

**“ONE OF THE BEST PLACES TO LIVE IN AMERICA”**

**HILLSBOROUGH TOWNSHIP COMMITTEE**

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**AGENDA FOR THE REGULAR MEETING SEPTEMBER 13, 2016 AT 7:30 P.M.**

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**CALL OF THE ROLL**

**SALUTE TO THE FLAG**

**MAYOR STATES:** Please be advised that in accordance with Section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975, that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on September 13, 2016.

**APPROVAL OF MINUTES**

- *Approval of the March 9, 2016 Executive Session Meeting Minutes*
- *Approval of the March 22, 2016 Executive Session Meeting Minutes*
- *Approval of the August 9, 2016 Regular Session Meeting Minutes*

**REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OF REPORTS, PETITIONS OR COMMUNICATIONS**

**PROCLAMATIONS / APPOINTMENTS**

- *Proclamation recognizing September as Ovarian Cancer Awareness Month*
- *Proclamation recognizing the 10<sup>th</sup> Anniversary of the Mayor’s Wellness Campaign*

**PRESENTATIONS**

- *Certificates to the 2016 Calendar Photo Contributors*

## NEW BUSINESS

- *None*

## PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA

## PUBLIC HEARINGS

- 2016-18      An Ordinance authorizing execution of release of Conservation Easement and execution of Drainage Easement for Pleasant View Estates.

## INTRODUCTION OF NEW ORDINANCES

- 2016-19      An Ordinance amending the code of the Township of Hillsborough by the addition of Chapter 78 Establishing a Library Advisory Board. *Further consideration of this ordinance and public hearing will be held on October 25, 2016.*

## CONSIDERATIONS

1. Resolution authorizing the hiring of Linda Hadley to the position of full-time Field Inspector in the Township's Tax Assessor office, at an annual salary of \$48,000.
2. Resolution authorizing a "Non Fair and Open" agreement with Binsky & Snyder Service, LLC for cooling tower repairs in an amount not to exceed \$21,799.00.
3. Resolution accepting and approving the Corrective Action Plan for the 2015 Audit.
4. Resolution acknowledging the Annual Audit for the Year 2015 of Hillsborough Township, Somerset County.
5. Resolution authorizing the Mayor and Township Clerk of the Township of Hillsborough to enter into a twenty six (26) month contract with Affinity Federal Credit Union to operate, manage and administer the Township's Credit Card Program.
6. Resolution authorizing the award of a contract to Rampage, LLC for the installation of a new skate park ramp at Ann Van Middlesworth Park, in an amount not to exceed \$48,900.00.
7. Resolution authorizing the purchase of outdoor decorations from Rileighs Outdoor Décor in an amount not to exceed \$14,501.40.
8. Resolution authorizing the replacement of the pump at Woodfield Park by Summit Well & Pump Inc. in an amount not to exceed \$10,122.00.
9. Resolution authorizing the purchase and installation of a replacement dump truck body from West Jersey Enterprises Inc. in an amount not to exceed \$15,508.20.

10. Resolution authorizing purchase of a truss arch shelter to protect outdoor storage of materials at Public Works from Tek Supply, in an amount not to exceed \$8,750.96.

## CONSENT

1. Resolution authorizing the transfer of earned amounts of \$6,763.30 from the Subdivision and Site Plan Engineering Trust accounts to the Treasurer's account.
2. Resolution authorizing the Mayor and Township Clerk to execute Discharges of Mortgage regarding Lot 8.B in Block 175 on the Tax Map of the Township of Hillsborough.
3. Resolution approving a Carnival License application for Nick Magos Cancer Callout, LLC, for an event to be held on October 8, 2016.
4. Resolution ratifying and confirming the waiving of Construction Permit fees for the Hillsborough Volunteer Fire Company #1 to repair water damage to their firehouse.
5. Resolution accepting Performance Surety Bond No. 39149 from The Service Insurance Company, Inc., in the amount of \$54,414.00 for Richmond Properties.
6. Resolution authorizing the following actions for Pleasant View Estates: Accepting Maintenance Bond No. 5040710 from Bond Safeguard Insurance Company, in the amount of \$92,697.22; releasing Performance Bond No. 929408002; releasing Cash Bond in the amount of \$27,753.00 and accepting the Pleasant View Road improvements.
7. Resolution approving the request from Valley Holdings, LLC for release of Development Review Escrow in the amount of \$50,618.10.
8. Resolution authorizing appointment of Erica Lenzo and Donna Rogers to the "Township Substitute Call List".
9. Resolution authorizing signing of the Hillsborough/Millstone Municipal Alliance Grant Agreement for July 1, 2016 through June 30, 2017.
10. Resolution approving request from Andrea (Schranz) Sutter for release of Cash Escrow for Road Opening permit 2014-24, Camden Road, in the total amount of \$150.00.
11. Resolution confirming and ratifying the refund of tax overpayments in the amount of \$61,563.52.
12. Resolution authorizing the refund of Recreation Program fees in the amount of \$4,030.25.
13. Resolution granting permanent employee status to Dawn Spinelli in the Hillsborough Township Department of Social Services, effective August 25, 2016.
14. Resolution ratifying and confirming the annual Jason's 5-K Run in Hillsborough Township on Saturday, August 28, 2016, pursuant to the requirements outlined by Chief Darren Powell.

15. Resolution approving the application for Special Permit for Social Affair for Nick Magos Cancer Callout, LLC for an event to be held on October 8, 2016.
16. Resolution ratifying and confirming the Sourland Conservancy to hold their Annual Spectacular Bicycle Rally in the Township of Hillsborough on Saturday, September 10, 2016, pursuant to the requirements outlined by Chief Darren Powell.

#### **CLAIMS LIST 2016-15 & 2016-16**

#### **EXECUTIVE SESSION**

- a. Potential Land Acquisition*
  - i. Block 116, Lots 1, 2, 4, & 5*
  - ii. Block 112, Lot 2*
  - iii. Block 80, Lot 1*
- b. Potential Litigation:*
  - i. Affordable Housing - Sherman Property*
  - ii. Hillsborough Properties*
- c. Contract Negotiations*
  - i. Communications Tower Ground Lease - Verizon*

#### **ADJOURNMENT**