

Minutes of the Regular Meeting of the Township Committee of the Township of Hillsborough, in the County of Somerset, State of New Jersey, held in the Municipal Complex at 7:30 p.m. on the December 13, 2016.

Upon call of the roll, the following Committee members were recorded present: Committeeman Greg Burchette, Committeewoman Gloria McCauley, Committeeman Doug Tomson, Deputy Mayor Carl Suraci and Mayor Frank DelCore. Also in attendance were Township Administrator Anthony Ferrera, Township Clerk Pamela Borek, and Township Attorney William Willard.

### **SALUTE TO THE FLAG**

Mayor DelCore advised that in accordance of section 5 of the Open Public Meetings Act, Chapter 231, of the Public Laws of 1975 that notice of this meeting was made by the posting on the bulletin board at the Hillsborough Township Municipal Complex and notifying the officially designated newspapers that this meeting would take place at the Hillsborough Township Municipal Complex at 7:30 p.m. on December 13, 2016.

### **MOMENT OF SILENCE**

### **APPROVAL OF MINUTES**

- *Approval of the November 22, 2016 Regular Session Meeting Minutes*

Upon a motion by Committeeman Burchette, seconded by Deputy Mayor Suraci, the minutes of the November 22, 2016 Regular Session were approved upon the call of the roll.

### **REPORTS FROM COMMITTEE LIAISONS, AND RECEIPT OR REPORTS, PETITIONS OR COMMUNICATIONS**

#### **Committeeman Burchette**

Committeeman Burchette said that the Building Department will be closed the evening of Tuesday, December 27<sup>th</sup> and to please plan accordingly.

Committeeman Burchette stated that the Township is in receipt of a letter from FEMA, indicating several properties within Hillsborough Township have been revalidated and changes to the flood insurance rate maps have therefore ensued. Committeeman Burchette noted that the letters have been posted to the Township website on the Engineering Department's homepage and will be in this Friday's e-newsletter.

Committeeman Burchette informed residents that the Leaf Collection Program Ends on December 22<sup>nd</sup>.

#### **Committeewoman McCauley**

Committeewoman McCauley reminded residents that Ordinance 143-21 prohibits parking on snow covered roads and when snow is anticipated, off street parking should be used as an alternative.

Committeewoman McCauley noted that snow should not be shoveled, thrown nor deposited in the roadway from sidewalks and driveways. Committeewoman McCauley added that when clearing sidewalks and driveways, please pile snow on the side of the driveway and do not throw it in the street.

Committeewoman McCauley stated that there will not be any Municipal Court Sessions on the following dates: Monday, December 26<sup>th</sup>, Tuesday, December 27<sup>th</sup> and Monday, January 2<sup>nd</sup>.

Committeewoman McCauley said that the Somerset County Commission on the Status of Women is seeking nominations for its 2017 Outstanding Women in Somerset County awards program. Committeewoman McCauley stated that the nomination form and guidelines can be found in Friday's e-newsletter or on the County's website. Committeewoman McCauley informed residents to please call Commission Chair Janice Fields at 908-599-1637 if you do not have internet access or have further questions. Committeewoman McCauley added that nominations must be received by Dec. 31, 2016.

**Committeeman Tomson**

Committeeman Tomson complimented the Parks and Recreation Department as well as The Department of Public Works employees who worked on fixing Castle Park. Committeeman Tomson also acknowledged them for the fantastic work they did at the Annual Christmas Tree Lighting.

Committeeman Tomson stated that the Winter Activities Guide is now online and that registration is open for all Winter Programs, Spring Soccer, Softball and the Annual Run Around the Park. Committeeman Tomson added that The Run Around the Park will be held on Sunday, April 23<sup>rd</sup> at AVM.

Committeeman Tomson noted that the 2016 Holiday Gift Giving Distribution will take place on Thursday, December 22<sup>nd</sup> from 3 – 8 pm. Committeeman Tomson stated that 83 families are participating in the program this year and that they will be receiving a Holiday Meal as well as gifts from their wish list.

Committeeman Tomson commented that Somerset Treatment Services is offering Free Narcan training sessions which are held on the first Wednesday of the month at 11 am or the second Thursday of the month at 5 pm at STS, 118 West End Ave, Somerville, NJ. Committeeman Tomson stated to please contact STS at 908-722-1232 for more information.

**Deputy Mayor Suraci**

Deputy Mayor Suraci stated that the 2016 CFO Report is now available on the Township website. Deputy Mayor Suraci added that the report highlights various financial components related to the municipal budget, best practices and the continued Township's business-like approach in making difficult financial decisions, while consistently remaining within the 2% cap. Deputy Mayor Suraci advised residents to visit the Township's website at [www.hillsborough-nj.org](http://www.hillsborough-nj.org) for the full report.

Deputy Mayor Suraci reminded residents that you can obtain a Hillsborough Rewards Credit Card through the local Affinity Federal Credit Union branch, right here in Hillsborough. Deputy Mayor Suraci added that this credit card is unique because not only do you as the card holder earn rewards, a percentage of the usage on the card is used to fund the Credit Card Grants that are issued twice a year to Township based youth, senior and non-profit organizations.

Deputy Mayor Suraci stated that to date, over \$60,000 in grants have been awarded to sports teams, scout troops, senior groups and other non-profit organizations within the Township.

Deputy Mayor Suraci said that for more information on the Affinity Hillsborough Rewards credit card visit: [www.affinityfcu.org/hillsborough](http://www.affinityfcu.org/hillsborough), call the Member Service Center at (800) 325-0808, or stop by the Hillsborough Branch of the Affinity Federal Credit Union.

**Mayor DelCore**

Mayor DelCore attended the 2016 New Jersey League of Municipalities Conference in Atlantic City and had the honor of swearing in Hillsborough resident Lisa Gulla as President of New Jersey Association of County & City Health Officials. Mayor DelCore congratulated Ms. Gulla on her accomplishment.

Mayor DelCore noted that there was a tremendous turnout at the Grand Opening of Castle Park last month.

Mayor DelCore expressed his thanks to our Parks and Recreation Department for coordinating our Annual Christmas Tree Lighting. Mayor DelCore noted that each year this event gets bigger and bigger! Mayor DelCore expressed his thanks to all of our Hillsborough residents who were here to cheer on Santa and of course the Flagtown Fire Company for the escort they provided Santa as well as all our Police and other Emergency responders who were on hand keeping our visitors safe during the event.

Mayor DelCore noted that the Menorah Lighting will be held on Thursday, December 29th at 6pm here are the Municipal Complex.

Mayor DelCore reminded residents that Suburban Transit now runs express bus service from Hillsborough to New York City. Mayor DelCore noted to please visit their website for scheduling and ticket information.

Mayor DelCore added that the weekend service survey is still available, also on their website. Mayor DelCore asked that if you would be interested in weekend bus service to New York City, please go to Suburban's website ([suburbantransit.com](http://suburbantransit.com)), click on "Hillsborough Weekend Service Survey" and complete the brief questionnaire.

Mayor DelCore noted that the 2017 Township Reorganization Meeting will be held on Tuesday, January 3<sup>rd</sup> at 7 pm here in the Court Room.

Mayor DelCore said that Hillsborough Night at the New Jersey Devils is Sunday, February 12<sup>th</sup> and that this will be our 3<sup>rd</sup> time participating in the My Town Series sponsored by the New Jersey Devils. Mayor DelCore added that special ticket promotional pricing is available and to see the flyer in Friday's e-newsletter.

**PROCLAMATIONS/PRESENTATIONS/APPOINTMENTS**

**PROCLAMATIONS / APPOINTMENTS**

- **Proclamation honoring Hillsborough Middle School Boys Soccer Team**

**WHEREAS**, the Hillsborough Middle School Boys Soccer Team had another very successful season due to their hard work and dedication; and

**WHEREAS**, the Hillsborough Middle School Boys Soccer Team consisted of Alex Bar, Jacob Bjerregaard, Jack Burd, Peter Cavanaugh, Alexander Cervantes, Vaughn Colva, Christian Crater, Michael DiGiovanni, Jack Ennis, Jordan Gumpel, Michael Hoffman, Juan (Jr.) Medellin, Ryan Meechan, Logan Miller, Dimitri Ramirez, Nicholas Rehman, Ethan Rizzi, Scott Torzewski, Cole Walinsky and Aidan Zydiak; and

**WHEREAS**, the Hillsborough Middle School Boys Soccer Team was led by Head Coach James Smart and Assistant Coach Ernest Bernhard; and

**WHEREAS**, the Hillsborough Middle School Boys Soccer Team were the champions of the Central Jersey Junior Boys Soccer League; and

**WHEREAS**, the Hillsborough Middle School Boys Soccer Team finished the season with a record of 11 wins, 2 losses and 3 ties; and

**WHEREAS**, the Hillsborough Middle School Boys Soccer Team displayed amazing teamwork and chemistry throughout the season and did not give up a single goal during the playoffs.

**NOW, THEREFORE BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough Middle School Boys Soccer Team, not only for their amazing season and the championship they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

**BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Middle School Boys Soccer Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the field.

- **Proclamation honoring Hillsborough High School Girls Volleyball Team**

**WHEREAS**, the Hillsborough High School Girls Volleyball Team had another very successful season due to their hard work and dedication; and

**WHEREAS**, the Hillsborough High School Girls Volleyball Team consisted of Faith Adams, Jillian Boose, Lianna Bruno, Lenah Chedid, Isabelle Gonzalez, Morgan Krempasky, Gianna LoCicero, Marisa Mazuera, Natalie Minter, Hannah Otto, Erika Ravioli, Nicole Sacca, Nicole Salazar and Jordan Williams.

**WHEREAS**, the Hillsborough High School Girls Volleyball Team was led by Head Coach Cheryl Iaione and Assistant Coaches Kim Shelus and Heather Wells; and

**WHEREAS**, the Hillsborough High School Girls Volleyball Team were the champions of the Morris Knolls Invitational; and

**WHEREAS**, the Hillsborough High School Girls Volleyball Team were the Somerset County Champions and qualified for the NJSIAA State Tournament for the 6th year in a row; and

**WHEREAS**, by winning the first Somerset County Championship in school history the Girls Volleyball Team will now have a banner hanging on the wall in the Hillsborough High School gymnasium.

**NOW, THEREFORE BE IT PROCLAIMED** that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough High School Girls Volleyball Team, not only for their amazing season and the championships they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

**BE IT FURTHER PROCLAIMED** that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough High School Girls Volleyball Team for the honor they have brought themselves, their team, and our community through their many achievements on and off the court.

- **Proclamation honoring Hillsborough High School Girls Gymnastics Team**

**WHEREAS**, the Hillsborough High School Girls Gymnastics Team had another very successful season due to their hard work and dedication; and

**WHEREAS**, the Hillsborough High School Girls Gymnastics Team consisted of Kira Solt, Lauren Tran, Kelly Brady, Ashley Choi, Grace Dinunzi, Rebecca Lubin, Stella Pashaian, Stutee Patel, Clare Hanlon, Renee Kinzler, Cindy Liu, Jennifer Lopez-Martinez, Brielle Seidel, Jordyn Bell, Kaitlyn Dundorf, Michelle Lopez-Martinez, Haley Mandell and Sam Ringel; and

**WHEREAS**, the Hillsborough High School Girls Gymnastics Team was led by Coach Beth Murrin and Coach Sabrina Levy; and

**WHEREAS**, the Hillsborough High School Girls Gymnastics Team won the following: Somerset County Championships, Skyland Conference Championships, and Central II Sectional Championships; and

**WHEREAS**, the Hillsborough High School Girls Gymnastics Team demonstrate excellent sportsmanship, team chemistry and industrious work ethic; and

**WHEREAS**, the Hillsborough High School Girls Gymnastics Team displayed the utmost pride while representing their school, community, family and program.

***NOW, THEREFORE BE IT PROCLAIMED*** that we, the Mayor and the Hillsborough Township Committee, do hereby commend all of the members of the Hillsborough High School Girls Gymnastics Team, not only for their amazing season and the championship they have won, but also for their unwavering teamwork, dedication, and sportsmanship throughout the season.

***BE IT FURTHER PROCLAIMED*** that we, the Mayor and Hillsborough Township Committee, further commend the Hillsborough Hillsborough High School Girls Gymnastics Team for the honor they have brought themselves, their team, and our community through their many achievements.

#### **PRESENTATIONS**

- **Street Smart NJ Pedestrian Safety Campaign Recognition**
- **Smart Workplaces Platinum Award**
- **Sustainable Jersey Silver Certification**

#### **NEW BUSINESS**

- *None*

#### **PUBLIC COMMENT ON NEW BUSINESS AND MATTERS NOT ON THE AGENDA**

- *None*

#### **PUBLIC HEARINGS**

**ORDINANCE 2016-22 AN ORDINANCE AMENDING CHAPTER 255 “SOLID WASTE” OF THE CODE OF THE TOWNSHIP OF HILLSBOROUGH WITH THE ADDITION OF ARTICLE III “PROOF OF SOLID WASTE COLLECTION SERVICE.**

Mayor DelCore stated this ordinance was originally scheduled for a public hearing this evening; however, based on feedback obtained by our Health Officer and Township Administrator this ordinance will be tabled at this time. It will be re-introduced in January with an amended start time. Originally the start time was proposed for 7 am, however, after further consideration the amended time will be 5 am. Again, this ordinance is tabled until after the 1<sup>st</sup> of the year.

#### **INTRODUCTION OF NEW ORDINANCES**

- *None*

#### **CONSIDERATIONS**

**1. RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENTS BETWEEN THE HILLSBOROUGH TOWNSHIP HEALTH DEPARTMENT AND THE MONTGOMERY TOWNSHIP HEALTH DEPARTMENT; AND THE HILLSBOROUGH TOWNSHIP HEALTH DEPARTMENT AND THE BRANCBURG TOWNSHIP HEALTH DEPARTMENT FOR THE PROVISION OF CHILD HEALTH CONFERENCE SERVICES**

**WHEREAS**, the Hillsborough Township Health Department has in previous years provided Child Health Conference services to the children of Montgomery Township and Branchburg Township by way of a Shared Services Agreement; and

**WHEREAS**, the Hillsborough Township Health Department and the Montgomery Township Health Department wish to enter into the attached Shared Services Agreement for the provision of Child Health Conference services for 2017; and

**WHEREAS**, the Hillsborough Township Health Department and the Branchburg Township Health Department wish to enter into the attached Shared Services Agreement for the provision of Child Health Conference services for 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Township of Hillsborough Health Department is hereby authorized to enter into the attached Shared Services Agreements with the Montgomery Township Health Department and Branchburg Township Health Department for the provision of Child Health Conference Services for 2017.

Mayor DelCore stated that Hillsborough and Branchburg and Hillsborough and Montgomery have been sharing public health services for many years. Mayor DelCore added that this resolution continues that agreement. Mayor DelCore noted that Montgomery and Branchburg pay a flat rate per child which covers the expense to provide the services. Mayor DelCore added that eligible children are infants through the age of 18 and are residents of either Montgomery or Branchburg, who do not have any other health insurance.

Mayor DelCore commented that this is just another example of sharing resources, therefore reducing costs, though difficult to determine exact savings.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

**2. RESOLUTION AUTHORIZING THE HIRING OF JACK THOLE, TO WORK AS A WINTER INTERN IN THE HILLSBOROUGH TOWNSHIP'S CLERK'S OFFICE, EFFECTIVE DECEMBER 14, 2016, AT \$10.00 PER HOUR NOT TO EXCEED 29 HOURS PER WEEK**

**WHEREAS**, the Township Clerk recommends the hiring of Jack Thole, as a winter intern in the Clerk's Office, effective December 14, 2016, at \$10.00 per hour not to exceed 29 hours per week.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Township Clerk is hereby authorized and approved.

Upon motion by Committeeman Tomson, seconded by Committeeman Burchette, the aforesaid resolution was unanimously approved upon call of the role.

**3. RESOLUTION AUTHORIZING THE EXECUTION OF A “NON FAIR AND OPEN” AGREEMENT WITH DLB ASSOCIATES FOR MECHANICAL ENGINEERING SERVICES FOR THE HILLSBOROUGH MUNICIPAL BUILDING’S HVAC SYSTEM IN AN AMOUNT NOT TO EXCEED \$20,000.00**

**WHEREAS**, there exists a need for an evaluation of the Township of Hillsborough Municipal Building’s HVAC system; and

**WHEREAS**, the Director of Public Works recommends the execution of a Mechanical Engineering Services Agreement with DLB Associates; and

**WHEREAS**, the Township employs a Qualified Purchasing Agent who also recommends the Mechanical Engineering Services Agreement with DLB Associates; and

**WHEREAS**, the Agreement is below the Township of Hillsborough’s bid threshold of \$40,000 and may be awarded without public bidding pursuant N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-9; and

**WHEREAS**, the Agreement is also for professional services and may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5; and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution; and

**WHEREAS**, DBL Associates submitted a Political Contribution Disclosure form.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that it hereby authorizes the execution of a “Non Fair and Open” Agreement with DLB Associates for Mechanical Engineering Services for the Hillsborough Municipal Building HVAC system in an amount not to exceed \$20,000.00.

Mayor DelCore stated that there exists a need for HVAC engineering services to provide a complete system review to address the ongoing issues with the HVAC system at the Municipal Complex.

Upon motion by Committeeman Burchette, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

**4. RESOLUTION APPROVING 2016 BUDGET TRANSFERS**

**WHEREAS**, N.J.S.A. 40A:4-58 allows for appropriation transfers during the last 2 months of a budget fiscal year when there is a need for these transfers; and

**WHEREAS**, there is a need to do appropriation transfers between appropriations in the 2016 Municipal Budget.



**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough that the Chief Finance Officer be authorized to make transfers between the following appropriations in the 2016 Budget:

TO:	Emergency Management	OE	747	3,000.00
	DPW Streets & Roads	OE	765	35,000.00
	Buildings & Grounds	OE	772	18,000.00
	Fire Hydrants	OE	824	13,000.00
	Municipal Court	S&W	842	12,000.00
	<b>TOTAL</b>			<b>81,000.00</b>
FROM:	Annual Clean Up	OE	775	40,000.00
	Dog Canvas	S&W	788	6,000.00
	Electric	OE	825	25,000.00
	Condo Services Act	OE	847	10,000.00
	<b>TOTAL</b>			<b>81,000.00</b>

Mayor DelCore stated that budget transfers are only permitted in the last 2 months of the fiscal year or in the first 3 months of the new fiscal year. Mayor DelCore added that this resolution transfers funds within budget line items to fund appropriations where we have incurred additional expenditures.

Upon motion by Deputy Mayor Suraci, seconded by Committeeman Tomson, the aforesaid resolution was unanimously approved upon call of the role.

**5. RESOLUTION RATIFYING AND CONFIRMING THE HIRING OF RON D. NILL FOR THE DEPARTMENT OF PUBLIC WORKS WITH A START DATE OF NOVEMBER 16, 2016, FUNDED THROUGH THE CLEAN COMMUNITIES GRANT PROGRAM**

**WHEREAS**, there is a need for temporary employment in the Department of Public Works in the Township of Hillsborough; and

**WHEREAS**, the Township of Hillsborough has received funding through the Clean Communities Grant Fund Program which covers the cost of temporary help in the Department of Public Works; and

**WHEREAS**, the Director of Public Works has determined that the Ron D. Nill is a qualified candidate and has recommended his appointment as a temporary employee in the Department of Public Works with a start date of November 16, 2016; and

**WHEREAS**, the Director of Public Works further recommends Ron D. Nill be compensated at the rate of \$12.00 per hour and his temporary employment be limited to a maximum of 120 eight hour working days per year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Director of Public Works are hereby ratified and confirmed.

Upon motion by Committeeman Burchette, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the role.

**6. RESOLUTION AUTHORIZING THE EXECUTION OF A “NON FAIR AND OPEN” SOFTWARE MAINTENANCE AGREEMENT WITH LARIMORE ASSOCIATES FOR MAINTENANCE OF POLICE DEPARTMENT SOFTWARE FOR 2017 IN AN AMOUNT NOT TO EXCEED \$20,050.00**

**WHEREAS**, there exists a need for maintenance of proprietary software provided by Larimore Associates and other third party software for the Hillsborough Police Department; and

**WHEREAS**, Larimore Associates provided maintenance of the software in 2016; and

**WHEREAS**, the Chief of Police recommends the execution of a Software Maintenance Agreement with Larimore Associates for 2017; and

**WHEREAS**, the Township employs a Qualified Purchasing Agent who also recommends the Software Maintenance Agreement with Larimore Associates for 2017; and

**WHEREAS**, the amount of the Agreement is below the Township of Hillsborough’s bid threshold of \$40,000 and is therefore not required to be publicly bid pursuant N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-9; and

**WHEREAS**, the Agreement is also for the support and maintenance of proprietary software and therefore is not required to be publicly bid pursuant to N.J.S.A. 40A:11-5(dd); and

**WHEREAS**, funds are available and have been certified as such by the Chief Finance Officer said certification is attached to this Resolution; and

**WHEREAS**, Larimore Associates submitted a Political Contribution Disclosure form.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the Chief of Police is authorized to execute a Non Fair and Open Software Maintenance Agreement with Larimore Associates for 2017.

Mayor DelCore stated that Larimore Associates provide the software for the Police Department’s computer system. This resolution authorizes the firm’s annual maintenance fee for this software.

Upon motion by Committeeman Tomson, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the role.

**CONSENT AGENDA**

**1. RESOLUTION GRANTING PERMANENT EMPLOYEE STATUS TO GARRET MALMSTONE IN THE HILLSBOROUGH TOWNSHIP DEPARTMENT OF PUBLIC WORKS, EFFECTIVE DECEMBER 1, 2016**

**WHEREAS**, Garret Malmstone was hired as a Mechanic I in the Hillsborough Township Department of Public Works on May 30, 2016; and

**WHEREAS**, the Director of Public Works certifies that Mr. Malmstone has performed his duties and assignments in a capable and competent manner; and

**WHEREAS**, having qualified for regular employee status during the six-month probationary period, the Director of Public Works recommends that regular employee status be conferred upon Mr. Malmstone effective December 1, 2016.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the recommendation of the Director of Public Works be and hereby is accepted and approved.

**2. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS FOR COUNTRY CLASSICS PHASE 4C: RELEASE OF PERFORMANCE BOND PAIFSU0660991; ACCEPTANCE OF MAINTENANCE BOND PAIFSU0707823 FROM INTERNATIONAL FIDELITY INSURANCE COMPANY IN THE AMOUNT OF \$195,784.89; RELEASE OF \$48,033.35 FROM THE CASH BOND; AND ACCEPTANCE OF PROJECT INCLUDING MILLER DRIVE, BERNART DRIVE AND BOORUM DRIVE AS PUBLIC ROADS**

**WHEREAS**, a request has been received from Country Classics Phase 4C for: release of Performance Bond PAIFSU0660991; acceptance of Maintenance Bond PAIFSU0707823 from International Fidelity Insurance Company in the amount of \$195,784.89; release of Cash Bond in the amount of \$50,983.35; and acceptance of the project including Miller Drive, Bernart Drive, and Boorum Drive as public roads; and

**WHEREAS**, the Assistant Township Engineer recommends the Township retain \$2,950.00 of the Cash Bond for landscaping and driveway aprons for the two (2) lots that remain vacant; and

**WHEREAS**, the Assistant Township Engineer certifies the remaining work has been satisfactorily completed; and

**WHEREAS**, the Assistant Township Engineer recommends that the Township Committee authorize: release of Performance Bond PAIFSU0660991; acceptance of Maintenance Bond PAIFSU0707823 from International Fidelity Insurance Company in the amount of \$195,784.89; release of \$48,033.35 from the Cash Bond retaining \$2,950.00 for landscaping and driveway aprons for two (2) lots that remain vacant; and acceptance of the project including Miller Drive, Bernart Drive, and Boorum Drive as public roads.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer be and hereby are accepted and approved.

**3. RESOLUTION SUPPORTING THE *DRIVE SOBER OR GET PULLED OVER 2016 YEAR END HOLIDAY CRACKDOWN***

**WHEREAS**, impaired drivers on our nation's roads kill more than 10,000 people each year and cost our society more than \$37 billion annually; and

**WHEREAS**, 29% of motor vehicle fatalities in New Jersey in 2015 were alcohol-related; and

**WHEREAS**, an enforcement crackdown was planned to combat impaired driving; and

**WHEREAS**, the season at the end of the year is traditionally a time of social gatherings which often include alcohol; and

**WHEREAS**, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2016 Year End Holiday Crackdown*; and

**WHEREAS**, the project involved increased impaired driving enforcement from December 9, 2016 through January 1, 2017; and

**WHEREAS**, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey supports the *Drive Sober or Get Pulled Over 2016 Year End Holiday Crackdown* from December 9, 2016 through January 1, 2017 and pledges to increase awareness of the dangers of drinking and driving.

**4. RESOLUTION AUTHORIZING "2017 RESOLUTION 5K RUN & WALK", TO BE HELD IN HILLSBOROUGH TOWNSHIP ON SUNDAY, JANUARY 1, 2017, PURSUANT TO THE REQUIREMENTS OUTLINED BY CHIEF DARREN POWELL**

**WHEREAS**, Resolution Run requested permission to hold their "2017 Resolution 5K Run & Walk" on Sunday, January 1, 2017, in Hillsborough Township; and

**WHEREAS**, the Resolution Run Director has produced a certificate of insurance naming the Township of Hillsborough as an insured; and

**WHEREAS**, Chief Powell and Hillsborough Township Police Department's Traffic Safety Bureau have determined that the planned route will provide an acceptable level of safety for the runners.

**NOW, THEREFORE**, be it resolved by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that Resolution Run is hereby authorized to hold their "2017 Resolution 5K Run & Walk" in Hillsborough Township on January 1, 2017.

**5. RESOLUTION AUTHORIZING RELEASE OF CASH BOND IN THE TOTAL AMOUNT OF \$60,000.00 TO SUMMIT ASSOCIATES, INC. FOR CORNERSTONE PROFESSIONAL CENTER**

**WHEREAS**, a request has been received for release of cash bond in the total amount of \$60,000.00 for the Cornerstone Professional Center; and

**WHEREAS**, the Assistant Township Engineer certifies all work has been satisfactorily completed; and

**WHEREAS**, the Assistant Township Engineer recommends the Township Committee authorize the release of cash bond in the total amount of \$60,000.00 to Summit Associates, Inc. , for Cornerstone Professional Center.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendation of the Assistant Township Engineer be and hereby is accepted and approved.

**6. RESOLUTION AUTHORIZING THE FOLLOWING ACTIONS PERTAINING TO THE TRIANGLE ROAD RESURFACING PROJECT: (1) RELEASING PERFORMANCE BOND NO. CA-9828097; (2) ACCEPTING MAINTENANCE BOND NO. CA-9828097M; (3) APPROVING FINAL CHANGE ORDER IN THE AMOUNT OF \$19,547.57; (4) RELEASING FINAL PAYMENT IN THE AMOUNT OF \$59,949.40; AND (5) ACCEPTING THE PROJECT**

**WHEREAS**, the Township of Hillsborough awarded a contract to Top Line Construction Corporation for the Triangle Road Resurfacing Project; and

**WHEREAS**, the Assistant Township Engineer indicates the contracted work has been satisfactorily completed by Top Line Construction Corporation; and

**WHEREAS**, the Assistant Township Engineer recommends the following actions pertaining to the Triangle Road Resurfacing Project: (1) release of Performance Bond No. CA-9828097; (2) acceptance of Maintenance Bond No. CA-9828097M from the Great American Insurance Group in the amount of \$127,871.86; (3) approval of final change order in the amount of \$19,547.57; (4) release of final payment in the amount of \$59,949.40; and (5) acceptance of the project.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that the recommendations of the Assistant Township Engineer be and hereby are accepted and approved.

Deputy Mayor Suraci commented on Consent #4. Deputy Mayor Suraci invited all residents attend the Resolution 5K Run and wished the runners good luck.

Upon the motion of Committeeman Tomson, seconded by Committeewoman McCauley, the Consent Agenda was unanimously approved upon call of the roll.

### **CLAIMS LIST**

Mayor DelCore asked to approve Claims List 2016-23.

Upon the motion of Committeeman Burchette seconded by Committeewoman McCauley, Claims List 2016-23 was unanimously approved upon call of the roll.

### **EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9), Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hillsborough in the County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
  - a. *Potential Litigation:*
    - i. *Affordable Housing - Sherman Property*
    - ii. *PBA PERC Matter*
    - iii. *Hillsborough Properties*
3. The Township Committee may take official action on those items discussed in Executive Session upon completion of the Executive Session.
4. The minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
5. This Resolution shall take effect immediately.

Upon the motion of Committeeman Tomson, seconded by Committeewoman McCauley, the aforesaid resolution was unanimously approved upon call of the roll.

Upon motion by Committeeman Tomson, seconded by Committeewoman McCauley, the public meeting was reopened at 9:33.

Township Labor Attorney Eric Bernstein stated that direction was given regarding all matters on the executive session and no formal action is required.

**ADJOURNMENT**

Upon motion by Committeeman Tomson, seconded by Committeewoman McCauley, the meeting duly adjourned at 9:35 pm. Said motion was carried unanimously upon voice vote.

Attested:

Pamela Borek  
Township Clerk