APPOINTMENTS**

- *Proclamation declaring March as National Nutrition Month*
- *Proclamation honoring Julieyanna Parker’s outstanding swimming career*
- *Proclamation honoring the 2015-2016 Hillsborough High School Girls Swim Team*
- *Proclamation honoring the 2015-2016 Hillsborough High School Boys Swim Team*

**NEW BUSINESS**

- *None*

**PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

## PUBLIC HEARINGS

- *None*

## INTRODUCTION OF NEW ORDINANCES

**2016-04** An Ordinance to amend, revise and supplement the Township Code of the Township of Hillsborough, most notably Chapter 73 "Officers and Employees", especially Section 73-116 "Assistant Supervisor of Parks, Duties", Section 73-126 "Supervisor of Public Works, Duties"; Section 73-129 "Personnel"; and, Section 73-131 "Duties of Assistant Supervisor of Public Works" and repealing, where applicable, the provisions of Ordinance 2011-24. *Further consideration of this ordinance and public hearing will be held on April 26, 2016.*

## CONSIDERATIONS

1. Resolution awarding contracts for Hillsborough - Millstone Municipal Alliance Services for the second half of the 2015/2016 fiscal year (1/1/16 – 6/30/16).
2. Resolution authorizing the Mayor and the Township Clerk to execute the 2016/2017 Shared Services Health Agreement between Hillsborough Township and Millstone Borough.
3. Resolution authorizing Maser Consulting, P.A., to provide Professional Services associated with the review, update and certification of the Tax Maps of the Township of Hillsborough, in an amount not to exceed \$9,900.00, pursuant to Maser's proposal dated February 23, 2016.
4. Resolution to authorize Change Order #2 for Sanitary Sewer installation on Winding Way.
5. Resolution authorizing the hiring of Shelia Castellano, as Secretary in the Department of Public Works, effective April 4, 2016 at a salary of \$32,323.00 per year.
6. Resolution authorizing the hiring of Paul Black, as a full time Building Inspector in the Township of Hillsborough Building Department effective April 4, 2016 at a salary of \$54,675.00.
7. Resolution authorizing the hiring of Jennifer Carabelli to the position of part-time Field Inspector in the Township's Tax Assessor office, at an hourly rate of \$19.00 per hour, not to exceed 25 hours per week.
8. Resolution authorizing the execution of a contract for video production services to Premier Media, LLC, in an amount not to exceed \$9,000.00.
9. Resolution authorizing CME Associates to conduct an assessment of environmental conditions and provide a preliminary assessment report for Block 86 Lot 21 and Block 90 and Lot 16.01 as they relate to the Township's Affordable Housing Plan, and in accordance with the Technical Requirements for Site Remediation (N.J.A.C. 76:26E) in a total amount not to exceed \$7,500.

## CONSENT

1. Resolution accepting Bond Continuation Certificate #6225483 from Public Service Electric & Gas Company for Road Opening Permits through March 10, 2017.
2. Resolution approving the application for Special Permit for Social Affair for Manville-Hillsborough Elks for an event to be held on April 17, 2016.
3. Resolution approving the application for Special Permit for Social Affair for Manville-Hillsborough Elks for an event to be held on May 22, 2016.
4. Resolution amending the February 23, 2016 resolution authorizing the release of Engineering Inspection fee in the amount of \$4,207.56 releasing to Hillsborough Township an Administrative fee in the amount of \$104.85.
5. Resolution refunding Construction Permit fees for Kevin Parlato's Eagle Scout project to build a set of wooden stairs at the Somerset Valley Playhouse located at 689 Amwell Road (Block 11, Lot 23), in the amount of \$103.00.
6. Resolution authorizing the Hillsborough Rotary Club to hold their Ninth Annual Fair and Fundraising Event from August 16, 2016 to August 21, 2016.
7. Resolution authorizing the refund of Recreation Program Fees in the amount of \$355.00.
8. Resolution confirming and ratifying the refund of Tax Overpayments in the amount of \$168.43.
9. Resolution authorizing the Director of Parks, Recreation and Social Services to post for position of Assistant Director of Recreation.
10. Resolution authorizing monetary contribution in the amount of \$4,152.00 from Hany Dahab and Abraham Radwan to the Township of Hillsborough in lieu of milling and repaving portion of South Triangle Road.

## CLAIMS LIST 2016-06

## EXECUTIVE SESSION

- a. *Personnel:*
  - i. *Marc Hoffman disciplinary hearing*
- b. *Attorney Client Privilege*

## ADJOURNMENT