

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the above date.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeewoman Gloria McCauley, Committeeman Doug Tomson, Deputy Mayor Suraci and Mayor Frank DelCore. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, and Township Attorney William Willard.

SALUTE TO THE FLAG

MOMENT OF SILENCE

Mayor DelCore called for a moment of silence in honor of Raymond Henry Bateman Sr. who passed away on Saturday, June 25th. At the age of 88 years old.

Following roll call, Mayor DelCore advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. June 14, 2016.

APPROVAL OF MINUTES

- *Approval of the January 12, 2016 Executive Session Minutes*

Upon a motion by Committeewoman McCauley, seconded by Deputy Mayor Suraci, the minutes of the January 12, 2016 Executive Session were approved upon the call of the roll. Committeeman Burchette and Committeewoman McCauley abstained.

- *Approval of the January 26, 2016 Executive Session Meeting Minutes*

Upon a motion by Committeeman Tomson, seconded by Committeewoman McCauley, the minutes of the May 24, 2016 Regular Session Meeting was approved upon the call of the roll. Committeeman Burchette abstained.

- *Approval of the June 14, 2016 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Committeewoman McCauley, the minutes of the June 14, 2016 Regular Session Meeting was approved upon the call of the roll. Committeeman Tomson and Deputy Mayor Suraci abstained.

**REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS,
PETITIONS OR COMMUNICATIONS**

Committeeman Burchette

Committeeman Burchette reminded residents that clean up coupons are still available from the Department of Public Works. He also reported that the grass drop off program remains underway as well – grass and leaf drop off is accepted one Friday a month at the Auten Road Site; he referred residents to the Friday e-newsletter for the dates.

Committeewoman McCauley

Committeewoman McCauley thanked all Municipal Employees for their work on the recent Fireworks Celebration hosted by the Township.

Committeewoman McCauley reminded residents that fireworks are illegal in New Jersey and though they are often used to mark special events and holidays, but that they are not safe in the hands of consumers as they cause thousands of burns and eye injuries each year in the state of New Jersey.

Committeewoman McCauley informed residents that drowning is the leading cause of unintentional death in children ages 1 – 4. Committeewoman McCauley added Pool Safety is a national public education campaign that works with partners around the country to reduce child drownings and entrapments in swimming pools and spas.

Visit the website <http://www.poolsafety.gov/> for more information and safety tips.

Committeeman Tomson

Committeeman Tomson reported starting Tuesday, July 5th eligible seniors can obtain \$25 vouchers to buy New Jersey fresh produce such as fruits, vegetables and herbs. Committeeman Tomson added these free vouchers can be used at participating farmer's markets in Somerset County until November 30th.

Committeeman Tomson stated that people interested in applying can stop by the Hillsborough Social Services Department between 8 a.m. and 4:30 p.m. Vouchers will be given out on a first-come, first-serve basis while supplies last.

Committeeman Tomson announced the Library will be closed on Monday, July 4th.

Committeeman Tomson stated the Hillsborough – Millstone Municipal Alliance would like to remind Parents of the “Parents who host, lose the most” Campaign.

Deputy Mayor Suraci

Deputy Mayor Suraci also thanked everyone regarding the Independence Day Celebration.

Deputy Mayor Suraci stated the August tax bills will be mailed on July 12th. Deputy Mayor Suraci added that the bill will show the 3rd quarter taxes and a separate line showing the amount of the Shop Hillsborough property tax credit from the Shop Hillsborough Program.

Mayor DelCore

Mayor DelCore thanked everyone for the Independence Day Fireworks and all of the dedication that goes into hosting such an event.

Mayor DelCore announced the Annual Fishing Derby and Family Camp Out will be held on Friday, August, 5th at Ann Van Middlesworth Park.

Mayor DelCore noted all residents are invited for the David L. Thomas, Sr. Memorial Fishing Derby. Mayor DelCore stated this event is a highlight for many of our families in the Community.

Mayor DelCore stated the Fishing Derby will run from 5-7 pm and the registration fee is \$5.00 per child. The Camp Out includes dinner and breakfast and is \$10 per person. Mayor DelCore noted that registration and additional information is available on the Parks and Recreation website.

Mayor DelCore reminded residents that the Municipal Offices will be closed on Monday, July 4th in observance of Independence Day.

PROCLAMATIONS/PRESENTATIONS PRESENTATIONS

PROCLAMATIONS

● **Proclamation Recognizing July as Parks and Recreation Month**

***WHEREAS**, parks and recreation programs are an integral part of communities throughout this country, including Hillsborough Township; and*

***WHEREAS**, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and*

***WHEREAS**, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and*

***WHEREAS**, parks and recreation areas are fundamental to the environmental well-being of our community; and*

***WHEREAS**, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and*

***WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month; and*

***WHEREAS**, Hillsborough Township has been recognized as a Playful City USA community for the town's efforts in promoting play at parks through recreation programming and facility improvements; and*

***WHEREAS**, Hillsborough Township recognizes the benefits derived from parks and recreation resources.*

***NOW, THEREFORE, BE IT RESOLVED BY** the Township Committee of the Township of Hillsborough that July is recognized as Parks and Recreation Month in Hillsborough Township.*

- **Proclamation Recognizing Nicholas Yarka for receiving the Joetta Clark Diggs Geniuses Student Athlete Scholarship**

***WHEREAS**, Nicholas Yarka was a student and athlete at Hillsborough High School; and*

***WHEREAS**, Mr. Yarka graduated in June of 2016, having balanced a successful track career with maintaining a high GPA; and*

***WHEREAS**, Mr. Yarka has kept an active presence in the community and recently earned the rank of Eagle Scout; and*

***WHEREAS**, Mr. Yarka received the Joetta Clark Diggs Geniuses Student Athlete Scholarship to honor his academic and athletic achievements; and*

***WHEREAS**, Mr. Yarka will be attending the Webb Institute in the fall, where he will be studying Naval Architecture and Marine Engineering.*

***NOW, THEREFORE, BE IT PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, do hereby recognize and extend our sincere congratulations to Nicholas Yarka for receiving this prestigious scholarship.*

***BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, commend Mr. Yarka for his dedication to bettering his community and wish him well in all of his future endeavors.*

- **Proclamation recognizing the Hillsborough Middle School Softball Team**

***WHEREAS**, the Hillsborough Middle School Softball Team had another very successful season due to their hard work and dedication; and*

***WHEREAS**, the Hillsborough Middle School Softball Team consisted of Olivia Bernhard, Claire Brouillard, Marissa Creelman, Anisha Gademsky, Victoria Gladstone, Alyssa Goldstein, Nicole Kazantis, Mikayla O'Neill, Emily Orr, Carli Perruso, Gabriella Pertab, Carly Quabeck, Katherine Rygiel, Christina Sacca, Kirstyn Schechter, Sierra Skala, Lauren Spalluto, Courtney Wengryn, Sydney Goldstein, and Nora Ferro; and*

***WHEREAS**, the Hillsborough Middle School Softball Team was led by Coach Richard Rosenblum; and*

***WHEREAS**, the Hillsborough Middle School Softball Team were the champions of the Central Jersey Junior Schools Athletic Association for the fourth straight year; and*

***WHEREAS**, the Hillsborough Middle School Softball Team finished the season with an undefeated record of 17-0.*

***NOW, THEREFORE BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough Middle School*

Softball Team, not only for their amazing season and the championships they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

BE IT FURTHER PROCLAIMED that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Middle School Softball Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the diamond.

- ***Presentation of the Wildlife Commission***

Mayor DelCore invited Dr. Bob Matros from the Wildlife Commission to present the Annual Report.

Dr. Matros presented the Wildlife Commission report, which included the Commission's record for the past year, the recommendations and outlook for the next year.

Mayor DelCore thanked Dr. Matros for the presentation.

NEW BUSINESS

- *None*

PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

- *None*

PUBLIC HEARINGS

2016-08 AN ORDINANCE TO EXCEED THE 2016 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14).

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Hillsborough, County of Somerset, finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$874,723.47 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as a cap exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Hillsborough, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2016 budget year, the final appropriations of the Township of Hillsborough shall, in accordance with this ordinance and NJSA 40A:4-45.14. be increased by 3.5%, amounting to \$874,723.47 and that the CY 2016 municipal budget for the Township of Hillsborough be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mayor DelCore stated as indicated when this ordinance was introduced, under state budget law the unused portion of the appropriations cap, which is different than the tax levy cap, may be reserved to be available in the next two years.

Mayor DelCore additionally stated each year since 2002 Hillsborough has been able to reserve some funds in the Cap Bank. The Cap Bank has no impact on taxes.

Upon motion by Deputy Mayor Suraci seconded by Committeeman Tomson, to open the public hearing, the resolution was unanimously approved upon call of the roll.

Upon motion by Committeewoman McCauley, seconded by Committeeman Tomson the Public Hearing was closed and Ordinance 2016-08 was adopted and unanimously approved upon call of the roll.

2016-09 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS

CAPITAL IMPROVEMENTS IN THE AMOUNT OF 4388,583.00, IN AND FOR THE TOWNSHIP OF HILLSBOROUGH.

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$388,583.00; and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purposes and amounts:

1. Municipal Playground Renovations	75,383.00
2. Replacement of Damaged Wooden Guide Rails	100,000.00
3. ADA Accessible Playground at AVM Park	35,000.00
4. Tractor w/Road Mower Attachment (DPW)	90,000.00
5. F-250 Pickup or Equivalent with Plow	35,000.00
6. 2 Defibrillators for Police Department	3,200.00
7. AVM Skate Park wooden ramps	<u>50,000.00</u>
	\$388,583.00

THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Mayor DelCore stated this ordinance is for those necessary items recommended as high in priority by the Capital Planning Committee. Their purchases are based on what is available in the Capital Improvement Fund.

Upon motion by Committeewoman McCauley, seconded by Committeeman Tomson, to open the public hearing, the resolution was unanimously approved upon call of the role.

Committeeman Tomson mentioned the improvement to be made through this ordinance for Castle Park which many resident will look forward to.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley the Public Hearing was closed and Ordinance 2016-09 was adopted and unanimously approved upon call of the roll.

2016-10 AN ORDINANCE AUTHORIZING DISBURSEMENT IN THE AMOUNT OF 30% OF THE CONTRACT PRICE FROM THE TOWNSHIP OF HILLSBOROUGH OPEN SPACE TRUST FUND IN AN AMOUNT NOT TO EXCEED 4330,00.00 TO ASSIST THE

COUNTY OF SOMERSET IN THE PURCHASE OF THE PROPERTY IDENTIFIED ON THE TOWNSHIP OF HILLSBOROUGH TAX MAP AS BLOCK 169, LOTS 36.05, 36.04, 36.03, AND 36.07 FOR OPEN SPACE.

WHEREAS, the County of Somerset seeks to purchase approximately 63 acres of property owned by Bryce Thompson and identified on the Tax Map of the Township of Hillsborough as Block 169, Lots 36.05, 36.04, 36.03, and 36.07 (“Property”); and

WHEREAS, the County of Somerset requested the Township of Hillsborough assist and provide a contribution to the County for the purchase of the Property to preserve the Property as open space; and

WHEREAS, the Property following purchase will be owned by the County of Somerset and maintained as open space; and

WHEREAS, the Township of Hillsborough Open Space Committee recommended the Township assist the County with the purchase of the Property and that 30% of the contract price be appropriated from the Township Open Space Trust Fund for this purpose in an amount not to exceed \$330,000.00; and

WHEREAS, the Township Committee believes it is in the best interests of the residents of the Township that the Property be preserved as open space; and

WHEREAS, the Township of Hillsborough Chief Financial Officer confirmed sufficient funds are available in the Open Space Trust fund for this appropriation.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, and State of New Jersey, as follows:

1. 30% of the Contract Price is hereby appropriated from the Open Space Trust Fund to assist the County of Somerset with the purchase of the Property in an amount not to exceed \$330,000.00.
2. The Property shall be owned by the County of Somerset and maintained as open space.
3. In the event the County of Somerset sells the Property or does not maintain the Fund to assist the County of Somerset with the purchase of the Property in an amount not to exceed \$330,000.00.
4. The Township of Hillsborough Mayor and Clerk are hereby authorized to execute a Participation Agreement with the County of Somerset in accordance with this Ordinance and in a form approved by the Township Attorney.
5. If any part of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance.
6. Should any section, paragraph, sentence, or clause of this ordinance be declared unconstitutional or invalid for any reasons, the remaining portions of this ordinance

shall not be affected thereby and shall remain in full force and effect and, to this end, the provisions of this ordinance are hereby declared severable.

7. This ordinance shall take effect in the time and manner provided by law.

Mayor DelCore stated this ordinance authorizes a contribution from the Open Space Trust Fund for the County purchase of 63 acres to be added to County Open Space Register. Land Preservation continues to be a top priority in Hillsborough and this action remains in line with the priority.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, to open the public hearing, the resolution was unanimously approved upon call of the role.

Upon motion by Committeewoman McCauley, seconded by Committeeman Tomson the Public Hearing was closed and Ordinance 2016-10 was adopted and unanimously approved upon call of the roll.

2016-11 AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED “SALARY RANGE ORDINANCE” ESTABLISHING SALARY RANGES FOR THE CLASSIFICATIONS SET FORTH IN SAID ORDINANCE.

BE IT ORDAINED, by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey as follows:

Section 1: That the Salary range ordinance, shall be amended as follows:

CLASSIFICATION	MINIMUM	MAXIMUM
<u>Administrator's Office</u>		
Committeepersons	3,500	10,000
Township Administrator	50,000	165,000
IT Systems Administrator	41,000	95,000
IT Part-Time Assistant	\$15.00/Hr.	\$28.00/Hr.
Assistant to the Administrator	35,000	65,000
Secretary to Administrator	32,000	65,000
Secretary/ Clerk Part-Time	\$12.00/Hr.	\$22.00/Hr.
Business Advocate	15,000	75,000
Communications/ Social Media Coordinator	\$15.00/Hr.	\$28.00/Hr.
<u>Building Department</u>		
Director Building Department	48,000	125,000
Construction Official	48,000	125,000
Building Sub Code Official	47,008	99,793
Fire Sub Code Official	43,576	92,479
Assistant Sub Code Official	43,576	92,479
Plumbing Sub Code Official	43,576	92,479
Electric Sub Code Official	43,576	92,479

Building Inspector	40,622	86,232
Electrical Inspector	40,622	86,232
Fire Inspector	40,622	86,232
Plumbing Inspector	40,622	86,232
Technical Assistant	32,323	65,058
Part-Time Inspector	\$25.00/Hr.	\$40.00/Hr.
Part-Time Technical Assistant	\$12.00/Hr.	\$22.00/Hr.

Municipal Court

Court Administrator	45,000	95,000
Deputy Court Administrator	32,323	65,058
Violations Clerk	32,323	65,058
Municipal Judge	15,000	75,000
Public Defender	1,000	25,000

Township Clerk

Township Clerk	20,000	105,000
Deputy Clerk	20,000	65,000
Asst. to Municipal Clerk	35,000	65,000
Part-Time Receptionist	\$12.00/Hr.	\$22.00/Hr.

Engineering Department

Township Engineer	10,000	125,000
CLASSIFICATION	MINIMUM	MAXIMUM
Assistant Engineer/Survey	47,008	99,793
Assistant Engineer	47,008	99,793
Assistant to Township Engineer	43,576	92,479
Sr. Engineering Aide/Inspector	43,576	92,479
Engineering Aide	40,622	86,232
Secretary/Clerk	32,323	65,058

Health Department

Health Officer	47,000	150,000
Deputy Health Officer	45,000	95,000
Director of Environmental Programs	45,000	95,000
Registered Environmental Health Specialist	40,622	86,232
Environmental Health Aid	32,323	65,058
Secretary/Clerk	32,323	65,058
Millstone Health Liaison	2,000	6,000
Recycling Coordinator	2,000	6,000
Assistant Recycling Coordinator	1,000	5,000
Registrar	1,000	4,000

Police Department

Police Chief	125,000	185,000
Police Captain	120,000	175,000
Police Lieutenant	115,000	165,000
Police Sergeant	114,006	126,017
Police Corporal	106,881	114,561
Police Officer	40,293	109,106
IT Manager	40,000	105,000
Police Chief Secretary	32,500	66,000
Civilian Police Specialist	32,323	65,058
Secretary/Clerk	32,323	65,058
Dispatcher	40,196	56,078
Municipal Prosecutor	10,000	70,000
Special Officers	\$12.00/Hr.	\$28.00/Hr.
Crossing Guards	\$10.00/Hr.	\$22.00/Hr.
Police Property Manager	\$20.00/Hr.	\$28.00/Hr.
OEM Director / Police Property Director	32,323	65,058
 <u>Public Works Department</u>		
Director Public Works	47,000	125,000
Supervisor of Public Works	45,000	95,000
Assistant Supervisor of Public Works	38,000	75,000
Equipment Operator/Mechanic/Journeyman	52,266	60,678
Public Works Worker 1-4	30,015	52,122
Secretary/Clerk	32,323	65,058
 <u>Tax Assessor Department</u>		
Tax Assessor	47,000	105,000
Deputy Assessor	45,000	95,000
Deputy Assessor-Commercial- Part-time	15,000	27,750
Assistant Tax Assessor	38,000	75,000
Assessment Clerk/Field Representative	40,622	86,232
Secretary/Clerk	32,323	65,058
 <u>Tax Collection/Treasurer Department</u>		
CFO/Treasurer/Tax Collector	10,000	135,000
Tax Collector	10,000	90,000
Treasurer/CFO	10,000	90,000
Director of Finance	10,000	90,000
Qualified Purchasing Agent	10,000	90,000
Deputy Collector/Treasurer	45,000	95,000
Deputy Finance Officer	45,000	95,000
Deputy Tax Collector	45,000	95,000
Clerk	32,323	65,058
Bookkeeper	32,323	65,058

Planning Department

Township Planner	47,000	125,000
Assistant Planner/Zoning Official	45,000	95,000
Administrative Assistant	32,323	65,058
Secretary/Clerk	32,323	65,058

Recreation Commission

Director Parks and Recreation	55,000	105,000
Assistant Director of Recreation	38,000	75,000
Assistant Supervisor – Parks Maintenance	38,000	75,000
Recreation Program Coordinator	32,323	65,058
Recreation Assistant	32,323	65,058
Part-Time Secretary/Clerk	\$12.00/Hr.	\$22.00/Hr.

Part-Time Seasonal Employees:

Program Supervisor/Per Session	\$50.00/Session	\$300.00/Session
Program Supervisor/Hourly	\$14.50/Hr.	\$25.00/Hr.
Instructors	\$10.00/Hr.	\$30.00/Hr.
Assistant Program Supervisor	\$10.00/Hr.	\$20.00/Hr.
Counselors	\$6.50/Hr.	\$13.50/Hr.
Umpires/Referees	\$25.00/Game	\$55.00/Game
Scorekeepers	\$6.50/Hr.	\$13.50/Hr.

Social Services

Director Social Services	55,000	105,000
Assistant Director of Social Services	38,000	75,000
Bus Driver	32,323	65,058
Secretary/Clerk	32,323	65,058
Senior Dance Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Senior Wellness Instructor	\$ 25.00/Hr.	\$ 35.00/Hr.
Part-Time Bus Driver	\$ 12.00/Hr.	\$ 22.00/Hr.
Part-Time Mr. Fix-It	\$ 12.00/Hr.	\$ 22.00/Hr.

Section 2: This ordinance shall take effect upon its adoption, passage and publication according to law.

Mayor DelCore stated this ordinance sets the salary ranges necessary to accommodate salaries established over the next few years by the public employee contracts and for non-union employee positions.

Mayor DelCore additionally noted this ordinance does not provide for actual salaries or any salary increases for individuals or positions, it only sets the salary ranges for the various positions.

Upon motion by Committeewoman McCauley, seconded by Committeeman Burchette, to open the public hearing, the resolution was unanimously approved upon call of the role.

Upon motion by Committeewoman McCauley, seconded by Committeeman Burchette the Public Hearing was closed and Ordinance 2016-11 was adopted and unanimously approved upon call of the roll.

INTRODUCTION OF NEW ORDINANCES

2016-12 AN ORDINANCE AMENDING CHAPTER 341 OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH, TITLED “SUMP PUMP DISCONNECTION”, SECTION 341-8, TITLED “DISCHARGE OF STORMWATER”.

BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

SECTION I. Chapter 341 of the Code of the Township of Hillsborough, titled “Sump Pump Disconnection”, Section 341-8, titled “Discharge of Stormwater”, is hereby amended as follows:

§ 341-8. Discharge of stormwater.

A. For public safety, health and welfare, [residential] property owners shall be permitted to connect all sump pump, floor drain, roof drain and related apparatus discharge piping to the nearest storm sewers, provided that:

(1) The discharge piping is installed underground; and

(2) [The piping discharges flow at least 10 feet from a building structure and at a location which will minimize infiltration to the building foundation and/or sanitary sewer; and] All applicable permits and approvals are obtained from the Engineering and Construction Departments.

[(3) The piping will not discharge water onto adjoining property.]

B. If the storm sewer is not available, the sump pump, floor drain, roof drain and/or related apparatus discharge piping [may be connected underground through the curb opening to the gutter line, provided that there is more than 0.5% gutter slope. In existing roadways, a road opening permit shall be required from the Public Works Department.] shall be directed to the nearest ditches or contained on the owner’s property so that it does not adversely affect neighboring land. Pipe extensions shall not be directed toward adjoining properties nor shall pipe extensions discharge water onto adjoining properties.

C. In all other cases, [the discharge shall be directed to the nearest ditches or contained on the owner’s property so that it does not adversely affect neighboring land.] the sump pump, floor drain, roof drain and/or related apparatus discharge piping shall end on a splash block at the foundation of the building.

D. Sump pump, floor drain, roof drain and/or related apparatus discharge piping shall no longer be permitted to discharge to any public streets or roadways. Existing discharges to public streets or roadways deemed by the Assistant Township Engineer to be causing an unsafe condition, such as, ponding of water or icing shall be removed as directed by the Assistant Township Engineer.

E. Assistance and guidance with respect to layout and the location of proper discharge points may be obtained through the Hillsborough Township [Board of Health or the Hillsborough Township Municipal Utilities Authority in those areas within its jurisdiction.] Engineering and Construction Departments.

SECTION II. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION III. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Township of Hillsborough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Township of Hillsborough are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION IV. This Ordinance shall take effect immediately upon final passage and publication according to law.

Mayor DelCore stated this ordinance amends sump pump discharge requirements to prohibit discharging into the street or onto neighboring property.

Committeeman Burchette moved that the aforesaid Ordinance be passed on the first reading and that the Ordinance be further considered at a public hearing held on August 9, 2016 at 7:30 p.m. Said motion was seconded by Committeewoman McCauley and unanimously approved upon call of the roll.

2016-13 AN ORDINANCE AUTHORIZING ACCEPTANCE OF STORMWATER MEASURES MAINTENANCE EASEMENT FROM AMWELL COMMONS URBAN RENEWAL ASSOCIATES, L.P., FOR THE PROPERTY IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS BLOCK 163.05, LOT 101.01.

WHEREAS, on July 9, 2015, the Township of Hillsborough Planning Board adopted a memorializing Resolution approving Application 15-PB-09-MSRB/SR, for the property identified as Block 163.05, Lot 101.01 on the Tax Map of the Township of Hillsborough (“Property”); and

WHEREAS, the Resolution of approval requires the owner of the Property to grant to the Township of Hillsborough a Stormwater Measures Maintenance Easement; and

WHEREAS, the Township Attorney has reviewed the attached Stormwater Measures Maintenance Easement and finds the same to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Mayor and Clerk are hereby authorized to execute the Stormwater Measures Maintenance Easement on behalf of the Township; (2) the Township is authorized to accept and record the Stormwater Measures Maintenance Easement; and (3) this Ordinance shall take effect upon adoption and publication according to law.

Mayor DelCore stated this is a requirement of the Planning Board approval that the Township accepts aforesaid easements. This has been reviewed and found acceptable by the Township Attorney.

Committeeman Burchette moved that the aforesaid Ordinance be passed on the first reading and that the Ordinance be further considered at a public hearing held on August 9, 2016 at 7:30 p.m. Said motion was seconded by Committeewoman McCauley and unanimously approved upon call of the roll.

2016-14 AN ORDINANCE AUTHORIZING ACCEPTANCE OF STORMWATER MEASURES, DETENTION BASIN AND POROUS PAVEMENT MAINTENANCE EASEMENT FROM RETS PARTNERS, LLC, FOR THE PROPERTY IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS BLOCK 178.02, LOT 421.

WHEREAS, on June 25, 2015, the Township of Hillsborough Planning Board adopted a memorializing Resolution approving Application 15-PB-06-SRV, for the property identified on the Tax Map of the Township of Hillsborough as Block 178.02, Lot 421 (“Property”); and

WHEREAS, the Resolution of approval requires the owner of the Property to provide the Township of Hillsborough with a Stormwater Measures, Detention Basin and Porous Pavement Maintenance Easement; and

WHEREAS, the Township Attorney has reviewed the attached Stormwater Measures, Detention Basin and Porous Pavement Maintenance Easement and finds it to be acceptable.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Township hereby accepts the attached Stormwater Measures, Detention Basin and Porous Pavement Maintenance Easement; and (2) this Ordinance shall take effect upon adoption and publication according to law.

Mayor DelCore stated as indicated with the previous ordinance, this too is a requirement of the Planning Board approval that the Township accepts aforesaid easements. This has been reviewed and found acceptable by Township Attorney.

Committeeman Burchette moved that the aforesaid Ordinance be passed on the first reading and that the Ordinance be further considered at a public hearing held on August 9, 2016 at 7:30 p.m. Said motion was seconded by Deputy Mayor Suraci and unanimously approved upon call of the roll.

2016-15 AN ORDINANCE APPROPRIATING CERTAIN MONIES HELD BY THE TOWNSHIP OF HILLSBOROUGH, COUNTY OF SOMERSET, STATE OF NEW JERSEY, FOR THE PURCHASE OF VARIOUS CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$75,000.00, IN AND FOR THE TOWNSHIP OF HILLSBOROUGH.

WHEREAS, there are funds available in the Hillsborough Township Capital Improvement Fund in the amount of \$75,000.00; and

WHEREAS, the Hillsborough Township Committee has determined there is a need to appropriate the aforesaid Capital funds for the following purpose and amount:

Sidewalk Repairs and/or Replacements	75,000.00
	75,000.00
	75,000.00

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the aforementioned sums are hereby appropriated.

This ordinance shall take effect upon final adoption and publication according to law.

Mayor DelCore this ordinance allocates funds for the sidewalk repair that was deemed necessary beyond what was already earmarked for 2016.

Committeeman Burchette moved that the aforesaid Ordinance be passed on the first reading and that the Ordinance be further considered at a public hearing held on August 9, 2016 at 7:30 p.m. Said motion was seconded by Committeeman Tomson and unanimously approved upon call of the roll.

MUNICIPAL BUDGET

Mayor DelCore opened the floor to the public hearing on the 2016 Municipal Budget that was introduced on May 28, 2016.

Deputy Mayor Suraci moved, seconded by Committeeman Tomson.

Mayor DelCore stated that at this time we will not be adopting the budget as there is an amendment which we will discuss shortly.

Mayor DelCore called for a motion to close the public hearing on the 2016 Municipal Budget as introduced.

Deputy Mayor Suraci moved, seconded by Committeeman Tomson. The Public Hearing was closed upon the call of role.

Mayor DelCore read the following resolution in full:

RESOLUTION AMENDING THE 2016 MUNICIPAL BUDGET

WHEREAS, the Local Municipal Budget for the year 2016 was approved on the 24th day of May, 2016; and

WHEREAS, the Public Hearing on said budget has been held as advertised; and

WHEREAS, it is desired to amend said approved budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, that the following amendments to the approved budget of 2016 be made:

	<u>FROM</u>	<u>TO</u>
(C) Capital Improvements Excluded From "CAPS"		
Capital Contracts	\$ 12,500.00	\$.00
Docking Station for Portable Generator	\$.00	\$ 12,450.00
Total Capital Improvements Excluded from "CAPS"	\$ 487,500.00	\$ 487,500.00
(D) Municipal Debt Service Excluded from "CAPS"		
Interest on Notes	\$ 16,935.00	\$ 16,985.00
Somerset Co. IA Lease Payments	\$ 102,894.00	\$ 70,058.00
NJ Environmental Infrastructure Loan	\$ 70,058.00	\$ 102,894.00
Total Municipal Debt Service Excluded from "CAPS"	\$ 1,406,575.00	\$ 1,406,525.00

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for his certification of the Local Municipal Budget so amended.

BE IT FURTHER RESOLVED, that this complete amendment of summary, in accordance with the provisions of N.J.S.A.40A:4-9, be published in the Hillsborough Beacon in the issue of July 1, 2016, and that said publication contain Notice of Public Hearing on said amendment to be held at the Municipal Building on July 12, 2016 at 7:30 p.m.

Mayor DelCore stated that this resolution authorizes an amendment to the introduced budget as a result of the auditor, while preparing the budget document transposing line items. The total budget amount is not changing.

Upon the motion of Deputy Mayor Suraci, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

Mayor DelCore reminded residents that any further discussion regarding the 2016 Municipal Budget will be held on July 12th at 7:30 pm.

CONSIDERATIONS

1. RESOLUTION TO RENEW TOWNSHIP LIQUOR LICENSES FOR THE 2016-2017 LICENSE TERM

WHEREAS, the Hillsborough Township Police Department has conducted an investigation of each retail licensee and club licensee to insure that criminally disqualified and other unfit persons do not acquire or hold direct interests in the retail alcoholic beverage industry; and

WHEREAS, the Township Clerk has certified that each licensee has posted the required municipal fee of \$2,500 for a Plenary License and \$188 for the Club License; and

WHEREAS, the Township Clerk has further certified that each licensee has been granted a New Jersey State Tax Clearance Certificate as required by law; and

WHEREAS, as a result of the aforementioned investigations, a report by the Hillsborough Police Department has been submitted confirming that the applicants are not subject to any of the disabilities set forth in Title 33 New Jersey Statutes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough that Plenary Retail Consumption Licenses are hereby renewed to the following license holders for the year 2016-2017 effective June 29, 2016:

<u>Name</u>	<u>License Number</u>
Wine Manor, LLC 390 Route 206 South Hillsborough, NJ 08844 t/a Wine Manor	#1810-32-002-007

Apple Food Services of Hillsborough, LLC 315 Route 206, Unit 300 Hillsborough, NJ 08844 t/a Applebee's Neighborhood Grill & Bar	#1810-33-005-004
Hillsborough Hospitality, Inc. 284 Route 206, South Hillsborough, NJ 08844 t/a Old Man Rafferty's Restaurant	#1810-33-008-008
Hillsborough Golf Club, Inc. 146 Wertsville Road Hillsborough, NJ 08844 t/a Hillsborough Golf Club	#1810-33-009-007
Woods Tavern, LLC 419 Amwell Road Hillsborough, NJ 08844 t/a Petrock's Bar & Grille	#1810-32-010-004
Hillsborough Bottle King, Inc. 626 Route 206 Hillsborough, NJ 08844 t/a Bottle King Discount Wines and Liquors	#1810-44-014-001
Prime American Inns, Inc. 118 Route 206 South Hillsborough, NJ 08844 t/a Manhattan Drive Bar & Restaurant (Days Inn)	#1810-36-016-002
Royce Brook Beverage, LLC 201 Hamilton Road Hillsborough, NJ 08844 t/a Royce Brook Golf Club	#1810-33-001-004
Polish Falcons Camp, Inc. 140 Falcon Road P.O. Box 5956 Hillsborough, NJ 08844 t/a Polish Falcons	#1810-32-011-003
419 Amwell Road, LLC 419 Amwell Road Hillsborough, NJ 08844	#1810-44-013-005

t/a Petrock's Liquors

Hillsborough Wine Company, LLC #1810-44-017-002
601 US Highway 206, Suite #3
Hillsborough, NJ 08844
t/a Gary's Wine and Marketplace

C & J Operating, LLC #1810-32-003-009
311 Amwell Road
Hillsborough, NJ 08844
t/a Landing

Monmouth Park Spirits, LLC #1810-33-006-007
150 Route 206
Hillsborough, NJ 08844
t/a Favorites

Hillsborough Grill, LLC #1810-33-007-010
315 Route 206
Hillsborough, NJ 08844
t/a Big Heads Grill & Bar

JSM Investments at Hillsborough #1810-33-015-003
1260 Stelton Road
Piscataway, NJ 08854

Manville BPOE Lodge 2119 #1810-31-012-001
P.O. Box 355
Manville, NJ 08835
t/a Manville-Hillsborough BPOE Lodge 2119

NOW, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the above liquor licenses be renewed for the 2016-2017 term.

Mayor DeCore stated all of the Township liquor licenses listed in this resolution have paid the requisite fees. They have been reviewed by the Police Department and have filed all the appropriate documentation to have their licenses renewed.

Upon the motion of Committeeman Burchette, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

- 2. RESOLUTION AUTHORIZING MASER CONSULTING, P.A., TO PROVIDE PROFESSIONAL SERVICES ASSOCIATED WITH THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE REPAVING OF NEW AMWELL**

ROAD - SECTION 2, FROM TAURUS DRIVE TO AUTEN ROAD, IN THE TOWNSHIP OF HILLSBOROUGH IN AN AMOUNT NOT TO EXCEED \$19,800, PURSUANT TO MASER'S PROPOSAL DATED MAY 31, 2016.

WHEREAS, on January 5, 2016, as a result of the fair and open procurement process, N.J.S.A. 19:44A-20.4-5 et seq., Maser Consulting, P.A., was awarded a professional services contract designating Maser Consulting, P.A., as the Township of Hillsborough Engineer; and

WHEREAS, there is now the necessity for professional engineering services; namely, to perform professional services associated with the preparation of plans and specifications for the repaving of New Amwell Road – Section 2, from Taurus Drive to Auten Road in the Township of Hillsborough, in an amount not to exceed \$19,800.00, as described in a proposal from Maser Consulting, P.A., dated May 31, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that Maser Consulting, P.A., is authorized to perform professional services outlined in its proposal, dated May 31, 2016, in an amount not to exceed \$19,800.00, for the review, update and certification.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute an amendment to the Professional Services Contract with Maser Consulting, P.A., for these services in an amount not to exceed \$19,800.00.
2. This Amended Contract is awarded, as a result of the Fair and Open Selection Process as “Professional Services” in accordance with N.J.S.A. 40A:11-5(1)a of the Local Public Contracts Law and the New Jersey Local Unit Pay to Play Law (N.J.S.A. 19:44A-20.4-5 et seq.) because these services will be performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, the performance of which service requires knowledge of an advance type in a field of learning acquired by a prolonged formal course of specialized instructions as distinguished from general academic instruction or apprenticeship and training.

Mayor DelCore stated that this resolution authorizes Maser to prepare engineering and technical plans pursuant to ADA requirements for the New Amwell Road Section 2 from Taurus Drive to Auten Road Project.

Upon the motion by Committeewoman McCauley, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

3. **RESOLUTION AWARDING A CONTRACT FOR “2016 CAPITAL ROADWAY RESURFACING” OF TRIANGLE ROAD TO TOP LINE CONSTRUCTION CORPORATION IN AN AMOUNT NOT TO EXCEED \$1,259,171.00.**

WHEREAS, it has determined that there is a need for roadway resurfacing; and

WHEREAS, sealed bids were opened and read on June 15, 2016 at 10:30 a.m., which was the time and place provided for in the Notice to Bidders entitled “2016 Capital Roadway Resurfacing” of Triangle Road in accordance with the Local Public Contracts Law; and

WHEREAS, the Township received thirteen (13) bids with the lowest bid from Top Line Construction Corporation located in Somerville, New Jersey; and

WHEREAS, the specifications provide that the award of the contract shall be made to the lowest responsible bidder; and

WHEREAS, pursuant to N.J.S.A. 40A:11-2(27) “The lowest responsible bidder is the one who conforms to all requirements of a specification and applicable statutory provisions”; and

WHEREAS, the Qualified Purchasing Agent has determined that the lowest responsible bidder is Top Line Construction Corporation; and

WHEREAS, the Township Assistant Engineer has reviewed the proposal and has provided the Township Committee with a memorandum recommending awarding the contract to Top Line Construction Corporation; and

WHEREAS, funds are available and have been certified as such by the Chief Finance Officer, said certification is attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows:

1. An award of contract for the entitled “2016 Capital Roadway Resurfacing” of Triangle Road is made to Top Line Construction Corporation in an amount not to exceed \$1,259,171.00.
2. The Mayor and Township Clerk are hereby authorized to execute a contract with Top Line Construction Corporation in accordance with the terms of this resolution, the Bid Specifications and Bid Proposal submitted.
3. A notice of this action shall be printed in the official Township newspaper.

Mayor DelCore stated that on June 15th, the Township received 13 bids for the above mentioned project, the lowest being from Top Line Construction. This resolution authorizes a contract to be awarded to Top Line.

On the motion of Committeewoman McCauley, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

4. RESOLUTION AUTHORIZING THE HIRING OF FRANK STRAUSS TO THE POSITION OF RECREATION ASSISTANT AT AN ANNUAL SALARY OF \$32,323.00, EFFECTIVE JUNE 29, 2016.

WHEREAS, there exists a vacancy in the position of Recreation Assistant in the Parks, Recreation and Social Services Department; and

WHEREAS, the Director of Parks, Recreation and Social Services recommends the hiring of Frank Strauss as Recreation Assistant in the Parks, Recreation and Social Services Department an annual salary of \$32,323.00, effective June 29, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Parks, Recreation and Social Services hereby be accepted and approved.

Mayor DelCore stated there exists a vacancy in the position of Recreation Assistant. Mr. Strauss has been interviewed and recommended to fill the vacancy. Welcome!

On the motion of Committeewoman McCauley, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

5. RESOLUTION AUTHORIZING THE HIRING OF ANDREW STAHOSKI, MARK AMERMAN AND MICHAEL KELLOGG TO THE POSITION OF PUBLIC WORKS WORKER I IN THE TOWNSHIP'S DEPARTMENT OF PUBLIC WORKS, AT A YEARLY SALARY OF \$32,494.000, EFFECTIVE JULY 5, 2016, PENDING POSITIVE COMPLETION OF A BACKGROUND CHECK.

WHEREAS, there exists three (3) vacancies for Public Works Worker I in the Township of Hillsborough Department of Public Works; and

WHEREAS, the Director of Public Works recommends the hiring of Andrew Stahoski, Mark Amerman and Michael Kellogg as Public Works Worker I, effective July 5, 2016, at a yearly salary of \$32,494.00, pending positive completion of background check.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendations of the Director of Public Works are hereby accepted and approved.

Mayor DelCore stated that there exists vacancies in the Department of public Works. This resolution fills those vacancies.

Upon the motion of Committeewoman McCauley, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

CONSENT AGENDA

- 1. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR THE TOP LINE CONSTRUCTION CORPORATION: ACCEPTING MAINTENANCE BOND NO. CA-404631M FROM GREAT AMERICAN INSURANCE GROUP, IN THE AMOUNT OF \$36,075.54; RELEASING FINAL PAYMENT OF \$13,425.74 AND ACCEPTING THE LONGFIELD ROAD AND WYTHE CIRCLE PROJECT.**

WHEREAS, a request has been received from Top Line Construction Corporation for the acceptance of Maintenance Bond No. CA-404631M from Great American Insurance Group in the amount of \$36,075.54, releasing the final payment of \$13,425.74 and accepting the Longfield Road and Wythe Circle project; and

WHEREAS, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

WHEREAS, the Assistant Township Engineer recommends that the Township Committee take action to accept the Maintenance Bond, release final payment of \$13,425.74 and accept the Longfield Road and Wythe Circle project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

- 2. RESOLUTION AUTHORIZING THE TRANSFER OF JOSEPH MATURIN FROM THE DEPARTMENT OF PUBLIC WORKS AS A WORKER IV TO THE DEPARTMENT OF PARKS, AS A PUBLIC WORKS WORKER IV.**

WHEREAS, there exists a vacancy in the position of Public Works Worker IV in the Hillsborough Township Department of Parks; and

WHEREAS, Joseph Maturin, who currently works as a Public Works Worker IV in the Department of Public Works, expressed interest, has been interviewed and is the most qualified candidate; and

WHEREAS, the Director of Parks, Recreation and Social Services recommends that the Township Committee take action to transfer Mr. Maturin to the Public Works Worker IV position in the Department of Parks with no change in salary, effective June 29, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Parks, Recreation and Social Services is hereby accepted and approved.

3. RESOLUTION AUTHORIZING APPOINTMENT OF TYLER ROLLER AND MEGAN SHERIDAN TO THE “TOWNSHIP SUBSTITUTE CALL LIST”.

WHEREAS, the Administrator recommends the appointment of Tyler Roller and Megan Sheridan to the “Township Substitute Call List” to be utilized in circumstances when emergency coverage is needed.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Administrator is hereby accepted and approved.

4. RESOLUTION APPROVING THE INSTALLATION OF ONE (1) FIRE HYDRANT AT THE SENIOR HOUSING DEVELOPMENT, LLC.

WHEREAS, New Jersey American Water Company is proposing to install one (1) fire hydrant at the Senior Housing Development, LLC; and

WHEREAS, the Fire Official has determined that the installation of one (1) fire hydrant is required to properly serve this project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Fire Official be and hereby is accepted and approved.

5. RESOLUTION AUTHORIZING JOHN FIEDLER, CONSTRUCTION OFFICIAL, TO CONDUCT SATURDAY BUILDING INSPECTIONS FOR THE TOWNSHIP’S BUILDING DEPARTMENT EFFECTIVE JULY 1, 2016 TO DECEMBER 31, 2016, AT THE RATE OF \$30.00 PER HOUR.

WHEREAS, there exists a need for Saturday building inspections for the Township’s Building Department; and

WHEREAS, the Township Administrator recommends John Fiedler, Construction Official, be authorized to conduct Saturday building inspections effective July 1, 2016 to December 31, 2016, at the rate of \$30.00 per hour.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, authorizes John Fiedler, Construction Official, to conduct Saturday Building Inspections effective July 1, 2016 to December 31, 2016, at the rate of \$30.00 per hour.

6. RESOLUTION RATIFYING AND CONFIRMING THE EXECUTION OF 2016 SOMERSET COUNTY MUNICIPAL YOUTH SERVICES COMMISSION ANNUAL GRANT APPLICATIONS

WHEREAS, the Somerset County Municipal Youth Services Commission Grant Applications were due on June 20, 2016; and

WHEREAS, it is the desire of the Township Committee of the Township of Hillsborough to endorse the submission of said grant by the Hillsborough Youth Services Commission, requesting funds for the Teen Zone to be held at the Hillsborough Family YMCA and for the IRun Program to be held at the Auten Road Intermediate School.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the execution of the 2014 Somerset County Municipal Youth Services Commission applications requesting funds for the Teen Zone to be held at the Hillsborough Family YMCA and for the IRun Program to be held at the Auten Road Intermediate School are hereby ratified and confirmed.

7. RESOLUTION AUTHORIZING THE REFUND OF RECREATION PROGRAM FEES IN THE AMOUNT OF \$2,563.00.

WHEREAS, there are refunds due from Recreation program fees; and

WHEREAS, the Chief Financial Officer has received proof of such refunds being due and payable.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Chief Financial Officer is hereby authorized to refund said amounts as detailed below, in a total amount of \$2,563.00.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Kara Reiling	\$220.00	Joshua Gamse	\$30.00
Michele Foxx	\$248.00	Ramona Mora	\$175.00
Diana McGarry	\$80.00	Kristen Albert	\$100.00
Susan Lape	\$160.00	Monica Ng	\$115.00
Purvi Desai	\$875.00	Ponmohan Krishna	\$100.00
Jennifer Severs	\$100.00	Tracie Stewart	\$100.00
Raj Sinha	\$260.00		

8. RESOLUTION AUTHORIZING A STIPEND PAYMENT OF \$1,000.00 PER ARTICLE XXXII, WAGES OF THE TEAMSTERS 469 CONTRACT TO RAY DRIFT AND RON HILL FOR THEIR EXEMPLARY SERVICE AS SENIOR MECHANICS FOR THE DEPARTMENT OF PUBLIC WORKS.

WHEREAS, the Director of the Department of Public Works has recommended a stipend payment of \$1,000.00, per Article XXXII, Wages of the Teamsters 469 Contract, to Ray Drift and Ron Nill for their exemplary service as Senior Mechanics for the Department of Public Works.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works is hereby accepted and approved.

9. RESOLUTION RATIFYING AND CONFIRMING THE HIRING OF SUMMER EMPLOYEE RYAN BOLTON FOR THE DEPARTMENT OF PUBLIC WORKS WITH A START DATE OF JUNE 21, 2016, FUNDED THROUGH THE CLEAN COMMUNITIES GRANT.

WHEREAS, there is a need for temporary summer employment in the Department of Public Works in the Township of Hillsborough; and

WHEREAS, the Township of Hillsborough has received \$106,817.64 from the Clean Communities Grant Fund, said monies to be used to cover the cost of the summer help in the Department of Public Works and Parks Department; and

WHEREAS, the Director of Public Works has determined that the Ryan Bolton is the most qualified candidate and has recommended his appointment as a summer employee in the Department of Public Works, with a start date of June 21, 2016, for a period of up to sixteen weeks, 40 hours per week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Director of Public Works hereby ratified and confirmed.

10. RESOLUTION ADOPTING THE HILLSBOROUGH TOWNSHIP EMPLOYEE AND COMMUNITY WELLNESS POLICIES AND PROCEDURES

NOW THEREFORE, BE IT RESOLVED by the Township of Hillsborough, County of Somerset, State of New Jersey that the Hillsborough Township Employee and Community Wellness Policies and Procedures attached hereto is hereby adopted.

Upon the motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the aforesaid resolution was unanimously approved upon call of the roll.

CLAIMS LISTS

Mayor DelCore asked to approve Claims Lists 2016-12

Upon motion Committeeman Burchette, seconded by Committeeman Tomson, Claims List 2016-12 was unanimously approved upon call of the roll.

EXECUTIVE SESSION RESOLUTION

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - a. *Contract Negotiations*
 - i. *Affordable Housing – K. Hovnanian*
 - b. *Litigation:*
 - i. *Affordable Housing*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the public meeting was reopened at 8:41 pm.

Township Special Attorney Andrew Bayer offered the following resolution:

A RESOLUTION OF THE TOWNSHIP OF HILLSBOROUGH DESIGNATING K. HOVNANIAN CENTRAL ACQUISITIONS, LLC AS THE REDEVELOPER OF THE PROPERTY IDENTIFIED ON THE HILLSBOROUGH TAX MAP AS BLOCK 163.05, LOT 101.02 AND AUTHORIZING THE MAYOR TO SIGN A REDEVELOPMENT AGREEMENT ON BEHALF OF THE TOWNSHIP WITH K. HOVNANIAN CENTRAL ACQUISITIONS, LLC FOR THE REDEVELOPMENT OF BLOCK 163.05, LOT 101.02

WHEREAS, on April 14, 2015, the Hillsborough Township Committee adopted a resolution determining that a study area comprised of the properties identified on the official tax map of Hillsborough Township as Block 163.05, Lots 101, 102, 103, 104 and 105 (the “Rehabilitation

Area”) is an area in need of rehabilitation as such term is defined within the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the ‘LHRL”); and

WHEREAS, on May 12, 2015, the Hillsborough Township Committee adopted an ordinance approving a redevelopment plan known as the “New Amwell Redevelopment Plan” establishing zoning standards and development regulations within the Rehabilitation Area; and

WHEREAS, the lots within the Rehabilitation Area were subsequently consolidated and subdivided into Block 163.05, Lots 101.01 and 101.02; and

WHEREAS, the Hillsborough Township Committee has designated Amwell Commons Urban Renewal Associates, L.P. (“Amwell Commons”) as the redeveloper for the portion of the Rehabilitation Area identified as Block 163.05, Lot 101.01 and has entered into a Grant Agreement and a Financial Agreement with Amwell Commons for its proposed development of an affordable housing project consisting of the construction of fifty-four (54) affordable housing units and certain amenities within the Rehabilitation Area; and

WHEREAS, K. Hovnanian Central Acquisitions, LLC is a contract purchaser of the property located within the Rehabilitation Area identified on the Hillsborough tax map as Block 163.05, Lot 101.02 (the “Property”); and

WHEREAS, K. Hovnanian Central Acquisitions, LLC is proposing to construct a market rate housing project on the Property in accordance with the Redevelopment Plan, as described more fully within the site plan and subdivision application filed by the Redeveloper with the Hillsborough Planning Board, File #16-PB-02-MJSR (hereinafter, the “Project”); and

WHEREAS, the Township Committee is willing to designate K. Hovnanian Central Acquisitions, LLC as the redeveloper for the Property, subject to the terms and conditions governing the redevelopment of the Property as set forth within the Redevelopment Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that K. Hovnanian Central Acquisitions, LLC is hereby designated as the redeveloper of the Property; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute a Redevelopment Agreement, in the form substantially similar attached hereto, with K. Hovnanian Central Acquisitions, LLC for the redevelopment of the Property; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.
a resolution Eric Bernstein stated that direction was received regarding the matter on the executive session.

Upon the motion by Committeewoman McCauley, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the roll.

ADJOURNMENT

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Tomson, the meeting duly adjourned at 8:44 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek
Township Clerk