

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Deputy Mayor Carl Suraci and Mayor Frank DelCore. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, and Township Attorney William Willard. Committeewoman Gloria McCauley and Committeeman Doug Tomson were noted as absent.

### **SALUTE TO THE FLAG**

Following roll call, Mayor DelCore advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. May 10, 2016.

### **APPROVAL OF MINUTES**

- *Approval of the April 26, 2016 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Mayor DelCore, the minutes of the April 26, 2016 Regular Session Meeting was approved upon the call of the roll. Abstain: Deputy Mayor Suraci.

### **REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS**

#### **Committeeman Burchette**

Committeeman Burchette congratulated Township Police Officers Patrolman Stephen Nowacki and Patrolman Scott McCarthy on being named the 2015 Top Cop Award Recipients. The Hillsborough Township Police Department continues this program, intended to recognize the performance of its top rated Officers.

Committeeman Burchette noted that beginning Tuesday, May 10th through Friday, May 13th, from 8 pm until 6 am there will be overnight paving of Millstone River Road (weather permitting). A detour will be established between Amwell Road and Amsterdam Drive. Committeeman Burchette noted to please proceed with caution and allow extra travel time through the area.

Committeeman Burchette stated that registration is now open through the Recreation Department for the Annual Salute to Veterans Breakfast. All Veterans, Spouses and Widows are invited to the breakfast, which will be held on Saturday, May 28<sup>th</sup>.

Committeeman Burchette noted that any non-profit and youth organizations wishing to march in the parade can also register with the Recreation Department.

Committeeman Burchette announced that registration for the all the summer programs and the 2016 Summer Recreation Camp is ongoing through the Recreation Department. Camp will be held June 20<sup>th</sup> to August 12<sup>th</sup> at various locations around town. Full camp information and registration for all Recreation programs is available on the recreation website.

Committeeman Burchette stated as a reminder to all Hillsborough Township food service industry businesses as well as those which provide food service to schools and businesses, that all Liquid Carbon Dioxide systems must be registered with the New Jersey Department of Labor. Committeeman Burchette noted these systems which put carbonation in beverages, also known as Pressure Vessels, are regulated by the NJ Department of Labor (609-292-2921) and The NJ Uniform Construction Code. Systems must be inspected by the NJ Department of Labor and require a fire permit from the Construction Office (908-369-4313) prior to installation.

Committeeman Burchette also reported that the New Jersey State Legislature has elected not to extend the Permit Extension Act of 2008 which, because of the economic struggles suffered by the construction industry, stopped the clock on the time remaining to begin work on a permitted (approved for construction) project before the approved permit expired. A “grace period” ending June 30, 2016 is now in place. Committeeman Burchette noted an approved permit carries a one year timeframe for which work must be vested meaning work has substantially begun and has had at least one progress inspection during the last six months. More information can be found in Friday’s enewsletter or by calling the Building Department at 908-369-4313, exts. 7164, 7165, 7166 or 7204, during normal business hours.

#### Deputy Mayor Suraci

Deputy Mayor Suraci stated that May 17, 2016 is the deadline for the June Primary; it is the last opportunity to register to vote in the Primary Election.

Deputy Mayor Suraci noted to obtain the application to register to vote or to vote by mail please visit the state election website at [www.njelections.org](http://www.njelections.org).

Deputy Mayor Suraci stated the local health departments in our area are sharing information about rabies vaccination clinics in order to encourage residents to have their pets protected against the rabies virus. Bridgewater Township is now offering vaccination clinics for dogs and cats, and the clinics are open to all New Jersey Residents starting this Saturday, May 14<sup>th</sup>. Please see the Health Department webpage or this Friday’s enews for the locations and times.

Deputy Mayor Suraci noted beginning Sunday, May 8<sup>th</sup>, the Hillsborough Branch of the Somerset County Library System will be closed on Sundays. Summer hours will run through

September 4<sup>th</sup>. Additionally, the Library will be closed on May 24<sup>th</sup> and May 30<sup>th</sup>. For Saturday, May 28<sup>th</sup>, the Library will have a delayed opening and will open at 12:30 pm.

Mayor DelCore

Mayor DelCore thanked Pack 189, Den 3 for their visit to the Mayor's office and inviting him to speak with them.

Mayor DelCore announced that Retired Air Force Lieutenant Colonel Fred Quick will lead Hillsborough's 2016 Memorial Day Commemoration Ceremonies on May 28th.

Mayor DelCore noted that Veteran Quick is a life time resident of Hillsborough. During his tenure in the Air Force, he flew cargo planes from Dover Air Force Base to various destinations throughout the world.

Mayor DelCore stated it is our distinct privilege in Hillsborough, to honor our Veterans at the Salute to Veterans Breakfast and by having them lead our parade. Our Grand Marshal will provide comments during the Garden of Honor Ceremony. Mayor DelCore added that Mr. Quick has been a dedicated community member not only during his military career but has served the Township and County as a volunteer, a rotary member and has served on many boards and commissions over the past 40 years.

Mayor DelCore noted that all Hillsborough veterans are invited to participate in the 11th Salute to Veterans Breakfast and to lead Hillsborough's Memorial Day Parade and Commemoration program on May 28th. Registration is required for the breakfast and can be completed online at the Township's Parks and Recreation website, or by calling the Parks and Recreation Department at 908-369-4832 or by completing the paper registration form.

Mayor DelCore announced the Annual Green Living and Wellness Fair will be held on Saturday, June 4th, in conjunction with the Hillsborough YMCA HOP 5K.

Mayor DelCore added that participating local businesses will have informative presentations, displays and demonstrations to raise awareness of the many facets of living a healthy lifestyle, including making sound nutritional choices, making long-term life planning decisions, choosing a green lifestyle as well as many health screenings.

Mayor DelCore noted that Robert Wood Johnson – Somerset will also be conducting a Blood Drive in the Senior Activity Center. Please mark your calendars to attend the Fair and also consider giving the gift of life and donating blood at the drive.

Mayor DelCore stated there will be a poster contest open to all school aged Hillsborough residents to design a "Living Green" themed poster. Mayor DelCore added that all the information in Friday's enewsletter.

Mayor DelCore noted those organizations wishing to participate in the Fair must register in advance by calling the Health Department at 908-369-5652.

Mayor DelCore stated to register to participate in the YMCA Hop 5K, please visit the YMCA's website.

Mayor DelCore noted that residents who would like to stay connected could sign up for Hillsborough Township's enews, follow the Township on Twitter, You Tube, and check out "Hillsborough The Good Life" on TV 29.

## PROCLAMATIONS/PRESENTATIONS

### PROCLAMATIONS

- Proclamation honoring Hillarie Scannelli for being recognized by the Somerset County Commission on the Status of Women in celebration of Women's History Month

*WHEREAS, Hillsborough Township resident Hillarie Scannelli has been recognized by the Somerset County Commission on the Status of Women in celebration of Women's History Month; and*

*WHEREAS, Ms. Scannelli was honored with the "Business/Entrepreneurs/Information Technology" award at the Annual Outstanding Women in Somerset County awards dinner; and*

*WHEREAS, Ms. Scannelli and her husband, Michael are the owners of !MPACT Training, where they hope to make an impact in their community that teaches health, wellness and fitness to adults, teens and children; and*

*WHEREAS, Ms. Scannelli provides sports nutritional counseling to NFL Combine athletes from colleges across the Country to help them meet their goals leading up to the draft; and*

*WHEREAS, Ms. Scannelli became interested in rigorous workouts and weight training at a young age as a gymnast and cheerleader, and went on to become a professional cheerleader in 1986 working for Donald Trump's New Jersey General USFL team; and*

*WHEREAS, Ms. Scannelli is on the Board of Steps Together, and along with her husband Michael run several charity events donating 100% of the proceeds to charity; and*

*WHEREAS, Ms. Scannelli and her husband have volunteered their time coaching flag football with Hillsborough Jr. Raiders organization when their sons were younger, and Ms. Scannelli continues today to provide a free annual nutritional lecture for the Jr. Raider athletes, as well as the Hillsborough High School Football team, and the Boys and Girls track teams.*

**NOW, THEREFORE, BE IT PROCLAIMED,** that we, the Mayor and the Township Committee of the Hillsborough Township, join the Somerset county Commission on the Status of Women in saluting Ms. Hillarie Scannelli for being honored with the "Business/Entrepreneurs/Information Technology" award and thank her for her dedication.

- Proclamation honoring Jim Paterno for his outstanding service in his capacity of Fire Chief for Hillsborough Township Volunteer Fire Company #2

*WHEREAS, Jim Paterno, a member of the Hillsborough Township Volunteer Fire Company #2, has served the Township of Hillsborough in the capacity of Fire Chief for the past two years; and*

***WHEREAS**, Mr. Paterno first became a volunteer fireman in July of 1983 in the Township of Montgomery; and*

***WHEREAS**, Mr. Paterno joined the Hillsborough Volunteer Fire Company #2 in July 2001, he held the position of Lieutenant from 2002-2007, Deputy Chief from 2008-2009, Assistant Chief from 2010-2013, and Chief from 2014-2015; and*

***WHEREAS**, Mr. Paterno has continuously made sacrifices on behalf of the residents of Hillsborough Township; and*

***WHEREAS**, Mr. Paterno remains a member of Hillsborough Township Volunteer Fire Company #2 as an Ex-Chief.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby commend Jim Paterno for his outstanding service to the Township of Hillsborough as a member of Hillsborough Township's Volunteer Fire Company #2 and as an outgoing Fire Chief.*

***BE IT FURTHER PROCLAIMED**, that we, the Mayor and the Township Committee of the Township of Hillsborough, thank Mr. Paterno for his many years of dedication to Hillsborough Township.*

- Proclamation honoring CJ Davis for his outstanding service as a member of the Neshanic Volunteer Fire Company

***WHEREAS**, CJ Davis, is a member of the Neshanic Volunteer Fire Company, and served as Fire Chief in 2014-2015; and*

***WHEREAS**, Mr. Davis first became a volunteer fireman for the Neshanic Volunteer Fire Company in 1999; and*

***WHEREAS**, Mr. Davis has held the following positions with the Neshanic Volunteer Fire Company: Lieutenant from 2006-2007, Captain in 2008, in 2009 Mr. Davis served as Assistant Chief, in 2010-2013 he was Deputy Chief, and in 2014-2015 he held the position as Fire Chief; and*

***WHEREAS**, Mr. Davis is currently serving in the capacity of Assistant Chief of the Neshanic Volunteer Fire Company; and*

***WHEREAS**, Mr. Davis has continuously made sacrifices on behalf of the residents of Hillsborough Township.*

***NOW, THEREFORE, BE IT PROCLAIMED**, that we, the Mayor and the Township Committee of the Township of Hillsborough do hereby commend CJ Davis for his outstanding service.*

***BE IT FURTHER PROCLAIMED**, that we, the Mayor and the Township Committee of the Township of Hillsborough thank Mr. Davis for his dedication as a member of the Neshanic Volunteer Fire Company and as an outgoing Fire Chief.*

- Proclamation honoring Christian Fulmino for his outstanding service in his capacity of Fire Chief for Hillsborough Township Volunteer Fire Company #3

*WHEREAS, Christian Fulmino, a member of the Hillsborough Township Volunteer Fire Company #3, has served the Township of Hillsborough in the capacity of Fire Chief from 2013-2015; and*

*WHEREAS, Mr. Fulmino first became a volunteer firefighter in 1998; and*

*WHEREAS, Mr. Fulmino has held the following positions in Hillsborough Volunteer Fire Company #3; from 2002-2007 he was Lieutenant, in 2008-2009 he was Assistant Chief and he served as Deputy Chief from 2010-2012; and*

*WHEREAS, Mr. Fulmino has continuously made sacrifices on behalf of the residents of Hillsborough Township; and*

*WHEREAS, Mr. Fulmino remains a member of Hillsborough Township Volunteer Fire Company #3 currently serving as Vice President; and*

*WHEREAS, some of Mr. Fulmino's other certifications include: Fire Fighter 1, Fire Fighter 2, Swift Water Rescue Technician, Officer School, Vehicle Extrication Technician and Incident Management Level 3.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby commend Mr. Fulmino for his outstanding service to the Township of Hillsborough as a member of Hillsborough Township's Volunteer Fire Company #3 and as an outgoing Fire Chief.*

***BE IT FURTHER PROCLAIMED,** that we, the Mayor and the Township Committee of the Township of Hillsborough, thank Mr. Fulmino for his many years of dedication to Hillsborough Township.*

- Proclamation honoring the teachers and students of Auten Road Intermediate School celebrating Colonial Heritage by the Fifth Grade Class

*WHEREAS, the teachers and students of Auten Road Intermediate School wish to celebrate our Colonial Heritage by hosting a Fifth Grade Colonial Day; and*

*WHEREAS, the fifth graders will take part in a day of educational and creative activities representative of Colonial times; and*

*WHEREAS, the students will attend Colonial activity sessions including writing with quills, constructing whirlygigs, creating wampum bracelets, making butter, and playing Table Top Nine Pins, checkers, and other games; and*

*WHEREAS, The Museum of Early Trades & Crafts will give demonstrations on tin punching, colonial trades, and making marbles and star books; and*

*WHEREAS, the day will culminate with an assembly of historical songs.*

***NOW, THEREFORE, BE IT PROCLAIMED***, that we, the Mayor and the Township Committee of the Township of Hillsborough, do hereby proclaim May 20, 2016 as Fifth Grade Colonial Day in Hillsborough, New Jersey and wish a great day of old time fun to the students and staff of the Auten Road Intermediate School.

### **PRESENTATIONS**

- *Certificate Presentation for REACH Interns*

Township Administrator Ferrera noted that the Township has a great relationship with the High School working with the students at the High School. When the students go off to college, the Township also brings them back so they can have a local program here and in certain circumstances, some of our employees started out as interns, so this works really well between the students and the Township. Almost every department here in the township has an opportunity to have an intern which helps our seasoned veterans here to get the new knowledge and we give the interns the opportunity to get experience.

- *Rutgers Rain Garden Presentation*

Mr. David Kois, Hillsborough Township's Business Advocate and Sustainable Coordinator will provide a brief overview of the NJ Tree Foundation Rutgers Rain Garden Phase 1 project.

Toby Horton and Pat Rector Rutgers Coop Extension Landscape Architects provided a brief overview of their proposal for the Rutgers Rain Garden at the Municipal Complex.

Mayor DelCore stated that we are appreciative of the Support from Rutgers. This is something that will benefit the complex. Mayor DelCore stated that this gives us more opportunities to create projects for our Eagle Scouts.

### **NEW BUSINESS**

- *None*

### **PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

- *None*

### **PUBLIC HEARINGS**

- *None*

### **INTRODUCTION OF NEW ORDINANCES**

**2016-07 AN ORDINANCE AMENDING CHAPTER 117 OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, TITLED "ANIMALS", ARTICLE III, TITLED "LICENSING OF DOGS, DOG WARDEN"**

**BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Chapter 117 of the Code of the Township of Hillsborough, titled "Animals", Article III titled "Licensing of Dogs; Dog Warden", is repealed and replaced as follows:

## Chapter 117. Animals

### Article III. Licensing of Dogs; Certified Animal Control Officer

#### Section 117-10. Definitions.

“Dog” means any dog, male or female, or neutered male or neutered female.

“Dog of Licensing Age” means any dog which has attained the age of seven (7) months or which possesses a set of permanent teeth.

“Owner” when applied to the proprietorship of a dog shall include every person having a right of property in that dog and every person who has that dog in his keeping.

“Certified Animal Control Officer (ACO)” means a person 18 years of age or older who has satisfactorily completed the course of study approved by the Commissioner of Health and the Police Training Commission as prescribed by N.J.S.A. 4:19-15.16a.

“Potentially Dangerous Dog” means a dog declared “potentially dangerous” by a municipal court in accordance with N.J.S.A. 4:19-23 et seq.

“Shelter” means any place where 5 or more dogs are received, housed, or distributed without charge. For the purposes of licensing, any person who desires to own 5 or more dogs must obtain a shelter license from the Hillsborough Township Board of Health, and must license each individual dog.

“Sterilize” means to render an animal incapable of reproducing by either spaying or neutering.

“Township” means the Township of Hillsborough, County of Somerset, State of New Jersey.

#### Section 117-11. Designation of Licensing Official.

The Finance Officer of the Township of Hillsborough, in the County of Somerset, is hereby designated as the official to license dogs in said Township.

#### Section 117-12. License and Registration Tag Fees.

- A. A person who shall own, keep or harbor a dog in the Township of Hillsborough shall license such dog pursuant to the provisions of N.J.S.A. 4:19-15.1 et seq., and make application to the Finance Officer for a license and registration tag for such dog within the time limit set by said statute and pay an annual license fee of \$19.80 and \$1.00 for each registration tag and renewal thereof.
- B. Pursuant to N.J.S.A. 4:19-15.1 et seq., the Finance Officer shall collect and remit to the State of New Jersey, together with the dog registration tag fee of \$1.00, \$0.20 for each dog licensed, to be designated for the State Pilot Clinic Fund.

- C. Pursuant to N.J.S.A. 4:19-15.1 et seq., the Finance Officer shall collect and remit to the New Jersey State Department of Health, together with the dog registration fee and the \$0.20 cited above, an additional \$3.00 for any dog of reproductive age which has not had its reproductive capacity permanently altered through sterilization. This fee is to be designated for the Animal Population Control Fund.
- D. A person who shall own, keep, or harbor more than 4 dogs shall obtain a shelter license in accordance with Township Board of Health Ordinance, 315-3, "Kennels, Shelters, and Pounds."
- E. Any dog designated "potentially dangerous" as per N.J.S.A. 4:19-23 et seq., by a municipal court shall require a special license of \$700.00 per year and comply with the requirements outlined in said statute.

Section 117-13. Certified Animal Control Officer.

- A. There is hereby created the position of Certified Animal Control Officer, which position shall be filled by appointment of the Township Committee. The Certified Animal Control Officer shall hold office at the pleasure of the Township Committee.
- B. It shall be the duty and the responsibility of the Certified Animal Control Officer to catch and impound all dogs running at large in the Township without the appropriate license, collar, and or/or tag, and to perform such further duties and responsibilities as may be found in N.J.S.A. 4:19-15.1 et seq.

Section 117-14. Dog Canvass.

Dog Canvassers shall be appointed by the Township Committee to conduct a door to door canvass of dogs in the Township on a schedule that the Township Committee deems necessary.

Section 117-15. Violations and penalties.

Any person who shall fail to comply with the licensing requirements set forth in this article and N.J.S.A. 4:19-15.1 et seq., within the time periods prescribed shall be required to pay a penalty to the Township of \$50 per dog in addition to the established license and registration fees. Unless contested, the penalty may be paid through the Township Municipal Court Violations Bureau without court appearance.

Mayor DelCore stated that the Hillsborough Board of Health is concerned that over the past two years, almost 25% of the dogs involved in bites or encounters with wildlife have not been up to date with their rabies vaccinations. We need to make sure that dogs remain protected from rabies, especially to prevent transmission to people. The Health Department has been working with the Certified Animal Control Officers of St. Hubert's Giralda to canvass sections of Hillsborough for unlicensed dogs issuing warnings to residents to vaccinate and license their dogs.

Mayor DelCore stated that further consideration of this Ordinance will be held at a public hearing on June 14, 2016.

Committeeman Burchette moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at a public hearing held on June 14, 2016 at 7:30 p.m. Said motion was seconded by Deputy Mayor Suraci and unanimously approved upon call of the roll.

### CONSIDERATIONS

**1. RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE PURCHASE OF ONE (1) USED BUCKET TRUCK TO HAINESPORT ENTERPRISES INC., IN AN AMOUNT NOT TO EXCEED \$59,995.00**

**WHEREAS**, a notice of advertisement for bids and an Invitation to Bid were prepared and advertised on April 29, 2016; and

**WHEREAS**, sealed bids were opened and read on May 10, 2016 at 9:00 am, which was the time and place as provided for in the Invitation to Bid entitled "One (1) Used or New Bucket Truck for Maintenance and/or Removal of Trees" in accordance with the Local Public Contracts Law; and

**WHEREAS**, one (1) bid was received from the following vendor:

<u>Vendor</u>	<u>Amount</u>
Hainesport Enterprises Inc.	\$59,995.00

**WHEREAS**, the specifications provide that the award of the contract shall be made to the lowest responsible bidder for the bid; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-2(27) "The lowest responsible bidder is the one who conforms to all requirements of a specification and applicable statutory provisions"; and

**WHEREAS**, the Qualified Purchasing Agent has determined that the lowest responsible bidder is Hainesport Enterprises Inc.; and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. An award of contract is authorized for "One (1) Used or New Bucket Truck for Maintenance and/or Removal of Trees" to Hainesport Enterprises Inc." in an amount not to exceed \$59,995.00.
2. The Mayor and Township Clerk are hereby authorized to execute the Township standard form of contract which shall delineate within it all of the terms of this Resolution.
3. A notice of this action shall be printed once in the official Township Newspaper.

Mayor DelCore stated that the Township sought bids and received one sealed bid for a new or used bucket truck for maintenance and, or removal of trees. It has been determined by the Qualified Purchasing agent that Hainesport Enterprises is the lowest responsible bidder and recommends the award of this contract. Funding for this is through the Tree Mitigation Fund.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

#### CONSENT AGENDA

1. **RESOLUTION APPROVING THE APPLICATION FOR A CARNIVAL LICENSE FOR CAROLINE KATMANN FOR THE SOURLAND CONSERVANCY MUSIC FESTIVAL TO BE HELD JULY 23, 2016 WITH A RAIN DATE OF JULY 24, 2016**

WHEREAS, an application for a Carnival License has been filed by Caroline Katmann for an event, to be held July 23, 2016, with a rain date of July 24, 2016; and

WHEREAS, the submitted application is complete.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for a Carnival License for Caroline Katmann for an event, to be held July 23, 2016 with a rain date of July 24, 2016.

2. **RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT OF \$1,000.00 PER ARTICLE XXXIII, PARAGRAPH J, OF AFL-CIO LOCAL 3697, COUNCIL 73 UNION CONTRACT, TO BRIAN VANDONGEN FOR SUCCESSFULLY OBTAINING HIS MASTER'S DEGREE IN EXERCISE SCIENCE, PHYSICAL EDUCATION AND SPORTS ADMINISTRATION CONCENTRATION**

WHEREAS, the Director of Parks, Recreation and Social Services has recommended a stipend payment of \$1,000.00, per Article XXXIII, Paragraph J, of AFL-CIO Local 3697, Council 73 Union

Contract to Brian VanDongen, Recreation Program Coordinator, for successfully obtaining his Master's Degree.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks, Recreation and Social Services is hereby accepted and approved.

**3. RESOLUTION APPROVING THE APPLICATION FOR CATERING PERMIT FOR FELIX VINDUS FOR AN EVENT TO BE HELD ON MAY 15, 2016**

**WHEREAS**, an application for a Catering Permit has been filed by Felix Vindus for an event to be held on May 15, 2016; and

**WHEREAS**, the submitted application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the application for Felix Vindus for an event to be held on May 15, 2016.

**4. RESOLUTION RATIFYING AND CONFIRMING THE SUBMISSION OF THE HILLSBOROUGH TOWNSHIP 2015 RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, C. 102, established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing the municipality to apply for the 2015 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey hereby ratifies and confirms the submission of the 2015 recycling tonnage grant application to the New Jersey Department of Environmental Protection.

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**5. RESOLUTION APPROVING THE REQUEST FROM ST. JOSEPH'S PARISH TO HOLD A 5K RUN/WALK IN HILLSBOROUGH TOWNSHIP ON SATURDAY, JUNE 11, 2016, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL**

**WHEREAS**, St. Joseph's Parish has requested permission to hold a 5K Run/Walk on Saturday, June 11, 2016, in Hillsborough Township; and

**WHEREAS**, St. Joseph's Parish has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

**WHEREAS**, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that St. Joseph's Parish is hereby authorized to hold a race in Hillsborough Township on June 11, 2016.

**6. RESOLUTION AUTHORIZING THE SOMERSET VALLEY YMCA, HILLSBOROUGH BRANCH, TO HOLD THEIR ANNUAL 5K ROAD RACE IN HILLSBOROUGH TOWNSHIP ON SATURDAY, JUNE 4, 2016, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL**

**WHEREAS**, the Somerset Valley YMCA Hillsborough Branch has requested permission to hold their annual 5K road race on Saturday, June 4, 2016, in Hillsborough Township; and

**WHEREAS**, the Somerset Valley YMCA Hillsborough Branch has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

**WHEREAS**, Chief Powell and the Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Somerset Valley YMCA Hillsborough Branch is hereby authorized to hold a race in Hillsborough Township on June 4, 2016.

**7. RESOLUTION AUTHORIZING A ONE TIME STIPEND PAYMENT OF \$1,000.00 PER ARTICLE XXXIII, PARAGRAPH J, OF AFL-CIO LOCAL 3697, COUNCIL 73 UNION CONTRACT, TO RICH PERLMAN FOR SUCCESSFULLY OBTAINING HIS TECHNICAL ASSISTANCE CERTIFICATION**

**WHEREAS**, the Construction Official has recommended a stipend payment of \$1,000.00, per Article XXXIII, Paragraph J, of AFL-CIO Local 3697, Council 73 Union Contract to Rich Perlman, for successfully obtaining his Technical Assistance Certification.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Construction Official is hereby accepted and approved.

**8. RESOLUTION APPROVING A CARNIVAL LICENSE APPLICATION FOR KEITH BROWN FOR AN EVENT TO BE HELD BY KBA STABLES, LLC ON MAY 15, 2016**

**WHEREAS**, an application for a Carnival License has been filed by Keith Brown for an event, to be held May 15, 2016; and

**WHEREAS**, the submitted application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it hereby approves the application for a Carnival License for Keith Brown for an event, to be held May 15, 2016.

**9. RESOLUTION SUPPORTING THE CLICK IT OR TICKET MOBILIZATION OF MAY 23 TO JUNE 5, 2016**

**WHEREAS**, there were 556 motor vehicles fatalities in New Jersey in 2014; and

**WHEREAS**, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a seat belt; and

**WHEREAS**, use of a seat belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

**WHEREAS**, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975 – 2000; and

**WHEREAS**, the State of New Jersey will participate in the nationwide *Click It or Ticket* seat belt mobilization from May 23 to June 5, 2016 in an effort to raise awareness and increase seat belt usage through a combination of high visibility enforcement and public education; and

**WHEREAS**, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 88% to 90%; and

**WHEREAS**, a further increase in seat belt usage in New Jersey will save lives on our roadways.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that they hereby support the *Click It or Ticket* seat belt mobilization both locally and nationally from May 23 to June 5, 2016 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

**10. RESOLUTION AUTHORIZING THE DIRECTOR OF PARKS, RECREATION AND SOCIAL SERVICES TO POST FOR THE POSITION OF SENIOR TRANSPORTATION BUS DRIVER IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF SOCIAL SERVICES**

**WHEREAS**, there exist a vacancy in the Department of Social Services for the position of Senior Transportation Bus Driver; and

**WHEREAS**, the Director of Parks, Recreation and Social Services has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of Senior Transportation Bus Driver.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby authorize the Director of Parks, Recreation and Social Services to post for the position of Senior Transportation Bus Driver.

**11. RESOLUTION AUTHORIZING EXECUTION OF STIPULATION OF SETTLEMENT PERTAINING TO THE COMPLAINT FILED BY CHRISTIAN COMMUNITY CHAPEL WESLEYAN CHURCH AGAINST THE TOWNSHIP OF HILLSBOROUGH**

**AND THE ZONING BOARD OF ADJUSTMENT OF THE TOWNSHIP OF HILLSBOROUGH**

**WHEREAS**, the Christian Community Chapel Wesleyan Church (“Christian Community Chapel”) filed an Application with the Zoning Board of Adjustment of the Township of Hillsborough (“Board”) seeking variances and approval to operate a church and parsonage on the property located at 121 South Branch Road, Hillsborough, New Jersey (“Property”); and

**WHEREAS**, after hearings before the Board, a majority of the members of the Board voted in favor of the Application, however, the Applicant did not received the requisite votes for approval of the Application; and

**WHEREAS**, Christian Community Chapel thereafter filed a Complaint in the United States District Court of New Jersey against the Board and Township of Hillsborough alleging various claims including civil rights violations; and

**WHEREAS**, the parties have come to an agreement as set forth in the attached Stipulation of Settlement for the resolution of all claims asserted by Christian Community Chapel; and

**WHEREAS**, the Township Committee of the Township of Hillsborough believes it is in the best interests of the Township to resolve all claims pursuant to the terms and conditions set forth in the attached Stipulation of Settlement and as approved by the Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the terms and conditions set forth in the attached Stipulation of Settlement are hereby acceptable as approved by the Board and the Stipulation of Settlement may be executed on behalf of the Township.

**12. RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH THE LAND CONSERVANCY OF NEW JERSEY FOR PREPARATION OF AN INVENTORY OF CONSERVATION EASEMENTS WITHIN THE TOWNSHIP OF HILLSBOROUGH IN ACCORDANCE WITH THE SUSTAINABLE JERSEY PROGRAM**

**WHEREAS**, Hillsborough Township is an active participant and Silver Certified community in the Sustainable Jersey Program; and

**WHEREAS**, the Township Committee strives to save tax dollars and is committed to pursue the path towards a sustainable future for the Township of Hillsborough; and

**WHEREAS**, the Township of Hillsborough is the recipient of a \$10,000 Sustainable Jersey Grant for preparation of an inventory of conservation easements within the Township in accordance with the Sustainable Jersey Program; and

**WHEREAS**, the Township wishes to enter into an agreement with The Land Conservancy of New Jersey for preparation of an inventory of conservation easements within the Township in accordance with the Sustainable Jersey Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Mayor and Clerk are hereby authorized to execute an agreement with The Land Conservancy of New Jersey for preparation of an inventory of conservation easements within the Township in accordance with the Sustainable Jersey Program.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the Consent Agenda was unanimously approved upon call of the roll.

Deputy Mayor Suraci noted that on July 23<sup>rd</sup> with a raindate of July 24<sup>th</sup> the Sourland Conservatory Music Festival will be held. Also on June 4<sup>th</sup> the Hillsborough Hop 5k will be held sponsored by the YMCA, and on June 11<sup>th</sup> St. Joseph's Parish will be holding a 5k.

#### **CLAIMS LISTS**

Mayor DelCore asked to approve Claims Lists 2016-09.

Upon motion Committeeman Burchette, seconded by Deputy Mayor Suraci, Claims List 2016-09 was unanimously approved upon call of the roll.

#### **EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

*1. Personnel:*

- a. Larry MacLean
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Tomson, the public meeting was reopened at 8:27 pm.

Township Labor Attorney Eric Bernstein stated that direction was received regarding the matter on the executive session.

### ADJOURNMENT

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the meeting duly adjourned at 9:18 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek  
Township Clerk