

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeewoman Gloria McCauley, Committeeman Doug Tomson, Deputy Mayor Carl Suraci and Mayor Frank DelCore. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, and Township Attorney William Willard.

SALUTE TO THE FLAG

Following roll call, Deputy Mayor Suraci advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. April 12, 2016.

APPROVAL OF MINUTES

- *Approval of the November 24, 2015 Executive Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the minutes of the November 24, 2015 Executive Session Meeting was approved upon the call of the roll. Abstain: Committeewoman McCauley and Committeeman Tomson.

- *Approval of the March 22, 2016 Regular Session Meeting Minutes*

Upon a motion by Committeewoman McCauley, seconded by Committeeman Burchette, the minutes of the March 22, 2016 Regular Session Meeting was approved upon the call of the roll. Abstain: Committeeman Tomson and Mayor DelCore.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette stated that Hillsborough Township 2016 Annual Clean-Up Coupons are now available at the Department of Public Works for both senior pick up and access to the Auten Road Facility. The DPW garage is located at 21 East Mountain Road, next to the YMCA.

Committeeman Burchette announced the Engineering Department started the first road paving of the year with the repaving of Longfield Drive and Wythe Circle. The project will include repaving of the roadways, handicap ramp upgrades, stormwater inlet upgrades to meet the new ADA accessibility requirements.

Committeeman Burchette reminded residents to save the date: Saturday, May 28th, Annual Veterans Breakfast, followed by a Memorial Day parade and a Garden of Honor Ceremony.

Committeewoman McCauley

Committeewoman McCauley reminded residents to lock your vehicles to protect valuables.

Committeewoman McCauley noted that Chief Darren Powell and the Hillsborough Police Department would like to remind our residents of the Public Awareness Campaign to encourage New Jersey residents and visitors to report suspicious activity to trained personnel. The "If You See Something, Say Something" public awareness campaign has helped the New Jersey Office of Homeland Security and Preparedness better protect the people and infrastructure of New Jersey.

Committeewoman McCauley stated that with Earth and Arbor Day both celebrated in April, Christian Plunkett, Certified Master Arborist, will educate attendees about tree planting and care. During the first of this two-part program on April 14th, Christian will discuss species selection, site preparation, correct tree planting technique and aftercare. Christian will offer a personal list of his 10 favorite trees. This session will be held at the Hillsborough Library – Program Room B from 7:00pm – 8:30pm.

Committeewoman McCauley noted this initial program will be followed up with a tree planting and discovery outing on Saturday April 30th at 10:00 a.m. here at the Municipal Complex.

Committeewoman McCauley announced that Hillsborough Township received a \$10,000 grant today from Sustainable New Jersey funded by PSE&G. Thank you to Administrator Ferrera and Business Advocate David Kois for accepting the grant award on behalf of the Township. Committeewoman McCauley additionally noted that Hillsborough is one of only 8 towns in New Jersey to receive the \$10,000 grant. More about the specifics of this project will be announced at our next Township Committee meeting.

Committeewoman McCauley stated the Township and the Rotary Club of Hillsborough partnered on a sustainable Bee project at AVM Park along with the Boy scouts from Troop 1776.

Committeewoman McCauley noted that this project is particularly important as honey bees are pollinators. A pollinator is an agent that moves pollen from the male anthers of a flower to the female stigma of a flower to accomplish fertilization and therefore plant reproduction. Pollinators are important because without them about 85% of all plants would be unable to

produce seeds or fruit. Committeewoman McCauley added, in fact, pollinators are responsible for one out of every three bites of food we eat.

Committeewoman McCauley noted that the Rotary and the Boy Scouts were at the meeting to provide us a further update on the progress of the project.

Committeewoman McCauley invited the Rotary to elaborate on The Bee Project with Boy Scout Troop 1776.

Hillsborough Rotary Club President John Shockley provided an update on the project.

Committeewoman McCauley additionally noted there will be an official ribbon cutting in the future and will be sure to let everyone know.

Committeeman Tomson

Committeeman Tomson announced the Spring Activities Guide is now available through the Recreation Department. Activities include youth sports programs, youth golf clinics, youth tennis clinics, youth music and cooking classes, adult sport and fitness programs and the Summer Basketball Leagues.

Committeeman Tomson stated the 2016 Memorial Day Parade and Garden of Honor Ceremony will be held on Saturday, May 28th. Committeeman Tomson noted if your organization is interested in marching in the parade, please visit the Parks and Recreation website to register. Please note that only non-profit or youth based organizations are permitted to march in the parade.

Committeeman Tomson noted the 2016 Summer Recreation Camps will be held June 20 to August 12th at various locations around town. Camps are open to children ages 5 (who have finished Kindergarten) to 14, and we will have a fun, half-day Tiny Camp program for children 4 and 5 (who have not finished Kindergarten). Committeeman Tomson added Recreation camps are fun, affordable, and close to home.

More information and registration can be found on the Parks and Recreation website.

Committeeman Tomson suggested to save the date for the Healthy and Green Living Wellness Fair – it will be held on Saturday, June 4th here at the Complex from 9 am until noon. More information will be coming.

Committeeman Tomson stated the Hillsborough / Millstone Municipal Alliance and the Safe Communities Coalition will be sponsoring a program on May 10th here at the Municipal Building called Steered Straight. It is a presentation on alcohol and drug prevention. Committeeman Tomson noted the speaker, Michael DeLeon, will present information on the

latest drug trends, the dangers of underage drinking, warning signs and he will provide parents with tips and advice as how to prevent drug and alcohol use from affecting their children. The program will start at 7pm and all are welcome.

Committeeman Tomson noted the Somerset County will be hosting an information and eligibility screening for the Somerset County Rental Assistance Program at the Somerville Public Library on Wednesday, April 27th from 6-8:30 pm.

Deputy Mayor Suraci

Deputy Mayor Suraci stated all Bingo and Raffle Applicants – or any non-profit organizations wishing to conduct Bingo or a Raffle – need to apply for a license through the Clerk’s office as well as through the New Legalized Games of Control Commission. Deputy Mayor Suraci added that their website, a valuable resource of information, is available at www.njconsumeraffairs.gov/lgccc. Also available on their website are copies of applications and instructions for completing the applications.

Deputy Mayor Suraci stated on April 23rd, there will be a free and secure paper shredding event from 9:00am-1:00pm at the Somerset County Works, 410 Roycefield Road. Deputy Mayor Suraci noted that Operation Secure Shred is being sponsored by our Somerset County Board of Chosen Freeholders and events will occur on a monthly basis throughout the county, April – October, rain or shine.

Mayor DelCore

Mayor DelCore stated that the Parks & Recreation hosted on April 2nd, the 3rd Annual Run Around the Park Family Fun / Run Walk. Over 100 runners and walkers participated and Mayor DelCore thanked everyone who came out to run around AVM and Parks & Recreation for organizing the event.

Mayor DelCore noted he also attended a thank you dinner at the Manville VFW on April 2nd, coordinated by Derrick Batista, where he personally had an opportunity to thank the firefighters who supported Hillsborough during the February fire. Mayor DelCore noted that Congressman Lance, Assemblymen Ciattarelli and Zwicker and Manville Mayor Onderko also attended the dinner and thanked the firefighters for their support and efforts.

Mayor DelCore stated on Saturday, April 9th was the Hillsborough Joes versus the NFL Pros – “Scoring Points for Kids” Charity Basketball game. Mayor DelCore added that this time the Township held the NFL pros to a tie! Mayor DelCore congratulated once again our Hometown heroes that were recognized Saturday evening, retired Chief Paul Kaminsky and Alliance member and Life Skills Coordinator Minda Maggio.

Mayor DelCore wanted to remind residents that April is National Volunteer Appreciation Month and at the last meeting Deputy Mayor Suraci announced our new recognition program. Mayor DelCore stated that completed recommendation forms are due to the Administration office by April 15th and all those recognized will be invited to the April 26th Township Committee meeting for the presentation.

PROCLAMATIONS

- ***Proclamation declaring April as National Donate Life Month***

WHEREAS, realizing the urgent need for donors around the country, the National Donate Life Month observance was established in 2003, to promote a greater understanding about the life-saving benefits of donation; and

WHEREAS, established in 2012, National Donate Life Blue and Green Day on April 15, 2016, represents a national effort to support and raise awareness for organ and tissue donation and transplantation; and

WHEREAS, the New Jersey Organ and Tissue Sharing Network (NJ Sharing Network) is committed to addressing that need through enhanced awareness; and

WHEREAS, the transplantation of organs and tissues is a miracle of modern medicine made possible through the compassion of organ and tissue donors, enabling surgeons to save thousands of lives every year. Donors not only give the gift of life, but also often restore health and sight to the recipients of the tissue and organs; and

WHEREAS, people of all ages, ethnic backgrounds and religions are affected by the need for organ transplants; and there are nearly 5,000 New Jersey residents and over 122,000 Americans awaiting life-saving and life-enhancing transplant operations; and

WHEREAS, every capable person should support this vital effort by learning more about donating tissue and organs, registering as organ and tissue donors, making their families aware of their wishes, and be willing to give the precious gift of health, sight, and life to people in need; and

WHEREAS, registering as an organ and tissue donor at a local Motor Vehicle Agency or online at www.NJSharingNetwork.org signifies our fundamental human responsibility to help others.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby recognize National Donate Life Month and National Blue and Green Day as a great opportunity to join in the fight to save lives by giving the greatest gift.

BE IT FURTHER PROCLAIMED, that we, the Mayor and the Township Committee of the Township of Hillsborough, urge all residents to join in promoting organ and tissue donor education through the National Donate Life Month observance.

- ***Proclamation declaring April as Alcohol Awareness Month***

WHEREAS, Alcohol is the most commonly used addictive substance in the United States; and

WHEREAS, one in every 12 adults (17.6 million people) suffers from alcohol abuse or dependence; and

WHEREAS, more than half of all adults have a family history of alcoholism or problem drinking; and

WHEREAS, 100,000 persons die each year from alcohol - related causes: drinking and driving crashes, other accidents, falls, fires, alcohol - related homicides and suicides; and

WHEREAS, more than 7 million children live in a household where at least one parent is dependent on or has abused alcohol; and

WHEREAS, alcohol is a primary factor in the four leading causes of death for young person's ages 10-21; and

WHEREAS, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at age 21; and

WHEREAS, alcohol - related problems cost America \$224 billion (\$746 per person) in lost productivity, absenteeism, healthcare costs, crime and family - related problems; and

WHEREAS, the typical American will see 100,000 beer commercials before he or she turns 18; and

WHEREAS, the Hillsborough/Millstone Municipal Alliance envisions having our local community understand that alcohol use and abuse is a chronic condition that can be successfully prevented and treated. The Municipal Alliance is a committee of volunteers who works tirelessly to provide programs focusing on education and prevention for all members of the community.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and Township Committee of the Township of Hillsborough, hereby join the National Council On Alcoholism and Drug Dependence, Inc. (NCADD) and do hereby proclaim that April 2016 as Alcohol Awareness Month in Hillsborough Township.

BE IT FURTHER PROCLAIMED, that we, the Mayor and Township Committee of the Township of Hillsborough, also call upon all Hillsborough citizens, parents, governmental agencies, public and private institutions, businesses, and schools in Hillsborough Township to support the efforts that will reduce stigma, increase community awareness and increase support for individuals and families coping with alcoholism. Through these efforts, together, we can provide "Help for Today, Hope for Tomorrow" for those in our community who are facing challenges with alcohol use and abuse.

- **Proclamation declaring April as National Autism Awareness Month**

WHEREAS, Autism is a Pervasive Developmental Disorder that manifests itself and affects the social, learning, and behavioral skills of those affected by it; and

WHEREAS, the rate among children diagnosed with an autism spectrum disorder in New Jersey has increased to 1 in 41, up 12 percent from previously released rate of 1 in 45 in 2014; and

WHEREAS, Autism is currently estimated to affect 1 in 68 children nationally, with rates being highest in New Jersey; and

WHEREAS, Autism is said to affect boys four and a half times more than girls and knows no racial, ethnic or social boundaries, and neither income, lifestyle, nor education affects the occurrence; and

WHEREAS, a single specific cause of autism is not known, but current research links it to biological or neurological differences in the brain, as well as environmental assaults and neurotoxins; and

WHEREAS, accurate, early diagnosis and the resulting appropriate education and medical intentions are vital to the growth and development of the individual; and

WHEREAS, *New Jersey offers a wide range of services and support to this population through various organizations for Autism; and*

WHEREAS, *those with Autism need equal access to education, employment opportunities, community-based housing, family services, coaching and support, and medical treatment; and*

WHEREAS, *organizations and individuals such as Governor Chris Christie, Lt. Governor Kim Guadagno, Autism New Jersey, Autism Speaks, Somerset County Therapeutic Recreation, Bella Vida Coaching Services, Hillsborough Board of Education's Special Services Department, Hillsborough Department of Parks & Recreation, Hillsborough Police Department, Hillsborough Rescue Squad, Hillsborough Rotary Club, Hillsborough Volunteer Fire Companies No.1, No.2, and No.3, Neshanic Fire Company, Office of Emergency Management (OEM), Organization for Autism Research (OAR), Somerset County Sheriff's Office, Somerset County Special Olympics, Hair Plus Hillsborough, Royce Brook Golf Club, Hillsborough Country Club, Neshanic Valley Golf Club, Southern Wine and Spirits, and Bentley's Fine Jewelers enhance awareness throughout our community.*

NOW, THEREFORE, BE IT PROCLAIMED, *that we, the Mayor and Township Committee of the Township of Hillsborough, hereby declare April as National Autism Awareness Month and vow to continue to support programs dedicated to Hillsborough's special needs community.*

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

Jean Trujillo, 5 Eric Court, questioned the Zoning ordinances regarding proposed cell towers from Verizon.

Committeeman Tomson suggested Ms. Trujillo contact Senator Bateman and Assemblyman Ciattarelli regarding changes to the Municipal Land Use Law which requires legislation at the State level.

Township Attorney William Willard additionally stated that the Township cannot override the MLUL and require applicants to do more notification to residents.

Mayor DelCore suggested Ms. Trujillo attend the next Zoning Board hearing on June 15th.

PUBLIC HEARINGS

- *None*

INTRODUCTION OF NEW ORDINANCES

- *None*

CONSIDERATIONS

1. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH KLC-DOCK & WATERFRONT FOR REPAIRS TO THE FLOATING DOCKS AT AVM PARK IN AN AMOUNT NOT TO EXCEED \$21,087.00.

WHEREAS, the Township of Hillsborough solicited quotes for repairs to the floating docks at AVM Park and three (3) quotes were received as follows:

KLC-Dock & Waterfront	\$21,087.00
EZ Docks Unlimited	No quote submitted
Great Northern Docks	No quote submitted

WHEREAS, the Parks Department has recommended that the Township award the contract to KLC-Dock & Waterfront; and

WHEREAS, the cost to the Township will not exceed \$21,087.00; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute a contract with KLC-Dock & Waterfront for repairs to the floating docks at AVM Park in an amount not to exceed \$21,087.00.

Mayor DelCore stated there exists the need to repair the floating dock at the AVM Park. Quotes were solicited and the recommendation of the Parks Department is to award a contract to KLC-DOCK & Waterfront to complete the repairs.

Committeeman Doug Tomson noted the dock was listing to left side for quite some time and looks forward to getting the repair done especially in time for the Mayor's Fishing Derby.

Upon the motion by Committeeman Tomson, seconded Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION AUTHORIZING THE HIRING OF BRIDGETTE ALMADA, AS SENIOR TRANSPORTATION DRIVER IN THE SOCIAL SERVICES DEPARTMENT, EFFECTIVE APRIL 13, 2016 AT A SALARY OF \$32,323.00 PER YEAR

WHEREAS, there exists a need for a Senior Transportation Driver in the Township of Hillsborough Department of Social Services; and

WHEREAS, the Director of Parks, Recreation and Social Services recommends the hiring of Bridgette Almada, as Senior Transportation Driver, effective April 13, 2016 at an annual salary of \$32,323.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Director of Parks, Recreation and Social Services is authorized to hire Bridgette Almada as a Senior Transportation Driver in the Social Services Department effective April 13, 2016 at an annual salary of \$32,323.00.

Mayor DelCore stated there exists a vacancy in the position of Senior Transportation Driver in the Social Services Department. Bridgette has been with the Township since January 2014. Mayor DelCore congratulated Bridgette on her full time position.

Committeeman Doug Tomson additionally noted Bridgette has worked with the Township for some time and will do a terrific job providing the Township's seniors their transportation.

Upon the motion by Committeewoman McCauley, seconded Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

3. RESOLUTION AUTHORIZING THE HIRING OF GRIFFIN DUNNE TO THE POSITION OF ASSISTANT DIRECTOR OF RECREATION AT AN ANNUAL SALARY OF \$54,651.00, EFFECTIVE APRIL 13, 2016

WHEREAS, there exists a vacancy in the position of Assistant Director of Recreation in the Parks, Recreation and Social Services Department; and

WHEREAS, the Director of Parks, Recreation and Social Services recommends the hiring of Griffin Dunne as Assistant Director of Recreation in the Parks, Recreation and Social Services Department an annual salary of \$54,651.00, effective April 13, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Parks, Recreation and Social Services hereby be accepted and approved.

Mayor DelCore stated there exists a vacancy in the position of Assistant Director in the Parks & Recreation Department. Griffin has been with the Township for many years and welcome him into this supervisory role.

Township Administrator Anthony Ferrera additionally added he had an opportunity to interview Mr. Dunne with Committeewoman McCauley and Parks & Recreation Department Head Mr. Wagner. Mr. Dunne has tremendous customer relation skills and congratulated him on his new position.

Committeeman Burchette commended Mr. Dunne on his accomplishment.

Committeeman Tomson congratulated Mr. Dunne on his new position.

Deputy Mayor Suraci noted that he has worked with Mr. Dunne both as a Township Committeeman and as a Recreation parent coach; he stated Mr. Dunne is very prepared for this position and congratulated him.

Committeewoman McCauley also commended Mr. Dunne on his new position and stated his exceptional customer relations skills are an asset to the Township.

Upon the motion by Committeeman Tomson, seconded Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

**4. RESOLUTION CREATING HILLSBOROUGH TOWNSHIP
LIBRARY ADVISORY BOARD**

WHEREAS, the Township of Hillsborough Library is a branch of the Somerset County Library System operated under the direction and control of the Somerset County Library Commission; and

WHEREAS, each branch library of the Somerset County Library System is authorized to have its own Library Advisory Board; and

WHEREAS, the Township Committee of the Township of Hillsborough desires to establish a Hillsborough Library Advisory Board to report and make recommendations to the Hillsborough Township Committee, Hillsborough Library Branch Manager, Somerset County Library System Administrator and Somerset County Library Commission regarding policies, programs, services, maintenance and other matters affecting the Hillsborough Library Branch of the Somerset County Library System.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. There is hereby established a Library Advisory Board which shall be the official and only recognized Advisory Board for the Hillsborough Library Branch of the Somerset County Library System.
2. The Library Advisory Board shall consist of seven (7) members whose term shall be effective immediately and continue through December 31, 2016.
3. The Library Advisory Board shall select from among its members a Chairperson to serve as the presiding officer at its meetings and a Vice Chairperson to serve as the presiding officer in the absence of the Chairperson.

4. The Library Advisory Board shall select from among its members a Secretary whose function shall be to maintain minutes of the Board's meetings.
5. The members of the Library Advisory Board shall serve without compensation.
6. The duties and responsibilities of the Library Advisory Board shall be as follows:
 - To conduct monthly meetings to discuss matters affecting the Hillsborough Library Branch of the Somerset County Library System; and
 - To report and make recommendations to the Hillsborough Township Committee, Hillsborough Library Branch Manager, Somerset County Library System Administrator and Somerset County Library Commission regarding policies, programs, services, maintenance and other matters affecting the Hillsborough Township Library Branch of the Somerset County Library System.
7. This Resolution shall take effect immediately upon adoption.
8. The Township Clerk is directed to forward a certified copy of this Resolution to the Hillsborough Library Branch Manager, Somerset County Library System Administrator and the Somerset County Library Commission upon adoption.

Mayor DelCore stated this resolution creates the Advisory Board for the Hillsborough Township Library.

Committeeman Doug Tomson added that the Township been working with the current volunteer board which is outside the township and has been working to bring them into the township so the funds can be are looked after a public body. Committeeman Tomson thanked Mayor DelCore posting this consideration.

Upon the motion by Committeeman Burchette, seconded Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

5. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH ECONSULT SOLUTIONS, INC., AS PART OF A SOMERSET, HUNTERDON, WARREN MUNICIPAL GROUP AND AUTHORIZING ADDITIONAL EXPENDITURES IN THE AMOUNT OF \$3,500.00 FOR ECONSULT SOLUTIONS, INC., SERVICES

WHEREAS, the Hillsborough Township Committee authorized the filing of a Declaratory Judgment Action in the Superior Court of New Jersey, County of Somerset, in furtherance of the Supreme Court's March 10, 2015 decision captioned In Re Adoption of N.J.A.C. 5:96 & 5:97 by N.J. Council on Affordable Housing, 221, N.J. 1 (2015) pertaining to municipal affordable housing obligations and compliance; and

WHEREAS, on June 23, 2015, the Hillsborough Township Committee adopted a Resolution authorizing the execution of a Municipal Shared Services Defense Agreement (“MSSDA”) and the expenditure of \$2,000 toward expert services and preparation of a statewide Fair Share Analysis by Dr. Burchell of Rutgers University in furtherance of the Township’s Declaratory Judgment Action; and

WHEREAS, pursuant to the MSSDA, the Statewide Municipal Group entered into a Research Agreement with Rutgers University for the purpose of having Dr. Robert Burchell prepare a Fair Share Analysis; and

WHEREAS, Dr. Burchell became ill and was unable to complete the obligations under the Research Agreement and Rutgers University exercised its right to terminate the Research Agreement; and

WHEREAS, the MSSDA required a modification to allow the Statewide Municipal Group to retain one or more alternative experts, consultants and/or other professionals; and

WHEREAS, on September 21, 2015, the Hillsborough Township Committee adopted a Resolution authorizing the execution of an Amendment to the MSSDA (“Amendment”); and

WHEREAS, the Amendment authorized the execution of an agreement with Econsult Solutions, Inc. (“Econsult”) to replace Dr. Burchell and Rutgers and provide expert services and a statewide Fair Share Analysis on behalf of the Statewide Municipal Group; and

WHEREAS, Econsult prepared a report entitled “New Jersey Affordable Housing Need and Obligations”, dated December 30, 2015 for the Statewide Municipal Group; and

WHEREAS, Econsult also provided the Statewide Municipal Group with expert services to address various statewide issues pertaining to affordable housing obligations and compliance; and

WHEREAS, Jeffrey Surenian, Esq., who is administrating the funds on behalf of the Statewide Municipal Group has requested the member municipalities for an additional contribution of \$2,000 for additional expert services to be provided by Econsult to address statewide issues pertaining to affordable housing obligations and compliance; and

WHEREAS, the Hillsborough Township Affordable Housing Attorney has recommended that Hillsborough continue its participation in the Statewide Municipal Group and authorize the additional contribution in the amount of \$2,000; and

WHEREAS, the Hillsborough Township Affordable Housing Attorney has also recommended that Hillsborough participate in a Local Municipal Group consisting of a consortium of municipalities in the Somerset, Hunterdon, Warren Vicinage to address affordable housing

obligations and compliance issues common to each municipality and to retain Econsult to provide expert services necessary and related to the Township's Declaratory Judgment Action; and

WHEREAS, the initial contribution toward the Local Municipal Group is \$1,500 for expert services to be rendered by Econsult; and

WHEREAS, the MSSDA and Amendment authorizes any member of the Statewide Municipal Group to retain Econsult (i) individually, (ii) as part of a local consortium consisting of other municipalities under the vicinage of any particular judge presiding over Mount Laurel matters, or (iii) both individually and as part of a local consortium; and

WHEREAS, the Hillsborough Township Committee believes it is in the best interests of Hillsborough to remain in the Statewide Municipal Group and to participate in the Local Municipal Group; and

WHEREAS, a certification of funds authorizing these expenditures has been executed by the Chief Financial Officer of the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, Somerset County, State of New Jersey, as follows:

1. The Township of Hillsborough is hereby authorized to continue its participation in the Statewide Municipal Group and an expenditure in the amount of \$2,000 is authorized for additional expert services to be provided by Econsult.
2. The Mayor and Clerk are authorized to execute an Agreement consistent with the terms of this Resolution to participate in a Local Municipal Group consisting of a consortium of municipalities in the Somerset, Hunterdon, Warren Vicinage to address affordable housing obligations and compliance issues common to each municipality and to retain Econsult to provide expert services necessary and related to the Township of Hillsborough's Declaratory Judgment Action.
3. An expenditure in the amount of \$1,500 is hereby authorized for the Township of Hillsborough's participation in the Local Municipal Group to retain Econsult to provide expert services to address affordable housing obligations and compliance issues common to the municipalities and related to the Township of Hillsborough's Declaratory Judgment Action.

Mayor DelCore stated this resolution authorizes the Township to continue participation in the Local Municipal Group and to retain Econsult to provide expert services to address affordable housing obligations and compliance issues.

Upon the motion by Committeeman Burchette, seconded Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT AGENDA

1. RESOLUTION ACCEPTING BOND CONTINUATION CERTIFICATE #395411 FROM NEW JERSEY AMERICAN WATER COMPANY, INC. FOR ROAD OPENING PERMITS THROUGH FEBRUARY 3, 2021

WHEREAS, New Jersey American Water Company, Inc., in accordance with the terms of the code of the Township of Hillsborough, Chapter 259 "Street and Sidewalks" subsection 4-G has submitted a Bond Continuation Certificate in the required amount of \$5,000.00 for the period ending February 3, 2021; and

WHEREAS, this is a general performance guarantee for the continuous stream of road opening permits that are processed for New Jersey American Water Company, Inc. each year; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to accept the Bond Continuation Certificate #395411.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

2. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$4,045.91 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$4,045.91 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through March 22, 2016, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$4,045.91 is to be transferred from the Engineering Escrow Accounts into the Treasurers Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>

2014-16 belle mead tire	633	-173.10
Country Classics – 4C	612	-1,018.69
Country Classics – 4D	626	-297.44
Gateway Phase 5	614	-330.76
Gateway Phase 6	620	-552.62
Hidden Brook Estates	603	-173.10
MAAC Development	615	-1,211.70
South Branch Estates	613	-230.80
Viatal Corp	631	-57.70
Grand Total		\$- 4,045.91

3. RESOLUTION APPROVING THE REQUEST FROM HILLSBOROUGH TOWERS, LLC FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$487.34

WHEREAS, a request has been received from Hillsborough Towers, LLC for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee take action to release the \$487.34 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

4. RESOLUTION APPROVING THE REQUEST FROM CLAREMONT TOWERS FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$242.45

WHEREAS, a request has been received from Claremont Towers for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee take action to release the \$242.45 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

5. RESOLUTION AMENDING THE RATIFYING AND CONFIRMING OF THE SUBMISSION OF THE EMERGENCY MANAGEMENT ASSISTANCE – EMERGENCY MANAGEMENT PERFORMANCE GRANT APPLICATION

WHEREAS, it is the desire of the Township Committee of the Township of Hillsborough to endorse the submission of said grant by the Office of Emergency Management, requesting funds for various Emergency Management activities; and

WHEREAS, the Township Committee endorses the submission of said grant to the Federal Grant Program FY 2015 EMAA, FY15-EMPG-EMAA-1810 for the Township of Hillsborough for the period of July 1, 2015 through June 30, 2016 in the amount of \$7,000.00 federal award and \$7,000.00 match from Hillsborough Township for a total of \$14,000.00; and

WHEREAS, the Township of Hillsborough is authorized to accept the Grant funds for the specific purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The submission of the Emergency Management Assistance – Emergency Management Performance Grant application requesting funds for various Emergency Management activities is hereby ratified and confirmed.
2. The Township Committee endorses the submission of said grant to the Federal Grant Program FY 2015 EMAA, FY15-EMPG-EMAA-1810 for the Township of Hillsborough for the period of July 1, 2015 through June 30, 2016, in the amount of \$7,000.00 federal award and \$7,000.00 match from Hillsborough Township for a total of \$14,000.00.

6. RESOLUTION ACCEPTING PERFORMANCE SURETY BOND NO. CT021635 FROM FIRST INDEMNITY OF AMERICA INSURANCE COMPANY, IN THE AMOUNT OF \$251,559.00 FOR MAAC DEVELOPMENT

WHEREAS, a request has been received from MAAC Development for the acceptance of Performance Surety Bond No. CT021635 from First Indemnity of America Insurance Company in the amount of \$251,559.00; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to accept the Performance Surety Bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

7. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO ADVERTISE FOR BIDS FOR THE ACQUISITION OF ONE (1) USED OR NEW BUCKET TRUCK

WHEREAS, the Director of Public Works has determined there is a need to acquire one (1) used or new bucket tree for use in the maintenance and/or removal of trees in the Township; and

WHEREAS, funding for the purchase is available from the Tree Mitigation Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Qualified Purchasing Agent is hereby authorized to advertise for the acquisition of one (1) used or new bucket truck.

8. RESOLUTION APPROVING THE APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR FOR SOURLAND CONSERVANCY FOR AN EVENT TO BE HELD ON JULY 23, 2016

WHEREAS, an application for a Special Permit for Social Affair has been filed by Sourland Conservancy for an event to be held on July 23, 2016; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the application for Sourland Conservancy for an event to be held on July 23, 2016.

9. RESOLUTION AUTHORIZING THE TOWNSHIP QUALIFIED PURCHASING AGENT TO REQUEST PROPOSALS THROUGH THE COMPETITIVE CONTRACTING PROCUREMENT PROCESS FOR A RECREATION BASEBALL SUMMER CLINIC

WHEREAS, the Township of Hillsborough believes that it is in the best interests of its residents to provide for a youth recreation baseball summer clinic; and

WHEREAS, the Parks and Recreation Department does not have the staff to operate such a youth baseball clinic; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the Township to procure through the process of competitive contracting, N.J.S.A. 40A:11-4.1(b)(2), the services of a private entity to operate, manage and administer such a program; and

WHEREAS, N.J.S.A. 40A:11-4.3(a) requires that the competitive contracting process be authorized by Resolution.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township Qualified Purchasing Agent to advertise the Request for Proposals through the Competitive Contracting Procurement Process for a Recreation Baseball Summer Clinic.

10. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$160.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$160.00

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Edgar Hamon	\$50.00	Rob Waxman	\$35.00
Annarella Valdivia	\$75.00		

11. RESOLUTION CONFIRMING AND RATIFYING THE REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$ 1422.14(total properties 1)

WHEREAS, real property tax payers overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$1422.14, properties 1.

Block	Lot	Name	Amount	Qtr	Year
178.02	439	Netco	\$1422.14	2	2016

12. RESOLUTION AUTHORIZING OFFICER JACK HOWARD TO ENROLL IN “ADMINISTRATIVE LEADERSHIP IN COMPLEX ORGANIZATIONS” AND “LEADERSHIP PLUS” COURSES TOWARDS HIS MASTER’S DEGREE IN ADMINISTRATIVE SCIENCE TO BE ELIGIBLE FOR TUITION REIMBURSEMENT OF SAID COURSES ONCE THEY HAVE BEEN SUCCESSFULLY COMPLETED, PURSUANT TO ARTICLE XVIII OF THE CURRENT PBA CONTRACT

WHEREAS, it is the policy of the Township of Hillsborough to encourage continuing education on the part of full-time employees for the purpose of enabling them to better perform in their jobs and to better prepare them in the event of an opportunity for advancement and promotion within the Township; and

WHEREAS, financial assistance for education is outlined in Article XVIII of the current PBA contract; and

WHEREAS, Officer Jack Howard is requesting authorization to take “Administrative Leadership in Complex Organizations” and “Leadership Plus” courses towards his Master’s Degree in Administrative Science; and

WHEREAS, Officer Howard has requested consideration under the Township’s Educational Assistance provision upon successful completion of the aforementioned course; and

WHEREAS, the Chief of Police has requested favorable consideration of Officer Howard’s request for financial reimbursement of seventy-five percent (75%) of the cost incurred upon successful completion of the classes.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby accepted and approved.

13. RESOLUTION AUTHORIZING THE TRANSFER OF JOHN CROSSEN FROM THE TITLE OF ASSISTANT SUPERVISOR PARKS TO SUPERVISOR PARKS IN THE PARKS DEPARTMENT WITH NO CHANGE IN SALARY, EFFECTIVE APRIL 13, 2016

WHEREAS, the Director of Parks, Recreation and Social Services has recommended a change in personnel title for John Crossen from Assistant Supervisor Parks to Supervisor Parks to better reflect actual duties and to ensure effective and efficient operations; and

WHEREAS, Mr. Crossen has agreed to the change in title and is not eligible for a change in salary.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that effective April 13, 2016 John Crossen's title is changed to Supervisor Parks in the Parks Department with no change in salary.

14. RESOLUTION AUTHORIZING THE HIRING OF TWO (2) PTC CERTIFIED POLICE OFFICERS, CURRENTLY ENROLLED IN THE MORRIS COUNTY POLICE ACADEMY, TO FILL VACANCIES IN THE HILLSBOROUGH TOWNSHIP'S POLICE DEPARTMENT FOR THE TWO (2) FULL-TIME POSITIONS OF POLICE OFFICER

WHEREAS, there exists two (2) vacancies in the Hillsborough Township Police Department for the position of full-time Police Officer; and

WHEREAS, the Police Chief is requesting to begin the hiring process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Police Chief is hereby authorized to begin the hiring process of two (2) PTC certified Police Officers, currently enrolled in the Morris County Police Academy.

15. RESOLUTION AUTHORIZING SUBMISSION OF GRANT APPLICATION TO THE NEW JERSEY RECREATIONAL TRAILS PROGRAM

WHEREAS, the Director of Parks, Recreation and Social Services recommends the submission of a Grant Application to the New Jersey Recreational Trails Program; and

WHEREAS, a \$24,000 grant proposal and scope of work will be developed to create a repair program for the multiple miles of bike and walking trails connecting neighborhoods to AVM Park; and

WHEREAS, one of the purposes of the New Jersey Recreational Trails Program is to provide resources made available through a partnership with the U.S. Department of Transportation's Federal Highway Administration, for use to develop and maintain recreational trails and trail facilities.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. The Director of Parks, Recreation and Social Services is authorized to take all action necessary to complete and submit a Grant Application to the New Jersey Recreational Trails Program.
2. The appropriate municipal officials are authorized to execute the Grant Application and any related documentation for obtaining the grant funding.

16. RESOLUTION AUTHORIZING THE DIRECTOR OF PARKS, RECREATION AND SOCIAL SERVICES TO POST FOR THE POSITION OF RECREATION PROGRAM COORDINATOR IN THE HILLSBOROUGH TOWNSHIP RECREATION DEPARTMENT

WHEREAS, there exist a vacancy in the Recreation Department for the position of Recreation Program Coordinator; and

WHEREAS, the Director of Parks, Recreation and Social Services has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of Recreation Program Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby authorize the Director of Parks, Recreation and Social Services to post for the position of Recreation Program Coordinator.

17. RESOLUTION APPROVING THE RELEASE OF ENGINEERING INSPECTION FEES IN THE AMOUNT OF \$1,779.76 AND CASH BOND IN THE AMOUNT OF \$3000.00 FOR BELLE MEAD TIRE

WHEREAS, a request has been received from the Belle Mead Tire for the release of engineering inspection fees and cash bond; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to release engineering inspection fees and cash bond for Belle Mead Tire as follows: \$1,095.94 engineering inspection fees to Belle Mead Tire; \$263.94 engineering inspection fees to the Township of Hillsborough for inspections completed for Road Opening Permit 2014-16; \$419.88 engineering inspection fees to Belle Mead Tire for Road Opening Permit 2014-16; and \$3,000.00 cash bond to Belle Mead Tire for Road Opening Permit 2014-16.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer be and hereby are accepted and approved.

18. RESOLUTION APPROVING THE REQUEST FROM THE SONS OF THE FLAG BURN FOUNDATION TO HOLD A 5K RUN IN HILLSBOROUGH TOWNSHIP ON SATURDAY, APRIL 16, 2016, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL

WHEREAS, the Sons of the Flag Burn Foundation has requested permission to hold a 5K Run on Saturday, April 16, 2016, in Hillsborough Township; and

WHEREAS, the Sons of the Flag Burn Foundation has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Sons of the Flag Burn Foundation is hereby authorized to hold a race in Hillsborough Township on April 16, 2016.

19. RESOLUTION APPROVING THE REQUEST FROM TREY HOLDINGS, LLC FOR RELEASE OF DEVELOPMENT REVIEW ESCROW IN THE AMOUNT OF \$753.40

WHEREAS, a request has been received from Trey Holdings, LLC for the release of Development Review Escrow; and

WHEREAS, the Hillsborough Township Planning Director certifies that all work related to the review of the above has been completed; and

WHEREAS, the Hillsborough Township Planning Director recommends that the Township Committee take action to release the \$753.40 Development Review Escrow because the work has been completed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Hillsborough Township Planning Director be and hereby is accepted and approved.

20. RESOLUTION AUTHORIZING THE DIRECTOR OF PARKS, RECREATION AND SOCIAL SERVICES TO POST FOR THE POSITION OF PART-TIME SENIOR BUS DRIVER IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF SOCIAL SERVICES

WHEREAS, there exist a vacancy in the Department of Social Services for the position of part-time Senior Bus Driver; and

WHEREAS, the Director of Parks, Recreation and Social Services has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of part-time Senior Bus Driver.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby authorize the Director of Parks, Recreation and Social Services to post for the position of part-time Senior Bus Driver.

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Suraci, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor DelCore asked to approve Claims Lists 2016-07.

Upon motion Committeeman Burchette, seconded by Committeewoman McCauley, Claims List 2016-07 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, Public Laws of 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Anticipated Litigation:*
 - i. *DORIS and Augie Palumbo v. Hillsborough*
 - ii. *Hillsborough v. Hillsborough Public Library Advisory Board*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Tomson, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Suraci, the public meeting was reopened at 9:06 pm.

Township Attorney William Willard reported that there were 2 topics that required actions. Mr. Willard sent a letter and no further action was necessary.

ADJOURNMENT

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Suraci, the meeting duly adjourned at 9:06 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek