

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 8:30 p.m. on the November 22, 2016.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeewoman Gloria McCauley, Committeeman Doug Tomson, Deputy Mayor Carl Suraci and Mayor Frank DelCore. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, and Township Attorney William Willard.

### **SALUTE TO THE FLAG**

Mayor DelCore advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on November 22, 2016. Mayor DelCore stated that the time has since been amended that time to 8:30 p.m.

### **MOMENT OF SILENCE**

Mayor DelCore expressed great sadness while announcing the sudden and tragic passing of Sergeant Fred Wacker, of the Hillsborough Police Department who passed away at his home unexpectedly on November 19, 2016. Mayor DelCore noted that Sergeant Wacker was an eighteen year veteran who had served in many capacities, most recently as supervisor of the Traffic Bureau. Mayor DelCore commented that Sergeant Wacker was a highly skilled officer who specialized in the investigation of traffic crashes and was a long serving member of the Somerset County Crash Analysis and Reconstruction Team.

Mayor DelCore commented that personally, Sergeant Wacker will be remembered as an exceptional police officer and loyal friend but most importantly he will be remembered as a devoted father and husband. Mayor DelCore added that he had the great honor of swearing him in as a Sergeant earlier this year and that he will be truly missed.

Mayor DelCore stated that Chief Powell wanted to publicly acknowledge the Franklin, Manville and Montgomery Police Departments who rendered assistance during this difficult time, as well as all of the Hillsborough Fire Department, Rescue Squad and Office of Emergency Management.

Mayor DelCore asked for a moment of silence for Sergeant Fred Wacker.

### **APPROVAL OF MINUTES**

- *Approval of the November 9, 2016 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Committeewoman McCauley, the minutes of the November 9, 2016 Regular Session were approved upon the call of the roll.

### **REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS**

**Committeeman Burchette**

Committeeman Burchette noted that Saturday, November 26<sup>th</sup> is Small Business Saturday and all Hillsborough Residents are encouraged to Shop Local over the upcoming days in support of all our Hillsborough based businesses. Committeeman Burchette reminded residents to bring your Shop Hillsborough Card with you when you shop locally at participating merchants. Committeeman Burchette added that if you use your Hillsborough Rewards Visa Card from the Affinity Federal Credit Union to pay for your purchases.

Committeeman Burchette noted that the 2016 Leaf Drop-off/Collection Program is currently underway. Committeeman Burchette advised residents to see the enews or website for all of the details.

Committeeman Burchette noted that today is “Shake your Mailbox” Day. Committeeman Burchette added that each winter mailboxes are damaged during winter maintenance operations and now is the time to make any repairs to your mailbox to prevent further damage. Committeeman Burchette stated to please see Friday’s enews or the DPW website for more information.

**Committeewoman McCauley**

Committeewoman McCauley stated that the Hillsborough Township Police Department will be participating in Thanksgiving Weekend Operation Safe Passage. Committeewoman McCauley noted that Operation Safe Passage is a traffic enforcement campaign focusing on Driving While Impaired. Committeewoman McCauley added that the campaign runs from Wednesday November 23<sup>rd</sup> through Sunday November 27<sup>th</sup>.

Committeewoman McCauley reminded drivers to be especially vigilant for conflicts with whitetail deer during this time of year.

Committeewoman McCauley reminded residents that FEMA is hosting an informational Webinar on December 12, 2016 from 12 noon until 1 pm. Committeewoman McCauley added that the registration link can be found in Friday’s e-newsletter. Committeewoman McCauley noted that the topic will be holiday fire safety presented by the United States Fire Administration.

**Committeeman Tomson**

Committeeman Tomson commented that we had over 70 families participate in the Annual Thanksgiving Dinner Program.

Committeeman Tomson read the list of what the families receive as part of the program.

Committeeman Tomson noted that we are very fortunate to have received tremendous support from our community in terms of donations for this program. Committeeman Tomson thanked all those who continue to support the Hillsborough Community Assistance Network.

**Deputy Mayor Suraci**

Deputy Mayor Suraci advised residents that based on the recommendation of the Township’s Insurance Carrier, the skate park at AVM will be closed to the public until the completion of the construction improvements. Deputy Mayor Suraci noted that the repairs are anticipated to be completed within 3 weeks, weather permitting.

**Mayor DelCore**

Mayor DelCore noted that earlier this fall the Castle Park, located at the Municipal Complex, underwent a makeover and after nearly 400 man hours and the purchase of a Little Tikes Playground Ship, the renovations are now complete.

Mayor DelCore stated that there will be a ribbon cutting ceremony tomorrow, Wednesday, November 23rd at 3 pm at Castle Park to officially open the newly renovated park just in time for the holiday weekend.

Mayor DelCore thanked our Parks and Recreation Team as well as the Department of Public Works for their efforts in completing this project.

Mayor DelCore noted that Hillsborough Township's Annual Christmas Tree Lighting will be held on Friday, December 2nd at the Municipal Complex. Mayor DelCore said that the festivities will begin at 6 pm and Santa is expected to arrive at 7 pm courtesy of the Flagtown Fire Department, to light the tree.

Mayor DelCore noted that admission to the Christmas Tree Lighting is free and all residents are invited.

Mayor DelCore reminded residents that Suburban Transit now runs express bus service from Hillsborough to New York City.

Mayor DelCore added that Suburban Transit is currently conducting another survey to determine the level of interest in limited weekend service. Mayor DelCore advised that if you would use Saturday and / or Sunday bus service to New York City, please go to Suburban's website ([suburbantransit.com](http://suburbantransit.com)), click on "Hillsborough Weekend Service Survey" and complete the brief questionnaire.

**PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS**

**PROCLAMATIONS / APPOINTMENTS**

- ***Proclamation recognizing the Movember Men's Health Awareness Movement***

***WHEREAS***, in the Township of Hillsborough, many Township employees and residents have abandoned shaving for the month of November to join the Movember Men's Health Awareness cause; and

***WHEREAS***, each year during the month of November, men across the globe are encouraged to band together and grow mustaches to promote and raise awareness of men's health issues; and

***WHEREAS***, men in the United States have a 1 in 7 chance of getting prostate cancer and 1 in 5 men will experience a mental health issue this year. Movember is committed to raising awareness about these and other men's health issues and their effect on fathers, sons, brothers, uncles and husbands across the United States and the world; and

***WHEREAS**, the mustaches in November (or “Movember”) campaign has spawned a global health movement by starting conversations about men’s health and by raising millions of dollars worldwide to support prostate and testicular cancer research, to fund men’s mental health initiatives and physical inactivity.*

***NOW, THEREFORE, BE IT RESOLVED**, that we, the Township Committee of the Township of Hillsborough do hereby recognize the **Movember Men’s Health Awareness Movement** and urge all men to become aware of their risks for prostate cancer, testicular cancer, and mental health issues, and to undertake regular screenings for early detection, talk to their health care providers about treatment options if diagnosed, and to support other men in becoming more aware of the need to take care of their health.*

***BE IT FURTHER RESOLVED** that we, the Mayor and the Hillsborough Township Committee commend the Hillsborough Township Police Department for their efforts during the month of October to raise awareness for Breast Cancer Research.*

- ***Proclamation recognizing The Nick Magos Cancer Callout***

***WHEREAS**, The Nick Magos Cancer Callout is named after Nick Magos, one of the founders of the Somerset County SWAT team who passed away from cancer; and*

***WHEREAS**, it is estimated that in 2016 the United States will see over 1.6 million new cancer cases, more than 4,600 per day and over 595,000 deaths will be attributed to cancer; and*

***WHEREAS**, cancer is the leading cause of death in 21 states; and*

***WHEREAS**, The Nick Magos Cancer Callout began 6 years ago as a one time fundraiser for a fellow officer in need of financial assistance due to cancer related medical expenses; and*

***WHEREAS**, by repeating the event each year The Nick Magos Cancer Callout has helped 29 families to date; and*

***WHEREAS**, The Nick Magos Cancer Callout raises funds throughout the year to support members of law enforcement and their families struggling with cancer and it’s related medical expenses. “The CALLOUT” is hosted annually in September, which is their main fundraising event.*

***NOW, THEREFORE, BE IT RESOLVED**, that we, the Mayor and Hillsborough Township Committee do hereby recognize the The Nick Magos Cancer Callout and commend them for all they do for their fellow officers, their families and their dedication to helping their community.*

**NEW BUSINESS**

- None

**PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

- None

**PUBLIC HEARINGS**

- *None*

**INTRODUCTION OF NEW ORDINANCES**

**2016-23 AN ORDINANCE AUTHORIZING ACCEPTANCE OF POROUS PAVEMENT MAINTENANCE EASEMENT FROM 751 HIGHWAY 206 ASSOCIATES, LLC, FOR THE PROPERTY IDENTIFIED ON THE TAX MAP OF THE TOWNSHIP OF HILLSBOROUGH AS BLOCK 200.02, LOT 13. FURTHER CONSIDERATION OF THIS ORDINANCE AND PUBLIC HEARING WITH BE HELD ON DECEMBER 20, 2016.**

**WHEREAS**, on April 7, 2015, the Township of Hillsborough Planning Board adopted a memorializing Resolution approving Application 15-PB-13-SRV, for the property identified on the Tax Map of the Township of Hillsborough as Block 200.02, Lot 13 (“Property”); and

**WHEREAS**, the Resolution of approval requires the owner of the Property to provide the Township of Hillsborough with a Porous Pavement Maintenance Easement; and

**WHEREAS**, the Township Attorney has reviewed the attached Porous Pavement Maintenance Easement and finds it to be acceptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, as follows: (1) the Township hereby accepts the attached Porous Pavement Maintenance Easement; (2) the Mayor and Township Clerk are hereby authorized to execute the Porous Pavement Maintenance Easement on behalf of the Township; (3) the Township Attorney is authorized to record the Porous Pavement Maintenance Easement with the Somerset County Clerk; and (4) this Ordinance shall take effect upon adoption and publication according to law.

Mayor DelCore noted that this ordinance allows the Township to accept a maintenance easement pursuant to the Planning Board approval. Mayor DelCore said that local land and building law only allows a municipality to accept land or interests in land through the adoption of an ordinance. Mayor DelCore added that this has been reviewed and found acceptable by the Township Attorney.

Upon motion by Committeewoman McCauley, seconded by Deputy Mayor Suraci, to introduce the ordinance, the motion was unanimously approved upon call of the role.

**CONSIDERATIONS**

**1. RESOLUTION AUTHORIZING THE TRANSFER OF NANCY HORVATH OUT OF THE AFSCME, AFL-CIO LOCAL 3697 - COUNCIL NO. 73**

**WHEREAS**, the Township Administrator recommends the following personnel actions, effective December 1, 2016:

1. Nancy Horvath, Deputy Court Administrator, will no longer be a member of the AFSCME, AFL-CIO Local 3697 – Council No. 73 and based on her supervisor responsibilities and her annual salary shall be \$59,971.00.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Township Administrator is hereby accepted and approved.

Mayor DelCore commented that as a result of Ms. Horvath's position as Deputy Court Administrator, which includes supervising other employees it has been determined that she be transferred from the Union listed above. Mayor DelCore added that the Administrator, the Court Administrator, the Union and Ms. Horvath are in agreement as to this transfer.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the role.

**2. RESOLUTION AUTHORIZING THE HIRING OF KRISTOFER WOLF GRIMM TO FILL A VACANCY IN THE HILLSBOROUGH TOWNSHIP'S POLICE DEPARTMENT FOR THE FULL-TIME POSITION OF DISPATCHER, EFFECTIVE DECEMBER 1, 2016, AT A SALARY OF \$42,874.00 PER YEAR, CONTINGENT UPON STANDARD HIRING PROCEDURES AS DICTATED BY THE CHIEF OF POLICE**

**WHEREAS**, there exists a vacancy in the Hillsborough Township Police Department for the position of full-time Dispatcher; and

**WHEREAS**, the Chief of Police recommends the hiring of Kristofer Wolf Grimm to the position of Dispatcher, effective December 1, 2016, at a salary of \$42,874.00 per year, contingent upon standard hiring procedures as dictated by the Chief of Police.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Chief of Police is hereby authorized and approved.

Mayor DelCore added that there exists a vacancy in the position of full-time dispatcher in the Township's Police Department. Mayor DelCore noted that Mr. Grimm has been interviewed and recommended to fill said vacancy. Mayor DelCore said this hiring does not represent any increase in headcount, but simply filling a vacant position. Mayor DelCore welcomed Mr. Grimm!

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the role.

**3. RESOLUTION AUTHORIZING THE APPOINTMENT OF FRED KINZLER AS PART TIME TECHNICAL SUPPORT ASSISTANT, AT AN HOURLY RATE OF \$18.00 PER HOUR, NOT TO EXCEED 29 HOURS PER WEEK, EFFECTIVE DECEMBER 1, 2016**

**WHEREAS**, there is the need for a part time Technical Support Assistant; and

**WHEREAS**, the Director of Technology recommends the appointment of Fred Kinzler to the position of part time Technical Support Assistant at an hourly rate of \$18.00 per hour, not to exceed 29 hours per week.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Technology is hereby accepted and approved, and Fred Kinzler be appointed to the position of part time Technical Support Assistant at an hourly rate of \$18.00 per hour, not to exceed 29 hours per week.

Mayor DelCore said there exists a vacancy in the position of part-time Technical Support Assistant. Mr. Kinzler has been interviewed and recommended to fill said vacancy. This hiring does not represent any increase in headcount, but simply filling a vacant position. Welcome Mr. Kinzler!

Administrator Ferrera said that he feels Mr. Kinzler will be the best fit for the job and welcomed him to Hillsborough Township.

Committeeman Burchette added that Mr. Kinzler will be a great addition to Hillsborough Township.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the role.

**4. RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH OCEAN COMPUTER GROUP FOR THE INSTALLATION OF WI-FI THROUGHOUT THE MUNICIPAL COMPLEX IN AN AMOUNT NOT TO EXCEED \$26,001.61**

**WHEREAS**, the Township wishes to provide public access to Wi-Fi throughout the Municipal Complex; and

**WHEREAS**, the Township of Hillsborough solicited quotes for the installation of Wi-Fi and three (3) quotes were received as follows:

Ocean Computer Group	\$26,001.61
Dell	\$26,417.25
ITS, Inc.	\$29,029.00

**WHEREAS**, both the Township’s Qualified Purchasing Agent and the Technology Director have recommended that the Township award the contract to Ocean Computer Group at an amount not to exceed \$26,001.61; and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute a contract with Ocean Computer Group for the installation of Wi-Fi throughout the Municipal Complex in an amount not to exceed \$26,001.61.

Mayor DelCore noted that there exists the need to provide public access to Wi-Fi throughout the Municipal Complex. Mayor DelCore added that the Township solicited and received quotes for the installation of Wi-Fi.

Mayor DelCore noted that both the Township’s Qualified Purchasing Agent and the Technology Director have recommended that the Township award a contract to Ocean Computer Group at an amount not to exceed \$26,001.61 for said Wi-Fi.

Administrator Ferrera thanked IT Director James Haurey for getting this done and for being within the budget.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

**CONSENT AGENDA**

**1. RESOLUTION AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE HILLSBOROUGH/MILLSTONE MUNICIPAL ALLIANCE FOR JULY 1, 2017 THROUGH JUNE 30, 2018**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, The Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages and therefore has an established Municipal Alliance Committee; and

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Somerset.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Hillsborough, County of Somerset, State of New Jersey, hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Hillsborough/Millstone Municipal Alliance grant for July 1, 2017 through June 30, 2018.

DEDR	\$28,436.49
Cash Match	\$ 7,109.12
In-Kind	\$21,327.36
 Total Alliance Budget	 \$56,872.97



The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**2. RESOLUTION AUTHORIZING RELEASE OF CASH BOND IN THE AMOUNT OF \$12,115.00 TO BRYAN LONIEWSKI AND THE TRANSFER OF \$111.84 FROM THE ENGINEERING INSPECTION FEE ACCOUNT TO THE TOWNSHIP GENERAL FUND FOR ENGINEERING INSPECTIONS PERFORMED FOR SUBDIVISION PROJECT 11-PB-08-MJV**

**WHEREAS**, a Cash Bond in the amount of \$12,115.00 was posted for Subdivision Project 11-PB-08-MJV; and

**WHEREAS**, an Engineering Inspection Fee Account was also posted to cover engineering inspection fees for Subdivision Project 11-PB-08-MJV; and

**WHEREAS**, the Assistant Township Engineer certifies all work has been satisfactorily completed; and

**WHEREAS**, the Assistant Township Engineer recommends the Township Committee authorize the release of the Cash Bond in the amount of \$12,115.00 to Bryan Loniewski and the transfer of \$111.84 from the Engineering Inspection Fee Account to the Township General Fund for engineering inspections performed for Subdivision Project 11-PB-08-MJV.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**3. RESOLUTION APPROVING THE APPLICATION FOR CATERING PERMIT FOR WOODS TAVERN, LLC, FOR AN EVENT TO BE HELD NOVEMBER 30, 2016**

**WHEREAS**, an application for a Catering Permit was filed by Woods Tavern, LLC, for an event to be held on November 30, 2016; and

**WHEREAS**, the submitted application is complete.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby approves the application for Woods Tavern, LLC, for an event to be held on November 30, 2016.

**4. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR THE TRIANGLE ROAD RESURFACING PROJECT: ACCEPTANCE OF MAINTENANCE BOND NO. CA 9828097M FROM THE GREAT AMERICAN INSURANCE COMPANY IN THE AMOUNT OF \$127,871.86; RELEASE OF PERFORMANCE BOND NO. CA 982809; RELEASE OF FINAL PAYMENT IN THE AMOUNT OF \$59,949.40; AND APPROVAL OF FINAL CHANGE ORDER INCREASING CONTRACT AMOUNT BY \$19,547.57**

**WHEREAS**, Top Line Construction Corporation entered into a contract with the Township of Hillsborough for the resurfacing of Triangle Road; and

**WHEREAS**, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

**WHEREAS**, the Assistant Township Engineer recommends the Township Committee authorize the following actions for the Triangle Road Resurfacing Project: (1) acceptance of Maintenance Bond No. CA 9828094M from the Great American Insurance in the amount of \$127,871.86; (2) release of Performance Bond No. CA 9828097; (3) release of final payment in the amount of \$59,949.40 to Top Line Construction Corporation; and (4) approval of final Change Order increasing contract amount by \$19,547.57 for additional traffic control provided above estimated hours.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer are hereby accepted and approved.

**5. RESOLUTION CONFIRMING AND RATIFYING THE REFUND OF TAX OVERPAYMENTS IN THE AMOUNT OF \$3,666.59 (total properties 1)**

**WHEREAS**, real property taxpayers overpaid their real property taxes; and

**WHEREAS**, the Tax Collector has received proof of such payments after correspondence with said property owners.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee, of the Township of Hillsborough, County of Somerset, State of New Jersey, the Tax Collector is hereby authorized to refund said amounts to the property owners; Total, \$3,666.59, properties 1.

Block	Lot	Name	Amount	Qtr	Year
150.08	1	Olear, Jeffrey & Leslie	\$3,666.59	4	2016

**6. RESOLUTION AMENDING THE 2017 RE-ORGANIZATION MEETING DATE**

**BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the Re-Organization meeting of the Township Committee shall be held on Tuesday, January 3, 2017 at 7:00 pm.

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that this meeting notice amendment shall be provided to and posted in two official newspapers within seven (7) days of its passing and shall be distributed according to law, with notice that official action may be taken.

**7. RESOLUTION AUTHORIZING THE TRANSFER OF GLENN DEANGELIS FROM ASSISTANT SUPERVISOR TO JOURNEYMAN II IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF PUBLIC WORKS EFFECTIVE JANUARY 2, 2017 AT AN ANNUAL SALARY OF \$63,919.37, PER GLENN DEANGELIS' REQUEST**

**WHEREAS**, Glenn DeAngelis has requested and the Director of Public Works recommends the transfer of Mr. DeAngelis from Assistant Supervisor to Journeyman II in the Hillsborough Township Department of Public Works, effective January 2, 2017, at an annual salary of \$63,919.37, per Mr. DeAngelis' request.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the transfer request of Glenn DeAngelis and the recommendation of the Director of Public Works is hereby accepted and approved.

**8. RESOLUTION APPROVING REQUEST FROM MARGARET HUANG FOR RELEASE OF CASH ESCROW FOR ROAD OPENING PERMIT NO. 2015-31, IN THE TOTAL AMOUNT OF \$150.00**

**WHEREAS**, a request has been received from Margaret Huang for release of cash escrow for Road Opening Permit No. 2015-31, in the total amount of \$150.00; and

**WHEREAS**, the Assistant Township Engineer certifies that all work has been satisfactorily completed; and

**WHEREAS**, the Assistant Township Engineer recommends that the Township Committee take action to release the \$150.00 cash escrow that was posted for the completion of this project.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**9. RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO POST FOR THE POSITION OF ASSISTANT SUPERVISOR IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, there is a vacancy in the Hillsborough Township Department of Public Works for the position of Assistant Supervisor; and

**WHEREAS**, the Director of Public Works recommends this position be filled as soon as possible and requests authorization to post for this position.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it does hereby authorize the Director of Public Works to post for the position of Assistant Supervisor.

**10. RESOLUTION AUTHORIZING THE TRANSFER OF EARNED AMOUNTS OF \$7,321.25 FROM THE SUBDIVISION AND SITE PLAN ENGINEERING TRUST ACCOUNTS TO THE TREASURER'S ACCOUNT**

**WHEREAS**, in accordance with the following summary of accrued Engineering charges related to various indicated projects, a total of \$7,321.25 should be transferred from Engineering inspection escrow accounts into the Treasurer's Account as indicated; and

**WHEREAS**, each of the project line items has been verified against the Treasurer's Office account records through November 18, 2016, to ensure that sufficient funds are available for these transfers of unanticipated revenues.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that a total of \$7,321.25 is to be transferred from the Engineering Escrow Accounts into the Treasurer's Account.

<b>Client</b>	<b>Number</b>	<b>Transfer Amount</b>
CoParts 2012	586	419.40
Cornerstone Professional Ctr.	642	-496.59
Country Classics – 4A	640	-1,896.02
Country Classics – 4C	612	-748.49
Country Classics – 4D	626	-698.98
Gateway Phase 5	614	-1,261.29
Gateway Phase 6	620	-38.27
Hidden Brook Estates	603	-397.82
MAAC Development	615	-273.06
PLEABEAZIN	477	-227.55
RPM Dev/Westerling Place	637	-350.67
Senior Housing	636	-173.10
Grand Total		\$-7,321.25

Upon the motion of Committeeman Burchette seconded by Committeeman Tomson, the Consent Agenda was unanimously approved upon call of the roll.

### **CLAIMS LIST**

Mayor DeCore asked to approve Claims List 2016-22.

Upon the motion of Committeeman Burchette seconded by Committeeman Tomson, Claims List 2016-22 was unanimously approved upon call of the roll.

### **ADJOURNMENT**

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the meeting duly adjourned at 9:05 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek  
Township Clerk

