

**Hillsborough Township
Board of Adjustment
January 11, 2017 – Reorganization Meeting**

Committeeman Frank DelCore called the Board of Adjustment Reorganization Meeting of January 11, 2017 to order at 7:04 p.m. The meeting took place in the Courtroom of the Municipal Complex. All stood for the Pledge of Allegiance.

Committeeman Frank DelCore announced the meeting has been duly advertised according to Section 5 of the Open Public Meetings Act, Chapter 231, Public Law 1975 (“Sunshine Law”).

OATH OF OFFICE

Committeeman DelCore administered the Oath of Office to all newly appointed members Mr. Herbert, Mr. Stamler, Mr. Ms. Cellilli, and Mr. Kaminsky.

ROLL CALL:

Frank Herbert – Present
John Stamler – Present
Helen Haines – Present
Curtis Suraci – Present
Fred Gladstone - Present

Frank Valcheck – Present
Dr. Steven Sireci, Jr. – Present
Steve Monte (Alt. 1) – Present
Philomena Cellilli (Alt. 2) – Present
Alternate 3 - Vacant
Paul Kaminsky (Alt. 4) – Present

Also present: Jolanta Maziarz, Esq., Board Attorney, (Woolson Anderson Maziarz, P.A.); David Maski, PP, AICP, Planning Director; and Michael Lombardozzi, CCR.

NOMINATIONS:

CHAIRMAN

- Committeeman DelCore opened the floor for nominations for 2017 Chairman.
- There is a motion and second to nominate **Dr. Steven Sireci, Jr.**
- Hearing no other nominations, Committeeman DelCore called for a roll call.
- All in favor – Aye; Opposed – None. Motion carried.
- Committeeman announced the appointment of Dr. Steven Sireci, Jr. as 2017 Chairman of the Board of Adjustment by acclaim and turned the meeting over to him.

VICE CHAIRMAN

- Chairman Dr. Sireci called for nomination for the election of Vice Chairman.
- There was a motion and second to nominate **Frank Herbert.**
- Hearing no other nominations, Chairman Dr. Sireci called for a roll call.
- All in favor – Aye; Opposed – None. Motion carried.

SECRETARY

- Chairman Dr. Sireci called for nominations for the election of Secretary.
- There is a motion and a second to nominate **David Maski.**
- Hearing no other nominations, Chairman Dr. Sireci called for a roll call.
- All in favor – Aye; Opposed – None. Motion carried.

RESOLUTION RATIFYING FAIR AND OPEN SELECTION PROCESS

- Chairman Dr. Sireci called for a motion to approve, as provided.
- There was a motion and second to approve.
- All in favor – Aye; Opposed – None. Motion carried.

BOARD OF ADJUSTMENT ATTORNEY

- Chairman Dr. Sireci called for a motion to appoint **Mark Anderson, Esq., Woolson Anderson Maziarz, PC** as the Board Attorney.
- There was a motion and a second to approve.
- **Roll Call:** Mr. Valcheck – yes; Mr. Herbert – yes; Mr. Suraci – yes; Mr. Monte – yes; Mr. Stamler – yes; Ms. Haines – yes; Dr. Sireci – yes. Motion carries.

BOARD OF ADJUSTMENT ENGINEER

- Chairman Dr. Sireci called for a motion to appoint **William H.R. White, III, Maser Consulting, P.A.** as Board Engineer.
- There was a motion and a second to approve.

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- **Roll Call:** Mr. Valcheck – yes; Mr. Herbert – yes; Mr. Suraci – yes; Mr. Monte – yes; Mr. Stamler – yes; Ms. Haines – yes; Dr. Sireci – yes. Motion carries.

BOARD OF ADJUSTMENT ALTERNATE ENGINEER

- Mr. Maski explained there were no proposals for Alternate Engineer. He described the process for hiring a conflict engineer if required.

BOARD COURT REPORTER

- Chairman Dr. Sireci called for a motion to appoint **Lucille Grozinski** as Board Court Reporter.
- There was a motion and a second to approve.
- **Roll Call:** Mr. Valcheck – yes; Mr. Herbert – yes; Mr. Suraci – yes; Mr. Monte – yes; Mr. Stamler – yes; Ms. Haines – yes; Dr. Sireci – yes. Motion carries.

APPOINTMENT OF SUBCOMMITTEE(S)

- There were no subcommittees appointed.

DESIGNATION OF OFFICIAL NEWSPAPER

- Chairman Dr. Sireci indicated that The Hillsborough Beacon is the Official Newspaper with the Courier News as the backup.
- There was a motion and a second to approve.
- **Roll Call:** Mr. Valcheck – yes; Mr. Herbert – yes; Mr. Suraci – yes; Mr. Monte – yes; Mr. Stamler – yes; Ms. Haines – yes; Dr. Sireci – yes. Motion carries.

FIXING CHARGE FOR NOTICE OF MEETINGS

- There was a brief discussion on the charge. Chairman Dr. Sireci called for a motion to approve, as provided.
- There was a motion and a second to approve.
- All in favor – Aye; Opposed – None. Motion carries

SETTING THE SCHEDULE OF MEETINGS

- There was brief discussion on the schedule and the 2018 reorganization meeting.
- There was a motion and a second to approve.
- All in favor – Aye; Opposed – None. Motion carries.

OPEN MEETING POLICY

- Chairman Dr. Sireci called for a motion to approve, as provided.
- There was a motion and a second to approve.
- All in favor – Aye; Opposed – None. Motion carries.

ADOPTION OF BYLAWS

- Chairman Dr. Sireci called for a motion to approve, as provided.
- There was a motion and a second to approve.
- All in favor – Aye; Opposed – None. Motion carries.

ADJOURNMENT

- The meeting adjourned at 7:19 p.m.

Respectfully Submitted by: Caitlin Davis, Planning & Zoning Clerk