

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Deputy Mayor Carl Suraci and Mayor Frank DelCore. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, and Township Attorney William Willard. Committeeman Doug Tomson was noted as absent.

SALUTE TO THE FLAG

Following roll call, Mayor DelCore advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. May 24, 2016.

APPROVAL OF MINUTES

- *Approval of the May 10, 2016 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the minutes of the May 10, 2016 Regular Session Meeting was approved upon the call of the roll.

REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS

Committeeman Burchette

Committeeman Burchette stated the Hillsborough Economic & Business Development Commission (EBDC) will host an evening networking event at the "The Landing" in Hillsborough on Wednesday June 1, 2016 from 6:00 pm to 8:00pm.

Committeeman Burchette added that On-line registration is required;- payments will be accepted at the door and tickets are non-refundable. Please visit the HBA website to register.

Committeeman Burchette stated that Saturday, June 11th is the 3rd Annual Flag Day Festival hosted by the Somerville Elks. The event offers free admission and will be held at the Somerset County Courthouse – Main Street Somerville. The rain date is June 12th and be sure to check out their website at flagdayfestival.org for more details.

Committeewoman McCauley

Committeewoman McCauley noted that just a reminder the New Jersey Seat Belt Laws require all passengers regardless if they are sitting in the front or rear seat to wear a properly adjusted fastened seat belt or utilize the appropriate child passenger restraint system.

Committeewoman McCauley stated that recently the Police Department has received a number of complaints of attempted frauds. Callers claiming to be agents of the IRS randomly call residents making allegations that they owe back taxes or that they have warrants for their arrest for back taxes, and will be arrested unless they make immediate payments.

Committeewoman McCauley noted that residents are cautioned not to respond to these calls. If you did respond to one of these calls and were victimized and suffered a loss, report the incident to the Police Department. If you were NOT victimized, but would like to report the incident you can do so on line at the Federal Trade Commission website WWW.FTC.GOV or by calling 800-366-4484.

Committeewoman McCauley noted just as reminder, the Annual Green Living and Wellness Fair will be held on Saturday, June 4th, in conjunction with the Hillsborough YMCA HOP 5K.

Committeewoman McCauley reminded those organizations wishing to participate in the Fair must register in advance by calling the Health Department at 908-369-5652. To register to participate in the YMCA Hop 5K, please visit the YMCA's website.

Committeewoman McCauley stated that last week was Hurricane Preparedness week and as Hurricane season officially begins on June 1st. Committeewoman McCauley noted that now is a good time to prepare for a potential land-falling tropical storm or hurricane. Learn how to be prepared by visiting the ready.gov website at www.ready.gov/hurricanes.

Committeewoman McCauley noted that more information will be posted in upcoming editions of the Friday newsletter.

*Mayor DelCore noted that at 7:39 pm Committeeman Tomson joined the meeting.

Committeeman Tomson

Hillsborough Township was honored with the 2016 Playful City USA designation for the first time. Committeeman Tomson reminded residents that registration is open for all recreation summer programs.

Committeeman Tomson announced that Hillsborough was recognized as a 2016 Healthier Somerset Workplace recipient.

Committeeman Tomson reported on upcoming library hours.

Committeeman Tomson reminded residents of the parents who host lose the most.

Deputy Mayor Suraci

Deputy Mayor Suraci stated that Bridgewater Township is offering a vaccination clinic for dogs and cats, this coming Saturday – May 28th.

Deputy Mayor Suraci stated that June 7th is the Primary Election, please be sure to refer to your sample ballot for your voting location. Polls will be open from 6 am until 8 pm.

Mayor DelCore

Mayor DelCore thanked the Auten Road School for the invitation to participate in Colonial Day last week.

Mayor DelCore thanked the Girl Scouts for the invitation to their awards ceremony.

Mayor DelCore noted as a reminder that all Hillsborough veterans are invited to participate in the 11th Salute to Veterans Breakfast and to lead Hillsborough's Memorial Day Parade and Commemoration program this Saturday, May 28th.

Mayor DelCore stated that registration is required for the breakfast and can be completed online at the Township's Parks and Recreation website, by calling the Parks and Recreation Department at 908-369-4832.

Mayor DelCore stated the 'Salute to Veterans' Breakfast will begin here at 7:30 a.m., followed by the Memorial Day Parade which will begin at 10:30 a.m. at the intersection of Auten and Triangle Roads. The Salute to Veterans Breakfast will be held May 28th rain or shine.

Mayor DelCore stated our Municipal Building celebrated its Silver Anniversary last week. A commemorative logo was designed by Graphic Design student at the Maryland Institute College of Art in Baltimore, MD Ashley Wu. Mayor DelCore noted that unfortunately Ms. Wu was unable to join us this evening, but her logo design is here to showcase. Mayor DelCore stated additionally, during the break there will be cake served across the hall. Mayor DelCore noted the video played from when the building was first opened in 1991. Mayor DelCore showed a clip of the late Assemblyman Pete Biondi, who was Mayor at the time of the building opening.

Mayor DelCore invited everyone to go across the hall for cake during the break.

Mayor DelCore announced the Township's Independence Day Celebration will be held on Saturday, June 25th – more details will be released shortly.

Mayor DelCore stated as Committeewoman McCauley mentioned earlier, June is the onset of Hurricane Season and additionally, later this week the weather forecast is calling for extreme heat, that being said it is more important than ever to ensure you are connected and receiving important alerts from Hillsborough Township as well as Somerset County.

Mayor DelCore noted another way you can be prepared in the event of an emergency is through Nixle and the Honeywell Instant Alerting System. Additionally, you can further connect with the Township

through the Friday e-newsletter, Twitter, our YouTube Channel on the web and TV 29 for cable subscribers.

Mayor DelCore stated being prepared means following simple steps in advance to ensure you can weather a crisis safely and comfortably.

PROCLAMATIONS/PRESENTATIONS PRESENTATIONS

- **Jordan Kang, semi-finalist for the Louis Bay Scholarship**

For the last few years the Township has partnered with the School district to participate in the Annual Louis Bay Scholarship Essay Contest. As a semi-finalist, Hillsborough High School student Jordan Kang received a certificate of participation from Mayor DelCore.

PROCLAMATIONS

- **Proclamation declaring May as Food Allergy Awareness Month**

WHEREAS, food allergies affect approximately 15 million Americans, including 6 million children; and

WHEREAS, the prevalence of food allergies appears to be increasing among children under the age of 18, which is 2 students in every classroom; and

WHEREAS, according to the Centers for Disease Control and Prevention (CDC), between 1997 and 2011, the prevalence of food allergies rose 50 percent; and

WHEREAS, eight foods account for 90 percent of all food allergy reactions, they are: peanuts, tree nuts, milk, egg, wheat, soy, fish and shellfish; and

WHEREAS, a food allergy is an immune system response to a food the body mistakenly believes is harmful and when a person with a food allergy eats the food, his or her immune system releases massive amounts of chemicals, including histamine, that trigger a cascade of symptoms that can affect the respiratory system, the gastrointestinal tract, the skin, and/or the cardiovascular system; and

WHEREAS, there is no cure for food allergies, strict avoidance is the only way to prevent an allergic reaction; and

WHEREAS, anaphylaxis is a serious allergic reaction that comes on quickly and has the potential to become life-threatening; and

WHEREAS, managing a food allergy on a daily basis involves constant vigilance and trace amounts of an allergen can trigger an allergic reaction in some individuals.

NOW, THEREFORE, BE IT PROCLAIMED, that we, the Mayor and the Hillsborough Township Committee, declare May as Food Allergy Awareness Month and encourage all residents to be educated and aware of the signs, symptoms and severity of food allergies.

- **Proclamation honoring Angela Cleveland for being names Somerset County's School Counselor of the Year for 2016**

WHEREAS, Angela Cleveland, a counselor at Auten Road Intermediate School, has received the honor of Somerset County's School Counselor of the Year; and

WHEREAS, Ms. Cleveland has been a professional school counselor since 2001; and

WHEREAS, Ms. Cleveland has served as Auten Road's anti-bullying specialist since 2011 and is passionate about creating a school culture where all children feel accepted, cared for, and appreciated for their unique qualities; and

WHEREAS, Ms. Cleveland co-chairs BoroSAFE, a committee composed of Hillsborough Township School staff and community members that work together to provide suicide awareness and prevention; and

WHEREAS, Ms. Cleveland is a leader in the counseling community, having presented at the New Jersey School Counselor Association Annual Conference, and she will be presenting at the upcoming American School Counselor Association Conference this July; and

WHEREAS, Ms. Cleveland has written and published two books titled "I'm No Scaredy Cat...But I'm afraid to go to School", and "Peter's Special Concoction: How a Little Boy Learned to Manage Type 1 Diabetes"; and

WHEREAS, Ms. Cleveland champions the infusion of technology into both the counseling and teaching environment to expand learning and collegial sharing beyond the walls of the traditional classroom.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Mayor and the Hillsborough Township Committee, further commend Angela Cleveland for being recognized as Somerset County's School Counselor of the Year, and we thank her for all of her work and dedication to the youth of Hillsborough.

- **Proclamation honoring Michael Bober for being names Somerset County's School Teacher of the Year 2016**

***WHEREAS**, Michael Bober, a teacher at Hillsborough High School, has received the honor of Hillsborough High School's School Teacher of the Year for 2016; and*

***WHEREAS**, Mr. Bober has been a professional school teacher in the Hillsborough Township School District since 2004; and*

***WHEREAS**, Mr. Bober has served as the teacher for Hillsborough High School's Video and Film class, as well as other assorted art classes; and*

***WHEREAS**, Mr. Bober teaches a self-contained special education and adaptive art class, in which, in addition to making art projects, the students produce large movie projects. The movies are directed, shot, and edited by his senior students doing independent studies. They hold a premiere for those movie projects each June, which the entire community is invited to attend; and*

***WHEREAS**, Mr. Bober also advises the Peer Mentors at Hillsborough High School, an organization of junior and senior students who serve as mentors for freshmen and lead them through various activities throughout the school year; and*

***WHEREAS**, Mr. Bober pioneers a safe classroom environment that encourages creativity in students on a daily basis, where he helps students unlock their potential and shines a light on the challenging, yet exciting world of movie making.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, commend Michael Bober for being recognized as Hillsborough High School's School Teacher of the Year, and thank him for all of his work and dedication to the youth of Hillsborough.*

- **Proclamation honoring Brian Yarasheski for being names Hillsborough High School's Educational Services Professional of the Year for 2016**

***WHEREAS**, Brian Yarasheski, a Guidance Counselor at Hillsborough High School, has received the honor of Somerset County's School Counselor of the Year for 2016; and*

***WHEREAS**, Mr. Yarasheski has been a professional Guidance Counselor in the Hillsborough Township School District since 2005; and*

***WHEREAS**, Mr. Yarasheski has served as Hillsborough High School's Guidance Counselor as well as teaching math for 14 years at Hillsborough High School; and*

***WHEREAS**, Mr. Yarasheski coordinated the PSAT Testing for 8 years, initiated the Senior Transition to College Program at the high school, and is currently the AP Exam Test Coordinator for students at Hillsborough High School; and*

***WHEREAS**, Mr. Yarasheski was an assistant baseball and basketball coach at the freshmen and junior varsity levels for 7 years, as well as the head varsity baseball coach for three years, and was named Somerset County Baseball Coach of the Year after his second season; and*

***WHEREAS**, Mr. Yarasheski is a graduate of Bloomsburg University, where he earned a degree in Secondary Mathematics Education, with a minor in Computer Science; and*

***WHEREAS**, Mr. Yarasheski earned a Master's Degree in Counseling from The College of New Jersey, and earned Supervisory Certificates from Rider University in 2007 and 2008; and*

***WHEREAS**, Mr. Yarasheski is an incredibly active member of Hillsborough High School where he shows a real love and passion for working with the students of Hillsborough High School.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, commend Brian Yarasheski for being recognized as Somerset County's School Counselor of the Year, and thank him for all of his work and dedication to the youth of Hillsborough.*

- **Proclamation honoring Anthony Herbert for earning the status of Eagle Scout**

***WHEREAS**, Anthony Hebert a Junior at Hillsborough High School and a member of Boy Scout Troop 89, has recently earned the status of Eagle Scout; and*

***WHEREAS**, the Hillsborough Township Committee of the Township of Hillsborough, recognizes the many hours that Anthony devoted to attaining the status of Eagle Scout, working with diligence and making sacrifices in order to achieve this highly coveted position; and*

***WHEREAS**, Anthony has served the Boy Scouts in an exemplary manner and is deserving of the honor bestowed upon him; and*

***WHEREAS**, Anthony is a member of the National Honors Society as well as President of STEM Club at Hillsborough High School; and*

***WHEREAS**, Anthony's Eagle Scout Project consisted of managing and constructing a five hundred foot crushed stone pathway that follows along the Stations of the Cross at Mary, Mother of God Church in Hillsborough.*

***WHEREAS**, Anthony successfully organized donations and coordinated volunteers from Troop 89 totaling 245 hours of work to complete his Eagle Scout project; and*

***WHEREAS**, Anthony serves as an example to the youth of Hillsborough Township through his high level leadership and community service, and we are very proud that he is a member of our community.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Anthony Hebert for having*

achieved the status of Eagle Scout, an honor for both him and for those who guided him, with best wishes for a bright future.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- Susan Gulliford, Hunt Club Road, inquired about the transfer of funds from the Library Advisory Board. Attorney Bill Willard addressed her concerns.

PUBLIC HEARINGS

2016-05 ORDINANCE AUTHORIZING ACCEPTANCE OF DEED OF DEDICATION AND CONSERVATION EASEMENT FOR BUFFER AREA FROM PIERSON PROPERTIES, LLC, FOR THE PROPERTY IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS BLOCK 151.09, LOT 220

WHEREAS, on September 10, 2015, Pierson Properties, LLC, obtained from the Township of Hillsborough Planning Board Minor Site Plan approval for Application #15-PB-05-MSRV, memorialized by Resolution dated January 7, 2016; and

WHEREAS, the Resolution of approval requires Pierson Properties, LLC, to grant to the Township of Hillsborough the following Dedication and Easement attached hereto:

1. Deed of Dedication for a Right of Way along Valley Road for a portion of Block 151.09, Lot 220; and
2. Conservation Easement for Buffer Area for a portion of Block 151.09, Lot 220.

WHEREAS, the Hillsborough Township Attorney reviewed the Deed of Dedication and Conservation Easement for Buffer Area and finds them to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the acceptance of the above listed and attached Deed of Dedication and Conservation Easement for Buffer Area.

This Ordinance shall take effect upon adoption and publication according to law.

Mayor DelCore stated mentioned when this ordinance was introduced, it allows the Township to accept a deed of dedication and conservation easement as required conditions of the planning board approval.

Mayor DeCore noted that local land and building law only allows a municipality to accept land or interests in land through the adoption of an ordinance. This has been reviewed and found acceptable by the Township Attorney.

Upon motion by Deputy Mayor Suraci seconded by Committeeman Tomson, to open the public hearing, the resolution was unanimously approved upon call of the role.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson the Public Hearing was closed and Ordinance 2016-05 was adopted and unanimously approved upon call of the roll.

2016-06 ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, TO REVISE CHAPTER 143 “VEHICLES AND TRAFFIC,” ARTICLE XII “SCHEDULES”, SECTION 46 “SCHEDULE XVII: SPEED LIMITS,” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH TO CHANGE THE SPEED LIMIT ON DUKES PARKWAY WEST FROM 40 MPH TO 35 MPH

WHEREAS, N.J.S.A. 39:4-8 of the Motor Vehicle and Traffic Regulations, authorizes a municipality to regulate by ordinance the designation of reasonable and safe speed limits upon self-contained streets having no direct connection with any street in another jurisdiction; and

WHEREAS, the authority of the municipality to regulate and designate reasonable and safe speed limits requires certification by the municipal engineer that the erection of such signs has been approved by him, is in the interest of safety, and conforms to the current standards prescribed by the Manual of Uniform Traffic Control Devices for Streets and Highways; and

WHEREAS, the municipal engineer has certified that the erection of such signs as approved by the municipal engineer changing the speed limit on Dukes Parkway West from 40 mph to 35 mph is in the interest of safety and conforms to the current standards prescribed by the Manual of Uniform Traffic Control Devices for Streets and Highways; and

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, finds it advisable to change the speed limit on Dukes Parkway West from 40 mph to 35 mph for the health, safety and welfare of the residents of the Township of Hillsborough and the general public.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

SECTION I. Chapter 143 “Vehicles and Traffic”, Article XII “Schedules”, Section 46 “Schedule XVII: Speed Limits”, of the Code of the Township of Hillsborough be revised as follows:

Pursuant to the provisions of § 143-25, speed limits are hereby established for both directions of travel as follows:

Name of Street	Speed Limit (mph)	Location
Dukes Parkway West	35	Entire length

SECTION II. All other provisions of § 143-46 shall remain unchanged.

SECTION III. This Ordinance shall take effect upon adoption and publication according to law.

SECTION IV. Upon the effective date of this Ordinance, regulatory and warning signs in accordance with the Manual of Uniform Traffic Control Devices for Streets and Highways as approved by the municipal engineer shall be erected and maintained to effectuate the designated speed limit.

SECTION V. All other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION VI. In the event any portion of this Ordinance is found to be invalid for any reason by a court of competent jurisdiction, such judgment shall be limited in its effect to that portion of the Ordinance actually adjudged to be invalid and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

Mayor DelCore stated that pursuant to an engineering study conducted by Maser Consulting, the recommendation is to reduce the speed limit from 40 miles per hour down to 35 per hour. This ordinance effectuates that change for public safety.

Upon motion by Deputy Mayor Suraci seconded by Committeeman Burchette, to open the public hearing, the resolution was unanimously approved upon call of the role.

Upon motion by Deputy Mayor Suraci, seconded by Committeewoman McCauley the Public Hearing was closed and Ordinance 2016-05 was adopted and unanimously approved upon call of the roll.

INTRODUCTION OF NEW ORDINANCES

2016-08 ORDINANCE TO EXCEED THE 2016 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$874,723.47 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as a cap exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Hillsborough, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2016 budget year, the final appropriations of the Township of Hillsborough shall, in accordance with this ordinance and NJSA 40A:4-45.14, be increased by 3.5%, amounting to \$874,723.47 and that the CY 2016 municipal budget for the Township of Hillsborough be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mayor DelCore stated under state budget law the unused portion of the appropriations cap, which is

different that the tax levy cap, may reserved to be available in the next two years.

Mayor DelCore noted that each year since 2002 Hillsborough has been able to reserve some funds in the cap bank. The cap bank has no impact on taxes.

Committeeman Tomson moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at the public hearing held on June 28, 2016 at 7:30 pm. Said motion was seconded by Committeeman Burchette and unanimously approved upon call of the roll.

2016-09 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$388,583.00, IN AND FOR THE TOWNSHIP OF HILLSBOROUGH

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$388,583.00; and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1.	Municipal Playground Renovations	75,383.00
2.	Replacement of Damaged Wooden Guide Rails	100,000.00
3.	ADA Accessible Playground at AVM Park	35,000.00
4.	Tractor w/Road Mower Attachment (DPW)	90,000.00
5.	F-250 Pickup or Equivalent with Plow	35,000.00
6.	2 Defibrillators for Police Department	3,200.00
7.	AVM Skate Park wooden ramps	50,000.00
		<hr/>
		388,583.00

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Mayor DelCore stated this ordinance is for those necessary items recommended as high in priority by the Capital Planning Committee.

Mayor DelCore noted their purchases are based on what is available in the Capital Improvement Fund.

Committeeman Burchette moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at the public hearing held on June 28, 2016 at 7:30 pm. Said motion was seconded by Committeewoman McCauley and unanimously approved upon call of the roll.

2016-10 AN ORDINANCE AUTHORIZING DISBURSEMENT IN THE AMOUNT OF 30% OF THE CONTRACT PRICE FROM THE TOWNSHIP OF HILLSBOROUGH OPEN SPACE TRUST FUND IN AN AMOUNT NOT TO EXCEED \$330,000.00 TO ASSIST THE COUNTY OF SOMERSET IN THE PURCHASE OF THE PROPERTY IDENTIFIED ON THE TOWNSHIP OF HILLSBOROUGH TAX MAP AS BLOCK 169, LOTS 36.05, 36.04, 36.03 AND 36.07 FOR OPEN SPACE

WHEREAS, the County of Somerset seeks to purchase approximately 63 acres of property owned by Bryce Thompson and identified on the Tax Map of the Township of Hillsborough as Block 169, Lots 36.05, 36.04, 36.03, and 36.07 (“Property”); and

WHEREAS, the County of Somerset requested the Township of Hillsborough assist and provide a contribution to the County for the purchase of the Property to preserve the Property as open space; and

WHEREAS, the Property following purchase will be owned by the County of Somerset and maintained as open space; and

WHEREAS, the Township of Hillsborough Open Space Committee recommended the Township assist the County with the purchase of the Property and that 30% of the contract price be appropriated from the Township Open Space Trust Fund for this purpose in an amount not to exceed \$330,000.00; and

WHEREAS, the Township Committee believes it is in the best interests of the residents of the Township that the Property be preserved as open space; and

WHEREAS, the Township of Hillsborough Chief Financial Officer confirmed sufficient funds are available in the Open Space Trust fund for this appropriation.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, and State of New Jersey, as follows:

1. 30% of the Contract Price is hereby appropriated from the Open Space Trust Fund to assist the County of Somerset with the purchase of the Property in an amount not to exceed \$330,000.00.
2. The Property shall be owned by the County of Somerset and maintained as open space.
3. In the event the County of Somerset sells the Property or does not maintain the Property as open space, the County shall reimburse the Township of Hillsborough for the entirety of Hillsborough’s financial contribution.
4. The Township of Hillsborough Mayor and Clerk are hereby authorized to execute a Participation Agreement with the County of Somerset in accordance with this Ordinance and in a form approved by the Township Attorney.
5. If any part of this ordinance is for any reason held to be invalid, such decision shall not

affect the validity of the remaining portions of the ordinance.

6. Should any section, paragraph, sentence, or clause of this ordinance be declared unconstitutional or invalid for any reasons, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect and, to this end, the provisions of this ordinance are hereby declared severable.
7. This ordinance shall take effect in the time and manner provided by law.

Mayor DelCore stated this ordinance authorizes a contribution from the Open Space Trust Fund for the County purchase of 63 acres to be added to County Open Space. Land preservation continues to be a top priority in Hillsborough and this action is in line with that priority.

Committeewoman McCauley moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at the public hearing held on June 28, 2016 at 7:30 pm. Said motion was seconded by Committeeman Tomson and unanimously approved upon call of the roll.

2016-11 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “SALARY RANGE ORDINANCE” ESTABLISHING SALARY RANGES FOR THE CLASSIFICATIONS SET FORTH IN SAID ORDINANCE

BE IT ORDAINED, by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey as follows:

Section I: That the Salary range ordinance, shall be amended as follows:

<u>CLASSIFICATION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>Administrator's Office</u>		
Committeepersons	3,500	10,000
Township Administrator	50,000	165,000
IT Systems Administrator	41,000	95,000
IT Part-Time Assistant	\$15.00/Hr.	\$28.00/Hr.
Assistant to the Administrator	35,000	65,000
Secretary to Administrator	32,000	65,000
Secretary/ Clerk Part-Time	\$12.00/Hr.	\$22.00/Hr.
Business Advocate	15,000	75,000
Communications/ Social Media Coordinator	\$15.00/Hr.	\$28.00/Hr.
<u>Building Department</u>		
Director Building Department	48,000	125,000
Construction Official	48,000	125,000
Building Sub Code Official	47,008	99,793

Fire Sub Code Official	43,576	92,479
Assistant Sub Code Official	43,576	92,479
Plumbing Sub Code Official	43,576	92,479
Electric Sub Code Official	43,576	92,479
Building Inspector	40,622	86,232
Electrical Inspector	40,622	86,232
Fire Inspector	40,622	86,232
Plumbing Inspector	40,622	86,232
Technical Assistant	32,323	65,058
Part-Time Inspector	\$25.00/Hr.	\$40.00/Hr.
Part-Time Technical Assistant	\$12.00/Hr.	\$22.00/Hr.

Municipal Court

Court Administrator	45,000	95,000
Deputy Court Administrator	32,323	65,058
Violations Clerk	32,323	65,058
Municipal Judge	15,000	75,000
Public Defender	1,000	25,000

Township Clerk

Township Clerk	20,000	105,000
Deputy Clerk	20,000	65,000
Asst. to Municipal Clerk	35,000	65,000
Part-Time Receptionist	\$12.00/Hr.	\$22.00/Hr.

Engineering Department

Township Engineer	10,000	125,000
Assistant Engineer/Survey	47,008	99,793
Assistant Engineer	47,008	99,793
Assistant to Township Engineer	43,576	92,479
Sr. Engineering Aide/Inspector	43,576	92,479
Engineering Aide	40,622	86,232
Secretary/Clerk	32,323	65,058

Health Department

Health Officer	47,000	150,000
Deputy Health Officer	45,000	95,000
Director of Environmental Programs	45,000	95,000
Registered Environmental Health Specialist	40,622	86,232
Environmental Health Aid	32,323	65,058
Secretary/Clerk	32,323	65,058

Millstone Health Liaison	2,000	6,000
Recycling Coordinator	2,000	6,000
Assistant Recycling Coordinator	1,000	5,000
Registrar	1,000	4,000

Police Department

Police Chief	125,000	185,000
Police Captain	120,000	175,000
Police Lieutenant	115,000	165,000
Police Sergeant	114,006	126,017
Police Corporal	106,881	114,561
Police Officer	40,293	109,106
IT Manager	40,000	105,000
Police Chief Secretary	32,500	66,000
Civilian Police Specialist	32,323	65,058
Secretary/Clerk	32,323	65,058
Dispatcher	40,196	56,078
Municipal Prosecutor	10,000	70,000
Special Officers	\$12.00/Hr.	\$28.00/Hr.
Crossing Guards	\$10.00/Hr.	\$22.00/Hr.
Police Property Manager	\$20.00/Hr.	\$28.00/Hr.
OEM Director / Police Property Director	32,323	65,058

Public Works Department

Director Public Works	47,000	125,000
Supervisor of Public Works	45,000	95,000
Assistant Supervisor of Public Works	38,000	75,000
Equipment Operator/Mechanic/Journeyman	52,266	60,678
Public Works Worker 1-4	30,015	52,122
Secretary/Clerk	32,323	65,058

Tax Assessor Department

Tax Assessor	47,000	105,000
Deputy Assessor	45,000	95,000
Deputy Assessor-Commercial-Part-time	15,000	27,750
Assistant Tax Assessor	38,000	75,000
Assessment Clerk/Field Representative	40,622	86,232
Secretary/Clerk	32,323	65,058

Tax Collection/Treasurer Department

CFO/Treasurer/Tax Collector	10,000	135,000
Tax Collector	10,000	90,000

Treasurer/CFO	10,000	90,000
Director of Finance	10,000	90,000
Qualified Purchasing Agent	10,000	90,000
Deputy Collector/Treasurer	45,000	95,000
Deputy Finance Officer	45,000	95,000
Deputy Tax Collector	45,000	95,000
Clerk	32,323	65,058
Bookkeeper	32,323	65,058

Planning Department

Township Planner	47,000	125,000
Assistant Planner/Zoning Official	45,000	95,000
Administrative Assistant	32,323	65,058
Secretary/Clerk	32,323	65,058

Recreation Commission

Director Parks and Recreation	55,000	105,000
Assistant Director of Recreation	38,000	75,000
Assistant Supervisor – Parks Maintenance	38,000	75,000
Recreation Program Coordinator	32,323	65,058
Recreation Assistant	32,323	65,058
Part-Time Secretary/Clerk	\$12.00/Hr.	\$22.00/Hr.

Part-Time Seasonal Employees:

Program Supervisor/Per Session	\$50.00/Session	\$300.00/Session
Program Supervisor/Hourly	\$14.50/Hr.	\$25.00/Hr.
Instructors	\$10.00/Hr.	\$30.00/Hr.
Assistant Program Supervisor	\$10.00/Hr.	\$20.00/Hr.
Counselors	\$6.50/Hr.	\$13.50/Hr.
Umpires/Referees	\$25.00/Game	\$55.00/Game
Scorekeepers	\$6.50/Hr.	\$13.50/Hr.

Social Services

Director Social Services	55,000	105,000
Assistant Director of Social Services	38,000	75,000
Bus Driver	32,323	65,058
Secretary/Clerk	32,323	65,058
Senior Dance Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Senior Wellness Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Part-Time Bus Driver	\$ 12.00/Hr.	\$ 22.00/Hr.
Part-Time Mr. Fix-It	\$ 12.00/Hr.	\$ 22.00/Hr.

Section II: This ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor DelCore stated this ordinance sets the salary ranges necessary to accommodate salaries established over the next few years by the public employee contracts and for non-union employee positions.

Mayor DelCore noted this ordinance does not provide for actual salaries or any salary increases for individuals or positions, it only sets the salary ranges for the various positions.

Committeewoman McCauley moved that the aforesaid Ordinance be passed on first reading and that the Ordinance be further considered at the public hearing held on June 28, 2016 at 7:30 pm. Said motion was seconded by Committeeman Burchette and unanimously approved upon call of the roll.

MUNICIPAL BUDGET

- *Nancy Costa - CCFO, CMFO, CTC, RPPO*
- *Resolution authorizing the 2016 Municipal Budget to be read by title only*
- *Resolution authorizing the introduction of the 2016 Municipal Budget and setting the Public Hearing for June 28, 2016.*

Mayor DelCore stated that each year, the preparation of the municipal budget creates a challenge of minimizing the impact on taxpayers, while providing te Township Departments with the funds necessary to deliver needed and expected services for our residents.

Mayor DelCore noted our CFO, Nancy Costa made a presentation on the budget details and followed up with additional comments.

Mayor DelCore thanked the full finance team, and all the municipal department heads for their hard work and diligence in preparation of the 2016 municipal budget. At this point, Mayor DelCore turned the meeting over to Ms. Costa for her presentation and stated afterwards would ask for comments from the dais and also if there are any public comments.

CFO Nancy Costa presented the 2016 Municipal Budget.

Mayor DelCore stated he wanted to address a few key points in the 2016 municipal budget. Mayor DelCore continued stating balancing the municipal budget is never an easy task.

Mayor DelCore noted that it is his belief this budget is a continuation of the excellent fiscal stewardship that has been a priority for this township for many years.

Mayor DelCore stated that as noted by Ms. Costa, this budget is under the 2% levy cap.

Mayor DelCore additionally noted, another key point in our fiscal philosophy is to minimize tax impacts by keeping any tax increase at or below the state cap. Mayor DelCore stated that we stood our ground and said a resounding NO to using the exemptions loopholes to raise taxes above the 2% cap.

Mayor DelCore stated it's been the position of this Township Committee to take fiscally responsible stand when dealing with the Township's finances. Therefore, once again, for the 6th consecutive year we are introducing a budget below the 2% tax levy. Mayor DelCore noted that in addition, cost savings have been a part of the Municipal employee's annual goals and objectives. Their efforts are additionally realized in the results of this budget.

Other members of the committee further commented on the budget.

**RESOLUTION AUTHORIZING THE 2016 MUNICIPAL BUDGET
TO BE READ BY TITLE ONLY**

WHEREAS, pursuant to N.J.S.A. 40A:4-8, as amended by Chapter 78, P.L. 1964, the municipal budget as advertised, may be read as its title at the public hearing, a complete copy of the approved budget, as advertised, shall be posted, in the principal municipal building, and is made available to each person requesting the same, during said week and during the public hearing; and

WHEREAS, the Township Committee of the Township of Hillsborough hereby determines that the above conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the 2016 municipal budget shall not be read in full, but by its title only.

Upon the motion by Committeeman Tomson, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

**RESOLUTION AUTHORIZING the INTRODUCTION OF THE
2016 MUNICIPAL BUDGET BUDGET AND SETTING THE
PUBLIC HEARING FOR JUNE 28, 2016**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it does hereby authorize the introduction of the 2016 Municipal Budget and sets the public hearing for June 28, 2016.

Upon the motion by Committeewoman McCauley, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

CONSIDERATIONS

1. RESOLUTION OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, AUTHORIZING THE ISSUANCE AND SALE OF A NOTE NOT TO EXCEED \$1,532,710 PRINCIPAL AMOUNT FOR THE REFUNDING OF THE TOWNSHIP'S CONSTRUCTION NOTE ISSUED ON JUNE 23, 2015 TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST CONSTRUCTION FINANCING TRUST LOAN PROGRAM AND DETERMINING VARIOUS MATTERS RELATING THERETO

WHEREAS, the Township of Hillsborough (the "Local Unit"), in the County of Somerset, New Jersey, has determined that there exists a need within the Local Unit to acquire, construct, renovate or install a project consisting of sanitary sewer extension project (the "Project"), and it is the desire of the Local Unit to obtain financing for such Project through participation in the bond financing program (the "Environmental Infrastructure Financing Program") of the New Jersey Environmental Infrastructure Trust (the "Trust"); and

WHEREAS, the Local Unit has determined to temporarily finance the construction, renovation or installation of the Project prior to the bond closing with respect to the Trust's Environmental Infrastructure Financing Program, and to undertake such temporary financing with the proceeds one or more interim loans to be made by the Trust (the "Construction Loan") to the Local Unit, pursuant to the Construction Financing Trust Loan Program of the Trust (the "Construction Financing Program"); and

WHEREAS, on March 10, 2015, the Local Unit adopted a Resolution entitled "RESOLUTION OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF ITS "NOTE RELATING TO THE CONSTRUCTION FINANCING TRUST LOAN PROGRAM OF THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST", TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$1,567,500, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE TOWNSHIP OF HILLSBOROUGH IN FAVOR OF THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST, ALL PURSUANT TO THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST CONSTRUCTION FINANCING TRUST LOAN PROGRAM"; and

WHEREAS, on June 23, 2015, the Local Unit issued its Township of Hillsborough Note Relating to the Construction Financing Trust Loan Program of the New Jersey Environmental Infrastructure Trust" in the aggregate principal amount of \$1,532,710 and with a maturity date of May 31, 2016 (the "2015 Note") for the Project; and

WHEREAS, the Local Unit now wishes to issue a note to refinance the 2015 Note to a maturity date following completion of the Project and to the succeeding bond issuance opportunity under the Trust's

Environmental Infrastructure Program (expected to occur in November 2016); and

WHEREAS, in order to (i) refinance the 2015 Note and accrued interest thereon, (ii) evidence and secure the repayment obligation of the Local Unit to the Trust with respect to the Construction Loan and (iii) satisfy the requirements of the Construction Financing Program, it is the desire of the Local Unit to issue and sell to the Trust the "Note Relating to the Construction Financing Trust Loan Program of the New Jersey Environmental Infrastructure Trust" in an aggregate principal amount of up to \$1,532,710 (the "2016 Note"); and

WHEREAS, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the Trust pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the "Local Bond Law"), and other applicable law; and

WHEREAS, Section 28 of the Local Bond Law allows for the sale of the Note to the Trust, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the Trust without any public offering, all under the terms and conditions set forth herein,

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section I. In accordance with Section 28 of the Local Bond Law and N.J.S.A. 58:11B9, the Local Unit hereby authorizes the issuance, sale and award the Note in accordance with the provisions hereof. The obligation represented by the Note has been appropriated and authorized by bond ordinance #2014-14 of the Local Unit, which bond ordinance is entitled "AN ORDINANCE OF THE TOWNSHIP OF HILLSBOROUGH, IN THE COUNTY OF SOMERSET, NEW JERSEY, PROVIDING FOR THE IMPLEMENTATION OF THE SANITARY SEWER EXTENSION PROJECT AND OTHER RELATED EXPENSES IN AND FOR THE TOWNSHIP OF HILLSBOROUGH AND APPROPRIATING \$1,650,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$1,567,500 IN BONDS OR NOTES OF THE TOWNSHIP OF HILLSBOROUGH TO FINANCE THE SAME AND DIRECTING THE SPECIAL ASSESSMENT OF THE COST THEREOF" and was finally adopted by the Local Unit at a meeting duly called and held on July 22, 2014, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

Section II. The Chief Financial Officer of the Local Unit (the "Chief Financial Officer") is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

Section III. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the

parties authorized pursuant to Section 4(h) hereof.

Section IV. The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the principal amount of the Note to be issued shall be an amount up to
- (b) notwithstanding anything to the contrary in the Ordinance, the maturity of the Note shall be such date, not later than June 30, 2018, as shall be determined by the Trust in its sole discretion, with notice to the Local Unit;
- (c) the interest rate(s) of the Note shall be such rate or rates, which may be fixed or variable and may apply separately to each disbursement of principal by the Trust, as determined by the Trust in accordance with the methodology adopted by the Board of Directors of the Trust from time to time;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered "CFP 16-2";
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

Section V. The Note shall be substantially in the form attached hereto as Exhibit A.

Section VI. The law firm of Gluck Walrath LLP is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the Trust for the Interim Financing Program, to arrange for same.

Section VII. If the closing for the Environmental Infrastructure Trust Financing Program does not occur within one year of the date of issuance of the Note, there is hereby delegated to the Chief Financial Officer the authority to issue and sell to the Trust, from time to time, one or more rollover notes (each, a "Rollover Note") having terms substantially identical to the terms contained in Section 4 hereof and in the Note, except for the principal amount thereof (which may be increased or decreased, subject to the maximum principal amount of \$1,567,500 and to any principal paydowns that may be required under the Local Bond Law), the numbering thereof (which shall be as determined by the Chief Financial Officer) and the maturity date thereof (which shall be subject to the limitations on the maturity date and final maturity date for

bond anticipation notes under the Local Bond Law). Each Rollover Note may contain representations and covenants of the Borrower that are substantially identical to those contained in the original Note.

Section VIII. The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the Trust and its representatives, agents, counsel and advisors, to be executed in connection the issuance and sale of the Note and the participation of the Local Unit in the Construction Financing Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Interim Financing Program. -

Section IX. This resolution shall take effect as of the later of the date of its adoption and the date all ordinances referenced herein are effective.

Section X. Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to Gluck Walrath LLP, bond counsel to the Local Unit, David Zimmer, Executive Director of the Trust, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the Trust.

Mayor DelCore stated that last year the Township funding through the New Jersey Environmental Trust Fund for the Winding Way, Spring Valley sewer project through notes. Permanent financing cannot be secured until the completion of the project, so the notes must be periodically reissued. This resolution authorizes the extension of this interim financing.

Upon the motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

2. RESOLUTION AUTHORIZING THE HIRING OF ST. HUBERT'S ANIMAL CONTROL OFFICERS TO CONDUCT A DOG CANVASS, AT \$20.00 PER HOUR, NOT TO EXCEED \$7,500

WHEREAS, the Township Committee authorizes the hiring of St. Hubert's Animal Control Officers for the purpose of conducting a dog canvass, in an amount not to exceed \$7,500.00; and

WHEREAS, the Health Officer has recommended the hiring of the following individuals with a start

date on or about June 6, 2016:

Pam Fyfe	\$20.00 per hour
Erin Sanford	\$20.00 per hour
Karissa Rocca	\$20.00 per hour

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the salaries of the St. Hubert's Animal Control Officers for the purpose of conducting a dog canvass are approved and are effective as shown on this resolution.

Mayor DelCore stated we are continuing with our Dog Canvass of the Township. The Animal Control Officers from St. Hubert's will be canvassing the Township and issuing summons to those dog owners who do not have the proper license for their dogs.

Upon the motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

3. RESOLUTION AUTHORIZING THE HIRING OF DAWN SPINELLI AS FULL TIME SENIOR TRANSPORTATION DRIVER AND JESSICA GONZALEZ AS PART-TIME ADMINISTRATION ASSISTANT IN THE DEPARTMENT OF SOCIAL SERVICES

WHEREAS, there exists a vacancy in the position of full-time Senior Transportation Driver in the Department of Social Services; and

WHEREAS, the Director of Parks, Recreation and Social Services recommends the hiring of Dawn Spinelli as full-time Senior Transportation Driver in the Department of Social Services, at \$32,323.00 per year, effective May 25, 2016; and

WHEREAS, there exists a vacancy in the position of part-time Administrative Assistant in the Department of Social Services; and

WHEREAS, the Director of Parks, Recreation and Social Services recommends the hiring of Jessica Gonzales as part-time Administrative Assistant in the Department of Social Services, at \$14.50 an hour for not more than 29 hours per week, effective May 25, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Director of Parks, Recreation and Social Services are hereby accepted and approved.

Upon the motion by Committeewoman McCauley, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION AUTHORIZING THE HIRING OF FRANK LUKACS, AS A FULL TIME PLUMBING SUB-CODE OFFICIAL IN THE TOWNSHIP OF HILLSBOROUGH BUILDING DEPARTMENT EFFECTIVE MAY 25, 2016 AT A SALARY OF \$78,000.00 PER YEAR AND AUTHORIZING JOHN FIEDLER, CONSTRUCTION OFFICIAL, TO POST FOR THE POSITION OF FULL TIME PLUMBING INSPECTOR IN THE TOWNSHIP OF HILLSBOROUGH BUILDING DEPARTMENT

WHEREAS, there exists a need for a full time Plumbing Sub-Code Official in the Township of Hillsborough Building Department; and

WHEREAS, Frank Lukacs has over eight years of experience working for Hillsborough Township as a part-time Plumbing Inspector and full-time Plumbing Inspector; and

WHEREAS, the Construction Official recommends the hiring of Frank Lukacs, as a full time Plumbing Sub-Code Official effective May 25, 2016 for a four year appointment at an annual salary of \$78,000.00; and

WHEREAS, Frank Lukas, as an experienced employee, is granted Permanent Employee Status as a Plumbing Sub-Code Official in the Township Building Department effective May 25, 2016 for a four year appointment; and

WHEREAS, there exists a need for a full-time Plumbing Inspector in the Township Building Department; and

WHEREAS, the Construction Official requests authorization to post for the position of full-time Plumbing Inspector in the Township Building Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Construction Official is authorized to hire Frank Lukacs as a full time Plumbing Sub-Code Official effective May 25, 2016 for a four year appointment at an annual salary of \$78,000.00 and the Construction Official is authorized to post for the position of full-time Plumbing Inspector.

Mayor DelCore stated there exists a vacancy in the above mentioned position within the Township. Mr. Lukacs has been interviewed and recommended by the Constructional Official to fill this vacancy. Welcome Mr. Lucas to your new position.

Upon the motion by Committeewoman McCauley, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

5. RESOLUTION AUTHORIZING THE HIRING OF GARRETT MALMSTONE AS MECHANIC I, AT A SALARY OF \$56,583.00, EFFECTIVE MAY 25, 2016

WHEREAS, there exists a vacancy in the Department of Public Works for the position of Mechanic I; and

WHEREAS, the Director of Public Works recommends the hiring of Garrett Malmstone as Mechanic I in the Department of Public Works an annual salary of \$56,583.00, effective May 25, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Public Works hereby be accepted and approved.

Mayor DelCore stated there exists a vacancy in the above mentioned position within the Township. Mr. Malmstone has been interviewed and recommended by the Director of the Department of Public Works to fill this vacancy. Welcome Mr. Malmstone.

Upon the motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT AGENDA

1. RESOLUTION AUTHORIZING APPOINTMENT OF CHRISTINE ARACO TO THE "TOWNSHIP SUBSTITUTE CALL LIST"

WHEREAS, the Administrator and Township Clerk recommends the appointment of Christine Araco to the "Township Substitute Call List" to be utilized in circumstances when emergency coverage is needed.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Administrator and Township Clerk is hereby accepted and approved.

2. RESOLUTION CONFIRMING AND RATIFYING THE REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$52,425.22 (total properties 27)

WHEREAS, real property taxpayers overpaid their real property taxes; and

WHEREAS, the Tax Collector has received proof of such payments after correspondence with said property owners.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$52,425.22, properties 27.

Block	Lot	Name	Amount	Qtr	Year
204.02	21	Golden Title Agency LLC	\$2,566.37	2	2016
203.23	12	Barbara Kaulius	\$3,071.78	2	2016
180.08	12	Amar & Priya Nath	\$1,541.89	2	2016
167	10 QFarm	Gerald & Kathleen Innella	\$23.84	2	2016
163.05	103	Martoglio & Pierre Atty Trust	\$1,724.23	2	2016
150.13	20	Philip & Kumiko Goldstein	\$2,134.87	2	2016
163.22	4	Lereta, LLC	\$1,484.04	2	2016
163.05	2 C0711	Lereta, LLC	\$1,141.34	2	2016
149.08	5	Lereta, LLC	\$2,096.73	2	2016
205.15	103	CoreLogic	\$4,291.80	2	2016
203.05	8	CoreLogic	\$2,971.06	2	2016
203.03	2	CoreLogic	\$2,975.91	2	2016
199	17	CoreLogic	\$1,422.05	2	2016
178.02	442	CoreLogic	\$737.60	2	2016
177	38	CoreLogic	\$2,145.00	2	2016

178.02	3	CoreLogic	\$2,192.09	2	2016
169	42.01	CoreLogic	\$2,624.19	2	2016
168	11	CoreLogic	\$294.11	2	2016
163.05	1.05 C3103	CoreLogic	\$843.93	2	2016
163.05	1.01 C7105	CoreLogic	\$702.68	2	2016
160	2	CoreLogic	\$1,952.49	2	2016
150.09	26	CoreLogic	\$3,310.78	2	2016
150.06	13	CoreLogic	\$2,839.94	2	2016
142.06	25	CoreLogic	\$1,250.74	2	2016
118	1	CoreLogic	\$1,907.80	2	2016
58	33	CoreLogic	\$2,079.44	2	2016
8	10	CoreLogic	\$2,098.52	2	2016

3. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$575.00

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$575.00

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Scott Strauss	\$155.00	Rajini Ravola	\$310.00
Veena Mehta	\$30.00	Anita Mente	\$80.00

4. RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO POST FOR THE POSITION OF PART-TIME EVIDENCE CUSTODIAN IN THE HILLSBOROUGH TOWNSHIP POLICE DEPARTMENT

WHEREAS, there exist a vacancy in the Police Department for the position of part-time Evidence Custodian; and

WHEREAS, the Chief of Police has determined that this position needs to be filled as soon as possible and thereby requests authorization to post for the position of part-time Evidence Custodian.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that it does hereby authorize the Chief of Police to post for the position of part-time Evidence Custodian.

RESOLUTION RECOGNIZING JUNE AS NATIONAL FRESH FRUITS AND VEGETABLES MONTH

WHEREAS, nearly two-thirds of New Jersey adults, and one-third of children, are overweight or obese, increasing their risk of diabetes and other chronic diseases; and

WHEREAS, diets high in fruits and vegetable are key to maintaining a healthy weight; and

WHEREAS, promoting locally grown produce helps preserve our local farmlands and protects our environment; and

WHEREAS, an increase in community awareness of the value of a diet high in fruits and vegetables, and of available sources of locally-grown produce can improve the likelihood that people will take advantage of this produce; and

WHEREAS, June has been declared “National Fresh Fruits and Vegetables Month” by the US Department of Agriculture; and

WHEREAS, the Greater Somerset Public Health Partnership, has been working with area farmers and Local Health Departments to increase access to locally grown produce.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey recognizes June as National Fresh Fruits and Vegetables

Month and further encourages all residents of the municipality to make healthy diet and lifestyle choices, including eating more fresh fruits and vegetables.

6. RESOLUTION APPROVING THE REQUEST FROM NEWELL STRENGTH TO HOLD A 5K CHARITY RUN IN HILLSBOROUGH TOWNSHIP ON SATURDAY, JUNE 11TH, 2016, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL

WHEREAS, Newell Strength has requested permission to hold a 5K Charity Run on Saturday, June 11, 2016, in Hillsborough Township; and

WHEREAS, Newell Strength has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

WHEREAS, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

NOW, THEREFORE, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Newell Strength is hereby authorized to hold a race in Hillsborough Township on June 11, 2016.

7. RESOLUTION AMENDING THE 2016 TOWNSHIP COMMITTEE MEETING SCHEDULE

BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the schedule of regular public meetings of the Township Committee to be held during 2016 is amended as follows:

- **2016 TOWNSHIP COMMITTEE MEETINGS AMENDMENT**

- 7:30 P.M. – Regular Meetings at the Hillsborough Municipal Complex (TUESDAY)**

- July 26th - Cancelled

- August 23rd - Cancelled

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

8. RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE AN AMENDMENT TO THE "AGREEMENT BETWEEN THE COUNTY OF SOMERSET AND CERTAIN MUNICIPALITIES LOCATED THEREIN FOR THE ESTABLISHMENT

OF A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES”

WHEREAS, Title I of the Housing and Community Development Act of 1974 provides for substantial federal funds being made available to certain urban counties for use therein; and

WHEREAS, the Community Development Block Grant and the HOME Investment Partnership Programs have benefited the County as a whole and provided a unique opportunity for inter-municipal cooperation; and

WHEREAS, the programs provide substantial benefits to persons of low and moderate income including the elderly and disabled, and that these benefits would be lost without a renewal of the County Cooperation Agreement; and

WHEREAS, the Township of Hillsborough desires to preserve benefits of the Community Development Block Grant and the HOME Investment Partnership Programs for the County by renewing its participation in the Somerset County Community Development Consortium; and

WHEREAS, the Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq., provides a mechanism through which counties and municipalities may enter into agreements for the provision of joint services;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that:

Section I. It does hereby authorize continued participation in the Somerset County Community Development Consortium or Urban County.

Section II. It does hereby authorize, ratify and confirm a certain agreement between the Township of Hillsborough and Somerset County entitled “Agreement Between the County of Somerset and Certain Municipalities Located Therein For the Establishment of Cooperative Means of Conducting Certain Community Development Activities” (“Agreement”) and it further authorizes the amendment of the language contained in the existing Agreement to comply with new requirements from the Department of Housing and Urban Development. This Agreement shall automatically renew in every successive qualification period unless notice that the Township wishes to withdraw is provided to HUD and Somerset County.

Section III. It hereby authorizes full participation by the Township of Hillsborough in all aspects of the activities provided for within said Agreement pursuant to the terms and conditions as more fully set forth in said Agreement.

Section IV. It hereby incorporates said Agreement into this Resolution by reference, as if fully set forth herein.

Section V. The Mayor and Township Clerk are hereby authorized to execute the attached Amendment to the Agreement with the County and a copy of said Agreement will remain filed in the Office of the Township Clerk for public inspection.

Section VI. The Township Clerk is directed to forward a copy of the executed Amendment to the Agreement to Kimberly Coward, Director Somerset County Community Development Office, 27 Warren Street, 4th Floor, Somerville, New Jersey 08876.

9. RESOLUTION AUTHORIZING THE TOWNSHIP'S QUALIFIED PURCHASING AGENT TO ISSUE A REQUEST FOR PROPOSALS FOR AN APPRAISAL OF THE MINDEL FARM, BLOCK 198, LOT 2

WHEREAS, there exists a need for an appraisal of the Mindel farm, Block 198, Lot 2; and

WHEREAS, the Township's Qualified Purchasing Agent request permission to issue a Request for Proposal (RFP) responses for an appraisal of the Mindel farm, Block 198, Lot 2.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Township's Qualified Purchasing Agent is hereby authorized to issue a Request for Proposal (RFP) responses for an appraisal of the Mindel farm, Block 198, Lot 2.

10. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$9,938.58 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$9,938.58 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer's Office account records through May 17, 2016, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$9,938.58 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account:

<u>Client</u>	<u>Number</u>	<u>Transfer</u>
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		<u>Amount</u>
CoParts 2012	586	-57.70
Country Classics – 4C	612	-2,328.80
Country Classics – 4D	626	-388.46
Gateway@Sunnymeade	472	-2,259.42
Gateway Phase 5	614	-1,914.67
Gateway Phase 6	620	-355.14
Green Village	607	-91.02
Hidden Brook Estates	603	-300.72
MAAC Development	615	-508.75
PLEABEAZIN	477	-482.76
Pat Richards LLC	412	-136.53
Viatal Corp	631	-1,114.60
Grand Total		\$-9,938.58

11. RESOLUTION AMENDING THE TRANSFER OF EARNED AMOUNTS OF \$3,872.81 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER’S ACCOUNT

WHEREAS, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$3,872.81 should be transferred from Engineering inspection escrow accounts into the Treasurer’s Account as indicated; and

WHEREAS, each of the project line items has been verified against the Treasurer’s Office account records through May 17, 2016, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$3,872.81 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

<u>Client</u>	<u>Number</u>	<u>Transfer Amount</u>
Country Classics – 4C	612	-1,018.69
Country Classics – 4D	626	-297.44
Gateway Phase 5	614	-330.76
Gateway Phase 6	620	-552.62
Hidden Brook Estates	603	-173.10
MAAC Development	615	-1,211.70
South Branch Estates	613	-230.80
Viatal Corp	631	-57.70

Grand Total		\$-3,872.81
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Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the Consent Agenda was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor DelCore asked to approve Claims Lists 2016-10.

Upon motion Committeeman Burchette, seconded by Deputy Mayor Suraci, Claims List 2016-10 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Personnel:*
 - i. *Robert A. Whipert, Jr.*
 - b. *Litigation:*
 - i. *Affordable Housing*
 - ii. *Hillsborough Properties vs Township of Hillsborough*
 - c. *Attorney Client Privilege*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.

4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Tomson, seconded by Deputy Mayor Suraci, the public meeting was reopened at 10:14 pm.

Township Labor Attorney Eric Bernstein stated that direction was received regarding the matter on the executive session.

ADJOURNMENT

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the meeting duly adjourned at 10:18 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk